



# Meeting Agenda

## Youth Council

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Information: 360.753.8244

---

**Wednesday, March 5, 2025**

**3:30 PM**

**Council Chambers**

---

**1. CALL TO ORDER**

**1.A ROLL CALL**

**2. APPROVAL OF AGENDA**

**3. APPROVAL OF MINUTES**

**3.A** [25-0205](#) Approval of February 19, 2025 Youth Council Meeting Minutes

Attachments: [Minutes](#)

**4. ANNOUNCEMENTS/HOUSEKEEPING**

**5. TEAM BUILDING ACTIVITY**

**6. BUSINESS ITEMS**

**6.A** [25-0207](#) Youth Council Social Media Protocols and Planning

**6.B** [25-0206](#) Recruitment Planning and Subcommittee Work

Attachments: [Youth Council 2025 Recruitment Plan Timeline](#)

**7. REPORTS**

**8. ADJOURNMENT**

**Accommodations**

*The City of Olympia is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources. If you require accommodation for your attendance at the City Advisory Committee meeting, please contact the Advisory Committee staff liaison (contact number in the upper right corner of the agenda) at least 48 hours in advance of the meeting. For hearing impaired, please contact us by dialing the Washington State Relay Service at 7-1-1 or 1.800.833.6384.*



City Hall  
601 4th Avenue E.  
Olympia, WA 98501  
360-753-8244

## Youth Council

### Approval of February 19, 2025 Youth Council Meeting Minutes

**Agenda Date:** 3/5/2025  
**Agenda Item Number:** 3.A  
**File Number:**25-0205

---

**Type:** minutes **Version:** 2 **Status:** In Committee

---

**Title**

Approval of February 19, 2025 Youth Council Meeting Minutes



# Meeting Minutes - Draft

## Youth Council

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Information: 360.753.8244

---

**Wednesday, February 19, 2025**

**3:30 PM**

**Room 112**

---

**1. CALL TO ORDER**

Meeting called to order at 3:30 p.m.

**1.A ROLL CALL**

**Present:** 14 - Chair Nolan O'Connell, Chair Pro Tem Allison Walker, Treasurer Eric Zhang, Secretary Sophia Park, Councilmember Stella Artemis, Councilmember Willow Chen, Councilmember Gavin Cruz, Councilmember Eman Haroon, Councilmember Varshana Horback, Councilmember Demorie Joseph, Councilmember Shruthi Lingam-Nattamai, Councilmember Victoria Liu, Councilmember Kaelyn Velazquez and Councilmember Toby Wilson

**Excused:** 2 - Councilmember Melinda Le and Councilmember Enrique Lloyd

**2. APPROVAL OF AGENDA**

The agenda was approved.

**3. APPROVAL OF MINUTES**

**3.A** [25-0141](#) Approval of February 5, 2025 Youth Council Meeting Minutes

The minutes were approved.

**4. ANNOUNCEMENTS/HOUSEKEEPING - None**

**5. TEAM BUILDING ACTIVITY**

**6. BUSINESS ITEMS**

**6.A** [25-0156](#) Olympia 2045: Draft Transportation Chapter Briefing

Senior Planner Michelle Swanson briefed Councilmembers on the Transportation chapter of the Olympia 2045 Comprehensive Plan. Councilmembers asked clarifying questions.

The discussion was completed.

**6.B**     [25-0158](#)     Approval of a Youth Council Recruitment, Interview and Appointment Plan Recommendation

Staff Liaison Susan Grisham presented the draft plan and answered clarifying questions. Councilmembers discussed May 17 as the potential date for their recruitment event.

**Chair Nolan moved, seconded by Councilmember Cruz, to approve the draft Youth Council recruitment, interview and appointment plan recommendation.**

**Aye:**            14 - Chair O'Connell, Chair Pro Tem Walker, Treasurer Zhang, Secretary Park, Councilmember Artemis, Councilmember Chen, Councilmember Cruz, Councilmember Haroon, Councilmember Horback, Councilmember Joseph, Councilmember Lingam-Nattamai, Councilmember Liu, Councilmember Velazquez and Councilmember Wilson

**Excused:**    2 - Councilmember Le and Councilmember Lloyd

**7.        REPORTS - None**

**8.        ADJOURNMENT**

Meeting adjourned at 5:22 p.m.



## Youth Council

# Youth Council Social Media Protocols and Planning

**Agenda Date:** 3/5/2025  
**Agenda Item Number:** 6.A  
**File Number:** 25-0207

---

**Type:** discussion **Version:** 1 **Status:** In Committee

---

### Title

Youth Council Social Media Protocols and Planning

### Recommended Action

Receive a briefing and discuss Youth Council social media protocols and planning.

### Report

#### Issue:

Whether to receive a briefing and discuss Youth Council social media protocols and planning.

### Staff Contact:

Kellie Purce Braseth, Strategic Communications Director, 360.753.8361

### Presenter(s):

Kellie Purce Braseth, Strategic Communications Director

### Background and Analysis:

The Youth Council has the desire to use social media to discuss their work as a body and to engage with youth in the community.

Balancing the voice of youth along with the requirements of using social media as a government requires clear protocols that ensure transparency, accountability and compliance while maintaining an authentic and engaging youth-driven presence. This briefing and discussion will help clarify the role of the City's Communications team and Youth Council, responsibilities and requirements for using social media in a government setting.

### Climate Analysis:

This item will not have an impact on greenhouse gas emissions.

### Equity Analysis:

Based on data from the Washington State Office of Superintendent of Public Instruction's "Report Card", minority enrollment in Olympia's schools is at 40% and approximately 20% of students are economically disadvantaged. (This data does not include students who are not in traditional schools, like home school or G.E.D programs.) One of the main goals of a Youth Council is to engage and lift

up voices and perspectives of people who are often excluded from decision making and lack access to power.

**Neighborhood/Community Interests (if known):**

Based on data from the Washington State Office of Superintendent of Public Instruction's "Report Card", minority enrollment in Olympia's schools is at 40% and approximately 20% of students are economically disadvantaged. (This data does not include students who are not in traditional schools, like home school or G.E.D programs.) One of the main goals of a Youth Council is to engage and lift up voices and perspectives of people who are often excluded from decision making and lack access to power.

**Financial Impact:**

There is no financial impact related to this item.

**Options:**

1. Receive a briefing and discuss Youth Council social media protocols and planning.
2. Do not receive a briefing and discuss Youth Council social media protocols and planning.
3. Take other action.

**Attachments:**

None



## Youth Council

### Recruitment Planning and Subcommittee Work

**Agenda Date:** 3/5/2025  
**Agenda Item Number:** 6.B  
**File Number:**25-0206

---

**Type:** discussion **Version:** 1 **Status:** In Committee

---

#### **Title**

Recruitment Planning and Subcommittee Work

#### **Recommended Action**

Work on the details and planning of the Youth Council recruitment plan and break into subcommittees for discussion if needed.

#### **Report**

##### **Issue:**

Whether to work on the details and planning of the Youth Council recruitment plan and break into subcommittees for discussion if needed.

#### **Staff Contact:**

Susan Grisham, Youth Council Liaison, 360.753.8244

#### **Presenter(s):**

Susan Grisham, Youth Council Liaison

#### **Background and Analysis:**

In 2024, the City Council appointed the inaugural Youth Council. Youth Council members serve one-year terms that end on August 31. Per the City's municipal code, the Youth Council shall be up to 20 members; currently there are 16 seated members.

At their February 19<sup>th</sup> meeting, the Youth Council approved a recruitment plan. At this meeting, Youth Councilmembers will begin the planning for recruitment beginning in May.

#### **Climate Analysis:**

This project is not expected to have an impact on greenhouse gas emissions.

#### **Equity Analysis:**

Based on data from the Washington State Office of Superintendent of Public Instruction's "Report Card", minority enrollment in Olympia's schools is at 40% and approximately 20% of students are economically disadvantaged. (This data does not include students who are not in traditional schools, like home school or G.E.D programs.) One of the main goals of a Youth Council is to engage and lift up voices and perspectives of people who are often excluded from decision making and lack access

to power.

**Neighborhood/Community Interests (if known):**

Youth in our community have expressed an interest in participating in decision making that effects their future.

**Financial Impact:**

There is a budget of up to \$2500 for the purpose of recruitment event planning.

**Options:**

1. Work on the details and planning of the Youth Council recruitment plan and break into subcommittees for discussion if needed.
2. Do not work on the details and planning of the Youth Council recruitment plan and break into subcommittees for discussion if needed. Approve the draft recruitment plan with modifications.
3. Take other action.

**Attachments:**

Youth Council 2025 Recruitment Plan Timeline



## **Youth Council 2025 Recruitment Plan Timeline**

### **Outreach & Promotion (April - May)**

- Recruitment Event, May 17 Tentative
- Social Media Campaign
- School & Community Engagement
- Traditional Media & Online Presence

### **Application Process - May 1 – May 31**

- Application Opens – May 1
- Application Closes - May 31

### **Interview & Selection – June 1 - July 30**

- Candidate Review (YC subcommittee) – June 1 - July 4
- Interviews and Final Selection (CLPS and YC reps) - July 7 - 11
- Notification to candidates of their recommendation to CLPs/Council - July 14

### **Appointment & Onboarding - August 1 - August 31**

- Approval at CLPS - July 23
- Approval at Council - August 4
- Notify candidates of formal appointment
- Onboarding Orientation August 4 – 20

### **First Meeting - September 17**