



Meeting Agenda

PBIA Advisory Board

City Hall
601 4th Avenue E
Olympia WA 98501

Contact: Mark Rentfrow
360.570.3798

Thursday, February 9, 2017

6:00 PM

Council Chambers

1. CALL TO ORDER

1.A ROLL CALL

2. APPROVAL OF AGENDA

3. APPROVAL OF MINUTES

3.A [17-0130](#) Approval of January 12th, 2017 Meeting Minutes

Attachments: [PBIA 1.12.17 minutes](#)

4. PUBLIC COMMENT

During this portion of the meeting, citizens may address the Advisory Committee or Commission regarding items related to City business, including items on the Agenda. In order for the Committee or Commission to maintain impartiality and the appearance of fairness in upcoming matters and to comply with Public Disclosure Law for political campaigns, speakers will not be permitted to make public comments before the Committee or Commission in these two areas: (1) on agenda items for which the Committee or Commission either held a Public Hearing in the last 45 days, or will hold a Public Hearing within 45 days, or (2) where the speaker promotes or opposes a candidate for public office or a ballot measure.

5. ANNOUNCEMENTS

6. BUSINESS ITEMS

6.A [17-0149](#) Committee Membership

7. REPORTS

8. OTHER TOPICS

9. ADJOURNMENT

Upcoming

Accommodations

The City of Olympia is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources. If you require accommodation for your attendance at the City

Advisory Committee meeting, please contact the Advisory Committee staff liaison (contact number in the upper right corner of the agenda) at least 48 hours in advance of the meeting. For hearing impaired, please contact us by dialing the Washington State Relay Service at 7-1-1 or 1.800.833.6384.



City Hall
601 4th Avenue E.
Olympia, WA 98501
360-753-8244

PBIA Advisory Board

Approval of January 12th, 2017 Meeting Minutes

Agenda Date: 2/9/2017
Agenda Item Number: 3.A
File Number: 17-0130

Type: report **Version:** 1 **Status:** In Committee

Title

Approval of January 12th, 2017 Meeting Minutes

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Meeting Minutes

PBIA Advisory Board

City Hall
601 4th Avenue E
Olympia WA 98501

Contact: Mark Rentfrow
360.570.3798

Thursday, January 12, 2017

6:00 PM 407 Columbia St SW, Olympia - The
Mark Restaurant

Special Meeting

1. CALL TO ORDER

Chair Corso called the meeting to order at 6:12 p.m.

1.A ROLL CALL

Present: 10 - Chair Mary Corso, Vice Chair Connie Phegley, Boardmember Jacob David, Boardmember Janis Dean, Boardmember Audrey Henley, Boardmember Bobbi Kerr, Boardmember Kim Murillo, Boardmember David Rauh, Boardmember Nathan Rocker and Boardmember Sunday Williams

Excused: 4 - Boardmember Alana Carr, Boardmember Sheila Irish, Boardmember Jeffrey Trinin and Boardmember Daniel Vining

OTHERS PRESENT

City Council:

Mayor Cheryl Selby, Mayor Pro Tem Nathaniel Jones and Councilmember Julie Hankins

Community Planning and Development Staff:

Downtown Liaison Mark Rentfrow

Office Specialist/Minute Recorder Stacey Rodell

Intern Amanda Wagaman

Downtown Ambassadors Teal and Katherine

Olympia Police Department Lieutenant Costello

Downtown business owners or representatives:

Archibald Sisters, Phil Rollins

Olympia Downtown Association (ODA) Interim Executive Director, Becci Welsh

Batdorff and Bronson & ODA President, Dave Watson

Rosser Chiropractic, Andy Rosser

State of the Arts Gallery, Jeff Barrett

Columbia Manor Apartments, Jerry Maloni

Belleza Ropa, Jeannine Kempees

Thomas Architecture Studio, Ron Thomas
King Solomon's Reef, Justin McIntyre
Mouse Trap, Alex Gouirand

2. APPROVAL OF AGENDA

The agenda was approved.

3. APPROVAL OF MINUTES

3.A [17-0046](#) Approval of November, 2016 Meeting Minutes

The minutes were approved.

6. BUSINESS ITEMS

Mr. Watson spoke about the ODA and the upcoming year's plans. They will be reaching out to the PBI to ensure an effective collaboration. The ODA annual meeting will be on January 30, 2017 at 5:30 p.m. located at the Washington Center.

Chair Corso announced the Girls Night Out event will be May 12-13, 2017.

There was a brief discussion regarding the new restroom that will be installed at the Artesian Commons Park within next month or two.

Chair Corso announced there will be an Open House briefing on the draft for the Downtown Strategy. This will take place on Monday - February 6, 2017 from 5:00 to 6:30 at City Hall Council Chambers.

Boardmember Phegley reported on the work the Clean and Safe Committee worked on over the past year:

- Discussions regarding downtown evening police walking patrol
- Close contact with the Downtown Ambassadors
- Provided brooms and dustpans
- Working on new design for the cigarette butt containers
- Additional alley cleanings
- Music program at the Artesian Commons Park
- Meetings with the bar owners regarding positive message
- New murals were installed
- Late night bus route discussions continue with Intercity Transit

Boardmember Dean reported on the work the Marketing Committee worked on over the past year:

- Twinklefest holiday event - winner of the contest was Spider Monkey Tattoo
- Flower baskets
- Sponsored:
 - Girls Night Out

- Capitol City Pride Festival
- Nisqually Canoe Journey
- Halloween Trick or Treat event
- Cinema advertising

Boardmember Murillo reported on the PBIA website and the Ambassadors Instagram photos which are linked to the website.

The Ambassadors provided a written 2016 report from the Ambassadors, The Welcome Center and the Clean Team.

Officer Costello presented a staffing update and downtown activity.

Mr. Rentfrow introduced two new business owners that arrived during the meeting. Blen Davidson and Sam Garr are the new owners of Noping the Shop on 4th Avenue. Thurston County's only skateboard shop.

Chair Corso announced there are two open positions on the PBIA Board.

9. ADJOURNMENT

The meeting adjourned at 7:30 p.m.

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PBIA Advisory Board Committee Membership

Agenda Date: 2/9/2017
Agenda Item Number: 6.A
File Number: 17-0149

Type: report Version: 1 Status: In Committee

Title
Committee Membership

Recommended Action
Move to approve a recommendation to select committee assignments for PBIA board members

Report
Issue:
Discussion of PBIA Board members' responsibilities and preferences for committee assignments

Staff Contact:
Mark Rentfrow, Downtown Liaison, Community Planning and Development, 360.570.3798

Presenter(s):
Mary Corso

Background and Analysis:
While Advisory Board member are not required by OMC to serve on Advisory Board committees, it is highly encouraged. Please have an idea in mind of what committee you would like to serve on (Clean and Safe, Parking, Communications, Parking).