



# City of Olympia

## Future City Council Meeting Agendas

### As of February 1, 2018

The Capital of  
Washington State

601 4<sup>th</sup> Avenue E.  
Olympia, WA 98501  
Information: 360-753-8447

[www.olympiawa.gov/councilagenda](http://www.olympiawa.gov/councilagenda)

Items Scheduled are  
Subject to Change

## UPCOMING AGENDA ITEMS

### ITEMS TO BE SCHEDULED

#### Council

- A. STUDY SESSION - Meeting Management
- B. OTHER BUSINESS - Downtown Sanitation Plan and Downtown Restroom Update (Mark Rentfrow, CPD)

#### Finance Committee - 3<sup>rd</sup> Wednesday, 5:30 pm (Jim Cooper - Chair, Jessica Bateman, Lisa Parshley)

- A. Study of college education funding

#### General Government Committee - 4<sup>th</sup> Wednesday, 5:00 pm (Jessica Bateman - Chair, Cheryl Selby, Renata Rollins)

#### Land Use and Environment Committee - 3<sup>rd</sup> Thursday, 5:30 pm (Clark Gilman - Chair, Nathaniel Jones, Lisa Parshley)

- A. Multi-Family Tax Exemption Areas (Leonard Bauer, CPD)

February 12 - 5:30 pm

#### SPECIAL STUDY SESSION

- A. Veterans Center Hub Update (Gary Walker, Thurston County Veterans Advisory Board)
- B. Downtown Medical Response (Greg Wright, Fire)
- C. Urban Forestry (Michelle Bentley, CPD)

February 13 - 7:00 pm

#### NO COUNCIL MEETING

February 15 - 5:30 pm

#### LAND USE AND ENVIRONMENT COMMITTEE

- A. Downtown Sanitation Plan (Amy Buckler, CP&D)
- B. Pavement Restoration Fee (Fran Eide, PW)
- C. Review Land Use And Environment Committee 2018 Work Plan (Keith Stahley, CP&D)
- D. Status Reports and Updates

February 20 - 5:00 pm

#### SPECIAL GENERAL GOVERNMENT COMMITTEE MEETING

- A. Review Advisory Board Applications/Prepare for Interviews (Kellie Braseth, Comm)

February 20

#### NO COUNCIL MEETING

February 21 - 5:30 pm

#### FINANCE COMMITTEE

- A. Budget Snapshot
- B. Banking RFP Update
- C. Community Conversation Update
- D. Oral Report - Review of 2017 Year-End Numbers
- E. Review Long-Term Financial Strategies

February 27 - 5:30 pm

#### EXECUTIVE SESSION

Executive Session Pursuant to RCW 42.30.110(1)(i); Litigation and Potential Litigation

February 27 - 7:00 pm

#### COUNCIL MEETING

- A. SPECIAL RECOGNITION - Nature's Scorecard

The City of Olympia is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources. If you require accommodation for your attendance at the City Council meeting, please contact the Council's Executive Assistant 360.753.8244 by 10:00 a.m. the date of the meeting. For hearing impaired, please contact us by dialing the Washington State Relay service at 7-1-1, or 1.800.833.6384.

- B. **SPECIAL RECOGNITION** - Habitat, Stewardship, and Outreach (*Joe Rousch, PW*)
- C. **OTHER BUSINESS** - 2018 Annual Comprehensive Plan Amendment Screening (*Joyce Phillips, CPD*)

February 28 - 5:00 pm

**GENERAL GOVERNMENT COMMITTEE**

- A. Community Development Block Grant (CDBG) - Program Year 2018 Action Plan (*Keith Stahley, CP&D*)
- B. Public Safety/OPD Update (*Ronnie Roberts, CP&D*)
- C. PBIA Briefing (*Amy Buckler, CP&D*)
- D. Prepare for Annual Meeting with Committee Chair (*Kellie Braseth, Comm.*)

March 6 - 5:30 pm

**EXECUTIVE SESSION**

Executive Session Pursuant to RCW 42.30.110(1)(b); RCW 42.30.110 (1)(c) - Real Estate Matter

March 6 - 7:00 pm

**COUNCIL MEETING**

- A. **SPECIAL RECOGNITION** - 2018 Arbor Day Proclamation (*Jesse Barham, Public Works and Shelly Bentley, CP&D*) (File #18-0098)

March 7 - 4:30 pm

**SPECIAL GENERAL GOVERNMENT COMMITTEE**

- A. Advisory Board Candidate Interviews

March 13

**NO COUNCIL MEETING**

March 15 - 5:30 pm

**LAND USE AND ENVIRONMENT COMMITTEE**

- A. Missing Middle (Leonard Bauer, CP&D)
- B. Transportation Master Plan (Sophie Stimson, CP&D)
- C. Downtown Strategy Status Report (Amy Buckler, CP&D)
- D. Annexation Plan Scope and Schedule (Tim Smith, CP&D)
- E. Status Report and Updates

March 20

**NO COUNCIL MEETING**

March 21 - 5:30 pm

**FINANCE COMMITTEE**

- A. Budget Snapshot
- B. Sea Level Rise Funding Strategy
- C. WCPA Endowment Guidelines

March 27 - 6:00 pm

**METROPOLITAN PARKS DISTRICT BOARD**

March 27 - 7:00 pm

**COUNCIL MEETING**

- A. **SPECIAL RECOGNITION** - Larry Dibble and Shelley Flaherty Retirements (*Greg Wright, Fire*)
- B. **OTHER BUSINESS** - Traffic Wraps
- C. **OTHER BUSINESS** - Community Court Update (*Diane Whaley, Courts*)

March 28 - 5:00 pm

**GENERAL GOVERNMENT COMMITTEE**

- A. Annual Work Plan Review and Meeting with Advisory Committee Chairs

April 3

**NO COUNCIL MEETING**

April 10- 5:30 pm

**STUDY SESSION**

Maintenance Center Facility Needs

- April 10 - 7:00 pm** **COUNCIL MEETING**  
A. **SPECIAL RECOGNITION** - American Legion Officer of the Year Award (Aaron Jelcick, OPD)
- April 17 - 5:30 pm** **STUDY SESSION**  
Artesian Commons (*Paul Simmons, Parks*)
- April 17 - 7:00 pm** **COUNCIL MEETING**
- April 18 - 5:30 pm** **FINANCE COMMITTEE**  
A. Budget Snapshot  
B. Business License Threshold Briefing (*Bill Sampson, Admin. Svcs.*)  
C. Revenue Sources - Overview and Future Planning
  - Commercial Parking Tax
  - Cultural Access Sales Tax
  - B&O Tax, including thresholds
  - Other
- April 19 - 5:30 pm** **LAND USE AND ENVIRONMENT COMMITTEE**  
A. Multi-family Tax Exemption Boundaries and Impact Fee Abatement  
B. Alley and Right of Way Use  
C. Sign Code Update  
D. Small Cell Zoning Code Amendments  
E. Status Reports and Updates
- April 24 - 5:30 pm** **STUDY SESSION**  
West Bay Restoration & Park Master Plan (*Laura Keehan, Parks*)
- April 24 - 7:00 pm** **COUNCIL MEETING**
- April 25- 5:00 pm** **GENERAL GOVERNMENT COMMITTEE**  
A. Community Development Block Grant (CDBG) - Program Year 2018 Action Plan (*Keith Stahley, CP&D*)  
A. ARCH Policy and Organization (*Jay Burney, Exec.*)  
B. Mid-Year Retreat Discussion (*Kellie Braseth, Comm.*)
- May 1** **NO COUNCIL MEETING**
- May 8 - 5:30 pm** **STUDY SESSION**  
Hearings Examiner Mark Schiebmeir
- May 8 - 7:00 pm** **COUNCIL MEETING**
- May 15 - 7:00 pm** **COUNCIL MEETING**
- May 16 - 5:30 pm** **FINANCE COMMITTEE**  
A. Budget Snapshot: Debt overview and future planning  
B. LEOFF 1 Post Employment Medical and Fireman's Pension Funding Plans  
C. Lifeline Utility Rate Briefing
- May 17 - 5:30 pm** **LAND USE AND ENVIRONMENT COMMITTEE**
- May 22 - 7:00 pm** **COUNCIL MEETING**

May 23- 5:00 pm	<b>GENERAL GOVERNMENT COMMITTEE</b> <ul style="list-style-type: none"><li>A. Farmers Market Lease Agreement (<i>Scott River, Parks</i>)</li><li>B. Economic Development Update (<i>Mike Reid, CP&amp;D</i>)</li><li>C. Downtown Ambassador Update (<i>Mark Rentfrow, CP&amp;D</i>)</li><li>D. Community Garden Update (<i>Paul Simmons, Parks</i>)</li></ul>
May 29	<b>NO COUNCIL MEETING</b>
June 5 - 7:00 pm	<b>COUNCIL MEETING</b>
June 12 - 7:00 pm	<b>COUNCIL MEETING</b>
June 19 - 7:00 pm	<b>COUNCIL MEETING</b>
June 20 - 5:30 pm	<b>FINANCE COMMITTEE</b> <ul style="list-style-type: none"><li>A. Budget Snapshot</li><li>B. Multi-year operating budget projections</li><li>C. Criteria and process for 2019 budget</li></ul>
June 21 - 5:30 pm	<b>LAND USE AND ENVIRONMENT COMMITTEE</b>
June 26 - 7:00 pm	<b>COUNCIL MEETING</b>
June 27 - 5:00 pm	<b>GENERAL GOVERNMENT COMMITTEE</b> <ul style="list-style-type: none"><li>B. Public Safety/OPD Updates (<i>Ronnie Roberts, OPD</i>)</li><li>C. Municipal Art Plan Status Report (<i>Stephanie Johnson, Parks</i>)</li><li>D. PBIA Update (<i>Amy Buckler, CP&amp;D</i>)</li><li>E. Constituent Tracking System (<i>Steve Hall, Exec</i>)</li></ul>
July 3	<b>NO COUNCIL MEETING</b>
July 10	<b>NO COUNCIL MEETING</b>
July 17 - 7:00 pm	<b>COUNCIL MEETING</b>
July 18- 5:30 pm	<b>FINANCE COMMITTEE</b> <ul style="list-style-type: none"><li>A. Budget Snapshot: City-owned Buildings and Operating Lease Agreements</li><li>B. Review the 2019- 2024 Preliminary Capital Facilities Plan</li><li>C. Police and Fire Equipment Replacement</li><li>D. Building, Repair, and Replacement</li></ul>
July 19 - 5:30 pm	<b>LAND USE AND ENVIRONMENT COMMITTEE</b>
July 24 - 7:00 pm	<b>COUNCIL MEETING</b>
July 25 - 5:00 pm	<b>GENERAL GOVERNMENT COMMITTEE</b> <ul style="list-style-type: none"><li>A. CDBG CAPER Report (<i>Keith Stahley, CP&amp;D</i>)</li><li>B. CDBG Action Plan PY2018 (<i>Keith Stahley, CP&amp;D</i>)</li><li>C. Economic Development Update (<i>Mike Reid, CP&amp;D</i>)</li></ul>
July 31	<b>NO COUNCIL MEETING</b>
August 7 - 7:00 pm	<b>COUNCIL MEETING</b>

August 14 - 7:00 pm	COUNCIL MEETING
August 15 - 5:30 pm	FINANCE COMMITTEE <ul style="list-style-type: none"><li>A. Budget Snapshot</li><li>B. Operating and Capital Budget briefings</li></ul>
August 16 - 5:30 pm	LAND USE AND ENVIRONMENT COMMITTEE
August 21 - 7:00 pm	COUNCIL MEETING
August 22 - 5:00 pm	GENERAL GOVERNMENT COMMITTEE <ul style="list-style-type: none"><li>A. Public Engagement /Social Media Report (<i>Kellie Braseth and Josh, Comm.</i>)</li><li>B. Public Safety/OPD Update (<i>Ronnie Roberts, OPD</i>)</li><li>C. PBIA Update (<i>Amy Buckler, CP&amp;D</i>)</li></ul>
August 28	NO COUNCIL MEETING
September 4	NO COUNCIL MEETING
September 11 - 6:00 pm	METROPOLITAN PARKS DISTRICT BOARD
September 11 - 7:00 pm	COUNCIL MEETING
September 18 - 7:00 pm	COUNCIL MEETING
September 19 - 5:30 pm	FINANCE COMMITTEE <ul style="list-style-type: none"><li>A. Budget Snapshot</li><li>B. Operating and Capital Budget briefings</li></ul>
September 20 - 5:30 pm	LAND USE AND ENVIRONMENT COMMITTEE
September 25 - 6:00 pm	TRANSPORTATION BENEFIT DISTRICT BOARD
September 25 - 7:00 pm	COUNCIL MEETING
September 26 - 5:00 pm	GENERAL GOVERNMENT COMMITTEE <ul style="list-style-type: none"><li>A. Biennial Review of Council Guidelines (Done on even years) (<i>Kellie Braseth, Comm.</i>)</li><li>B. Scoping Advisory Board Recruitment Process (<i>Kellie Braseth, Comm.</i>)</li><li>C. Predictive Work Scheduling</li></ul>
October 2 - 7:00 pm	COUNCIL MEETING
October 9	NO COUNCIL MEETING
October 16 - 7:00 pm	COUNCIL MEETING
October 17 - 5:30 pm	FINANCE COMMITTEE <ul style="list-style-type: none"><li>A. Budget Snapshot</li><li>B. Review Utility Rates</li><li>C. Review Building, Engineering, and Land Use Fee Increases</li></ul>

October 18 - 5:30 pm	LAND USE AND ENVIRONMENT COMMITTEE
October 23 - 7:00 pm	COUNCIL MEETING
October 24 - 5:00 pm	GENERAL GOVERNMENT COMMITTEE D. CDBG PY2018 ( <i>Keith Stahley, CP&amp;D</i> ) E. Downtown Ambassador Update ( <i>Mark Rentfrow, CP&amp;D</i> ) F. Economic Development Update ( <i>Mike Reid, CPD</i> ) G. General Government Committee Work Plan for 2019 ( <i>Kellie Braseth, Comm.</i> )
October 30	NO COUNCIL MEETING
November 6 - 6:00 pm	METROPOLITAN PARKS DISTRICT BOARD
November 6 - 7:00 pm	COUNCIL MEETING
November 13 - 6:00 pm	METROPOLITAN PARKS DISTRICT BOARD
November 13 - 7:00 pm	COUNCIL MEETING
November 15 - 5:30 pm	LAND USE AND ENVIRONMENT COMMITTEE
November 20	NO COUNCIL MEETING
November 21 - 5:30 pm	FINANCE COMMITTEE A. Budget Snapshot B. Review and Discuss the Preliminary Operating & Capital Budgets
November 27 - 7:00 pm	COUNCIL MEETING
November 28 - 5:00 pm	GENERAL GOVERNMENT COMMITTEE A. Public Safety/OPD Update ( <i>Ronnie Roberts, OPD</i> ) B. PBIA Update ( <i>Amy Buckler, CP&amp;D</i> )
December 4 - 7:00 pm	COUNCIL MEETING
December 11 - 7:00 pm	COUNCIL MEETING
December 17 - 5:00 pm	GENERAL GOVERNMENT COMMITTEE A. Scoping Advisory Committee Work Plan Process ( <i>Kellie Braseth, Comm.</i> )
December 18 - 7:00 pm	COUNCIL MEETING (last meeting of the year)
December 19 - 5:30 pm	FINANCE COMMITTEE
December 20 - 5:30 pm	LAND USE AND ENVIRONMENT COMMITTEE
December 25	NO COUNCIL MEETING