



Meeting Agenda

Sea Level Rise Response Collaborative-Executive Committee

City Hall
601 4th Avenue E
Olympia, WA 98501

Contact: Zachary Palmer
360.709.2679

Friday, March 7, 2025

12:00 PM

Online via Zoom

Register to attend:

https://us02web.zoom.us/webinar/register/WN_6EsTmWgpQIKFtRwaBgPh9A

1. CALL TO ORDER

1.A ROLL CALL

2. APPROVAL OF AGENDA

3. APPROVAL OF MINUTES

- 3.A [25-0010](#) Approval of December 6, 2024 Sea Level Rise Response Collaborative-Executive Committee Meeting Minutes

Attachments: [Minutes](#)

4. PUBLIC COMMENT

During this portion of the meeting, community members may address the Advisory Committee or Commission regarding items related to City business, including items on the Agenda. In order for the Committee or Commission to comply with Public Disclosure Law for political campaigns, speakers will not be permitted to make public comments before the Committee or Commission where the speaker promotes or opposes a candidate for public office or a ballot measure.

5. ANNOUNCEMENTS

6. BUSINESS ITEMS

- 6.A [25-0189](#) Election of Officers for the Sea Level Rise Response Collaborative Executive Committee

- 6.B [25-0191](#) Update on 2025 Sea Level Rise Collaborative Workplan

Attachments: [2025-2026 SLR Work Plan Draft](#)

7. REPORTS

8. OTHER TOPICS

9. ADJOURNMENT

Upcoming

Accommodations

The City of Olympia is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources. If you require accommodation for your attendance at the City Advisory Committee meeting, please contact the Advisory Committee staff liaison (contact number in the upper right corner of the agenda) at least 48 hours in advance of the meeting. For hearing impaired, please contact us by dialing the Washington State Relay Service at 7-1-1 or 1.800.833.6384.



City Hall
601 4th Avenue E.
Olympia, WA 98501
360-753-8244

Sea Level Rise Response Collaborative- Executive Committee

Approval of December 6, 2024 Sea Level Rise Response Collaborative-Executive Committee Meeting Minutes

Agenda Date: 3/7/2025
Agenda Item Number: 3.A
File Number:25-0010

Type: minutes **Version:** 1 **Status:** In Committee

Title

Approval of December 6, 2024 Sea Level Rise Response Collaborative-Executive Committee Meeting Minutes



Meeting Minutes - Draft

**Sea Level Rise Response
Collaborative-Executive Committee**

City Hall
601 4th Avenue E
Olympia, WA 98501

Contact: Dawn Carvalho
360.753.8065

Friday, December 6, 2024

12:00 PM

Online via Zoom

Register to Attend:

https://us02web.zoom.us/webinar/register/WN_vigx-2QPSSjnkvlKv3pdQ

1. CALL TO ORDER

Vice Chair Sanders called the meeting to order at 12:01 p.m.

1.A ROLL CALL

Present: 4 - Vice Chair Maggie Sanders, Committee member Robert Vanderpool, Alternate Dani Madrone and Alternate Jasmine Vasavada

Excused: 2 - Chair Carolyn Cox and Alternate Lisa Parshley

2. APPROVAL OF AGENDA

The agenda was approved.

3. APPROVAL OF MINUTES

3.A [24-0745](#) Approval of September 6, 2024 Sea Level Rise Response Collaborative - Executive Committee Meeting Minutes

The minutes were approved.

4. PUBLIC COMMENT - None

5. ANNOUNCEMENTS - None

6. BUSINESS ITEMS

6.A [24-0997](#) Groundwater Study Update

Pioneer Technologies Corporation consultant Nathan Starr, provided an update on the groundwater study conducted to evaluate the potential impact of sea level rise on groundwater levels in downtown Olympia.

The committee discussed and asked clarifying questions.

The information was provided.

7. **REPORTS - None**

8. **OTHER TOPICS**

Director of Climate Programs for the City of Olympia, Dr. Pamela Braff informed the committee of the anticipated 2025 quarterly meeting dates and provided a brief update on grant funding opportunities that are being pursued.

9. **ADJOURNMENT**

The meeting was adjourned at 12:45 p.m.

Accommodations



Sea Level Rise Response Collaborative- Executive Committee

Election of Officers for the Sea Level Rise Response Collaborative Executive Committee

Agenda Date: 3/7/2025
Agenda Item Number: 6.A
File Number:25-0189

Type: decision **Version:** 1 **Status:** In Committee

Title

Election of Officers for the Sea Level Rise Response Collaborative Executive Committee

Recommended Action

Move to elect the Sea Level Rise Response Collaborative Executive Committee Chair and Vice-Chair for 2025.

Report

Issue:

Whether to elect a Chair and Vice-Chair.

Staff Contact:

Natalie Weiss, Climate Resilience Coordinator, (360) 570-5828

Presenter(s):

Nomination and election process will be facilitated by the Executive Committee Chair.

Background and Analysis:

The bylaws of the Olympia Sea Level Rise Collaborative state that the Executive Committee officers include a Chair and Vice-Chair. Terms are for one year, and officers may serve multiple terms. A representative of any Member may serve as the Chair or Vice-Chair.

The bylaws state "The Executive Committee will select the Chair and Vice-Chair using its decision-making protocol each year at the March meeting. The previous Chair or Vice-Chair will facilitate the March meeting."



Sea Level Rise Response Collaborative- Executive Committee

Update on 2025 Sea Level Rise Collaborative Workplan

Agenda Date: 3/7/2025
Agenda Item Number: 6.B
File Number:25-0191

Type: information **Version:** 1 **Status:** In Committee

Title

Update on 2025 Sea Level Rise Collaborative Workplan

Recommended Action

Briefing only. No action requested.

Report

Issue:

Update and discussion on the 2025 Sea Level Rise Collaborative Workplan.

Staff Contact:

Natalie Weiss, Climate Resilience Coordinator, (360) 570-5828

Presenter(s):

Natalie Weiss, Climate Resilience Coordinator

Background and Analysis:

Staff will provide an update on the 2025 workplan items. The Committee approved the workplan during the September 6, 2024 Sea Level Rise Collaborative Executive Committee Meeting. The 2025 workplan includes the following tasks and actions by the Collaborative Partners.

- Begin work to develop a sea level rise and flood monitoring strategy.
- Begin work to develop guidelines for all SLR Collaborative members to incorporate sea level rise considerations into capital planning.
- Continue to evaluate data and resources to assess vertical land motion with the SLR Plan focus areas.
- Update the Sea Level Rise Collaborative website.
- Pursue state and federal funding (as available) to fund design, planning, and implementation of mid-term adaptation strategies.
- Evaluate costs, benefits, and feasibility of pursuing FEMA accreditation for flood protection downtown. Note: This project was added to address emerging needs and ensure that the Deschutes Estuary Restoration project is consistent with the SLR Collaborative's long-term response strategy.

Climate Analysis:

This item is not expected to impact climate mitigation strategies to reduce greenhouse gas emissions. However, the projects included within the 2025 workplan will help the Collaborative more effectively adapt to

climate impacts that can no longer be avoided.

Equity Analysis:

These initiatives will provide additional data and guidance on how to fund and implement sea level rise response strategies. When appropriate, staff will consider how data collection and analysis for these work items can be designed to improve our understanding of who may benefit and who will be impacted by future projects and funding.

Neighborhood/Community Interests (if known):

There is considerable community interest in sea level rise planning and implementation of flood protection measures in downtown Olympia.

Options:

Briefing only. No action requested.

Financial Impact:

The total cost to implement the 2025 workplan is \$180,000. Costs are shared across the Collaborative Members and the necessary funding was included in each Member's 2025 budget.

Attachments:

2025-2026 Workplan

Proposed Sea Level Rise Collaborative Workplan and Budget (January 2025 - December 2026)

Work Item	Description	Estimated Cost	Member Contributions		
			Olympia (50%)	LOTT (25%)	Port (25%)
<p>1. Refine Sea Level Rise and Flood Monitoring Strategy</p> <p>Strategy IN-1</p>	<p>Refine the sea level rise monitoring strategy to provide a basis for adaptive management, implementation, and timing of capital projects and funding needs. Work will include refining trigger points for future actions, identifying data needs, and developing a monitoring and reporting system to track sea level rise, vertical land motion, and storm-based flooding.</p> <p>This project is led by the SLR Collaborative Staff Liaison, with support from all partners. Additional costs are anticipated for consultant costs to address technical questions and refine trigger points for future action.</p>	\$75,000	\$37,500	\$18,750	\$18,750
<p>2. Develop Guidelines to Incorporate Sea Level Rise Considerations into Capital Planning</p> <p>Strategy POL-4</p>	<p>Develop and recommend guidelines for the SLR Collaborative Partners to consider, plan, and design for sea level rise and increasing precipitation intensity in capital projects. Work will involve convening technical staff to review and assess current practices, and developing guidance to ensure that capital projects are designed and located to avoid (or adapt to) sea level rise and future flood risks.</p> <p>Note: This project may inform, but will not address updates to Olympia's Engineering Design and Development Standards.</p>	\$20,000	\$10,000	\$5,000	\$5,000
<p>3. Investigate Long-term Public Financing Mechanisms</p> <p>Strategy FIN-1</p>	<p>Continue to evaluate funding and financing mechanisms to fund mid-term and long-term adaptation strategies. Work will involve hiring a consultant to assess revenue levels needed to finance SLR adaptation strategies; convening a financial workgroup to evaluate revenue options and develop funding recommendations; conducting public outreach; and evaluating the feasibility of funding sea level rise adaptation projects through an addition or modification to stormwater utility rates.</p>	\$180,000	\$90,000	\$45,000	\$45,000

Work Item	Description	Estimated Cost	Member Contributions		
			Olympia (50%)	LOTT (25%)	Port (25%)
4. Evaluate Vertical Land Motion Strategy IN-2	Evaluate existing data and resources to assess vertical land motion in the SLR Plan focus areas. Assess current conditions and develop recommendations for future monitoring.	N/A - staff time only. This project is led by the SLR Collaborative Staff Liaison, with support from all partners.			
5. Update Sea Level Rise Collaborative Website Strategy ED-1	Review and update the Olympia Sea Level Rise Response Collaborative webpage and develop/update outreach materials.	N/A - staff time only. This project is led by the SLR Collaborative Staff Liaison, with support from all partners.			
6. Pursue State and Federal Funding Strategy FIN-3	Apply for grant funding to support design, planning, and implementation of mid-term adaptation projects.	N/A - staff time only. This project is led by the SLR Collaborative Staff Liaison, with support from all partners.			
7. Administrative Support and Project Management	Provide administrative support for the Executive Committee and staff-level Technical Work Group including meeting logistics, agenda setting, public notice, and record keeping. Lead and coordinate development and implementation of the Collaborative's annual work plan. Lead and coordinate ongoing education and outreach, sustain and enhance broader regional collaboration, and support long-term adaptation planning as described in the SLR Plan.	\$85,000	\$42,500 ¹	\$21,250	\$21,250
2025-2026 Total		\$360,000	\$180,000	\$90,000	\$90,000
Estimated Annual Total		\$180,000	\$90,000	\$45,000	\$45,000

¹ In-kind staff time contribution.