



# City of Olympia

## Future City Council Meeting Agendas

### As of September 7, 2017

The Capital of  
Washington State

601 4<sup>th</sup> Avenue E.  
Olympia, WA 98501

Information: 360-753-8447

[www.olympiawa.gov/councilagenda](http://www.olympiawa.gov/councilagenda)

## UPCOMING AGENDA ITEMS

Items Scheduled are  
Subject to Change

### ITEMS TO BE SCHEDULED

#### Council

- A. CONSENT - Approval of a Resolution Authorizing an Interlocal Agreement with the Washington State Department of Technology for Solutions for Fire Protection (*Greg Wright, Fire*)
- B. CONSENT - Approval of Interlocal Agreement with Lacey for Police Training Facilities (*Laura Wohl, OPD*)
- C. STUDY SESSION - January 16, 2018 - Joint Meeting with Olympia School District
- D. STUDY SESSION - Meeting Management

#### Finance Committee - 2<sup>nd</sup> Wednesday, 5:00 pm (*Jim Cooper - Chair, Jessica Bateman, Jeannine Roe*)

- A. Study of college education funding

#### General Government Committee - 4<sup>th</sup> Wednesday, 4:30 pm (*Jeannine Roe - Chair, Jessica Bateman, Clark Gilman*)

- A. Scope of Work on College Affordability/Access Study
- B. Public Engagement/Social Media (*Kellie Purce Braseth and Josh Linn, Exec*)

#### Land Use and Environment Committee - 3<sup>rd</sup> Thursday, 5:30 pm (*Julie Hankins - Chair, Clark Gilman, Nathaniel Jones*)

#### Ad Hoc Committee on Housing Affordability - (1<sup>st</sup> Monday and 3<sup>rd</sup> Wednesday, 5:30 p.m.) (*Julie Hankins - Chair, Jim Cooper, Jeannine Roe*)

September 19 - 5:30 pm

#### STUDY SESSION

- A. Missing Middle Update (*Leonard Bauer, CPD*)

September 19 - 7:00 pm

#### COUNCIL MEETING

- A. **CONSENT** - Approval of Amendment to Ordinance 7070 (Operating Budget) (*Bill Sampson, Admin Svcs*)
- B. **CONSENT** - Approval of Amendment to Ordinance 7071 (Capital Budget) (*Bill Sampson, Admin Svcs*)
- C. **CONSENT** - Approval of Amendment to Ordinance 7058 (Special Funds) (*Bill Sampson, Admin Svcs*)
- D. **CONSENT** - Ordinance Removing Zoning Designations from the State Capitol Campus (*Leonard Bauer, CPD*)
- E. **CONSENT** - Approval of a Resolution Setting a Public Hearing Date to Consider a Street Vacation Petition Perpendicular to Kaiser Road SW (*Ladd Cluff, Public Works*) (File # 17-0899)
- F. **CONSENT** - Approval of Inter-Agency Agreement with Department of Ecology for Stormwater Effectiveness Studies (*Andy Haub, PW*) (file # 17-0832)
- G. **OTHER BUSINESS** - Approval of Ordinance Amending Wastewater Regulations related to Septic to Sewer Program (*Diane Utter, PW*) (File # 17-0796)

September 20 - 5:30 pm

#### AD HOC COMMITTEE ON HOUSING AFFORDABILITY

- A. Review of Draft Administrative and Financial Plan for the Olympia Home Fund (*Keith Stahley, CPD*)

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September 20 - 5:00 pm

**FINANCE COMMITTEE**

- A. Long-term budget sustainability (*Steve Hall, Exec*)
- B. WCPA Development Director Update (*Jill Barnes, WCPA*)
- C. Funding for Lobbyist (*Jay Burney, Exec*)
- D. Operating budget challenges
  - Prosecution, including Community Court impact (*Mark Barber/Rocio Ferguson, Legal*)
  - Code Enforcement (*Leonard Bauer, CPD*)

September 21 - 5:30 pm

**LAND USE AND ENVIRONMENT COMMITTEE**  
**(Offsite Meeting at Fire Station 1)**

- A. 2017 EDDS Update (*Steve Sperr, PW*) (file # 17-0681)
- B. Sea Level Rise (*Andy Haub, PW*) (file # 17-0682)
- C. Status Reports and Updates (*Keith Stahley, CPD*)

September 26 - 6:00 pm

**TRANSPORTATION BENEFIT DISTRICT BOARD MEETING**

September 26 - 7:00 pm

**COUNCIL MEETING**

- A. **CONSENT** - CDBG Amendment Approval (*Anna Schlecht, CPD*)
- B. **CONSENT** - Approval of Resolution Regarding petty cash and Change Funds (*Stacie Tellers, Admin*)
- C. **CONSENT**- Approval of Ordinance Amending Law Enforcement Officers and Fire Fighters (LEOFF 1) Medical Benefits Trust Fund (*Stacie Tellers, Admin*)

October 2 - 5:30 pm

**AD HOC COMMITTEE ON HOUSING AFFORDABILITY**

- A. Review of Draft Administrative and Financial Plan for the Olympia Home Fund (*Keith Stahley, CPD*)

October 3 - 5:30 pm

**STUDY SESSION**

- A. Downtown Street Improvements (*Mark Russell, Sophie Stimson, Public Works*) (File 17-0680)

October 3 - 7:00 pm

**COUNCIL MEETING**

- A. **SPECIAL RECOGNITION** - Proclamation Declaring October as Walk to School Month (*Michelle Swanson, PW*) (file # 17-0858)
- B. **CONSENT** - Approval of Regional Hazard Mitigation Plan (*Greg Wright, Fire*)
- C. **OTHER BUSINESS** - Presentation of the Gateways Public Art Master Plan (*Stephanie Johnson, Parks*)
- D. **OTHER BUSINESS** - 2017 Comprehensive Plan Amendments (*Joyce Phillips, CPD*)

October 10

**NO COUNCIL MEETING**

October 11 - 5:00 pm

**FINANCE COMMITTEE**

- A. Preliminary Review of Utility Rates (*Andy Haub, PW*) (file # 17-0684)
- B. Building, Engineering, and Land Use Fee increase (*Karen Kenneson, CPD*)
- C. Ambassador Program
- D. Budget 365 (*Debbie*)
  - a. OlySpeaks
  - b. Off-site Meetings

- October 12 - 5:30 pm**      **LAND USE AND ENVIRONMENT COMMITTEE**  
A. Urban Design Regulation Update (*Amy Buckler, CPD*)  
B. Downtown Zoning Recommendations (*Amy Buckler, CPD*)  
C. West Bay Park Master Plan Process (*Laura Keehan, Parks*)  
D. Missing Middle Update (*Leonard Bauer, CP&D*)  
E. Status Reports and Updates (*Keith Stahley, CPD*)
- October 17 - 7:00 pm**      **COUNCIL MEETING**  
A. **SPECIAL RECOGNITION** - Water Resources Stewardship Through Art - 2018 Calendar Contest (*Erin Conine, Public Works*) (File # 17-0895)  
B. **PUBLIC HEARING** - Preliminary Capital Facilities Plan  
C. **PUBLIC HEARING** - Public Hearing Consideration of a Street Vacation Perpendicular to Kaiser Road SW (*Ladd Cluff, Public Works*) (File # 17-0900)
- October 18 - 3:00 pm**      **LODGING TAX ADVISORY COMMITTEE**
- October 18 - 5:30 pm**      **AD HOC COMMITTEE ON HOUSING AFFORDABILITY**  
A. Review of Draft Administrative and Financial Plan for the Olympia Home Fund (*Keith Stahley, CPD*)
- October 24 - 7:00 pm**      **COUNCIL MEETING**  
A. **PUBLIC HEARING** - CDBG PY2016 Consolidated Annual Performance and Evaluation Report (CAPER)
- October 25 - 5:00 pm**      **GENERAL GOVERNMENT COMMITTEE**  
A. Work Plan for Next Year (*Kellie Purce Braseth, Comm.*)  
B. Scoping Advisory Board Recruitment Process (*Kellie Purce Braseth, Comm.*)  
C. CDBG Action Plan PY 2018 (*Anna Schlecht, CPD*)  
D. Welcome Center/ Downtown Ambassador Update (*Mark Rentfrow, CPD*)  
E. Economic Development Update (*Renee Sunde, CPD*)  
F. PBIA Briefing (*Amy Buckler, CPD*)  
G. Public Safety/OPD Update (*Paul Lower, OPD*)
- October 30 - 7:00 pm**      **SPECIAL COUNCIL MEETING**  
A. **OTHER BUSINESS** - Presentation of 2018 Operating Budget
- October 31**      **NO COUNCIL MEETING**
- November 6 - 5:30 pm**      **AD HOC COMMITTEE ON HOUSING AFFORDABILITY**  
A. Develop options for City Council Consideration
- November 7**      **NO COUNCIL MEETING**
- November 8 - 5:00 pm**      **FINANCE COMMITTEE**  
A. Review the Preliminary Operating & Capital Budgets
- November 14 - 5:30 pm**      **OLYMPIA METROPOLITAN PARK DISTRICT BOARD MEETING**  
A. Hearing on 2018 Preliminary Budget  
B. Adopt Changes to Background Check Procedures
- November 14 - 7:00 pm**      **COUNCIL MEETING**  
A. **CONSENT** - CDBG PY2016 Consolidated Annual Performance and Evaluation Report (CAPER) Approval

- B. **PUBLIC HEARING** - Public Hearing on 2019-2024 Transportation Improvement Program (*David Smith, PW*) (File # 17-0073)
- C. **OTHER BUSINESS** - Discussion of Utility Rates, Impact Fees and Lodging Tax
- D. **OTHER BUSINESS** - Council Consideration of Draft Administrative and Financial Plan for the Olympia Home Fund (*Keith Stahley, CPD*)
- E. **OTHER BUSINESS** - Master Street Tree Plan (*Michelle Bentley, CPD*)

November 16 - 5:30 pm

**LAND USE AND ENVIRONMENT COMMITTEE**

- A. CPD Work Program Update (*Leonard Bauer, CPD*)
- B. Master Street Tree Plan Update (*Shelly Bentley, CPD*)
- C. Status Reports and Updates (*Keith Stahley, CPD*)

November 17 - 5:00 pm

**GENERAL GOVERNMENT COMMITTEE (Special Meeting)**

- A. Public Safety/OPD Update (*Paul Lower, CPD*)
- B. Council Retreat Agenda and Location (*Kellie Purce Braseth, Comm.*)
- C. PBIA Briefing (*Amy Buckler, CPD*)
- D. Community Café Best Practices/Liberating Structures

November 21 - 5:30 pm

**OLYMPIA METROPOLITAN PARKS DISTRICT BOARD MEETING**

- A. Approval of Resolution Setting the 2018 Ad Valorem Tax
- B. Approval of Resolution adopting the 2018 Budget
- C. Resolution setting 2018 meeting schedule

November 21 - 7:00 pm

**COUNCIL MEETING**

- A. **PUBLIC HEARING** - Operating Budget
- B. **PUBLIC HEARING** - Capital Budget
- C. **PUBLIC HEARING** - Ad Valorem Tax
- D. **OTHER BUSINESS** - Ad Valorem Tax (First Reading)
- E. **OTHER BUSINESS** - Operating Budget Review

November 28 - 7:00 pm

**COUNCIL MEETING**

- A. **OTHER BUSINESS** - Council Consideration of Final Draft Administrative and Financial Plan for the Olympia Home Fund and First Reading of Ordinance to Place Issue on February Ballot (*Keith Stahley, CPD*)
- B. **OTHER BUSINESS** - Budget Balancing - Capital and Operating Budgets

December 4 - 5:00 pm

**GENERAL GOVERNMENT COMMITTEE (Special Meeting)**

- A. Scoping Advisory Committee Work Plan Process (*Kellie Purce Braseth, Comm.*)
- B. Review Update of Committee Rule and Procedure

December 5 - 7:00 pm

**COUNCIL MEETING**

- A. **CONSENT** - Approval of Ordinance Amending Transportation Impact Fees (*Randy Wesselman, PW*) (File #17-0075)
- B. **CONSENT** - Approval of Resolution Adopting the 2019-2024 Transportation Improvement Program (*David Smith, PW*) (File # 17-0074)
- C. **OTHER BUSINESS** - Council Consideration of Final Draft Administrative and Financial Plan for the Olympia Home Fund and First Reading of Ordinance to Place Issue on February Ballot (*Keith Stahley, CPD*)

December 12 - 5:30 pm

**EXECUTIVE SESSION**

- A. Executive Session Pursuant to RCW 42.30.110(1)(g) - Personnel Matter (City Manager's Performance Evaluation)

**December 12 - 7:00 pm****COUNCIL MEETING**

- A. **OTHER BUSINESS** - Capital Budget (First Reading)
- B. **OTHER BUSINESS** - Operating Budget (First Reading)
- C. **CONSENT** - Special Funds Budget (First Reading)
- D. **OTHER BUSINESS** - Review and Approval of Master Street Tree Plan  
(Michelle Bentley, CP&D)

**December 13 - 5:00 pm****FINANCE COMMITTEE**

- A. Review and Discuss 2018 Work Plan

**December 19 - 7:00 pm****COUNCIL MEETING (*Last Meeting of the Year*)****December 21- 5:30 pm****LAND USE AND ENVIRONMENT COMMITTEE**

- A. Annual Annexation Report (*Tim Smith, CPD*)
- B. LID Status Report (*Tim Smith, CPD*)
- C. Code Enforcement Status Report (*Chris Grabowski, CPD*)
- D. Action Plan Status Report (*Stacey Ray, CPD*)
- E. Status Reports and Updates (*Keith Stahley, CPD*)