



Meeting Agenda

Metropolitan Park District Board

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8068

Tuesday, May 2, 2017

6:00 PM

Council Chambers

Special Meeting

1. ROLL CALL

2. APPROVAL OF AGENDA

3. PUBLIC COMMENT

(Estimated Time: 0 - 10 minutes). During this portion of the meeting, citizens may address the Board regarding only items related to the Olympia Metropolitan Park District, including items on the Agenda. Individual comment is limited to 3 minutes.

4. BOARD BUSINESS

- 4.A** [17-0481](#) Approval of November 1, 2016 Olympia Metropolitan Park District Board Meeting Minutes

Attachments: [Minutes](#)

- 4.B** [17-0482](#) Approval of November 7, 2016 Olympia Metropolitan Park District Board Meeting Minutes

- 4.C** [17-0320](#) Election of Olympia Metropolitan Park District (OMPD) Officers

- 4.D** [17-0318](#) Approval of Revised 2017 Olympia Metropolitan Park District (OMPD) Meeting Schedule Resolution

Attachments: [Resolution](#)

- 4.E** [17-0316](#) Appointment of Citizen Advisory Committee Members

Attachments: [Horn Application](#)
 [Reddick Application](#)
 [Reddick Resume](#)
 [Wood Application](#)
 [Wood Resume](#)

5. REPORTS

6. ADJOURNMENT

The Olympia Metropolitan Park District (OMPD) is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources. If you require accommodation for your attendance at the OMPD Board meeting, call 360.753-8244 at least 48 hours in advance of the meeting. For hearing impaired, please contact us by dialing the Washington State Relay Service at 7-1-1 or 1.800.833.6384.



City Hall
601 4th Avenue E.
Olympia, WA 98501
360-753-8244

Metropolitan Park District Board

Approval of November 1, 2016 Olympia Metropolitan Park District Board Meeting Minutes

Agenda Date: 5/2/2017
Agenda Item Number: 4.A
File Number: 17-0481

Type: minutes **Version:** 1 **Status:** OMPD Agenda Ready

Title

Approval of November 1, 2016 Olympia Metropolitan Park District Board Meeting Minutes

City of Olympia

*City Hall
601 4th Avenue E
Olympia, WA 98501*



Meeting Minutes - Draft

Tuesday, November 1, 2016

5:30 PM

Council Chambers

Metropolitan Park District Board

1. ROLL CALL

Present: 7 - President Jim Cooper, Vice President Jeannine Roe, Boardmember Jessica Bateman, Boardmember Clark Gilman, Boardmember Julie Hankins, Boardmember Nathaniel Jones, and Boardmember Cheryl Selby

2. APPROVAL OF AGENDA

The agenda was approved.

4. PUBLIC COMMENT

Jerry Reilly and Allen Miller spoke.

5. PUBLIC HEARING**5.A** Public Hearing on the Olympia Metropolitan Park District (OMPD) Ad Valorem Tax

OMPD Treasurer Jane Kirkemo provided a summary about setting the initial ad valorem tax. Boardmembers asked clarifying questions.

President Cooper opened the public hearing.

Jerry Reilly, Allen Miller, and Bob Jacobs spoke.

President Cooper closed the public hearing.

Vice President Roe moved, seconded by Boardmember Selby, to direct staff to prepare an ad valorem property tax resolution in the amount of \$3,346,646. The motion carried by the following vote:

Aye: 7 - President Cooper, Vice President Roe, Boardmember Bateman, Boardmember Gilman, Boardmember Hankins, Boardmember Jones and Boardmember Selby

5.B Public Hearing on the 2017 Preliminary Olympia Metropolitan Park District (OMPD) Budget

Attachments: [2017 Prelim Budget](#)

Parks, Arts and Recreation Director Paul Simmons provided a summary of the 2017 OMPD budget.

President Cooper opened the public hearing.

Karen Messmer, Bob Jacobs, Jack Horton, and Bonnie Jacobs spoke.

President Cooper closed the public hearing.

The public hearing was held and closed.

6. BOARD BUSINESS

6.A Approval of Olympia Metropolitan Park District (OMPD) September 13 Meeting Minutes

Attachments: [Minutes](#)

The minutes were approved.

6.B Approval of Resolution to Establish the 2017 Olympia Metropolitan Park District (OMPD) Meeting Schedule

Attachments: [Resolution](#)

Parks, Arts and Recreation Director Paul Simmons summarized 2017 proposed meetings.

Boardmember Jones moved, seconded by Boardmember Selby, to approve the resolution to establish the presented 2017 OMPD meeting schedule. The motion carried by the following vote:

Aye: 7 - President Cooper, Vice President Roe, Boardmember Bateman, Boardmember Gilman, Boardmember Hankins, Boardmember Jones and Boardmember Selby

6.C Approval of Resolution to Require Record Checks for Certain Employees, Volunteers, and Independent Contractors of the Olympia Metropolitan Park District (OMPD)

Attachments: [Resolution](#)

Parks, Arts and Recreation Director Paul Simmons provided a summary of the proposed resolution. Boardmembers asked clarifying questions.

Boardmember Hankins moved, seconded by Vice President Roe, to approve the resolution to require record checks for certain employees, volunteers, and independent contractors of the OMPD. The motion carried by the following vote:

Aye: 7 - President Cooper, Vice President Roe, Boardmember Bateman, Boardmember Gilman, Boardmember Hankins, Boardmember Jones and Boardmember Selby

7. REPORTS

President Cooper noted the City is currently recruiting for OMPD Advisory Board and

more information about the process is available on the City's website.

8. ADJOURNMENT

The meeting was adjourned at 6:13 p.m.



City Hall
601 4th Avenue E.
Olympia, WA 98501
360-753-8244

Metropolitan Park District Board
Approval of November 7, 2016 Olympia
Metropolitan Park District Board Meeting
Minutes

Agenda Date: 5/2/2017
Agenda Item Number: 4.B
File Number: 17-0482

Type: minutes **Version:** 1 **Status:** OMPD Agenda Ready

Title

Approval of November 7, 2016 Olympia Metropolitan Park District Board Meeting Minutes

City of Olympia

*City Hall
601 4th Avenue E
Olympia, WA 98501*



Meeting Minutes - Draft

Monday, November 7, 2016

5:30 PM

Special Meeting

Council Chambers

Metropolitan Park District Board

1. ROLL CALL

Boardmember Jones arrived at 5:32 p.m.

Present: 6 - President Jim Cooper, Vice President Jeannine Roe, Boardmember Clark Gilman, Boardmember Julie Hankins, Boardmember Nathaniel Jones, and Boardmember Cheryl Selby

Excused: 1 - Boardmember Jessica Bateman

2. APPROVAL OF AGENDA

The agenda was approved.

3. PUBLIC COMMENT - None**4. BOARD BUSINESS****4.A** Approval of Resolution Setting the Olympia Metropolitan Park District (OMPD) Ad Valorem Tax

Attachments: [Resolution](#)

OMPD Treasurer Jane Kirkemo provided a brief summary of the proposed ad valorem tax.

Boardmember Selby moved, seconded by Boardmember Gilman, to approve the ad valorem tax and authorize Boardmembers to sign the resolution. The motion carried by the following vote:

Aye: 5 - President Cooper, Vice President Roe, Boardmember Gilman, Boardmember Hankins and Boardmember Selby

Excused: 2 - Boardmember Bateman and Boardmember Jones

4.B Approval of Resolution Adopting the 2017 Olympia Metropolitan Park District (OMPD) Budget

Attachments: [2017 Budget](#)

[Resolution](#)

Parks, Arts & Recreation Director Paul Simmons provided a brief summary of the proposed 2017 budget.

Vice President Roe moved, seconded by Boardmember Selby, to approve the 2016 budget and authorize the Board President to sign the resolution. The motion carried by the following vote:

Aye: 6 - President Cooper, Vice President Roe, Boardmember Gilman, Boardmember Hankins, Boardmember Jones and Boardmember Selby

Excused: 1 - Boardmember Bateman

5. REPORTS

President Cooper noted the next OMPD meeting will be April 11, 2017. At that meeting the General Government Committee will bring citizen recommendations for appointment to the OMPD advisory committee.

6. ADJOURNMENT

The meeting was adjourned at 5:39 p.m.



Metropolitan Park District Board

Election of Olympia Metropolitan Park District (OMPD) Officers

Agenda Date: 5/2/2017
Agenda Item Number: 4.C
File Number: 17-0320

Type: decision **Version:** 1 **Status:** OMPD Agenda Ready

Title

Election of Olympia Metropolitan Park District (OMPD) Officers

Recommended Action:

Staff Recommendation:

Move to elect the Olympia Metropolitan Park District (OMPD) Board President and Vice-President.

Report

Issue:

Whether to elect an OMPD Board President and Vice-President.

Staff Contact:

Jonathon Turlove, Parks, Arts & Recreation Associate Director, 360.753.8068

Presenter(s):

Jonathon Turlove, Parks, Arts & Recreation Associate Director, 360.753.8068

Background and Analysis:

Article III, Section 3.3 (Board Officers) of the Olympia Metropolitan Park District (OMPD) Charter states that the OMPD Board shall have three officers: the President, the Vice-President (also the Clerk) and the Treasurer. The OMPD Charter states: "The President and Vice-President shall be elected annually by the Board from among its members."

Neighborhood/Community Interests (if known):

None known.

Options:

Move to elect OMPD board president and vice-president.

Financial Impact:

None

Type: decision **Version:** 1 **Status:** OMPD Agenda Ready

Attachments:

None



Metropolitan Park District Board

Approval of Revised 2017 Olympia Metropolitan Park District (OMPD) Meeting Schedule Resolution

Agenda Date: 5/2/2017
Agenda Item Number: 4.D
File Number: 17-0318

Type: resolution **Version:** 1 **Status:** OMPD Agenda Ready

Title

Approval of Revised 2017 Olympia Metropolitan Park District (OMPD) Meeting Schedule Resolution

Recommended Action:

Staff Recommendation:

Move to approve the revised 2017 OMPD meeting schedule resolution

Report

Issue:

Whether to approve the revised 2017 OMPD meeting schedule

Staff Contact:

Jonathon Turlove, Parks, Arts & Recreation Associate Director, 360.753.8068

Presenter(s):

Jonathon Turlove, Parks, Arts & Recreation Associate Director, 360.753.8068

Background and Analysis:

On November 1, 2016, the Olympia Metropolitan Park District (OMPD) Board adopted a resolution that established the 2017 OMPD meeting schedule. To better align with the City's 2017 budget calendar, a revised 2017 meeting schedule has been established that pushes the last two meetings of the year back two weeks to November 14 and November 21.

Neighborhood/Community Interests (if known):

N/A

Options:

1. Move to approve the revised 2017 OMPD meeting schedule
2. Do not move to approve the revised 2017 OMPD meeting schedule. The current schedule will not align as well with the City's budget calendar.

Financial Impact:

Type: resolution **Version:** 1 **Status:** OMPD Agenda Ready

None anticipated

Attachments:

Revised 2017 Olympia Metropolitan Park District (OMPD) Meeting Schedule Resolution

RESOLUTION NO. _____

**A RESOLUTION OF THE OLYMPIA METROPOLITAN PARK DISTRICT REVISING
ITS 2017 MEETING SCHEDULE**

WHEREAS, on November 24, 2015, the Thurston County Auditor's office certified voter approval of the Olympia Metropolitan Park District (the "OMPD"), a district with the same boundaries as the City of Olympia, with Olympia City Councilmembers serving as the Board of the District (the "OMPD Board"); and

WHEREAS, on November 1, 2016, the OMPD Board passed Resolution No. MPD-11 adopting the 2017 meeting schedule for the OMPD; and

WHEREAS, the OMPD Charter and Bylaws provide that the annual OMPD meeting schedule may be amended in accordance with applicable law; and

WHEREAS, to better align with the City of Olympia's 2017 Budget Calendar, the OMPD Board wishes to revise its meeting schedule for the calendar year 2017;

**NOW, THEREFORE, THE OLYMPIA METROPOLITAN PARK DISTRICT DOES HEREBY RESOLVE
AS FOLLOWS:**

1. The following revised meeting schedule for the calendar year 2017 is hereby adopted:

<u>Date</u>	<u>Time</u>	<u>Location</u>
May 2, 2017	5:30 p.m.	Olympia City Council Chambers
September 12, 2017	5:30 p.m.	Olympia City Council Chambers
November 14, 2017	5:30 p.m.	Olympia City Council Chambers
November 21, 2017	5:30 p.m.	Olympia City Council Chambers

2. This schedule may be amended as provided by the OMPD Charter and Bylaws, and in accordance with applicable law.

PASSED BY THE OLYMPIA METROPOLITAN PARK DISTRICT this _____ day of May, 2017.

OMPD PRESIDENT

ATTEST:

OMPD VICE PRESIDENT

APPROVED AS TO FORM:



ATTORNEY



Metropolitan Park District Board

Appointment of Citizen Advisory Committee Members

Agenda Date: 5/2/2017
Agenda Item Number: 4.E
File Number: 17-0316

Type: decision **Version:** 1 **Status:** OMPD Agenda Ready

Title

Appointment of Citizen Advisory Committee Members

Recommended Action:

Committee Recommendation:

Roger Horn, James Reddick and Kelly Wood were recommended for appointment to the citizen-at-large positions by the General Government Committee. Barbara Benson and Candace Jacobs were recommended for appointment by Parks and Recreation Advisory Committee.

Staff Recommendation:

Move to approve the appointment of Barbara Benson, Roger Horn, Candace Jacobs, James Reddick and Kelly Wood to the Olympia Metropolitan Park District (OMPD) Advisory Committee

Report

Issue:

Whether to appoint Barbara Benson, Roger Horn, Candace Jacobs, James Reddick and Kelly Wood to the Olympia Metropolitan Park District (OMPD) Advisory Committee

Staff Contact:

Jonathon Turlove, Parks, Arts & Recreation Associate Director, 360.753.8068

Presenter(s):

Jonathon Turlove, Parks, Arts & Recreation Associate Director, 360.753.8068

Background and Analysis:

Section 4.1.3 of the Interlocal Agreement between the City of Olympia and the Olympia Metropolitan Park District (OMPD) states "The OMPD Board shall create an advisory committee of at least five (5) persons, who shall be Olympia residents, to advise the City and the OMPD Board. The persons chosen for service on the advisory committee shall be knowledgeable about parks budgeting and finance, park acquisitions, development, maintenance, park standards, and funding levels. Service on the committee shall be for a four (4) year term."

The Advisory Committee Charter adopted by the OMPD board on September 13, 2016 states that two of the members shall be appointed by the City's Parks and Recreation Advisory Committee

(PRAC) and the three other members shall be citizens-at-large.

Neighborhood/Community Interests (if known):

None known.

Options:

1. Move to approve the appointment of Barbara Benson, Roger Horn, Candace Jacobs, James Reddick and Kelly Wood to the Olympia Metropolitan Park District (OMPD) Advisory Committee
2. Do not approve the appointment of the recommended slate of candidates and appoint different citizens to the committee. Those citizens would not have been recommended by the General Government Committee or PRAC.

Financial Impact:

None

Attachments:

Horn Application
Reddick Application
Reddick Resume
Wood Application
Wood Resumen

Application Form

Status: submitted

Profile

Roger

First Name

P

Middle Initial

Horn

Last Name

rogerolywa@yahoo.com

Email Address

1817 5th Avenue SE

Home Address

Suite or Apt

Olympia

City

WA

State

98501

Postal Code

Home: (360) 352-5705

Primary Phone

Mobile: (360) 292-9152

Alternate Phone

Retired Budget Manager

Occupation

Which Boards would you like to apply for?

Olympia Metropolitan Park District Advisory Board

Eastside

Select Your Neighborhood

If you choose "other" please write in your neighborhood here:

Interests & Experiences

Question applies to multiple boards.

Please keep answers concise and informative. You are introducing yourself to the Olympia City Council and sharing with them why you are interested in being considered for appointment. Olympia residency is not required; however, it is a primary consideration. You may attach a resume. An Olympia map with your residence clearly marked **MUST BE SUBMITTED** with your completed application. Yahoo, Google, or other similar maps are acceptable.

Question applies to multiple boards.

1. Briefly describe why you wish to serve on this advisory committee.

I supported the creation of the MPD and attended several meetings of the Council and the Council Finance Committee when the MPD was being formulated. I am very interested in City issues and think I can make a good contribution with my advisory committee and budgeting experience. It's important to me that the MPD Board complies with the initiative language and interlocal agreement.

Question applies to multiple boards.

2. Describe your qualifications and/or skills which would benefit this advisory committee.

I bring to the MPD Advisory Board my experience as a planning commissioner and familiarity with long-range planning and finance. Through my work as the agency budget manager at the Department of Commerce, division budget manager at the Department of Licensing, and senior budget analyst for the Legislative, House, and Senate Transportation Committees, I bring knowledge of political process, financial expertise, and familiarity with legislative process and legal issues. I served three terms as Chair of the Planning Commission and three terms as Finance Subcommittee Chair. I have served on the Utility Advisory Committee and Ad Hoc Transportation Advisory Committee and as liaison to the Bicycle/Pedestrian Advisory Committee and the Coalition of Neighborhood Associations. For three years, I served as a Peace Corps Community and Economic Development Volunteer in Dnipropetrovsk, Ukraine where I worked on an economic development strategic planning conference, a job fair for retiring military personnel, establishing a business Internet center and an entrepreneur resource center, and a visioning process for a small city.

Question applies to multiple boards.

3. Describe your involvement in the Olympia community.

I have served on the Olympia Planning Commission and other City advisory committees. I currently volunteer at the Thurston County Food Bank, the Thurston County Dispute Resolution Center, the Providence Sound Home Care and Hospice, and the Downtown Welcome Center. I attend Council and Council committee meetings on a regular basis. I attend Eastside Neighborhood Association (ENA) board and general membership meetings. I helped organize block parties and a neighborhood for the ENA. I am a member of the Olympia Downtown Association and attend their Economic Vitality Committee meetings. I am a member of the Peace Choir in Olympia and attend a weekly voice class at the Olympia Unitarian Universalist Church. I also co-facilitate a meditation group that meets monthly.

Question applies to multiple boards.

4. List your educational and professional background and area of study.

Education: Bachelors of Arts, Psychology, Oberlin College. Computer Programming Certificate, North Seattle Community College. Masters of Business Administration, University of Washington. Professional Background: Supervisor, Imperial Lighting Maintenance (Chicago); Manager, West Seattle Recycling Center; Business Owner, Roger's Boat Maintenance; Senior Budget Analyst, Legislative, House, and Senate Transportation Committees, State of Washington; Drivers Services Budget Manager, WA Department of Licensing; Community/Economic Development Volunteer, Peace Corps Ukraine; Agency Budget Manager, WA Department of Commerce.

Question applies to multiple boards.

5. Appointment to this committee will require your attendance at evening meetings. How many hours per month are you willing to commit as a volunteer?

10

Question applies to multiple boards.

6. If you are not appointed to this committee at this time:

Question applies to multiple boards.

6a. Do you wish to be considered for appointment to another advisory committee?

☐ Yes ☒ No

Question applies to multiple boards.

If you answered yes to 6a, please identify what other Advisory Committees you would be interested in being considered for.

Question applies to multiple boards.

6b. Do you wish to be considered for future appointment to this committee?

☒ Yes ☐ No

Question applies to multiple boards.

6c. Would you be willing to volunteer for other City activities?

☒ Yes ☐ No

Question applies to multiple boards.

7. Some appointments require that applicants reside within Olympia city limits. Even though your mailing address may be Olympia, you may reside in the County or another jurisdiction. Are you a resident of the City of Olympia?

☒ Yes ☐ No

Question applies to multiple boards.

8. Citizens appointed to advisory committees are assigned and required to use a City email address for all advisory committee business.

Do you agree to comply with this expectation?

☒ I Agree *

Question applies to multiple boards.

9. How did you learn about this advisory committee recruitment?

At Council and MPD Board meetings



Upload a Resume

Question applies to multiple boards.

Applications are accepted for the calendar year only. The Olympia City Council's General Government Committee recommends appointments to the full Council. Recommendations are made following review of applications and an interview of qualified candidates.

For further information, contact Susan Grisham, Executive Assistant, 360.753.8244, sgrisham@ci.olympia.wa.us

When filed with the City, your application and attachment documents are public records and may be subject to public release.

The City of Olympia is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources.

Question applies to Olympia Metropolitan Park District Advisory Board.

• Describe any experience you have in budgeting, accounting or parks-related finance that may benefit this advisory committee.

I was the budget manager for the WA Dept. of Commerce for over six years, budget manager for the Dept. of Licensing Drivers Division for three years, and a budget analyst for 10 years with the Legislative Transportation Committee, which included serving on the staff for both the House and Senate Transportation Committees. I worked on the Olympia Capital Facilities plan as a planning commissioner for 15 years. I was Chair of the OPC Finance Subcommittee for three years and on the subcommittee for six or seven years, and was Chair of the Planning Commission for three years. I have attended numerous Council Finance Committee meetings over the years.

Application Form

Status: submitted

Profile

James

First Name

D

Middle Initial

Reddick

Last Name

lehnert-reddick@comcast.net

Email Address

723 Eastside Street NE

Home Address

Suite or Apt

Olympia

City

WA

State

98506

Postal Code

Home: (360) 352-0980

Primary Phone

Home: (360) 338-1838

Alternate Phone

Wa. State, DSHS Program
Mgr.

Occupation

Which Boards would you like to apply for?

Olympia Metropolitan Park District Advisory Board

Eastside

Select Your Neighborhood

If you choose "other" please write in your neighborhood here:

Interests & Experiences

Question applies to multiple boards.

Please keep answers concise and informative. You are introducing yourself to the Olympia City Council and sharing with them why you are interested in being considered for appointment. Olympia residency is not required; however, it is a primary consideration. You may attach a resume. An Olympia map with your residence clearly marked **MUST BE SUBMITTED** with your completed application. Yahoo, Google, or other similar maps are acceptable.

Question applies to multiple boards.

1. Briefly describe why you wish to serve on this advisory committee.

I am committed to parks and recreation in Olympia and Thurston County. I have served Olympia Parks Advisory Board in the past, and I would like to serve on the Olympia MPD advisory board. I believe that I have one the strongest backgrounds regarding parks and recreation in Olympia and Thurston County. I have no agenda other than to make sure that the funds raised for Olympia MPD are spent appropriately. This is why I want to serve on the Olympia MPD advisory board.

Question applies to multiple boards.

2. Describe your qualifications and/or skills which would benefit this advisory committee.

I work in the fiscal section of DSHS, Children's Administration so I am very familiar with fiscal oversight and payment for services required to meet the needs of Children, Families, and Youth associated with the State of Washington, Child Welfare System. I am the Vice-President and Operation Officer of the PARC Foundation of Thurston County with a mission to support, preserve, and enhance parks, arts, recreation, and cultural programs, facilities, and assets in Thurston County (including the cities), WA. I have a sound understanding of the parks and recreation departments in Lacey, Olympia, Tumwater, Tenino-park advisory board, and Thurston County.

Question applies to multiple boards.

3. Describe your involvement in the Olympia community.

I served on the Olympia Parks Advisory Board from 1993 to I believe 2007. I served on the Olympia Planning Commission for six or seven years. I was co-chair of the committee that recommended to the City of Olympia to put the 3% Voted Utility Tax on the ballot for a vote in 2004. I was a member of the group that campaigned to pass the Olympia Metropolitan Park District. I am on the board of the Harlequin Theater Production in Olympia, WA. I am on the board of the Olympia Host Lion Club. I work through the PARC Foundation of Thurston to raise funds for all park departments in Thurston County.

Question applies to multiple boards.

4. List your educational and professional background and area of study.

In 1972, I graduated from Washington State University with a BA Degree in Parks and Recreation Administration. Then in 1992, I obtained a MPA Degree from City University. I have managed the operation and budget of the PARC of Thurston County since the creation of the non-profit in 1998 with current asset of approximately \$300,000.

Question applies to multiple boards.

5. Appointment to this committee will require your attendance at evening meetings. How many hours per month are you willing to commit as a volunteer?

10 to 15 hours per month.

Question applies to multiple boards.

6. If you are not appointed to this committee at this time:

Question applies to multiple boards.

6a. Do you wish to be considered for appointment to another advisory committee?

☐ Yes ☒ No

Question applies to multiple boards.

If you answered yes to 6a, please identify what other Advisory Committees you would be interested in being considered for.

Question applies to multiple boards.

6b. Do you wish to be considered for future appointment to this committee?

☒ Yes ☐ No

Question applies to multiple boards.

6c. Would you be willing to volunteer for other City activities?

☐ Yes ☒ No

Question applies to multiple boards.

7. Some appointments require that applicants reside within Olympia city limits. Even though your mailing address may be Olympia, you may reside in the County or another jurisdiction. Are you a resident of the City of Olympia?

☒ Yes ☐ No

Question applies to multiple boards.

8. Citizens appointed to advisory committees are assigned and required to use a City email address for all advisory committee business.

Do you agree to comply with this expectation?

☒ I Agree *

Question applies to multiple boards.

9. How did you learn about this advisory committee recruitment?

I was involved in the group that worked to pass the vote that established Olympia MPD. I was aware that an advisory board would be part of the Olympia MPD.

[RESUME_2016.doc](#)

Upload a Resume

Question applies to multiple boards.

Applications are accepted for the calendar year only. The Olympia City Council's General Government Committee recommends appointments to the full Council. Recommendations are made following review of applications and an interview of qualified candidates.

For further information, contact Susan Grisham, Executive Assistant, 360.753.8244, sgrisham@ci.olympia.wa.us

When filed with the City, your application and attachment documents are public records and may be subject to public release.

The City of Olympia is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources.

Question applies to Olympia Metropolitan Park District Advisory Board.

• Describe any experience you have in budgeting, accounting or parks-related finance that may benefit this advisory committee.

I have managed the finances of the PARC Foundation since 1998. This involves managing a number of funds besides the operations fund. For 15 years, I was involved with budgets at St. Mark Lutheran Church, Lacey, WA as a council member, Congregation Council President and Council Vice-President. When I on the City of Olympia Planning Commission, I served on the finance committee that reviewed and submitted yearly letters regarding fiscal issues from the Planning Commission to Olympia City Council. I have work since 1999 in the fiscal section of DSHS, Children's Administration, State of Washington.

James D. Reddick
723 Eastside Street Northeast
Olympia, Washington 98506

(360) 352-0980 (home)
(360) 902-0279 (work)

Interest in Parks and Recreation since moving to Olympia in 1988. Involved in Parks and Recreation in Olympia, other cities and the county. This is why I would be a good fit to be on the City of Olympia, MPD Advisory Board.

SUMMARY

A professional with experience in public and private business management including positions in directing, marketing, facility operations, public relations, personnel management, and social work.

PROFESSIONAL EXPERIENCE:

Program Manager with DSHS – Children’s Administration 1991 - Present

Currently responsible managing payment codes (600 codes) for the Child Protective Services and Child Welfare Services for the state of Washington State. In addition, responsible for managing the imaging of paper documents that can then be accessible on line by all Children’s Administration employees related to Child Protective Services and Child Welfare Services. Supervise a twelve to sixteen individuals.

Accomplishments

Presently:

- Supervisor two program manager involved in service/payment code development and payment integrity for Children’s Administration
- Supervise the Children’s Administration Imaging Unit of ten to twelve individuals.
- Participated as a member of the technology team that developed a new Child Welfare Case Management and Payment system for Children’s Administration which went live in 2009 (2007 – 2009)

Past Accomplishments:

- Supervise a unit of up to ten-CPS and CWS Social Workers.
- Member of Planning team and moderator for the 1999 State wide supervisors conference. (DCFS).
- DCFS Region Six Supervisor of the year in 1998.
- Established and facilitated Volunteer Child Protection teams in two counties.
- As a CWS worker, maintained a caseload of 65 foster children (Child Welfare Services).
- Experienced in court procedures and in testifying in court (Lewis County Courts).
- Completed personal care plans for 10 Medically Fragile Children (Child Welfare Services).
- Knowledgeable about Therapeutic childcare practices (DCFS).
- Familiarity with the Social Services Payment System (SSPS).
- Family Centered Initiative Model, statewide committee member (DCFS).
- Foster Care Retreat 1995, statewide committee member (DCFS).
- CAMIS (computer system) statewide Case Design team co-chair (DCFS).
- CAMIS Region Six planning committee member (DCFS).
- Lewis County HIV-AIDS advisory board member (DCFS Representative).
- Lewis County Board of Review member (DCFS Representative).
- Treasurer, DCFS Employee Fund, Centralia Office (DCFS)

PARKS, ARTS, RECREATION, AND CULTURAL (PARC) Foundation of Thurston 1998 – Present (Non-Paid Position)

Currently, Director and Vice-President of the PARC Foundation 2014 to Present.
Director and President of the PARC Foundation 1998 to 2014

One of the founders of the organization in 1998 with the mission to support, preserve and enhance parks, arts, recreation, and cultural programs, facilities, and assets in the cities Lacey, Olympia, Tumwater, Tenino, and Thurston County, Washington

- Coordinate fund raise activities to support public park recreation departments and other organizations aligned with mission of the PARC Foundation.

- PARC Foundation has given between \$400,000 to \$500,000 to park recreation departments and other organizations aligned with mission of the PARC Foundation since 1998.

JUVENILE REHABILITATION COUNSELOR 1986 - 1991

Developed individual and group treatment plans for juvenile delinquents. Supervised from 1 to 25 juvenile delinquents in a secured facility and coordinated swing shift counselors.

Accomplishments

- Developed a uniform behavior level system for a secured facility with 145 juvenile delinquent residents.
- Established and facilitated Victim Impact Awareness program for presentation to all residents of the juvenile rehabilitation facility.

EXECUTIVE DIRECTOR OF A NON-PROFIT ORGANIZATION 1998 - 1986

Responsible for the daily operation of a non-profit organization with four entities that included a civic club, a bingo parlor, a tramway-ride, and a travel agency. Coordinated the direction of the organization with the board of directors and each entity manager.

Accomplishments

- Facilitated the reorganization of the non-profit business with the sale of the civic club facility, entertainment tramway ride, and the travel agency.

BRANCH MANAGER 1980 - 1983

Employed in the Truck Rental and Leasing profession. Responsible for marketing and public relations involving truck rental and leasing operations in parts of three states. Coordinated the delivery of large and medium sized trucks to businesses. Established and promoted one-way truck usage through a system of independent dealers.

Accomplishments

- Established a successful new operation in a market area that had four other major national truck rental and leasing companies.
- Contacted approximately 100 businesses a week to promote rental truck usage.
- Expanded the marketing area to include parts of three states.

BRANCH MANAGER 1976 - 1980

Responsible for the coordination of a branch manufacturing operation that covered a seven state area. Controlled the branch facility's financial operations, sales force, and oversaw customer deliveries of manufacture products. Supervised 30 to 50 employees in transportation, yard operations, office, and production departments.

Accomplishments

- Coordinated the reorganization of the manufacturing facility when another company purchased it.
- During peak weeks, oversaw the delivery of more that 125 loads of manufactured products using nine semi-trucks and drivers.
- Praised by customers for courteous, fast, and efficient service in delivering manufactured products 24 hours a day, 7 days a week.

PARK TECHNICIAN WITH THE NATIONAL PARK SERVICES 1973 – 1976

Accomplishments

Responsible for park law enforcement, public relations, historic interpretative guidance, and maintenance in an U.S. National Park. Performed additional tasks as an administrative clerk to the park superintendent.

- Reorganized the park administrative clerk's office to comply with National Park Service policy guidelines.

- Developed a better method for mowing and maintaining historic earthworks.

COMMUNITY VOLUNTEERING:

Park Advisory Board, City of Olympia, Washington, 1993 to 2007

St Mark Lutheran Church Council Member, Lacey, WA, 1995 to 2013

PARC Foundation, Founding member and president and Vice-President, Olympia, Washington, 1998 to Present

Planning Commission, City of Olympia, Washington, 2003 to 2007

Harlequin Theater Board, member since 2014

Olympia Host Lions Club, member since 2013 and board member 2015 and 2016

EDUCATION:

1990 - Master Degree in Public Administration, City University, Bellevue, Washington

1972 - Bachelor of Arts Degree in Parks Administration and Recreation Programming, Washington State University, Pullman, Washington

1991 - Social Worker Academy, Washington State, Division of Children and Family Services

1987 - Juvenile Rehabilitation Academy, Washington State, Division of Juvenile Rehabilitation

Application Form

Status: submitted

Profile

Kelly

First Name

T

Middle Initial

Wood

Last Name

ktwood@gmail.com

Email Address

1713 Camden Park Dr. SW

Home Address

Suite or Apt

Olympia

City

WA

State

98512

Postal Code

Mobile: (206) 979-9494

Primary Phone

Home:

Alternate Phone

Attorney

Occupation

Which Boards would you like to apply for?

Olympia Metropolitan Park District Advisory Board

Lakemoor Community Club

Select Your Neighborhood

If you choose "other" please write in your neighborhood here:

Interests & Experiences

Question applies to multiple boards.

Please keep answers concise and informative. You are introducing yourself to the Olympia City Council and sharing with them why you are interested in being considered for appointment. Olympia residency is not required; however, it is a primary consideration. You may attach a resume. An Olympia map with your residence clearly marked **MUST BE SUBMITTED** with your completed application. Yahoo, Google, or other similar maps are acceptable.

Question applies to multiple boards.

1. Briefly describe why you wish to serve on this advisory committee.

I love this community and believe that providing excellent parks and recreational opportunities will help Olympia be an even more attractive place to live. I also have 17 years of experience advocating for recreational opportunities (primarily mountain biking, but other disciplines as well) throughout Washington.

Question applies to multiple boards.

2. Describe your qualifications and/or skills which would benefit this advisory committee.

I am a long-time recreation advocate in Washington. I served on the Board of Directors for what is now known as the Evergreen Mountain Bike Alliance (EMBA) from 2001-2004. In that role, I worked with EMBA in developing several new opportunities in King and Snohomish County, including the re-opening of the Mid-Fork Snoqualmie Trail, the development of the Colonnades Bike Park under I-5 in downtown Seattle, and the early development discussion of the Duthie Mt. Bike Park. I am currently president of the Friends of Capitol Forest, the organization primarily responsible for trail maintenance and development of non-motorized trails in Capitol Forest. I am a graduate of the Washington Trails Association Trail School and have trained with the International Mountain Biking Association's trails crew. Professionally, I am an environmental and land use attorney, currently with the Ecology Division of the Attorney General's office (but will be moving to the AGO's Environmental Protection Unit in April of this year). I also served on Governor Inslee's Marine Resources Advisory Council. I am well versed in both verbal and written communication and am used to working with people of different backgrounds and perspectives to reach consensus.

Question applies to multiple boards.

3. Describe your involvement in the Olympia community.

I have been involved with the Olympia Community since shortly after moving here from Seattle in 2008. I served for 2 years on the Olympia Downtown Association and have been active in the Thurston County Chamber. I currently volunteer for the Thurston County Volunteer Legal Services' Housing Justice Project, representing low-income individuals in landlord-tenant issues. And, as mentioned above, I have been the President of Friends of Capitol Forest, the South Sound's largest mountain bike and trail advocacy group, since 2014. My two boys are proud McLane Owls (1st and 4th grades).

Question applies to multiple boards.

4. List your educational and professional background and area of study.

I have an undergraduate and graduate degrees in Music Composition from the University of North Texas and a Juris Doctor (summa cum laude) from Seattle University.

Question applies to multiple boards.

5. Appointment to this committee will require your attendance at evening meetings. How many hours per month are you willing to commit as a volunteer?

As many as are required.

Question applies to multiple boards.

6. If you are not appointed to this committee at this time:

Question applies to multiple boards.

6a. Do you wish to be considered for appointment to another advisory committee?

☒ Yes ☐ No

Question applies to multiple boards.

If you answered yes to 6a, please identify what other Advisory Committees you would be interested in being considered for.

Question applies to multiple boards.

6b. Do you wish to be considered for future appointment to this committee?

☒ Yes ☐ No

Question applies to multiple boards.

6c. Would you be willing to volunteer for other City activities?

☒ Yes ☐ No

Question applies to multiple boards.

7. Some appointments require that applicants reside within Olympia city limits. Even though your mailing address may be Olympia, you may reside in the County or another jurisdiction. Are you a resident of the City of Olympia?

☒ Yes ☐ No

Question applies to multiple boards.

8. Citizens appointed to advisory committees are assigned and required to use a City email address for all advisory committee business.

Do you agree to comply with this expectation?

☒ I Agree *

Question applies to multiple boards.

9. How did you learn about this advisory committee recruitment?

Current City Council members.

Question applies to multiple boards.

Applications are accepted for the calendar year only. The Olympia City Council's General Government Committee recommends appointments to the full Council. Recommendations are made following review of applications and an interview of qualified candidates.

For further information, contact Susan Grisham, Executive Assistant, 360.753.8244, sgrisham@ci.olympia.wa.us

When filed with the City, your application and attachment documents are public records and may be subject to public release.

The City of Olympia is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources.

Question applies to Olympia Metropolitan Park District Advisory Board.

• Describe any experience you have in budgeting, accounting or parks-related finance that may benefit this advisory committee.

Like most lawyers, I try to stay away from math, for both my own safety and the safety of others. I am, however, familiar with budgeting and other issues both from my professional life and from my experience running small non-profits.

KELLY THOMAS WOOD
1713 Camden Park Drive SW
Olympia, WA 98512
(206) 979-9494 (cell) | kelly.wood@atg.wa.gov

Relevant Experience

Washington State Office of the Attorney General, Ecology Division, Olympia, WA

Assistant Attorney General (May 2015 – present)

Primary Responsibilities:

- Lead attorney for Ecology's Nuclear Waste Program
- Team member, Washington v. Moniz (Hanford tank vapors litigation)
- Lead attorney for the Teck Cominco litigation
- Represent Ecology with regard to numerous cleanup sites throughout the state

Highlights:

- Member of the litigation team that secured a favorable decision from the US District Court for the Eastern District of Washington regarding the completion of Hanford's Waste Treatment Plant and the retrieval of prioritized (i.e., leaking) single-shell tanks

Phillips Burgess PLLC, Olympia, WA

Attorney (2012 – May 2015)

Primary Responsibilities:

- Anchored Phillips Burgess' environmental practice
- Represented individuals, small businesses, regional and national corporations, and public entities in environmental and land use compliance and litigation, ranging from individual permit applications and small cleanups to cost-recovery associated with multi-million dollar cleanups
- Maintained a robust litigation practice in all levels of Washington's state and federal courts and administrative tribunals, including the Washington State Supreme Court

Highlights:

- Represent a municipality on ongoing environmental investigation, remediation, and cost recovery efforts estimated at approximately \$200 million
- Represented a large, national corporation in environmental enforcement action brought by the U.S. Environmental Protection Agency
- Served as a member of Governor Inslee's Marine Resources Advisory Council; advised and educated clients on legal, economic, and business impacts of ocean acidification caused by CO² emissions

Washington State Office of the Attorney General, Ecology Division, Olympia, WA

Assistant Attorney General (2008 – 2012)

Primary Responsibilities:

- Represented the Washington State Department of Ecology under a variety of environmental and land use statutes (CERCLA, State Clean Air/Water Acts, Shoreline Management Act, Oil Pollution Act) before administrative tribunals and both state and federal trial and appellate courts
- Served as lead counsel to Resource Damage Assessment Committee and backup lead counsel to Ecology's Spills Program and SEA Program
- Defended the Department of Ecology against legal challenges, including constitutional and/or statutory claims against agency activities and challenges to agency rulemaking
- Provided advice to Ecology in a variety of legal and policy areas, including hazardous waste, natural resource damages, oil spills, water quality, air quality, climate change, and shorelines
- Served on the Attorney General Opinions Committee, authoring and reviewing official and informal Attorney General Opinions on a wide range of legal issues
- Served as law clerk coordinator, supervising Ecology Division summer law clerks

Highlights:

- *Pakootas, et al. v. Teck Cominco Metals*: CERCLA action brought by the State of Washington and the Confederated Tribes of the Colville Reservation against a Canadian mining company arising from the discharge of waste materials into the Columbia River; highly complex litigation involving a large

number of experts on a variety of technical topics, extensive discovery, and numerous rounds of motions practice; successful liability determination in September 2012

- *Citizens for Rational Shoreline Planning v. Whatcom County*: successful defense of lawsuit seeking to invalidate key Washington State shoreline protections; lead counsel from initial motion to dismiss through oral argument and unanimous, favorable decision from Washington Supreme Court
- *Automotive United Trades Organization v. State*: constitutional challenge to Washington's Hazardous Substance Tax, the primary funding mechanism for Washington's environmental remediation programs and a source of state revenues upwards of \$100 million; chief architect of State's arguments and briefing at trial and appellate levels; successfully argued summary judgment motion; unanimous, favorable decision from Washington Supreme Court

United States District Court for the Western District of Washington, Tacoma, WA
Judicial Extern for Hon. Judge Ronald Leighton (2007)

Education and Training

Seattle University School of Law, Seattle, WA

Juris Doctor, *summa cum laude*, 2007

Rank: 14 of 358; Dean's List: 2005 – 2007

Honors:

- Winner Metzger Legal Writing Competition and Scholarship, 2006
- Academic Scholarship
- Top competitor at multiple local and regional moot court competitions, 2005-2007
- CALI Award (highest grade): Legal Writing I, Environmental Law (NEPA/SEPA), Trial Advocacy

University of North Texas, Denton, TX

B.M., with honors, Music Composition 1996

M.M., with honors, Music Composition, 2003

Bar Admissions

Washington; Oregon; US District Courts, Eastern and Western Washington; 9th Cir. Court of Appeals

Professional/Pro Bono Activities

WSBA Environmental and Land Use Law Section

Executive Committee Member (2013 – present)

TCVLS Housing Justice Project

Volunteer Attorney

Friends of Capitol Forest

President (2014 – present)

Frequent presenter at WSBA, LSI, and Lorman Education environmental seminars