



City of Olympia

Future City Council Meeting Agendas

As of April 18, 2014

The Capital of
Washington State

601 4th Avenue E.
Olympia, WA 98501

www.olympiawa.gov/councilagenda

Information: 360-753-8447

UPCOMING AGENDA ITEMS

ITEMS TO BE SCHEDULED

Council

- A. **OTHER BUSINESS** - Revised Resolution Concerning Columbia Heights Downtown Housing Project (*Steve Hall, Exec.*)
- B. **CONSENT** - Percival Landing Environmental Covenant for Phase I Northern Site (*Kip Summers, Parks*) File 13-0402
- C. **CONSENT** - Approval of Interlocal Agreement with Thurston County Narcotics Task Force (*Laura Wohl, Police*)
- D. **STUDY SESSION** - Update on Needle Exchange Program (*Ronnie Roberts*) Rqstd 4/15/14

Finance Committee - 2nd Wednesday, 5:00 pm (*Jim Cooper, Chair, Nathaniel Jones, Cheryl Selby*)

- A. City Parking Lots and Management of the Lots
- B. Evaluate LBA Woods Park Purchase in Context of Other Parks Plan Priorities and Other City Priorities Rqstd 4/15/14

General Government Committee - 3rd Tuesday, 4:30 pm (*Jeannine Roe, Chair, Jim Cooper, Cheryl Selby*)

- A. ORAL REPORT - Update on Downtown Ambassador Program (*Brian Wilson, CP&D*)
- B. Discussion about "Telling Our Story" (*Cathie Butler, Exec.*)
- C. Report from Capital Area Regional Public Facilities District Representative (After June) Rqstd 4/15/14

Land Use and Environment Committee - 4th Thursday, 5:30 pm (*Steve Langer, Chair, Jeannine Roe, Julie Hankins*)

A.

April 29

NO COUNCIL MEETING

May 1 - 6:30 pm

JOINT MEETING OF THE CITIZEN ADVISORY COMMITTEE AND COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE (Room 207)

May 6 - 5:30 pm

EXECUTIVE SESSION

- A. Executive Session Pursuant to RCW 42.30.110(1)(i) - Potential and Existing Litigation

May 6 - 7:00 pm

COUNCIL MEETING

- A. **SPECIAL RECOGNITION** - Recognition of Police Volunteers (*Amy Stull, Police*)
- B. **SPECIAL RECOGNITION** - Proclamation Proclaiming May as Bicycle Commuter Month (*Michelle Swanson, Public Works*) File # 14-0391
- C. **SPECIAL RECOGNITION** - Presentation of Certificate of Achievement for Excellence in Financial Reporting (*Dean Walz, Admin. Svcs.*)
- D. **OTHER BUSINESS** - Review Draft Language from Staff for Comprehensive Plan (*Leonard Bauer, CP&D*)
- E. **CONSENT** - Approval of April 5, 2014 Minutes of the Special Study Session re: CERC Workshop
- F. **CONSENT** - Approval of April 8, 2014 Minutes of the Special City Council Meeting with the Port of Olympia
- G. **CONSENT** - Approval of April 8, 2014 Special Study Session Minutes
- H. **CONSENT** - Approval of April 15, 2014 City Council Meeting Minutes

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- I. **CONSENT** - Approval of April 22, 2014 Special Study Session Minutes
- J. **OTHER BUSINESS** - Percival Float Enhancement and Options (*Paul Simmons, Parks*)
- K. **CONSENT** - Approval of 2013 - 2015 Department of Commerce Solar Grant Award (*Debbie Sullivan, Public Works*) File 14-0359
- L. **CONSENT** - Approval of Department of Ecology Loan Agreement for State Avenue Stormwater Retrofit (*Eric Christensen, Public Works*) File # 14-0366
- M. **CONSENT** - Approval of Washington State Public Works Loan Agreement for Design and Construction of SE Olympia Reservoir (*Andy Haub, Public Works*)
- N. **CONSENT** - Approval of Pride Festival Beer Garden Plan (*General Government Committee/Cathie Butler, Exec.*)

May 13 - 5:30 pm

SPECIAL STUDY SESSION

- A. Storm and Surface Water Update (*Andy Haub, Public Works*)

May 13 - 7:00 pm

COUNCIL MEETING

- A. **CONSENT** - Approval of Bid Award for Olympia Woodland Trail/Woodard Creek Culvert Improvements (*Brett Bures, Public Works*) File # 14-0248
- B.

May 14 - 5:00 pm

FINANCE COMMITTEE (Room 207)

- A. Approval of March 12, 2014 Finance Committee Minutes
- B. 2015 Budget and Public Engagement Plan
- C. Continue Discussions of Long Term Revenue Strategies
- D. Funding Indigent Defense and Meeting New Standards
- E. Discussion on the Issuance of Debt
- F. Next Steps in Implementation of Best Practices Report on the Farmers Market (*Scott River, Parks*)
- G. Annual Transfer of Transportation Funds to Sidewalk Improvements
- H. ORAL REPORT - Discussion of Regionalization/Partnerships in the Delivery of Services (*Steve Hall, Exec.*)

May 20 - 4:30 pm

GENERAL GOVERNMENT COMMITTEE (Room 207)

- A. Approval of April 15, 2014 General Government Committee Minutes
- B. Briefing on Plastic Bag Ban Outreach and Communication (*Spencer Orman, Public Works*)
- C. Recap of 2014 Legislative Session (*Cathie Butler, Exec.; Jay Burney, Exec.; Paul Simmons, Parks*)
- D. "Music Out Loud" Proposal from Olympia Arts Commission (*Stephanie Johnson, Parks*)
- E. Report from Olympia Arts Commission on Economic Impact of Arts in Olympia (*Stephanie Johnson, Parks*)

May 20 - 7:00 pm

COUNCIL MEETING

- A. **SPECIAL RECOGNITION** - Recognition of Corrections Officer Week (*Laura Wohl, Police*)
- B. **SPECIAL RECOGNITION** - Recognition of Law Enforcement Officer Week (*Laura Wohl, Police*)
- C. **OTHER BUSINESS** - Public Works Week / 2014 Construction Projects (*Fran Eide, Public Works*) File # 14-0277
- D. **OTHER BUSINESS** - Review Arts Commission's Recommendation for the 2014 Percival Plinth Exhibition (*Stephanie Johnson, Parks*)

- E. **OTHER BUSINESS** - Final Edits to Draft Comprehensive Plan and Set Date for Public Hearing (*Leonard Bauer, CP&D*)
- F. **OTHER BUSINESS** - Approval of CDBG Action Plan for Program Year 2014 and Set Date for Public Hearing (*General Government Committee/Leonard Bauer, CP&D*)

May 27- 7:00 pm

COUNCIL MEETING

- A. **SPECIAL RECOGNITION** - Proclamation for National Historic Preservation Month and Presentation of Preservation Awards (*Michelle Sadlier, CP&D*)
- B. **CONSENT** - Approval of Interlocal Agreement with City of Snohomish for Natural Yard Care Public Outreach and Evaluation Form (*Patricia Pyle, Public Works*) File #14-0396

Wednesday

May 28 - 6:00 pm

JOINT CITY COUNCIL MEETING WITH THE OLYMPIA DOWNTOWN ASSOCIATION

May 29- 4:30 pm

COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE (Room 112)

- A. Approval of April 21, 2014 CERC Minutes
- B. Approval of May 1 CERC Minutes
- C. Debrief CAC Meeting and Consider Next Steps in the CRA Process (*Keith Stahley, CP&D*)
- D. Continue to Consider Developer Roundtable (*Keith Stahley, CP&D*)
- E. Proactive Approach to Community Development (*Keith Stahley, CP&D*)

June 3 - 7:00 pm

COUNCIL MEETING

- A.

June 4 - 5:30 pm ??

SPECIAL COUNCIL MEETING (The Washington Center)

- A. Open Government Training

June 5 - 5:30 pm

SPECIAL LAND USE AND ENVIRONMENT COMMITTEE (Council Chambers)

- A. Approval of April 24, 2014 Land Use and Environment Committee Minutes
- B. Martin Way Planning Process (*Sophie Stimson, Public Works/Cari Hornbein, CP&D*)
- C. Low Barrier Shelter Text Amendment (*Leonard Bauer, CP&D*)

June 10 - 7:00 pm

COUNCIL MEETING

- A.

June 11 - 5:00 pm

FINANCE COMMITTEE (Room 207)

- A. Approval of May 14, 2014 Finance Committee Minutes
- B. Discussion of Short and Long Term Cost of the Affordable Care Act (ACA)
- C. Committee Discussion on the Capital Facilities Plan Comprehensive Plan Goals and Policies
- D. ORAL REPORT - Updates

June 12 - 6:30 pm

JOINT MEETING OF THE COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE and the PLANNING COMMISSION'S FINANCE SUB-COMMITTEE (Room 112)

- A. Approval of May 29, 2014 CERC Minutes
- B. Planning Commission Finance Subcommittee/CRA Ad Hoc Joint Meeting (*Keith Stahley, CP&D*)

- C. Martin Way Corridor Study Status Report (*Cari Hornbein, CP&D; Sophie Stimson, Public Works*)
- D. Consider Economic Development and Comp Plan (*Keith Stahley, CP&D*)

June 17 - 4:30 pm

GENERAL GOVERNMENT COMMITTEE (Room 207)

- A. Approval of May 20, 2014 General Government Committee Minutes
- B. Joint Economic Development Meeting with Economic Development Council, Thurston Chamber, Visitor & Convention Bureau, Olympia Downtown Association, West Olympia Business Association (*Cathie Butler, Exec.*)
- C. Discussion about Minimum Wage I Context of Local, Regional, and Statewide Economic Impact
- D. Safe and Secure Parks Initiative (*Paul Simmons, Parks*)

June 17 - 7:00 pm

COUNCIL MEETING

- A. **PUBLIC HEARING** - Approval of Six-year Transportation Improvement Program and Adoption of Resolution (*Dave Smith, Public Works*) File # 14-0389

June 19 - 5:30 pm

SPECIAL LAND USE AND ENVIRONMENT COMMITTEE (Council Chambers)

- A. Approval of June 5 , 2014 Land Use and Environment Committee Minutes
- B. Updated Waste Water Regulations for Onsite Septic (*Andy Haub, Public Works*)
- C. Storm and Surface Water Land Acquisition and Stewardship Strategy (*Andy Haub, Public Works*)
- D. Planned Action Status Report (*Keith Stahley, CP&D*)
- E. Shoreline Master Program Restoration Plan (*Stacey Ray, CP&D*)

June 24
July 1

NO COUNCIL MEETING
NO COUNCIL MEETING

July 8 - 7:00 pm

COUNCIL MEETING

- A. **PUBLIC HEARING** - Comprehensive Plan (*Leonard Bauer, CP&D*)

July 9 - 5:00 pm

FINANCE COMMITTEE (Room 207)

- A. Approval of June 11, 2014 Finance Committee Minutes
- B. Preliminary 2015-2020 Capital Facilities Plan
- C. Five-Year Budget Projections
- D. Discussion of Deferral of Impact Fees as Incentive for Economic Development
- E. **ORAL REPORT - Updates**

July 15 - 4:30 pm

GENERAL GOVERNMENT COMMITTEE (Room 207)

- A. Approval of June 17, 2014 General Government Committee Minutes
- B. Briefing and Discussion about Citywide Economic Development Impact of the Capital Facilities Plan
- C. Update on Status of HOME Consortium and Health and Human Services Council (*Steve Hall, Exec.*)

July 15- 7:00 pm

COUNCIL MEETING

- A. **OTHER BUSINESS** - Review Preliminary Capital Facilities Plan (*Jane Kirkemo, Admin. Svcs.*)

- July 21 - 4:30 pm **COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE**
- A. Approval of June 12, 2014 CERC Minutes
 - B. Subarea/Focus Area Planning (*Keith Stahley, CP&D*)
 - C. Consider Role of the Opportunity Sites in CFP Process (*Keith Stahley, CP&D*)
- July 22- 7:00 pm **COUNCIL MEETING**
- A.
- July 24 - 5:30 pm **LAND USE AND ENVIRONMENT COMMITTEE**
- A. Approval of June 19, 2014 Land Use and Environment Committee Minutes
 - B. Parking Improvements - Lot Upgrades and Rebranding (*Karen Kenneson, CP&D*)
- July 29 **NO COUNCIL MEETING**
- Monday
August 4- 7:00 pm **COUNCIL MEETING**
- A.
- August 7 - 4:30 pm **COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE**
- A. Approval of July 21, 2014 CERC Minutes
 - B. Consider Draft of the CRA Plan (*Lorelei Juntunen, ECONorthwest*)
 - C. Clarify Development Tool Kit (*Keith Stahley, CP&D, Abe Farkas, ECONorthwest*)
- August 12 - 7:00 pm **COUNCIL MEETING**
- A.
- August 13 - 5:00 pm **FINANCE COMMITTEE**
- A. Approval of July 9, 2014 Finance Committee Minutes
 - B. Performance Measures
 - C. Sick and Safe Leave Policy for Olympia
 - D. Minimum Wage for City Contractors
 - E. ORAL REPORT - Updates
- August 19 - 4:30 pm **GENERAL GOVERNMENT COMMITTEE**
- A. Approval of July 15, 2014 General Government Committee Minutes
 - B. Briefing and Discussion about Public Safety and Olympia Policing Strategy (*Ronnie Roberts, Police*)
 - C. Status of Criminal Justice (*Scott Ahlf, Courts*)
- August 19 - 7:00 pm **COUNCIL MEETING**
- A. **SPECIAL RECOGNITION** - Salmon Stewards Program Volunteers (*Patricia Pyle, Public Works*) File 14-0324
- August 26 **NO COUNCIL MEETING**
- August 28 - 5:30 pm **LAND USE AND ENVIRONMENT COMMITTEE**
- A. Approval of July 24, 2014 Land Use and Environment Committee Minutes
 - B. Code Enforcement Status Report (*Tom Hill, CP&D*)
- September 2 **NO COUNCIL MEETING**

- September 4 - 6:00 pm **JOINT MEETING OF THE CITIZEN ADVISORY COMMITTEE AND THE COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE**
A. Developers Roundtable (*Keith Stahley, CP&D*)
- September 9 - 7:00 pm **COUNCIL MEETING**
A.
- September 10 - 5:00 pm **FINANCE COMMITTEE**
A. Approval of August 13, 2014 Finance Committee Minutes
B. Review Proposed Utility Rates
C. City Services "At Risk"
D. ORAL REPORT - Updates
- September 16 - 4:30 pm **GENERAL GOVERNMENT COMMITTEE**
A. Approval of August 19, 2014 General Government Committee Minutes
B. Briefing and Discussion about Economic Development Aspects of the Updated Comprehensive Plan and Action Plan (*Keith Stahley, CP&D*)
- September 16 - 7:00 pm **COUNCIL MEETING**
A.
- September 23 - 6:00 pm **TRANSPORTATION BENEFIT DISTRICT BOARD**
A. Approval of January 28, 2014 Transportation Benefit District Board Meeting Minutes
- September 23 - 7:00 pm **COUNCIL MEETING**
A.
- September 25 - 5:30 pm **LAND USE AND ENVIRONMENT COMMITTEE**
A. Approval of August 28, 2014 Land Use and Environment Committee Minutes
B. Downtown Project Part III (*Brian Wilson, CP&D*)
C. LID and Land Development Regulation Update and Scoping (*Rich Hoey, Public Works/Leonard Bauer, CP&D*)
D. Annual Annexation Report (*Todd Stamm, CP&D*)
E. Urban Forestry Asset Management Plan (*Shelly Bentley, CP&D*)
- September 30 **NO COUNCIL MEETING**
- October 2 - 4:30 pm **COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE**
A. Approval of August 7 CERC Minutes
B. Approval of September 4, 2014 CERC Minutes
C. Debrief Developers Roundtable (*Keith Stahley, CP&D, Michael Cade, Thurston EDC*)
D. Annual Opportunity Site Review (*Keith Stahley, CP&D*)
E. Annexation Report (*Todd Stamm, CP&D*)
F. Consider Draft of the CRA Plan (*Lorelei Juntunen, ECONorthwest*)
- October 7 - 7:00 pm **COUNCIL MEETING**
A.
- October 8 - 5:00 pm **FINANCE COMMITTEE**
A. Approval of September 10, 2014 Finance Committee Minutes
B. Review of 2015 Projected Revenues

- C. Use of LIDs in Sub Area Plans
- D. ORAL REPORT - Updates

October 14 - 7:00 pm

COUNCIL MEETING

- A. PUBLIC HEARING - Preliminary Capital Facilities Plan (*Jane Kirkemo, Admin. Svcs.*)

October 21 - 4:30 pm

GENERAL GOVERNMENT COMMITTEE

- A. Approval of September 16, 2014 General Government Committee Minutes
- B. Annual Meeting with Advisory Committee Chairs (*Cathie Butler, Exec.*)
- C. Review of Council Guidelines (*Cathie Butler, Exec.*)

October 21 - 7:00 pm

COUNCIL MEETING

- A.

October 23 - 5:30 pm

LAND USE AND ENVIRONMENT COMMITTEE

- A. Approval of September 25, 2014 Land Use and Environment Committee Minutes
- B. Shoreline Master Program (*Keith Stahley, CP&D*)
- C. Subarea Planning Process (*Leonard Bauer, CP&D*)
- D. West Olympia Access Study Phase II Scope and IJR Status Report (*Mark Russell, Public Works*)
- E. Waste ReSources Zero Waste Plan Update (*Ron Jones, Public Works*)

October 28 - 7:00 pm

COUNCIL MEETING

- A. OTHER BUSINESS - Presentation of 2015 Operating Budget (*Steve Hall, Exec.*)

Monday

November 3 - 7:00 pm

COUNCIL MEETING

- A. OTHER BUSINESS - Discussion of 2015 Operating Budget: Utility Rates, Impact Fees, and Lodging Tax (*Jane Kirkemo, Exec.*)

November 6 - 4:30 pm

COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE (Room 112)

- A. Approval of October 2, 2014 CERC Minutes
- B. Review Draft of the CRA Plan (*Lorelei Juntunen, ECONorthwest*)

November 11

NO COUNCIL MEETING

November 12 - 5:00 pm

FINANCE COMMITTEE

- A. Approval of October 8, 2014 Finance Committee Minutes
- B. Review of 2015 Operating Budget
- C. ORAL REPORT - Updates

November 18 - 4:30 pm

GENERAL GOVERNMENT COMMITTEE

- A. Approval of October 21, 2014 General Government Committee Minutes
- B. Program Year 2015 Community Development Block Grant Process (*Leonard Bauer, CP&D; Anna Schlecht, CP&D*)
- C. Scoping - 2014 Advisory Committee Work Plan Process
- D. Scoping - 2014 Advisory Committee Application Process

November 18 - 7:00 pm

COUNCIL MEETING

- A. PUBLIC HEARING - Capital and Operating Budgets (*Jane Kirkemo, Admin. Svcs.*)

- B. **PUBLIC HEARING** - Ad Valorem Tax Ordinance and 1st Reading (*Dean Walz, Admin. Svcs.*)

November 20 - 5:30 pm

SPECIAL LAND USE AND ENVIRONMENT COMMITTEE

- A. Approval of October 23, 2014 Land Use and Environment Committee Minutes
B. Water System Plan Update

November 25 - 7:00 pm

COUNCIL MEETING

- A. **OTHER BUSINESS** - Capital and Operating Budget Balancing (*Jane Kirkemo, Admin. Services*)
B. **CONSENT** - 2ND Reading of the Ad Valorem Tax Ordinance

December 2 - 7:00 pm

COUNCIL MEETING

- A.

December 4 - 4:30 pm

COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE (Room 112)

- A. Approval of November 6, 2014 CERC Minutes
B. Martin Way Planning Process (*Cari Hornbein, CP&D*)
C. Finalize Draft CRA Plan (*Lorelei Juntunen, ECONorthwest*)

December 9 - 7:00 pm

COUNCIL MEETING

- A. **CONSENT** - 1ST Reading of the Ordinance Adopting the Capital Facilities Plan (*Jane Kirkemo, Admin. Svcs.*)
B. **CONSENT** - 1ST Reading of the Ordinance Adopting the Operating Budget (*Jane Kirkemo, Admin. Svcs.*)

December 10 - 5:00 pm

FINANCE COMMITTEE

- A. Approval of November 12, 2014 Finance Committee Minutes
B. Budget Balancing Proposal for Budget and Capital Facilities Plan
C. ORAL REPORT - Updates

December 11 - 5:30 pm

SPECIAL LAND USE AND ENVIRONMENT COMMITTEE

- A. Approval of November 20, 2014 Land Use and Environment Committee Minutes
B. Downtown Plan Scoping (*Leonard Bauer, CP&D*)
C. Martin Way Planning Process (*Sophie Stimson, Public Works/Cari Hornbein, CP&D*)

December 16 - 4:30 pm

GENERAL GOVERNMENT COMMITTEE

- A. Approval of November 18, 2014 General Government Committee Minutes
B. Year End Recap and Celebration

December 16 - 7:00 pm

COUNCIL MEETING - Last Meeting of the Year

- A.