

City of Olympia

Future City Council Meeting Agendas 601 4th Avenue E. As of April 3, 2014

The Capital of Washington State

Olympia, WA 98501

Information: 360-753-8447

www.olympiawa.gov/councilagenda

PCOMING AGENDA

ITEMS TO BE SCHEDULED

Council

- A. OTHER BUSINESS Revised Resolution Concerning Columbia Heights Downtown Housing Project (Steve Hall, Exec.)
- CONSENT Percival Landing Environmental Covenant for Phase I Northern Site (Kip Summers, Parks) File 13-0402
- **CONSENT** Approval of Interlocal Agreement with Thurston County Narcotics Task Force (Laura Wohl, Police)

Finance Committee - 2nd Wednesday, 5:00 pm (Jim Cooper, Chair, Nathaniel Jones, Cheryl Selby)

A. City Parking Lots and Management of

General Government Committee - 3rd Tuesday, 4:30 pm (Jeannine Roe, Chair, Jim Cooper, Cheryl Selby)

Land Use and Environment Committee - 4th Thursday, 5:30 pm (Steve Langer, Chair, Jeannine Roe, Julie Hankins)

April 15 - 4:30 pm

GENERAL GOVERNMENT COMMITTEE (Room 207)

- A. Approval of March 17, 2014 General Government Committee Minutes
- B. Approval of March 18, 2014 General Government Committee Minutes
- C. Continued Discussions about CDBG Process for PY-2014 with Focus on Economic Priorities (Leonard Bauer, CP&D; Anna Schlecht, CP&D)
- D. Pride Festival Beer Garden Proposal for 2014 (Cathie Butler, Exec)
- E. Recap of Discussion with County on Drug Use/Needles (Ronnie Roberts, Police)
- F. Briefing on Status of Marijuana Laws (Tom Morrill, Legal)

April 15 - 7:00 pm

COUNCIL MEETING

- A. SPECIAL RECOGNITION Proclamation Recognizing the Accomplishments of the Olympia Area Chinese Fellowship
- B. **PUBLIC HEARING** Proposal to Extend the Moratorium on Medical Marijuana (Steve Hall, Exec.) File 14-0328
- C. OTHER BUSINESS Approval of the Bid Award 5th Avenue Paving Project (Mark Russell, Public Works) File # 14-0250
- D. OTHER BUSINESS Draft Language from Staff on Comprehensive Plan Policies (Leonard Bauer, CP&D)
- E. OTHER BUSINESS Consider Changes to the Economy Chapter of the Comprehensive Plan to Implement the Investment Strategy and Feasibility Report (Keith Stahley, CP&D) File 14-0314
- F. CONSENT Approval of March 17, 2014 Joint Council Meeting with Other Jurisdictions Regarding Drug Use Minutes
- G. CONSENT Approval of April 5, 2014 Special Study Session Minutes
- H. CONSENT Amendment to Interlocal Agreement for Sale of Water to Thurston PUD No. 1 (Laura Keehan, Public Works) File #14-0236

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- I. CONSENT Interlocal Agreement Between The City of Olympia and Thurston County Fire Protection District 8 for Training Services at the City Of Olympia Mark Noble Regional Training Center (Greg Wright, Fire) File 14-0332
- J. OTHER BUSINESS Bid Award for Boulevard Road and 22nd Avenue Roundabout Project (*Jim Rioux*, *Public Works*) File #14-0296
- K. **CONSENT** Stormwater Utility Easement for the City of Tumwater on the Brewery Wellfield Property Jointly Owned by the Cities of Lacey, Olympia and Tumwater (*Laura Keehan*, *Public Works*) File # 14-0298
- L. **CONSENT** 1ST Reading of Appropriations Ordinance in the Amount of \$50,000 for the Community Renewal Area Fund (*Karen Kenneson*, *CP&D*) File 14-0313
- M. **CONSENT** Approval of Capital Area Regional Public Facilities District Board(CARPFD) Regional Representative (*Jay Burney, Exec.*)
- N. **CONSENT** Approval of 2014 Safe Routes to School Program and Pedestrian and Bicycle Program Grant Requests (*Randy Wesselman*, *Public Works*)
- O. **CONSENT** Approval of Intergovernmental EMS Contract for Paramedic Services with Thurston County (*Greg Wright*, *Fire*) File 14-0332
- P. **CONSENT** Approval of April 1, 2014 City Council Meeting Minutes File 14-0345
- Q. CONSENT Approval of April 1, 2014 Special Study Session Meeting Minutes
- R. CONSENT Adoption of a Resolution Accepting Recommendations, Findings, and Conclusion of the Hearing Examiner and Granting Preliminary Approval of an Amendment to the Woodard Lane Co-Housing Planned Residential Development (Catherine McCoy, CP&D) File 13-0662
- S. CONSENT 2nd Reading of Approval of Ordinance Amending Olympia Municipal Code Regarding Landscaping and Screening of Solid Waste Receptacles (Containers) (Ron Jones, Public Works) File 14-0281
- T. **CONSENT** 2nd Reading of Approval of Amendment to Ordinance 6888 (Operating Budget) (*Dean Walz, Admin. Svcs.*) File 14-0283
- U. **CONSENT** 2nd Reading of Approval of Amendment to Ordinance 6884 (Special Funds) (*Dean Walz, Admin. Svcs.*) File 14-0284
- V. **CONSENT** 2nd Reading of Approval of Amendment to Ordinance 6887 (*Dean Walz, Admin. Svcs.*) File 14-0285
- W. **CONSENT** 2nd Reading of Approval of 2013 Year End Financial Review and Adoption of Ordinance Appropriating Fund Balance for Various Purposes (*Dean Walz*, *Admin. Svcs.*) File 14-0229
- X. **CONSENT** 2nd Reading of Approval of an Ordinance to Vacate a Portion of the North-South Alley Abutting the West Side of 1063 Capitol Way *(Tom Hill, CP&D)* File 13-0998
- Y. **CONSENT** 2nd Reading of Approval of Ordinance Adopting a "Civic Center" Drug Free Zone (Ronnie Roberts, Police) File 14-0151

April 17 - 5:30 pm

LAND USE AND ENVIRONMENT COMMITTEE (Council Chambers)

- A. Approval of March 27, 2014 Land Use and Environment Committee Minutes
- B. View Protection Goals and Policies (Leonard Bauer, CP&D)
- C. Require Alleys for All New Development and Other Considerations (Sophie Stimson, Public Works) File #14-0278
- D. Urban Green Space and Tree Canopy (Stacey Ray, CP&D)

April 21 - 4:30 pm

COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE (Room 112)

- A. Approval of March 6, 2014 CERC Meeting Minutes
- B. Approval of March 6, 2014 Joint CERC/CAC Meeting Minutes

- C. Approval of March 17, 2014 CERC Minutes
- D. Debrief Urban Design Charrette (Keith Stahley, CP&D)
- E. Debrief City Council Meeting (Keith Stahley, CP&D)
- F. Martin Way Corridor Study Status Report (Cari Hornbein, CP&D; Sophie Stimson, Public Works)
- G. Consider Role of the Opportunity Sites in CFP Process (Keith Stahley, CP&D)
- H. Consider Next Steps to Implement Opportunity Sites and Properties of Interest (Keith Stahley, CP&D)

April 22 - 6:00 pm

SPECIAL STUDY SESSION (Council Chambers)

- A. Art Space (Stephanie Johnson, Parks)
- B. Street Connectivity Comprehensive Plan Policies (Sophie Stimson, Public Works) File #14-0279
- C. Park Drive Connection Comprehensive Plan Policy (Sophie Stimson, Public Works) File #14-0280

April 24 - 5:30 pm

LAND USE AND ENVIRONMENT COMMITTEE (Council Chambers)

- A. Approval of April 17, 2014 Land Use and Environment Committee Minutes
- B. Downtown Tree Maintenance (Shelly Bentley, CP&D)
- C. Urban Forestry Asset Management Plan (Shelly Bentley, CP&D)
- D. Action Plan Check In (Stacey Ray, CP&D)
- E. EDDS Update (Fran Eide, Public Works)

April 29

NO COUNCIL MEETING

May 1 - 6:30 pm

JOINT MEETING OF THE CITIZEN ADVISORY COMMITTEE AND COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE (Council Chambers)

May 6 - 5:30 pm

EXECUTIVE SESSION

A. Executive Session Pursuant to RCW 42.30.110(1)(i) - Potential and Existing Litigation

May 6 - 7:00 pm

COUNCIL MEETING

- A. **SPECIAL RECOGNITION** Recognition of Police Volunteers (Amy Stull, Police)
- B. **SPECIAL RECOGNITION** Presentation of Certificate of Achievement for Excellence in Financial Reporting (*Dean Walz, Admin. Svcs.*)
- C. CONSENT Approval of Bid Award for Olympia Woodland Trail/Woodard Creek Culvert Improvements (*Brett Bures*, *Public Works*) File # 14-0248

May 13 - 5:30 pm

SPECIAL STUDY SESSION

A. Storm and Surface Water Update (Andy Haub, Public Works)

May 13 - 7:00 pm

COUNCIL MEETING

Α.

May 14 - 5:00 pm

FINANCE COMMITTEE

- A. Approval of March 12, 2014 Finance Committee Minutes
- B. 2015 Budget and Public Engagement Plan
- C. Continue Discussions of Long Term Revenue Strategies
- D. Funding Indigent Defense and Meeting New Standards
- E. Discussion on the Issuance of Debt

- F. Next Steps in Implementation of Best Practices Report on the Farmers Market (Scott River, Parks)
- G. ORAL REPORT Discussion of Regionalization/Partnerships in the Delivery of Services (Steve Hall, Exec.)

May 20 - 4:30 pm

GENERAL GOVERNMENT COMMITTEE

- A. Approval of April 15, 2014 General Government Committee Minutes
- B. Briefing on Plastic Bag Ban Outreach and Communication (Spencer Orman, Public Works)
- C. Recap of 2014 Legislative Session (Cathie Butler, Exec.; Jay Burney, Exec.; Paul Simmons, Parks)
- D. "Music Out Loud" Proposal from Olympia Arts Commission (Stephanie Johnson, Parks)
- E. Report from Olympia Arts Commission on Economic Impact of Arts in Olympia (Stephanie Johnson, Parks)
- F. Discussion about "Telling Our Story" (Cathie Butler, Exec.)

May 20 - 7:00 pm

COUNCIL MEETING

- A. **SPECIAL RECOGNITION** Recognition of Corrections Officer Week (Laura Wohl, Police)
- B. **SPECIAL RECOGNITION** Recognition of Law Enforcement Officer Week (Laura Wohl, Police)
- C. OTHER BUSINESS Public Works Week / 2014 Construction Projects (Fran Eide, Public Works) File # 14-0277
- D. **OTHER BUSINESS** Review Arts Commission's Recommendation for the 2014 Percival Plinth Exhibition (*Stephanie Johnson*, *Parks*)

May 27- 7:00 pm

COUNCIL MEETING

A. **SPECIAL RECOGNITION** - Proclamation for National Historic Preservation Month and Presentation of Preservation Awards (*Michelle Sadlier*, *CP&D*)

May 29- 4:30 pm

COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE

- A. Approval of April 21, 2014 CERC Minutes
- B. Approval of May 1 CERC Minutes
- C. Debrief CAC Meeting and Consider Next Steps in the CRA Process (Keith Stahley, CP&D)
- D. Continue to Consider Developer Roundtable (Keith Stahley, CP&D)
- E. Proactive Approach to Community Development (Keith Stahley, CP&D)

June 3 - 7:00 pm

COUNCIL MEETING

A.

June 5 - 5:30 pm

SPECIAL LAND USE AND ENVIRONMENT COMMITTEE

- A. Approval of April 24, 2014 Land Use and Environment Committee Minutes
- B. Martin Way Planning Process (Sophie Stimson, Public Works/Cari Hornbein, CP&D)
- C. Low Barrier Shelter Text Amendment (Leonard Bauer, CP&D)

June 10 - 7:00 pm

COUNCIL MEETING

Α.

June 11 - 5:00 pm

FINANCE COMMITTEE

A. Approval of May 14, 2014 Finance Committee Minutes

- B. Discussion of Short and Long Term Cost of the Affordable Care Act (ACA)
- C. Committee Discussion on the Capital Facilities Plan Comprehensive Plan Goals and Policies
- D. ORAL REPORT Updates

June 12 - 6:30 pm

JOINT MEETING OF THE COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE and the PLANNING COMMISSION'S FINANCE SUB-COMMITTEE (Room 112)

- A. Approval of May 29, 2014 CERC Minutes
- B. Planning Commission Finance Subcommittee/CRA Ad Hoc Joint Meeting (Keith Stahley, CP&D)
- C. Consider Economic Development and Comp Plan (Keith Stahley, CP&D)

June 17 - 4:30 pm

GENERAL GOVERNMENT COMMITTEE

- A. Approval of May 20, 2014 General Government Committee Minutes
- B. Joint Economic Development Meeting with Economic Development Council, Thurston Chamber, Visitor & Convention Bureau, Olympia Downtown Association, West Olympia Business Association (Cathie Butler, Exec.)
- C. Discussion about Minimum Wage I Context of Local, Regional, and Statewide Economic Impact

June 17 - 7:00 pm

COUNCIL MEETING

A.

June 19 - 5:30 pm

SPECIAL LAND USE AND ENVIRONMENT COMMITTEE

- A. Approval of June 5, 2014 Land Use and Environment Committee Minutes
- B. Updated Waste Water Regulations for Onsite Septic (Andy Haub, Public Works)
- C. Storm and Surface Water Land Acquisition and Stewardship Strategy (Andy Haub, Public Works)
- D. Planned Action Status Report (Keith Stahley, CP&D)
- E. Shoreline Master Program Restoration Plan (Stacey Ray, CP&D)

June 24 July 1 NO COUNCIL MEETING NO COUNCIL MEETING

July 8 - 7:00 pm

COUNCIL MEETING

Α.

July 9 - 5:00 pm

FINANCE COMMITTEE

- A. Approval of June 11, 2014 Finance Committee Minutes
- B. Preliminary 2015-2020 Capital Facilities Plan
- C. Five-Year Budget Projections
- D. Discussion of Deferral of Impact Fees as Incentive for Economic Development
- E. ORAL REPORT Updates

July 15 - 4:30 pm

GENERAL GOVERNMENT COMMITTEE

- A. Approval of June 17, 2014 General Government Committee Minutes
- B. Briefing and Discussion about Citywide Economic Development Impact of the Capital Facilities Plan
- C. Update on Status of HOME Consortium and Health and Human Services Council (Steve Hall, Exec.)

July 15- 7:00 pm

COUNCIL MEETING

A. OTHER BUSINESS - Review Preliminary Capital Facilities Plan (Jane Kirkemo, Admin. Svcs.)

July 21 - 4:30 pm

COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE

- A. Approval of June 12, 2014 CERC Minutes
- B. Subarea/Focus Area Planning (Keith Stahley, CP&D)
- C. Consider Role of the Opportunity Sites in CFP Process (Keith Stahley, CP&D)

July 22- 7:00 pm

COUNCIL MEETING

A.

July 24 - 5:30 pm

LAND USE AND ENVIRONMENT COMMITTEE

- A. Approval of June 19, 2014 Land Use and Environment Committee Minutes
- B. Parking Improvements Lot Upgrades and Rebranding (Karen Kenneson, CP&D)

July 29

NO COUNCIL MEETING

Monday

August 4- 7:00 pm

COUNCIL MEETING

Α.

August 7 - 4:30 pm

COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE

- A. Approval of July 21, 2014 CERC Minutes
- B. Consider Draft of the CRA Plan (Lorelei Juntunen, ECONorthwest)
- C. Clarify Development Tool Kit (Keith Stahley, CP&D, Abe Farkas, ECONorthwest)

August 12 - 7:00 pm

COUNCIL MEETING

Α.

August 13 - 5:00 pm

FINANCE COMMITTEE

- A. Approval of July 9, 2014 Finance Committee Minutes
- B. Performance Measures
- C. Sick and Safe Leave Policy for Olympia
- D. Minimum Wage for City Contractors
- E. ORAL REPORT Updates

August 19 - 4:30 pm

GENERAL GOVERNMENT COMMITTEE

- A. Approval of July 15, 2014 General Government Committee Minutes
- B. Briefing and Discussion about Public Safety and Olympia Policing Strategy (Ronnie Roberts, Police)

August 19 - 7:00 pm

COUNCIL MEETING

A. SPECIAL RECOGNITION - Salmon Stewards Program Volunteers (Patricia Pyle, Public Works) File 14-0324

August 26

NO COUNCIL MEETING

August 28 - 5:30 pm

LAND USE AND ENVIRONMENT COMMITTEE

A. Approval of July 24, 2014 Land Use and Environment Committee Minutes

B. Code Enforcement Status Report (Tom Hill, CP&D)

September 2

NO COUNCIL MEETING

September 4 - 6:00 pm

JOINT MEETING OF THE CITIZEN ADVISORY COMMITTEE AND THE COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE

A. Developers Roundtable (Keith Stahley, CP&D)

September 9 - 7:00 pm

COUNCIL MEETING

Α.

September 10 - 5:00 pm

FINANCE COMMITTEE

- A. Approval of August 13, 2014 Finance Committee Minutes
- B. Review Proposed Utility Rates
- C. City Services "At Risk"
- D. ORAL REPORT Updates

September 16 - 4:30 pm

GENERAL GOVERNMENT COMMITTEE

- A. Approval of August 19, 2014 General Government Committee Minutes
- B. Briefing and Discussion about Economic Development Aspects of the Updated Comprehensive Plan and Action Plan (Keith Stahley, CP&D)

September 16 - 7:00 pm

COUNCIL MEETING

Α.

September 23 - 6:00 pm

TRANSPORTATION BENEFIT DISTRICT BOARD

A. Approval of January 28, 2014 Transportation Benefit District Board Meeting Minutes

September 23 - 7:00 pm

COUNCIL MEETING

Α.

September 25 - 5:30 pm

LAND USE AND ENVIRONMENT COMMITTEE

- A. Approval of August 28, 2014 Land Use and Environment Committee Minutes
- B. Downtown Project Part III (Brian Wilson, CP&D)
- C. LID and Land Development Regulation Update and Scoping (Rich Hoey, Public Works/Leonard Bauer, CP&D)
- D. Annual Annexation Report (Todd Stamm, CP&D)
- E. Urban Forestry Asset Management Plan (Shelly Bentley, CP&D)

September 30

NO COUNCIL MEETING

October 2 - 4:30 pm

COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE

- A. Approval of August 7 CERC Minutes
- B. Approval of September 4, 2014 CERC Minutes
- C. Debrief Developers Roundtable (Keith Stahley, CP&D, Michael Cade, Thurston EDC)
- D. Annual Opportunity Site Review (Keith Stahley, CP&D)
- E. Annexation Report (Todd Stamm, CP&D)
- F. Consider Draft of the CRA Plan (Lorelei Juntunen, ECONorthwest)

October 7 - 7:00 pm

COUNCIL MEETING

Α.

October 8 - 5:00 pm

FINANCE COMMITTEE

- A. Approval of September 10, 2014 Finance Committee Minutes
- B. Review of 2015 Projected Revenues
- C. Use of LIDs in Sub Area Plans
- D. ORAL REPORT Updates

October 14 - 7:00 pm

COUNCIL MEETING

A. PUBLIC HEARING - Preliminary Capital Facilities Plan (Jane Kirkemo, Admin. Svcs.)

October 21 - 4:30 pm

GENERAL GOVERNMENT COMMITTEE

- A. Approval of September 16, 2014 General Government Committee Minutes
- B. Annual Meeting with Advisory Committee Chairs (Cathie Butler, Exec.)
- C. Review of Council Guidelines (Cathie Butler, Exec.)

October 21 - 7:00 pm

COUNCIL MEETING

Α.

October 23 - 5:30 pm

LAND USE AND ENVIRONMENT COMMITTEE

- A. Approval of September 25, 2014 Land Use and Environment Committee Minutes
- B. Shoreline Master Program (Keith Stahley, CP&D)
- C. Subarea Planning Process (Leonard Bauer, CP&D)
- D. West Olympia Access Study Phase II Scope and IJR Status Report (Mark Russell, Public Works)
- E. Waste ReSources Zero Waste Plan Update (Ron Jones, Public Works)

October 28 - 7:00 pm

COUNCIL MEETING

A. OTHER BUSINESS - Presentation of 2015 Operating Budget (Steve Hall, Exec.)

Monday

November 3 - 7:00 pm

COUNCIL MEETING

A. OTHER BUSINESS - Discussion of 2015 Operating Budget: Utility Rates, Impact Fees, and Lodging Tax (Jane Kirkemo, Exec.)

November 6 - 4:30 pm

COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE (Room 112)

- A. Approval of October 2, 2014 CERC Minutes
- B. Review Draft of the CRA Plan (Lorelei Juntunen, ECONorthwest)

November 11

NO COUNCIL MEETING

November 12 - 5:00 pm

FINANCE COMMITTEE

- A. Approval of October 8, 2014 Finance Committee Minutes
- B. Review of 2015 Operating Budget
- C. ORAL REPORT Updates

November 18 - 4:30 pm

GENERAL GOVERNMENT COMMITTEE

- A. Approval of October 21, 2014 General Government Committee Minutes
- B. Program Year 2015 Community Development Block Grant Process (Leonard Bauer, CP&D; Anna Schlecht, CP&D)
- C. Scoping 2014 Advisory Committee Work Plan Process

D. Scoping - 2014 Advisory Committee Application Process

COUNCIL MEETING November 18 - 7:00 pm

- A. PUBLIC HEARING Capital and Operating Budgets (Jane Kirkemo, Admin.
- B. **PUBLIC HEARING** Ad Valorem Tax Ordinance and 1st Reading (*Dean Walz*, Admin. Svcs.)

November 20 - 5:30 pm SPECIAL LAND USE AND ENVIRONMENT COMMITTEE

- A. Approval of October 23, 2014 Land Use and Environment Committee Minutes
- B. Water System Plan Update

COUNCIL MEETING November 25 - 7:00 pm

- A. OTHER BUSINESS Capital and Operating Budget Balancing (Jane Kirkemo, Admin. Services)
- B. **CONSENT** 2ND Reading of the Ad Valorem Tax Ordinance

December 2 - 7:00 pm **COUNCIL MEETING**

COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE (Room 112)

- A. Approval of November 6, 2014 CERC Minutes
 - B. Martin Way Planning Process (Cari Hornbein, CP&D)

 - C. Finalize Draft CRA Plan (Lorelei Juntunen, ECONorthwest)

COUNCIL MEETING December 9 - 7:00 pm

December 4 - 4:30 pm

- A. **CONSENT** 1ST Reading of the Ordinance Adopting the Capital Facilities Plan (Jane Kirkemo, Admin. Svcs.)
- B. **CONSENT** 1ST Reading of the Ordinance Adopting the Operating Budget (Jane Kirkemo, Admin. Svcs.)

December 10 - 5:00 pm FINANCE COMMITTEE

- A. Approval of November 12, 2014 Finance Committee Minutes
- B. Budget Balancing Proposal for Budget and Capital Facilities Plan
- C. ORAL REPORT Updates

December 11 - 5:30 pm SPECIAL LAND USE AND ENVIRONMENT COMMITTEE

- A. Approval of November 20, 2014 Land Use and Environment Committee Minutes
- B. Downtown Plan Scoping (Leonard Bauer, CP&D)
- C. Martin Way Planning Process (Sophie Stimson, Public Works/Cari Hornbein, CP&D)

GENERAL GOVERNMENT COMMITTEE December 16 - 4:30 pm

- A. Approval of November 18, 2014 General Government Committee Minutes
- B. Year End Recap and Celebration

December 16 - 7:00 pm COUNCIL MEETING - Last Meeting of the Year

Α.