



# City of Olympia

## Future City Council Meeting Agendas

### As of April 10, 2014

The Capital of  
Washington State

601 4<sup>th</sup> Avenue E.  
Olympia, WA 98501

[www.olympiawa.gov/councilagenda](http://www.olympiawa.gov/councilagenda)

Information: 360-753-8447

## UPCOMING AGENDA ITEMS

### ITEMS TO BE SCHEDULED

#### Council

- A. **OTHER BUSINESS** - Revised Resolution Concerning Columbia Heights Downtown Housing Project (*Steve Hall, Exec.*)
- B. **CONSENT** - Percival Landing Environmental Covenant for Phase I Northern Site (*Kip Summers, Parks*) File 13-0402
- C. **CONSENT** - Approval of Interlocal Agreement with Thurston County Narcotics Task Force (*Laura Wohl, Police*)

#### Finance Committee - 2<sup>nd</sup> Wednesday, 5:00 pm (*Jim Cooper, Chair, Nathaniel Jones, Cheryl Selby*)

- A. City Parking Lots and Management of the Lots

#### General Government Committee - 3<sup>rd</sup> Tuesday, 4:30 pm (*Jeannine Roe, Chair, Jim Cooper, Cheryl Selby*)

- A. ORAL REPORT - Update on Downtown Ambassador Program (*Brian Wilson, CP&D*)

#### Land Use and Environment Committee - 4<sup>th</sup> Thursday, 5:30 pm (*Steve Langer, Chair, Jeannine Roe, Julie Hankins*)

A.

April 21 - 4:30 pm

#### **COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE** (*Room 112*)

- A. Approval of March 6, 2014 CERC Meeting Minutes
- B. Approval of March 6, 2014 Joint CERC/CAC Meeting Minutes
- C. Approval of March 17, 2014 CERC Minutes
- D. Approval of April 5, 2014 CERC Workshop
- E. Approval of April 16, 2014 CERC Workshop
- F. Debrief Urban Design Charrette (*Keith Stahley, CP&D*)
- G. Debrief City Council Meeting (*Keith Stahley, CP&D*)
- H. Martin Way Corridor Study Status Report (*Cari Hornbein, CP&D; Sophie Stimson, Public Works*)
- I. Consider Role of the Opportunity Sites in CFP Process (*Keith Stahley, CP&D*)
- J. Consider Next Steps to Implement Opportunity Sites and Properties of Interest (*Keith Stahley, CP&D*)

April 22 - 6:00 pm

#### **SPECIAL STUDY SESSION** (*Council Chambers*)

- A. Art Space (*Stephanie Johnson, Parks*)
- B. Street Connectivity Comprehensive Plan Policies (*Sophie Stimson, Public Works*) File #14-0279
- C. Comprehensive Plan Policy Related to Safety of Newly Connected Streets (*Sophie Stimson, Public Works*)
- D. Park Drive Connection Comprehensive Plan Policy (*Sophie Stimson, Public Works*) File #14-0280

April 24 - 5:30 pm

#### **LAND USE AND ENVIRONMENT COMMITTEE** (*Council Chambers*)

- A. Approval of April 17, 2014 Land Use and Environment Committee Minutes
- B. Downtown Tree Maintenance (*Shelly Bentley, CP&D*)
- C. Urban Forestry Asset Management Plan (*Shelly Bentley, CP&D*)

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- D. Action Plan Check In (*Stacey Ray, CP&D*)
- E. EDDS Update (*Fran Eide, Public Works*)

April 29

**NO COUNCIL MEETING**

May 1 - 6:30 pm

**JOINT MEETING OF THE CITIZEN ADVISORY COMMITTEE AND COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE (Room 207)**

May 6 - 5:30 pm

**EXECUTIVE SESSION**

- A. Executive Session Pursuant to RCW 42.30.110(1)(i) - Potential and Existing Litigation

May 6 - 7:00 pm

**COUNCIL MEETING**

- A. **SPECIAL RECOGNITION** - Recognition of Police Volunteers (*Amy Stull, Police*)
- B. **SPECIAL RECOGNITION** - Proclamation Proclaiming May as Bicycle Commuter Month (*Michelle Swanson, Public Works*)
- C. **SPECIAL RECOGNITION** - Presentation of Certificate of Achievement for Excellence in Financial Reporting (*Dean Walz, Admin. Svcs.*)
- D. **OTHER BUSINESS** - Percival Float Enhancement and Options (*Paul Simmons, Parks*)
- E. **CONSENT** - Approval of Bid Award for Olympia Woodland Trail/Woodard Creek Culvert Improvements (*Brett Bures, Public Works*) File # 14-0248
- F. **CONSENT** - Approval of 2013 - 2015 Department of Commerce Solar Grant Award (*Debbie Sullivan, Public Works*) File 14-0359
- G. **CONSENT** - Approval of Department of Ecology Loan Agreement for State Avenue Stormwater Retrofit (*Eric Christensen, Public Works*) File # 14-0366
- H. **CONSENT** - Approval of Washington State Public Works Loan Agreement for \$11 Million for Design and Construction of SE Olympia Reservoir (*Andy Haub, Public Works*)

May 13 - 5:30 pm

**SPECIAL STUDY SESSION**

- A. Storm and Surface Water Update (*Andy Haub, Public Works*)

May 13 - 7:00 pm

**COUNCIL MEETING**

- A.

May 14 - 5:00 pm

**FINANCE COMMITTEE**

- A. Approval of March 12, 2014 Finance Committee Minutes
- B. 2015 Budget and Public Engagement Plan
- C. Continue Discussions of Long Term Revenue Strategies
- D. Funding Indigent Defense and Meeting New Standards
- E. Discussion on the Issuance of Debt
- F. Next Steps in Implementation of Best Practices Report on the Farmers Market (*Scott River, Parks*)
- G. Annual Transfer of Transportation Funds to Sidewalk Improvements
- H. ORAL REPORT - Discussion of Regionalization/Partnerships in the Delivery of Services (*Steve Hall, Exec.*)

May 20 - 4:30 pm

**GENERAL GOVERNMENT COMMITTEE**

- A. Approval of April 15, 2014 General Government Committee Minutes
- B. Briefing on Plastic Bag Ban Outreach and Communication (*Spencer Orman, Public Works*)

- C. Recap of 2014 Legislative Session (*Cathie Butler, Exec.; Jay Burney, Exec.; Paul Simmons, Parks*)
- D. "Music Out Loud" Proposal from Olympia Arts Commission (*Stephanie Johnson, Parks*)
- E. Report from Olympia Arts Commission on Economic Impact of Arts in Olympia (*Stephanie Johnson, Parks*)
- F. Discussion about "Telling Our Story" (*Cathie Butler, Exec.*)

May 20 - 7:00 pm

#### **COUNCIL MEETING**

- A. **SPECIAL RECOGNITION** - Recognition of Corrections Officer Week (*Laura Wohl, Police*)
- B. **SPECIAL RECOGNITION** - Recognition of Law Enforcement Officer Week (*Laura Wohl, Police*)
- C. **OTHER BUSINESS** - Public Works Week / 2014 Construction Projects (*Fran Eide, Public Works*) File # 14-0277
- D. **OTHER BUSINESS** - Review Arts Commission's Recommendation for the 2014 Percival Plinth Exhibition (*Stephanie Johnson, Parks*)

May 27- 7:00 pm

#### **COUNCIL MEETING**

- A. **SPECIAL RECOGNITION** - Proclamation for National Historic Preservation Month and Presentation of Preservation Awards (*Michelle Sadlier, CP&D*)

May 29- 4:30 pm

#### **COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE**

- A. Approval of April 21, 2014 CERC Minutes
- B. Approval of May 1 CERC Minutes
- C. Debrief CAC Meeting and Consider Next Steps in the CRA Process (*Keith Stahley, CP&D*)
- D. Continue to Consider Developer Roundtable (*Keith Stahley, CP&D*)
- E. Proactive Approach to Community Development (*Keith Stahley, CP&D*)

June 3 - 7:00 pm

#### **COUNCIL MEETING**

- A.

June 5 - 5:30 pm

#### **SPECIAL LAND USE AND ENVIRONMENT COMMITTEE**

- A. Approval of April 24, 2014 Land Use and Environment Committee Minutes
- B. Martin Way Planning Process (*Sophie Stimson, Public Works/Cari Hornbein, CP&D*)
- C. Low Barrier Shelter Text Amendment (*Leonard Bauer, CP&D*)

June 10 - 7:00 pm

#### **COUNCIL MEETING**

- A.

June 11 - 5:00 pm

#### **FINANCE COMMITTEE**

- A. Approval of May 14, 2014 Finance Committee Minutes
- B. Discussion of Short and Long Term Cost of the Affordable Care Act (ACA)
- C. Committee Discussion on the Capital Facilities Plan Comprehensive Plan Goals and Policies
- D. ORAL REPORT - Updates

June 12 - 6:30 pm

#### **JOINT MEETING OF THE COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE and the PLANNING COMMISSION'S FINANCE SUB-COMMITTEE (Room 112)**

- A. Approval of May 29, 2014 CERC Minutes

- B. Planning Commission Finance Subcommittee/CRA Ad Hoc Joint Meeting  
(Keith Stahley, CP&D)
- C. Consider Economic Development and Comp Plan (Keith Stahley, CP&D)

June 17 - 4:30 pm

#### GENERAL GOVERNMENT COMMITTEE

- A. Approval of May 20, 2014 General Government Committee Minutes
- B. Joint Economic Development Meeting with Economic Development Council, Thurston Chamber, Visitor & Convention Bureau, Olympia Downtown Association, West Olympia Business Association (Cathie Butler, Exec.)
- C. Discussion about Minimum Wage I Context of Local, Regional, and Statewide Economic Impact

June 17 - 7:00 pm

#### COUNCIL MEETING

- A.

June 19 - 5:30 pm

#### SPECIAL LAND USE AND ENVIRONMENT COMMITTEE

- A. Approval of June 5 , 2014 Land Use and Environment Committee Minutes
- B. Updated Waste Water Regulations for Onsite Septic (Andy Haub, Public Works)
- C. Storm and Surface Water Land Acquisition and Stewardship Strategy (Andy Haub, Public Works)
- D. Planned Action Status Report (Keith Stahley, CP&D)
- E. Shoreline Master Program Restoration Plan (Stacey Ray, CP&D)

June 24

July 1

NO COUNCIL MEETING

NO COUNCIL MEETING

July 8 - 7:00 pm

#### COUNCIL MEETING

- A.

July 9 - 5:00 pm

#### FINANCE COMMITTEE

- A. Approval of June 11, 2014 Finance Committee Minutes
- B. Preliminary 2015-2020 Capital Facilities Plan
- C. Five-Year Budget Projections
- D. Discussion of Deferral of Impact Fees as Incentive for Economic Development
- E. ORAL REPORT - Updates

July 15 - 4:30 pm

#### GENERAL GOVERNMENT COMMITTEE

- A. Approval of June 17, 2014 General Government Committee Minutes
- B. Briefing and Discussion about Citywide Economic Development Impact of the Capital Facilities Plan
- C. Update on Status of HOME Consortium and Health and Human Services Council (Steve Hall, Exec.)

July 15- 7:00 pm

#### COUNCIL MEETING

- A. **OTHER BUSINESS** - Review Preliminary Capital Facilities Plan (Jane Kirkemo, Admin. Svcs.)

July 21 - 4:30 pm

#### COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE

- A. Approval of June 12, 2014 CERC Minutes
- B. Subarea/Focus Area Planning (Keith Stahley, CP&D)
- C. Consider Role of the Opportunity Sites in CFP Process (Keith Stahley, CP&D)

- July 22- 7:00 pm **COUNCIL MEETING**  
A.
- July 24 - 5:30 pm **LAND USE AND ENVIRONMENT COMMITTEE**  
A. Approval of June 19, 2014 Land Use and Environment Committee Minutes  
B. Parking Improvements - Lot Upgrades and Rebranding (*Karen Kenneson, CP&D*)
- July 29 **NO COUNCIL MEETING**
- Monday  
August 4- 7:00 pm **COUNCIL MEETING**  
A.
- August 7 - 4:30 pm **COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE**  
A. Approval of July 21, 2014 CERC Minutes  
B. Consider Draft of the CRA Plan (*Lorelei Juntunen, ECONorthwest*)  
C. Clarify Development Tool Kit (*Keith Stahley, CP&D, Abe Farkas, ECONorthwest*)
- August 12 - 7:00 pm **COUNCIL MEETING**  
A.
- August 13 - 5:00 pm **FINANCE COMMITTEE**  
A. Approval of July 9, 2014 Finance Committee Minutes  
B. Performance Measures  
C. Sick and Safe Leave Policy for Olympia  
D. Minimum Wage for City Contractors  
E. ORAL REPORT - Updates
- August 19 - 4:30 pm **GENERAL GOVERNMENT COMMITTEE**  
A. Approval of July 15, 2014 General Government Committee Minutes  
B. Briefing and Discussion about Public Safety and Olympia Policing Strategy (*Ronnie Roberts, Police*)
- August 19 - 7:00 pm **COUNCIL MEETING**  
A. **SPECIAL RECOGNITION** - Salmon Stewards Program Volunteers (*Patricia Pyle, Public Works*) File 14-0324
- August 26 **NO COUNCIL MEETING**
- August 28 - 5:30 pm **LAND USE AND ENVIRONMENT COMMITTEE**  
A. Approval of July 24, 2014 Land Use and Environment Committee Minutes  
B. Code Enforcement Status Report (*Tom Hill, CP&D*)
- September 2 **NO COUNCIL MEETING**
- September 4 - 6:00 pm **JOINT MEETING OF THE CITIZEN ADVISORY COMMITTEE AND THE COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE**  
A. Developers Roundtable (*Keith Stahley, CP&D*)
- September 9 - 7:00 pm **COUNCIL MEETING**

A.

September 10 - 5:00 pm

**FINANCE COMMITTEE**

- A. Approval of August 13, 2014 Finance Committee Minutes
- B. Review Proposed Utility Rates
- C. City Services "At Risk"
- D. ORAL REPORT - Updates

September 16 - 4:30 pm

**GENERAL GOVERNMENT COMMITTEE**

- A. Approval of August 19, 2014 General Government Committee Minutes
- B. Briefing and Discussion about Economic Development Aspects of the Updated Comprehensive Plan and Action Plan (*Keith Stahley, CP&D*)

September 16 - 7:00 pm

**COUNCIL MEETING**

A.

September 23 - 6:00 pm

**TRANSPORTATION BENEFIT DISTRICT BOARD**

- A. Approval of January 28, 2014 Transportation Benefit District Board Meeting Minutes

September 23 - 7:00 pm

**COUNCIL MEETING**

A.

September 25 - 5:30 pm

**LAND USE AND ENVIRONMENT COMMITTEE**

- A. Approval of August 28, 2014 Land Use and Environment Committee Minutes
- B. Downtown Project Part III (*Brian Wilson, CP&D*)
- C. LID and Land Development Regulation Update and Scoping (*Rich Hoey, Public Works/Leonard Bauer, CP&D*)
- D. Annual Annexation Report (*Todd Stamm, CP&D*)
- E. Urban Forestry Asset Management Plan (*Shelly Bentley, CP&D*)

September 30

**NO COUNCIL MEETING**

October 2 - 4:30 pm

**COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE**

- A. Approval of August 7 CERC Minutes
- B. Approval of September 4, 2014 CERC Minutes
- C. Debrief Developers Roundtable (*Keith Stahley, CP&D, Michael Cade, Thurston EDC*)
- D. Annual Opportunity Site Review (*Keith Stahley, CP&D*)
- E. Annexation Report (*Todd Stamm, CP&D*)
- F. Consider Draft of the CRA Plan (*Lorelei Juntunen, ECONorthwest*)

October 7 - 7:00 pm

**COUNCIL MEETING**

A.

October 8 - 5:00 pm

**FINANCE COMMITTEE**

- A. Approval of September 10, 2014 Finance Committee Minutes
- B. Review of 2015 Projected Revenues
- C. Use of LIDs in Sub Area Plans
- D. ORAL REPORT - Updates

October 14 - 7:00 pm

**COUNCIL MEETING**



- A. PUBLIC HEARING - Preliminary Capital Facilities Plan (*Jane Kirkemo, Admin. Svcs.*)

October 21 - 4:30 pm

**GENERAL GOVERNMENT COMMITTEE**

- A. Approval of September 16, 2014 General Government Committee Minutes  
B. Annual Meeting with Advisory Committee Chairs (*Cathie Butler, Exec.*)  
C. Review of Council Guidelines (*Cathie Butler, Exec.*)

October 21 - 7:00 pm

**COUNCIL MEETING**

- A.

October 23 - 5:30 pm

**LAND USE AND ENVIRONMENT COMMITTEE**

- A. Approval of September 25, 2014 Land Use and Environment Committee Minutes  
B. Shoreline Master Program (*Keith Stahley, CP&D*)  
C. Subarea Planning Process (*Leonard Bauer, CP&D*)  
D. West Olympia Access Study Phase II Scope and IJR Status Report (*Mark Russell, Public Works*)  
E. Waste ReSources Zero Waste Plan Update (*Ron Jones, Public Works*)

October 28 - 7:00 pm

**COUNCIL MEETING**

- A. **OTHER BUSINESS** - Presentation of 2015 Operating Budget (*Steve Hall, Exec.*)

Monday

November 3 - 7:00 pm

**COUNCIL MEETING**

- A. **OTHER BUSINESS** - Discussion of 2015 Operating Budget: Utility Rates, Impact Fees, and Lodging Tax (*Jane Kirkemo, Exec.*)

November 6 - 4:30 pm

**COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE (Room 112)**

- A. Approval of October 2, 2014 CERC Minutes  
B. Review Draft of the CRA Plan (*Lorelei Juntunen, ECONorthwest*)

November 11

**NO COUNCIL MEETING**

November 12 - 5:00 pm

**FINANCE COMMITTEE**

- A. Approval of October 8, 2014 Finance Committee Minutes  
B. Review of 2015 Operating Budget  
C. ORAL REPORT - Updates

November 18 - 4:30 pm

**GENERAL GOVERNMENT COMMITTEE**

- A. Approval of October 21, 2014 General Government Committee Minutes  
B. Program Year 2015 Community Development Block Grant Process (*Leonard Bauer, CP&D; Anna Schlecht, CP&D*)  
C. Scoping - 2014 Advisory Committee Work Plan Process  
D. Scoping - 2014 Advisory Committee Application Process

November 18 - 7:00 pm

**COUNCIL MEETING**

- A. **PUBLIC HEARING** - Capital and Operating Budgets (*Jane Kirkemo, Admin. Svcs.*)  
B. **PUBLIC HEARING** - Ad Valorem Tax Ordinance and 1<sup>st</sup> Reading (*Dean Walz, Admin. Svcs.*)

- November 20 - 5:30 pm **SPECIAL LAND USE AND ENVIRONMENT COMMITTEE**  
A. Approval of October 23, 2014 Land Use and Environment Committee Minutes  
B. Water System Plan Update
- November 25 - 7:00 pm **COUNCIL MEETING**  
A. **OTHER BUSINESS** - Capital and Operating Budget Balancing (*Jane Kirkemo, Admin. Services*)  
B. **CONSENT** - 2<sup>ND</sup> Reading of the Ad Valorem Tax Ordinance
- December 2 - 7:00 pm **COUNCIL MEETING**  
A.
- December 4 - 4:30 pm **COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE (Room 112)**  
A. Approval of November 6, 2014 CERC Minutes  
B. Martin Way Planning Process (*Cari Hornbein, CP&D*)  
C. Finalize Draft CRA Plan (*Lorelei Juntunen, ECONorthwest*)
- December 9 - 7:00 pm **COUNCIL MEETING**  
A. **CONSENT** - 1<sup>ST</sup> Reading of the Ordinance Adopting the Capital Facilities Plan (*Jane Kirkemo, Admin. Svcs.*)  
B. **CONSENT** - 1<sup>ST</sup> Reading of the Ordinance Adopting the Operating Budget (*Jane Kirkemo, Admin. Svcs.*)
- December 10 - 5:00 pm **FINANCE COMMITTEE**  
A. Approval of November 12, 2014 Finance Committee Minutes  
B. Budget Balancing Proposal for Budget and Capital Facilities Plan  
C. ORAL REPORT - Updates
- December 11 - 5:30 pm **SPECIAL LAND USE AND ENVIRONMENT COMMITTEE**  
A. Approval of November 20, 2014 Land Use and Environment Committee Minutes  
B. Downtown Plan Scoping (*Leonard Bauer, CP&D*)  
C. Martin Way Planning Process (*Sophie Stimson, Public Works/Cari Hornbein, CP&D*)
- December 16 - 4:30 pm **GENERAL GOVERNMENT COMMITTEE**  
A. Approval of November 18, 2014 General Government Committee Minutes  
B. Year End Recap and Celebration
- December 16 - 7:00 pm **COUNCIL MEETING - Last Meeting of the Year**  
A.