



Meeting Agenda

City Council

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8244

Tuesday, February 6, 2018

7:00 PM

Council Chambers

1. ROLL CALL

1.A ANNOUNCEMENTS

1.B APPROVAL OF AGENDA

2. SPECIAL RECOGNITION

2.A [18-0125](#) Special Recognition - International Clash Day

Attachments: [Proclamation](#)

3. PUBLIC COMMUNICATION

(Estimated Time: 0-30 Minutes) (Sign-up Sheets are provided in the Foyer.)

During this portion of the meeting, citizens may address the City Council regarding items related to City business, including items on the Agenda. In order for the City Council to maintain impartiality and the appearance of fairness in upcoming matters and to comply with Public Disclosure Law for political campaigns, speakers will not be permitted to make public comments before the Council in these three areas: (1) on agenda items for which the City Council either held a Public Hearing in the last 45 days, or will hold a Public Hearing within 45 days, or (2) where the public testimony may implicate a matter on which the City Council will be required to act in a quasi-judicial capacity, or (3) where the speaker promotes or opposes a candidate for public office or a ballot measure.

Individual comments are limited to three (3) minutes or less. In order to hear as many people as possible during the 30-minutes set aside for Public Communication, the City Council will refrain from commenting on individual remarks until all public comment has been taken. The City Council will allow for additional public comment to be taken at the end of the meeting for those who signed up at the beginning of the meeting and did not get an opportunity to speak during the allotted 30-minutes.

COUNCIL RESPONSE TO PUBLIC COMMUNICATION (Optional)

4. CONSENT CALENDAR

(Items of a Routine Nature)

4.A [18-0115](#) Approval of January 23, 2018 City Council Meeting Minutes

Attachments: [Minutes](#)

4.B [18-0099](#) Approval of the 2018 Finance Committee Work Plan

Attachments: [2018 Finance Committee Work Plan](#)

- 4.C** [18-0107](#) Approval of a Resolution Authorizing the City Manager to Sign All Necessary Documents Pertaining to the Olympia Area Rowing Binding Site Plan Amendment 3

Attachments: [Resolution](#)
[Binding Site Plan Amendment 3](#)

- 4.D** [18-0112](#) Approval of a Resolution Authorizing an Interlocal Agreement with Washington State Consolidated Technical Services (WaTech) for Fire Protection

Attachments: [Resolution](#)
[Interlocal Agreement](#)

4. SECOND READINGS (Ordinances)

- 4.E** [18-0001](#) Approval of an Ordinance to Reduce the Speed Limit on 14th Avenue/Walnut Road from 35 MPH to 25 MPH

Attachments: [Ordinance](#)
[Investigation for Change in Speed Limit](#)

4. FIRST READINGS (Ordinances)

- 4.F** [18-0089](#) Approval of an Ordinance Appropriating Grant Funds for Transportation Projects

Attachments: [Ordinance](#)

- 4.G** [18-0124](#) Approval of Ordinance Amending the LOTT Capacity Development Charge

Attachments: [Ordinance](#)

5. PUBLIC HEARING

6. OTHER BUSINESS

- 6.A** [18-0130](#) LOTT State of the Utility Presentation

- 6.B** [18-0111](#) Approval of Council Goal Money to Host Community Conversations

7. CONTINUED PUBLIC COMMUNICATION

(If needed for those who signed up earlier and did not get an opportunity to speak during the allotted 30 minutes)

8. REPORTS AND REFERRALS

8.A COUNCIL INTERGOVERNMENTAL/COMMITTEE REPORTS AND REFERRALS

8.B CITY MANAGER'S REPORT AND REFERRALS**9. ADJOURNMENT**

The City of Olympia is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources. If you require accommodation for your attendance at the City Council meeting, please contact the Council's Executive Assistant at 360.753.8244 at least 48 hours in advance of the meeting. For hearing impaired, please contact us by dialing the Washington State Relay Service at 7-1-1 or 1.800.833.6384.



City Council

Special Recognition - International Clash Day

Agenda Date: 2/6/2018
Agenda Item Number: 2.A
File Number: 18-0125

Type: recognition **Version:** 1 **Status:** Recognition

Title

Special Recognition - International Clash Day

Recommended Action

Committee Recommendation:

Not referred to a committee.

City Manager Recommendation:

Proclaim February 7, 2018 Clash Day in the City of Olympia.

Report

Issue:

Whether to recognize International Clash Day in the City of Olympia.

Staff Contact:

Susan Grisham, Executive Assistant, 360.753.8244

Presenter(s):

n/a

Background and Analysis:

The Clash used music to bring awareness to important issues and highlight the ways that music can bring people together to affect positive change. Their enduring power can be tied directly to the strength of the messages in their music. International Clash Day celebrates the band's message of anti-hate, anti-fear, and pro-multi-culturalism, unity, and tolerance.

The musical, cultural, and political impact of The Clash continues to inspire countless bands, artists and individuals to use music as a tool for social change.

Attachments:

Proclamation

PROCLAMATION

WHEREAS, legendary UK band The Clash formed in 1976, establishing their unique sound combining punk with reggae, dub, funk, and ska, behind socially conscious lyrics; and

WHEREAS, throughout their career, the Clash used the power of music to share messages of peace, unity, anti-imperialism, anti-racism, poverty awareness, and freedom of expression; and

WHEREAS, the City of Olympia encourages all citizens to take inspiration in these messages as we work together to create an inclusive, welcoming city; and

WHEREAS, the City of Olympia reaffirms that this city is a Sanctuary City and Hate-Free Zone, committed to a set of values including inclusivity, tolerance, diversity and hope; and

WHEREAS, Olympia has been a hub of musical creativity and plays a pivotal role in the history of rock and roll used as a tool for social progress and change;

WHEREAS, the City of Olympia adheres to the belief, in the immortal words of Joe Strummer, “People can change anything they want to, and that means everything in the world.”

WHEREAS, as a civically and globally minded City, Olympia wishes to join with other like-minded cities across the globe in celebrating International Clash Day; and

NOW, THEREFORE, BE IT RESOLVED that the Olympia City Council does hereby proclaim February 7, 2018 as

INTERNATIONAL CLASH DAY

in the City of Olympia and encourage all citizens to Rock the Casbah

SIGNED IN THE CITY OF OLYMPIA, WASHINGTON THIS 6th DAY OF FEBRUARY 2018.

OLYMPIA CITY COUNCIL

***Cheryl Selby
Mayor***



City Hall
601 4th Avenue E.
Olympia, WA 98501
360-753-8244

City Council

Approval of January 23, 2018 City Council Meeting Minutes

Agenda Date: 2/6/2018
Agenda Item Number: 4.A
File Number: 18-0115

Type: minutes **Version:** 1 **Status:** Consent Calendar

Title

Approval of January 23, 2018 City Council Meeting Minutes



Meeting Minutes - Draft

City Council

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8244

Tuesday, January 23, 2018

7:00 PM

Council Chambers

1. OPENING

1.A ROLL CALL

Present: 5 - Mayor Cheryl Selby, Mayor Pro Tem Nathaniel Jones,
Councilmember Jim Cooper, Councilmember Lisa Parshley and
Councilmember Renata Rollins

Excused: 2 - Councilmember Jessica Bateman and Councilmember Clark Gilman

1.B ANNOUNCEMENTS

1.C APPROVAL OF AGENDA

The agenda was approved.

**1.D [18-0068](#) Consideration of a Resolution Expressing City Council Support for the
Olympia School District No. 111 - Technology and Capital Projects Levy**

Mayor Selby gave background on the resolution expressing City Council support for the
Olympia School District No. 111 Proposition No. 1 Technology and Capital Projects
Levy.

The following people spoke: Marc Elliot and Phoenix Wendt.

**Councilmember Cooper moved, seconded by Councilmember Parshley, to
adopt the resolution expressing support for Olympia School District No. 111
Proposition No. 1 Technology and Capital Projects Levy.**

2. SPECIAL RECOGNITION - None

3. PUBLIC COMMUNICATION

The following people spoke: Jim Reeves, Harry Branch, Ace Malik, Zena Hartung, Jon
Anderson, Shauna Stewart, Jon Pettit and Terry Ballard.

COUNCIL RESPONSE TO PUBLIC COMMUNICATION (Optional)

4. CONSENT CALENDAR

- 4.A [18-0064](#) Approval of January 9, 2018 City Council Special Meeting with District 22 Legislators Minutes

The minutes were approved.

- 4.B [18-0065](#) Approval of January 9, 2018 City Council Meeting Minutes

The minutes were approved.

- 4.C [18-0066](#) Approval of January 9, 2018 Study Session Meeting Minutes

The minutes were approved.

- 4.D [18-0087](#) Approval of January 16, 2018 Study Session Meeting Minutes

The minutes were approved.

- 4.E [18-0009](#) Bills and Payroll Certification

Payroll check numbers 90935 through 91038 and Direct Deposit transmissions: Total: \$4,291,658.98; Claim check numbers 3695243 through 3696467: Total \$118,650,649.85

The decision was approved.

- 4.F [18-0052](#) Approval of a Resolution Confirming Authority of the City Manager to Sign the Interlocal Agreement Between the Cities of Olympia, Lacey and Yelm for Implementing Deschutes Water Rights Mitigation Strategy - Phase V

The resolution was adopted.

- 4.G [18-0086](#) Approval of Resolution Authorizing Amendment of the Agreed Order Between the Department of Ecology, the Port of Olympia, the City of Olympia, and LOTT for the East Bay Redevelopment Site

The resolution was adopted.

Approval of the Consent Agenda

Councilmember Rollins moved, seconded by Councilmember Cooper, to adopt the Consent Calendar. The motion carried by the following vote:

Aye: 5 - Mayor Selby, Mayor Pro Tem Jones, Councilmember Cooper, Councilmember Parshley and Councilmember Rollins

Excused: 2 - Councilmember Bateman and Councilmember Gilman

4. SECOND READINGS (Ordinances) - None

4. FIRST READINGS (Ordinances) - None

5. PUBLIC HEARING

5.A [18-0001](#) Public Hearing on 14th Avenue/Walnut Road Speed Limit Reduction

Transportation Project Engineer David Smith gave background on the 14th Avenue/Walnut Road Speed Limit Reduction.

The following people spoke: Susan Piper, Martha Chaney, Tim Crabb, Cathy Crabb and Jon Anderson.

Mayor Pro Tem Jones moved, seconded by Councilmember Cooper, to approve on first reading and move to second reading an ordinance reducing the speed limit on 14th Avenue, from Cooper Point Road to Walnut Loop and on Walnut Road from Walnut Loop to Bing Street from 35 mph to 25 mph.

6. OTHER BUSINESS

6.A [18-0085](#) Public Safety Implementation Plan Update

Police Chief Ronnie Roberts gave an update on the implementation plan for the recently passed public safety ballot measure. He shared the updated organizational chart and a timeline for implementation of the walking patrol; neighborhood liaisons; community policing program; mental health program; recruiting, hiring & training support; policy & finance and the opening of the new Westside station.

The Chief shared what the Olympia Police Department organizational structure will look like in 2019 once everything is implemented.

Chief Roberts thanked the Community for passing the Public Safety ballot measure to allow for this work to move forward.

City Manager Steve Hall discussed two other elements funded with the public safety ballot measure. A third code enforcement officer will be added to the team and the Community Court program will be able to continue after it's Federal funding expires.

Councilmembers asked clarifying questions.

The information was received.

7. CONTINUED PUBLIC COMMUNICATION

8. REPORTS AND REFERRALS

8.A COUNCIL INTERGOVERNMENTAL/COMMITTEE REPORTS AND REFERRALS

Councilmembers reported on meetings and events attended.

8.B CITY MANAGER'S REPORT AND REFERRALS

Mr. Hall reported last Thursday a Sea Level Rise workshop was held at the Olympia Center and was well attended. He also noted last week Downtown Ambassadors Katherine Trahan and Teal Russell were awarded the House & Homeless Hero Award by the Thurston County Homeless Housing Hub.

9. ADJOURNMENT

The meeting adjourned at 8:38 p.m.



City Council

Approval of the 2018 Finance Committee Work Plan

Agenda Date: 2/6/2018
Agenda Item Number: 4.B
File Number: 18-0099

Type: decision **Version:** 1 **Status:** Consent Calendar

Title

Approval of the 2018 Finance Committee Work Plan

Recommended Action

Committee Recommendation:

The Finance Committee recommends approval of the 2018 Finance Committee Work Plan

City Manager Recommendation:

Move to the 2018 Finance Committee Work Plan.

Report

Issue:

Whether to approve the 2018 Finance Committee Work Plan

Staff Contact:

Debbie Sullivan, Administrative Services Director, 360.753.8499

Presenter(s):

None - Consent calendar item

Background and Analysis:

Each year, all Council Committees submit a work plan to the City Council for review. The Finance Committee typically submits an initial schedule with topics allowing time at each meeting to respond to emerging issues or Council referrals. Attached is the work plan approved by the Finance Committee at the January meeting. The Committee will meet at 5:30 p.m. on the third Wednesday of each month.

Neighborhood/Community Interests (if known):

N/A

Options:

1. Approve the 2018 Finance Committee Work Plan.
2. Amend the Work Plan by deleting or adding topics.

Type: decision **Version:** 1 **Status:** Consent Calendar

Financial Impact:
N/A

Attachments:
2018 Finance Committee Work Plan

Finance Committee

2018 Work Plan

3rd Wednesday: 5:30 – 7:30 pm

January 17

- Technology Assessment and Funding Strategy
- Approve 2018 Finance Committee Work Plan

February 21

- Budget Snapshot
- Banking RFP Update
- Community Conversation Update
- Oral Report – Review of 2017 Year-End Numbers
- Review Long-Term Financial Strategies

March 21

- Budget Snapshot
- Sea Level Rise Funding Strategy
- WCPA Endowment Guidelines

April 18

- Budget Snapshot
- Business License Threshold Briefing [Bill Sampson]
- Revenue Sources – Overview and Future Planning
 - Commercial Parking Tax
 - Cultural Access Sales Tax
 - B&O Tax, including thresholds
 - Other

May 16

- Budget Snapshot: Debt overview and future planning
- LEOFF 1 Post Employment Medical and Fireman's Pension Funding Plans
- Lifeline Utility Rate Briefing

June 20

- Budget Snapshot
- Multi-year operating budget projections
- Criteria and process for 2019 budget

July 18

- Budget Snapshot: City-owned Buildings and Operating Lease Agreements
- Review the 2019- 2024 Preliminary Capital Facilities Plan

As of January 22, 2018

- Police and Fire Equipment Replacement
- Building, Repair, and Replacement

August 15

- Budget Snapshot
- Operating and Capital Budget briefings

September 19

- Budget Snapshot
- Operating and Capital Budget briefings

October 17

- Budget Snapshot
- Review Utility Rates
- Review Building, Engineering, and Land Use Fee Increases

November 21

- Budget Snapshot
- Review and Discuss the Preliminary Operating & Capital Budgets

November [2nd meeting if needed]

- Budget Snapshot
- Budget Balancing Recommendation

December 19

Topics to Be Scheduled:

- Minimum Wage
- Study of college education funding and regressive taxation study
- Predictable Work Schedules [General Government]
- Briefing on ArCH Study Draft Recommendations [General Government/Finance]



City Council

Approval of a Resolution Authorizing the City Manager to Sign All Necessary Documents Pertaining to the Olympia Area Rowing Binding Site Plan Amendment 3

Agenda Date: 2/6/2018
Agenda Item Number: 4.C
File Number: 18-0107

Type: resolution **Version:** 1 **Status:** Consent Calendar

Title

Approval of a Resolution Authorizing the City Manager to Sign All Necessary Documents Pertaining to the Olympia Area Rowing Binding Site Plan Amendment 3

Recommended Action

Committee Recommendation:

Not referred to a committee.

City Manager Recommendation:

Move to approve a Resolution authorizing the City Manager to sign the Olympia Area Rowing Binding Site Plan Third Amendment which creates a single new Lot 11 of 13.

Report

Issue:

Whether to authorize the City Manager to sign on behalf of the City as provided for in Olympia Municipal Code 3.16.020.

Staff Contact:

Catherine McCoy, Associate Planner, Community Planning and Development, 360.570.3776

Presenter(s):

None - Consent Calendar Item.

Background and Analysis:

All parties vested in the Lots or rights being adjusted or changed on a Binding Site Plan (BSP) are required to sign as an owner. The Port of Olympia has submitted a final Binding Site Plan Amendment known as the Olympia Area Rowing Binding Site Plan Third Amendment to create a single additional lot, Lot 11 of 13. The additional lot is located at 510 State Ave NE.

Since the City owns a lot within the adjusted Binding Site Plan, specifically the lot developed with the Hands On Children's Museum & Plaza, the City is required to sign any amendment to the BSP

document with full awareness and understanding of the proposed division of land.

The BSP Amendment does not change City ownership or existing rights to real property, but merely adds an additional lot to Port of Olympia property. Pursuant to Olympia Municipal Code 3.16.020, City Council approval is required to authorize the City Manager to sign the BSP Amendment on behalf of the City.

The BSP Amendment was found to be in compliance with all use and dimensional standards of the zone in which it is located, and received preliminary approval on December 9, 2018. Final application, in accordance with Chapter 17.34, was then submitted to the Community Planning and Development Department on January 4, 2018, and is prepared for signatures of all parties and final recording with Thurston County Auditor.

Neighborhood/Community Interests (if known):

None known.

Options:

1. Pass the resolution authorizing the City Manager to sign the BSP document, after which the document will be recorded with the County Auditor.
2. Reject the resolution authorizing the City Manager to sign the BSP document, and provide direction to staff on next steps.

Financial Impact:

None.

Attachments:

Resolution

Binding Site Plan Amendment 3

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OLYMPIA, WASHINGTON, AUTHORIZING THE CITY MANAGER TO SIGN ALL NECESSARY DOCUMENTS PERTAINING TO THE OLYMPIA AREA ROWING BINDING SITE PLAN AMENDMENT 3.

WHEREAS, under RCW 35A.11.020, the City Council has all powers in regard to the use, regulation, acquisition, sale, or ownership of real property of the City of Olympia; and

WHEREAS, the Port of Olympia wishes to finalize and record the Olympia Area Rowing Binding Site Plan Third Amendment, the purpose of which is to consolidate previous Binding Site Plan and Amendments and create one additional Lot 11 of 13; and

WHEREAS, the City of Olympia owns in fee simple a lot being Parcel Number 66130000405, on which is developed the Hands On Children's Museum and Plaza, within the Binding Site Plan; and

WHEREAS, one of the purposes of this Resolution is to authorize the City Manager to sign the Binding Site Plan Amendment 3 instrument on behalf of the City of Olympia and permit the Port of Olympia to proceed with the recordation of the Olympia Area Rowing Binding Site Plan Third Amendment creating one additional Lot 11 of 13;

NOW, THEREFORE, THE OLYMPIA CITY COUNCIL DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. The City Council hereby approves Olympia Area Rowing Binding Site Plan Third Amendment creating one additional Lot 11 of 13 as proposed by the Port of Olympia.

Section 2. The City Manager is authorized and directed to execute the Olympia Area Rowing Binding Site Plan Third Amendment and all necessary documents pertaining thereto on behalf of the City of Olympia. The City Manager is also authorized to modify any terms consistent with the intent expressed by the Olympia City Council in this Resolution, and to correct any scrivener's errors in said Binding Site Plan amendment, as may be required.

PASSED BY THE OLYMPIA CITY COUNCIL this _____ day of February 2018.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:



CITY ATTORNEY

DESCRIPTION

LOTS 1, 2 AND 3 OF OLYMPIA AREA ROWING BINDING SITE PLAN AS RECORDED AUGUST 25, 2005 UNDER AUDITOR’S FILE NO. 3761387 AND AMENDED APRIL 9, 2008 AND OCTOBER 27, 2009 UNDER AUDITOR’S FILE NOS. 4001839 AND 4118292.

LOTS 1, 2, 3, 4, 5, 6, 7, 8 AND 9 OF SHORT SUBDIVISION NO. SS–0701540L, AS RECORDED OCTOBER 27, 2009 UNDER AUDITOR’S FILE NO. 4118293.

IN THURSTON COUNTY, WASHINGTON.

MODIFICATIONS/REVISIONS

IT IS EXPECTED THAT MODIFICATIONS AND REVISIONS TO THE AMENDED BINDING SITE PLAN AND IT’S APPROVED DESIGN PLANS, CONDITIONS OF APPROVAL AND DOCUMENTS MAY BE NECESSARY AND NORMAL DURING THE COURSE OF ITS DEVELOPMENT. THE CITY OF OLYMPIA DEVELOPMENT REVIEW COMMITTEE SHALL REVIEW AND TAKE SUCH ACTION AS WITH RESPECT TO ANY PROPOSED MODIFICATION OR DEVIATION FROM THE APPROVED BINDING SITE PLAN AND/OR ANY DOCUMENTS ATTACHED THERETO. THE BURDEN OF PROOF TO DEMONSTRATE WHY A MODIFICATION OR DEVIATION IS NEEDED SHALL BE PLACED ON THE APPLICANT. AT THE DISCRETION OF THE DEVELOPMENT REVIEW COMMITTEE, THE APPLICANT MAY BE REQUIRED TO RECORD A REVISED AND APPROVED PLAN OR DOCUMENT. THERE SHALL BE NO MODIFICATION TO THE LOT GEOMETRY OF THIS BINDING SITE PLAN EXCEPT AS PROVIDED BY THE CITY OF OLYMPIA.

DEDICATION

KNOW ALL PERSONS BY THESE PRESENTS THAT THE UNDERSIGNED, THE PORT OF OLYMPIA, A WASHINGTON MUNICIPAL CORPORATION, OWNER IN FEE SIMPLE OF THE LAND HEREBY PLATTED, HEREBY DECLARES THIS LAND DIVISION AND DEDICATES TO THE USE OF THE PUBLIC FOREVER ALL PUBLIC STREETS, AVENUES, PLACES, AND EASEMENTS FOR SEWER, WATER AND STREET LIGHTS, OR WHATEVER PUBLIC PROPERTY THERE IS SHOWN ON THE DIVISION, AND THE RIGHT TO MAKE ALL NECESSARY SLOPES FOR CUTS AND FILLS UPON THE LOTS, TRACTS, ETC. SHOWN ON THIS PLAT, IN THE REASONABLE ORIGINAL GRADING OF ALL THE STREETS, AVENUES, PLACES, ETC. SHOWN THEREON.

IN WITNESS WHEREOF I HAVE SET MY HAND AND SEAL
THIS _____ DAY OF _____ 2018.

E.B. GALLIGAN
EXECUTIVE DIRECTOR
PORT OF OLYMPIA, A WASHINGTON MUNICIPAL CORPORATION

NAME
CITY OF OLYMPIA
A WASHINGTON MUNICIPAL CORPORATION

NAME
LOTT ALLIANCE
A WASHINGTON NON–PROFIT CORPORATION

ACKNOWLEDGMENT

STATE OF WASHINGTON }
COUNTY OF THURSTON }ss

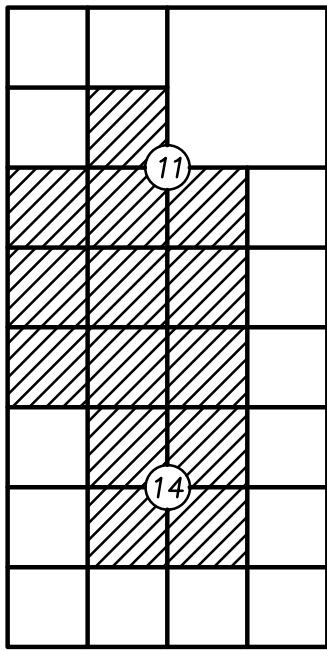
THIS IS TO CERTIFY THAT ON THIS _____ DAY OF _____ 2018, BEFORE ME, THE UNDERSIGNED, A NOTARY PUBLIC IN AND FOR THE STATE OF WASHINGTON, DULY COMMISSIONED AND SWORN, PERSONALLY APPEARED E.B. GALLIGAN, EXECUTIVE DIRECTOR OF THE PORT OF OLYMPIA, A WASHINGTON MUNICIPAL CORPORATION, TO ME KNOWN TO BE THE PERSON WHO EXECUTED THE FORGOING INSTRUMENT, AND ACKNOWLEDGED TO ME THAT HE SIGNED AND SEALED THE SAME INSTRUMENT AS HIS FREE AND VOLUNTARY ACT AND DEED FOR THE USES AND PURPOSES THEREIN MENTIONED AND ON OATH STATED THAT HE WAS AUTHORIZED TO EXECUTE SAID INSTRUMENT AND THE SEALS AFFIXED (IF ANY) ARE THE CORPORATE SEALS OF SAID CORPORATION

IN WITNESS THEREOF, I HAVE HERE UNTO SET MY HAND TO AFFIXED MY SEAL THE DAY AND YEAR FIRST ABOVE WRITTEN.

NOTARY PUBLIC IN AND FOR THE STATE
OF WASHINGTON, RESIDING IN _____.

MY COMMISSION EXPIRES _____.

AUDITOR’S INDEXING DATA



TOWNSHIP 18 NORTH
RANGE 2 WEST

OLYMPIA AREA ROWING
THIRD AMENDMENT
SECTION 11 & 14, TOWNSHIP 18 NORTH, RANGE 2 WEST, W.M.
CITY OF OLYMPIA, THURSTON COUNTY, WASHINGTON

THE PURPOSE OF THIS AMENDED BINDING SITE PLAN IS TO CONSOLIDATE PREVIOUS BINDING SITE PLAN AND AMENDMENTS THERE TO UNDER AUDITORS FILE NOS. 3761387, 4001839 AND 4118292 WITH SHORT SUBDIVISION NO SS–0701540C UNDER AUDITORS FILE NO. 4118293.

ACKNOWLEDGMENT

STATE OF WASHINGTON }
COUNTY OF THURSTON }ss

THIS IS TO CERTIFY THAT ON THIS _____ DAY OF _____ 2018, BEFORE ME, THE UNDERSIGNED, A NOTARY PUBLIC IN AND FOR THE STATE OF WASHINGTON, DULY COMMISSIONED AND SWORN, PERSONALLY APPEARED _____ OF THE CITY OF OLYMPIA, A WASHINGTON MUNICIPAL CORPORATION, TO ME KNOWN TO BE THE PERSON WHO EXECUTED THE FORGOING INSTRUMENT, AND ACKNOWLEDGED TO ME THAT HE SIGNED AND SEALED THE SAME INSTRUMENT AS HIS FREE AND VOLUNTARY ACT AND DEED FOR THE USES AND PURPOSES THEREIN MENTIONED AND ON OATH STATED THAT HE WAS AUTHORIZED TO EXECUTE SAID INSTRUMENT AND THE SEALS AFFIXED (IF ANY) ARE THE CORPORATE SEALS OF SAID CORPORATION

IN WITNESS THEREOF, I HAVE HERE UNTO SET MY HAND TO AFFIXED MY SEAL THE DAY AND YEAR FIRST ABOVE WRITTEN.

NOTARY PUBLIC IN AND FOR THE STATE
OF WASHINGTON, RESIDING IN _____.

MY COMMISSION EXPIRES _____.

ACKNOWLEDGMENT

STATE OF WASHINGTON }
COUNTY OF THURSTON }ss

THIS IS TO CERTIFY THAT ON THIS _____ DAY OF _____ 2018, BEFORE ME, THE UNDERSIGNED, A NOTARY PUBLIC IN AND FOR THE STATE OF WASHINGTON, DULY COMMISSIONED AND SWORN, PERSONALLY APPEARED _____ THE _____ OF LOTT ALLIANCE, A WASHINGTON NON–PROFIT CORPORATION, TO ME KNOWN TO BE THE PERSON WHO EXECUTED THE FORGOING INSTRUMENT, AND ACKNOWLEDGED TO ME THAT HE SIGNED AND SEALED THE SAME INSTRUMENT AS HIS FREE AND VOLUNTARY ACT AND DEED FOR THE USES AND PURPOSES THEREIN MENTIONED AND ON OATH STATED THAT HE WAS AUTHORIZED TO EXECUTE SAID INSTRUMENT AND THE SEALS AFFIXED (IF ANY) ARE THE CORPORATE SEALS OF SAID CORPORATION

IN WITNESS THEREOF, I HAVE HERE UNTO SET MY HAND TO AFFIXED MY SEAL THE DAY AND YEAR FIRST ABOVE WRITTEN.

NOTARY PUBLIC IN AND FOR THE STATE
OF WASHINGTON, RESIDING IN _____.

MY COMMISSION EXPIRES _____.

SURVEYOR’S CERTIFICATE

I HEREBY CERTIFY THAT THIS AMENDED BINDING SITE PLAN IS BASED UPON AN ACTUAL FIELD SURVEY OF A PORTION OF SECTIONS 11 & 14, TOWNSHIP 18 NORTH, RANGE 2 WEST, WILLAMETTE MERIDIAN AND THAT THE COURSES AND DISTANCES ARE CORRECT AND THAT THE CORNERS AS SHOWN HEREON HAVE BEEN STAKED ON THE GROUND, WITH #5 REBAR AND PLASTIC SURVEYORS IDENTIFICATION CAPS



REGISTERED PROFESSIONAL LAND SURVEYOR
LICENSE NUMBER 29282

DATE: 01-22-18

COMMUNITY PLANNING AND DEVELOPMENT

EXAMINED AND APPROVED THIS _____ DAY OF _____, 201__.

CITY OF OLYMPIA COMMUNITY PLANNING
AND DEVELOPMENT DEPARTMENT

CLERK–TREASURER CERTIFICATE

I HEREBY CERTIFY THAT ALL LOCAL IMPROVEMENT DISTRICT ASSESSMENTS ON THE LAND DESCRIBED HEREON HAVE BEEN FULLY PAID TO AND INCLUDING THE YEAR _____.
EXAMINED AND APPROVED THIS _____ DAY OF _____, 201__.

CLERK–TREASURER

OLYMPIA CITY ENGINEER APPROVAL

EXAMINED AND APPROVED THIS _____ DAY OF _____, 201__.

OLYMPIA CITY ENGINEER

THURSTON COUNTY HEALTH OFFICER CERTIFICATE

EXAMINED AND APPROVED THIS _____ DAY OF _____, 201__.

THURSTON COUNTY HEALTH OFFICER

THURSTON COUNTY ASSESSOR CERTIFICATE

EXAMINED AND APPROVED THIS _____ DAY OF _____, 201__.

THURSTON COUNTY ASSESSOR

THURSTON COUNTY TREASURER CERTIFICATE

I HEREBY CERTIFY THAT ALL TAXES ON THIS LAND DESCRIBED HEREON HAVE BEEN FULLY PAID TO AND INCLUDING THE YEAR _____.
EXAMINED AND APPROVED THIS _____ DAY OF _____, 201__.

THURSTON COUNTY TREASURER

THURSTON COUNTY AUDITOR CERTIFICATE

FILED FOR RECORD AT THE REQUEST OF THE CITY OF OLYMPIA THIS ____ DAY OF _____, 20__ AT ____ MINUTES PAST _____ O’CLOCK ____M., AND RECORDED UNDER AUDITORS FILE NUMBER _____, RECORDS OF THURSTON COUNTY WASHINGTON.

THURSTON COUNTY AUDITOR

DEPUTY AUDITOR



5016 Lacey Boulevard SE,
Lacey, Washington 98503
(360) 491-3399 (800) 454-7545
Fax (360) 491-3857

OLYMPIA AREA ROWING THIRD AMENDMENT

NOTES:

ANY CONTAMINATION DISCOVERED DURING FUTURE SITE DEVELOPMENT MUST BE REPORTED IMMEDIATELY TO THE HAZARDOUS WASTE SECTION OF THURSTON COUNTY ENVIRONMENTAL HEALTH AT 360-867-2664 AND DEPARTMENT OF ECOLOGY AT 360-407-6300.

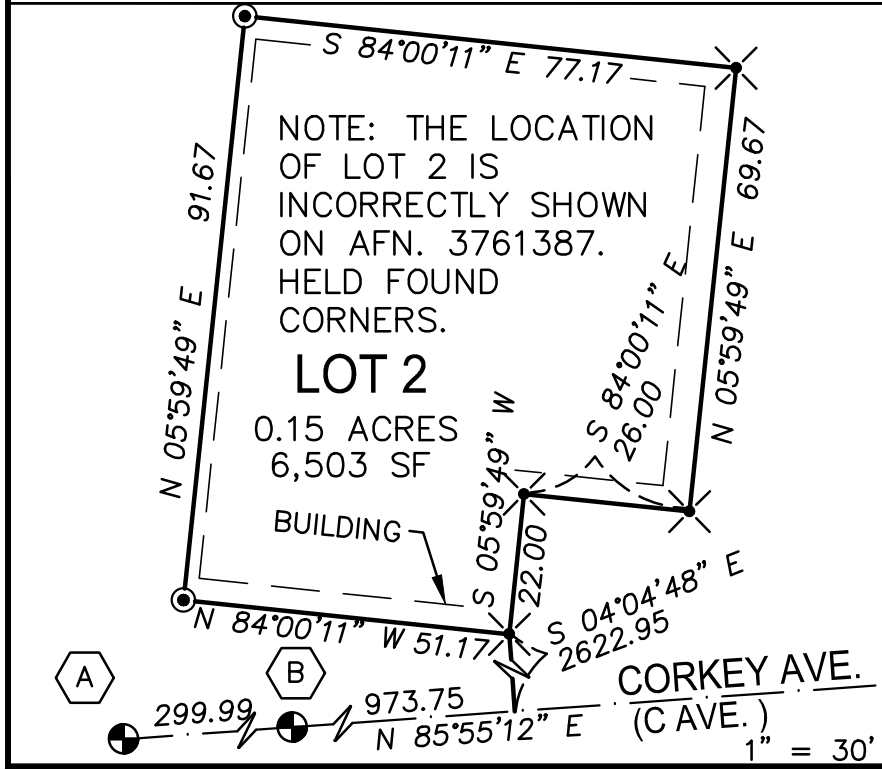
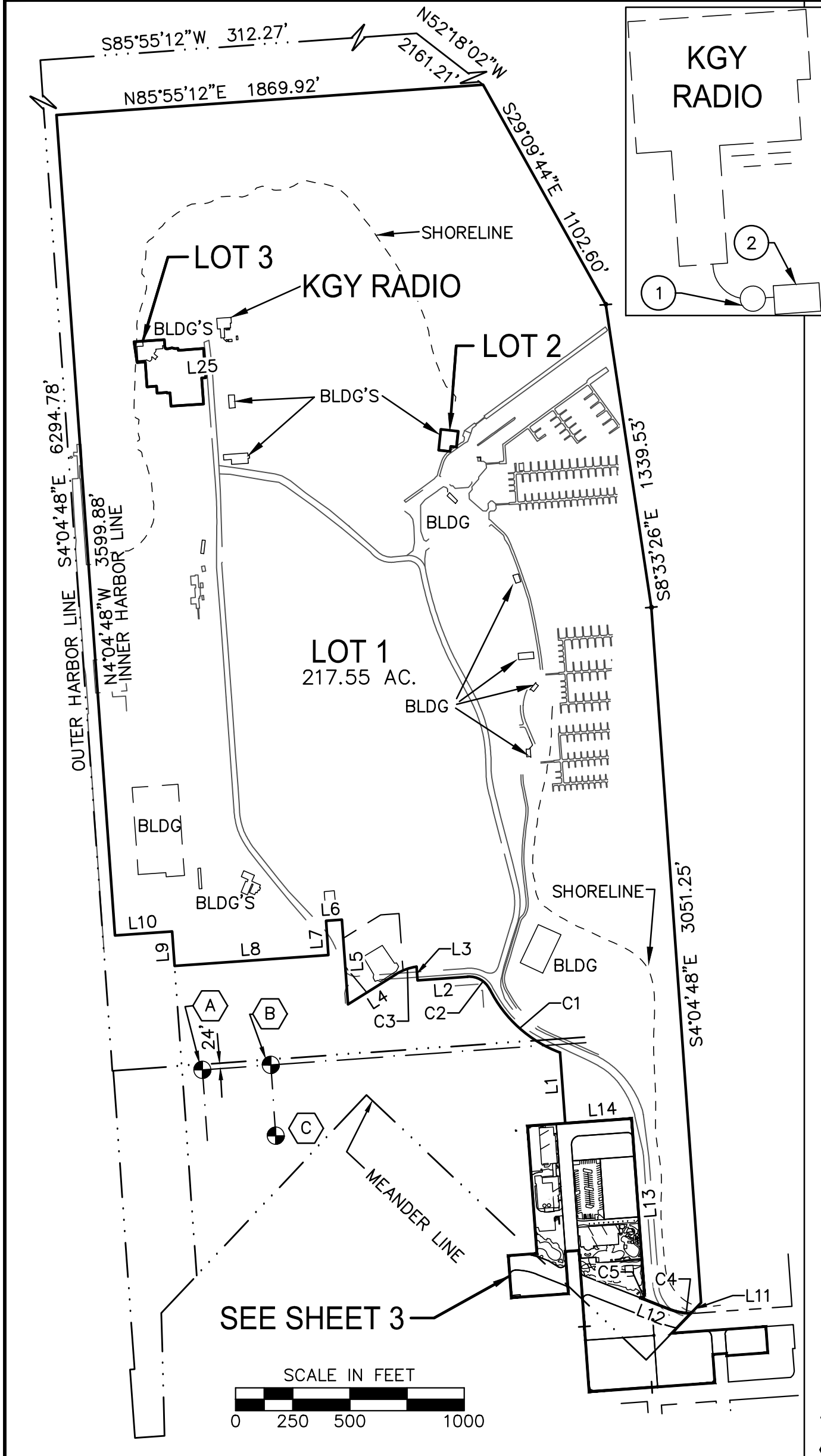
ON-SITE SEWAGE SYSTEMS MUST BE INSPECTED ONCE EVERY THREE YEARS BY AN ON-SITE SEWAGE SYSTEM PROFESSIONAL, AND THE SEPTIC TANKS MUST BE PUMPED BY A CERTIFIED PUMPER WHEN THE LEVEL OF SOLIDS AND/OR SCUM INDICATES REMOVAL IS NECESSARY.

EQUIPMENT & PROCEDURES

TRIMBLE 5700 GPS RECEIVERS USING RTK SURVEY METHODS AND A LEICA TCA 1103 TOTAL STATION WITH A 100' CALIBRATED STEEL TAPE USING FIELD TRAVERSE SURVEY METHODS.

(THE RESULTS OF THE FIELD SURVEY EXCEED THE REQUIRED STANDARDS LISTED IN WAC 332-130-080 & 332-130-090)

WASHINGTON STREET (PRIVATE)



ALL MONUMENTS NOT SET ARE AS SHOWN ON SHORT SUBDIVISION # 07-01540L AFN 411829, OLYMPIA ROWING AMENDED BINDING SITE PLAN FN 4001839 AND OLYMPIA ROWING BINDING SITE PLAN SECOND AMENDMENT AFN 4118292. "NOT VISITED THIS SURVEY"

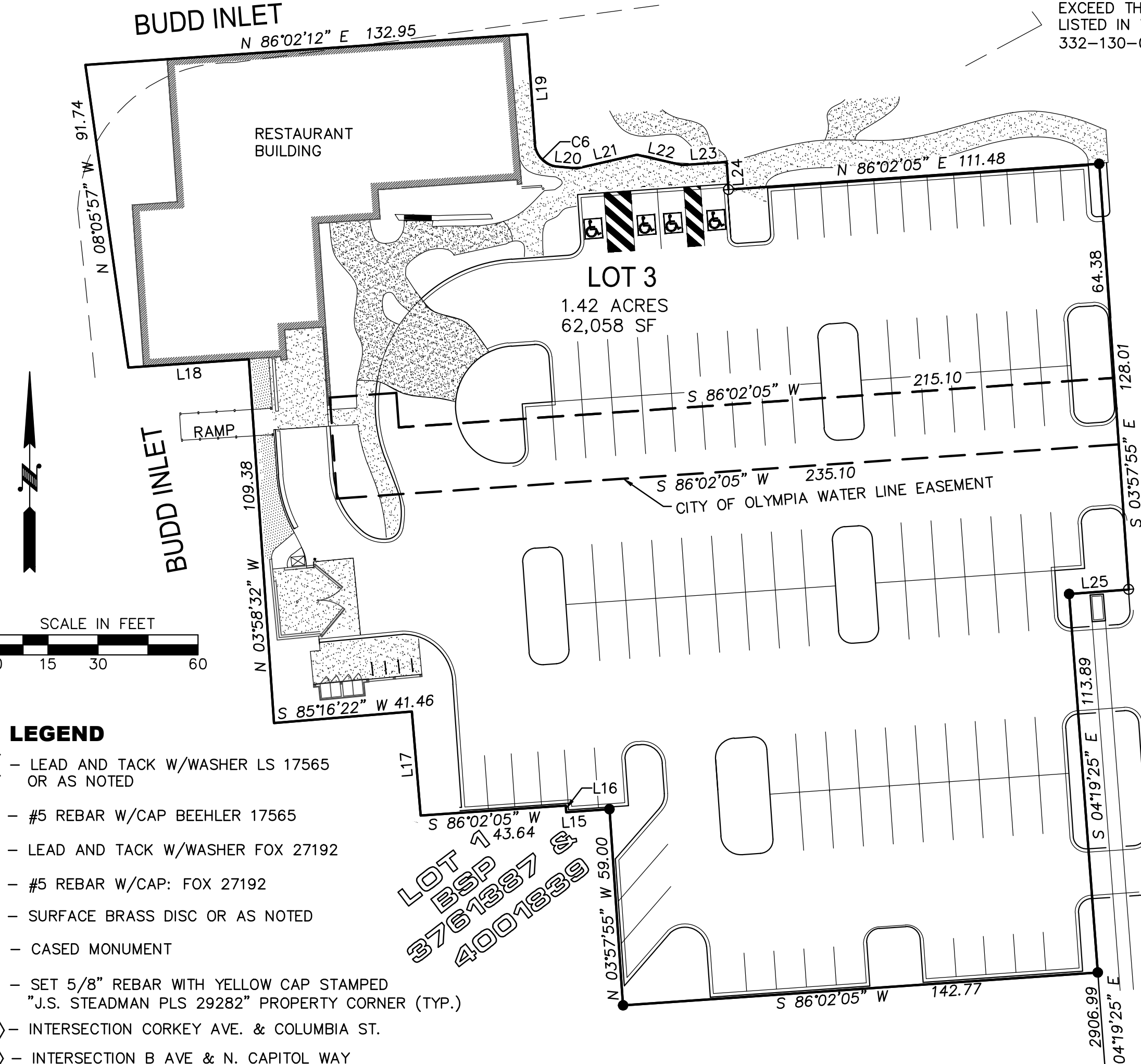
LINE TABLE			LINE TABLE		
LINE #	LENGTH	DIRECTION	LINE #	LENGTH	DIRECTION
L1	309.99	N04°07'49"W	L13	771.07	N04°13'20"W
L2	219.98	N85°53'52"E	L14	290.58	S85°54'11"W
L3	59.56	N04°14'56"W	L15	13.00	N86°02'05"E
L4	247.97	N57°53'18"E	L16	2.00	S03°57'55"E
L5	371.65	S04°06'02"E	L17	31.33	S04°52'32"E
L6	70.00	N85°55'10"E	L18	36.21	N86°02'12"E
L7	150.17	N04°06'02"W	L19	32.85	N03°57'48"W
L8	674.74	N85°59'49"E	L20	5.82	N84°40'35"W
L9	151.03	N04°04'48"W	L21	18.51	S77°08'06"W
L10	249.99	S85°55'12"W	L22	13.83	N76°57'33"W
L11	64.74	S43°49'12"W	L23	13.43	S86°07'40"W
L12	138.32	N68°32'47"W	L24	8.25	N03°57'55"W
			L25	17.92	N85°40'35"E

CURVE TABLE			
CURVE	LENGTH	RADIUS	DELTA
C1	423.64	559.98	043°20'44"
C2	118.24	100.00	067°44'48"
C3	96.07	231.99	023°43'36"
C4	96.51	265.00	020°52'00"
C5	30.28	15.00	115°40'05"
C6	10.57	7.50	080°42'48"

ADDRESSES

LOT 1 915 WASHINGTON STREET NE, OLYMPIA, WA 98501
LOT 2 1210 MARINE DRIVE NE, OLYMPIA, WA 98501
LOT 3 1675 MARINE DRIVE NE, OLYMPIA, WA 98501

SHEET 2 OF 4 - SC JN 17165



BASIS OF BEARINGS

WASHINGTON COORDINATE SYSTEM NAD83/91, SOUTH ZONE BASED ON GPS RTK TIES TO: THURSTON COUNTY CONTROL POINTS: 209 N 637,310.404, E 1,043,912.619 4th BRIDGE N 633,108.133, E 1,040,037.397 DISTANCES ARE GRID US SURVEY FEET. AREAS ARE GROUND SCALE TO OBTAIN GROUND DISTANCES DIVIDE THE DISTANCES SHOWN HEREON BY THE COMBINED FACTOR OF 0.99996.



5016 Lacey Boulevard SE, Lacey, Washington 98503
(360) 491-3399 (800) 454-7545
Fax (360) 491-3857



OLYMPIA AREA ROWING THIRD AMENDMENT

BASIS OF BEARINGS

WASHINGTON COORDINATE SYSTEM NAD83/91, SOUTH ZONE
BASED ON GPS RTK TIES TO:
THURSTON COUNTY CONTROL POINTS:
209 N 637,310.404, E 1,043,912.619
4th BRIDGE N 633,108.133, E 1,040,037.397
DISTANCES ARE GRID US SURVEY FEET. AREAS ARE GROUND
SCALE TO OBTAIN GROUND DISTANCES DIVIDE THE DISTANCES
SHOWN HEREON BY THE COMBINED FACTOR OF 0.99996.

EQUIPMENT & PROCEDURES

TRIMBLE 5700 GPS RECEIVERS USING RTK SURVEY METHODS
AND A LEICA TCA 1103 TOTAL STATION WITH A 100'
CALIBRATED STEEL TAPE USING FIELD TRAVERSE SURVEY
METHODS.

(THE RESULTS OF THE FIELD SURVEY EXCEED THE REQUIRED
STANDARDS LISTED IN WAC 332-130-080 & 332-130-090)

LINE TABLE			CURVE TABLE			
LINE #	LENGTH	DIRECTION	CURVE	LENGTH	RADIUS	DELTA
L11	64.74	S43°49'12"W	C4	96.51	265.00	020°52'00"
L12	138.32	N68°32'47"W	C5	30.28	15.00	115°40'05"
L26	55.60	N04°06'15"W	C7	25.87	23.00	064°26'32"
L27	34.88	N04°06'15"W	C8	36.08	23.00	089°52'29"
L28	71.40	N85°54'11"E	C9	59.70	38.00	090°00'26"
L29	25.00	S04°13'20"E	C10	106.82	68.00	090°00'26"
L30	68.48	S04°06'15"E	C11	72.81	339.01	012°18'23"
L31	82.95	N04°13'20"W	C12	4.89	26.00	010°47'00"
L32	60.00	N85°54'11"E	C13	50.72	23.00	126°20'28"
L33	45.80	N04°06'15"W	C14	39.68	24.00	094°43'21"
L34	45.69	S57°45'47"E	C15	96.28	265.01	020°48'56"
L35	24.60	S68°32'47"E	C16	25.87	23.00	064°26'32"
L36	43.25	S85°54'11"W	C17	46.39	23.00	115°32'29"
L37	81.76	S85°54'11"W	C18	36.12	23.00	089°58'20"
L38	89.81	S04°05'22"E	C19	61.05	335.00	010°26'28"
L39	95.19	S04°05'22"E	C20	36.14	23.12	089°32'45"
L40	16.58	N04°06'15"W	C21	36.12	23.01	089°56'04"
L41	131.54	N68°32'47"W	C22	36.08	22.96	090°01'15"
L42	122.58	N04°06'15"W				
L43	128.58	S04°06'15"E				
L44	37.36	S87°57'10"E				
L45	5.31	N85°53'09"E				
L46	49.85	S68°34'55"E				
L47	32.14	N43°49'31"E				
L48	88.49	N43°49'31"E				
L49	185.32	N43°48'31"E				
L50	105.93	S85°55'27"W				
L51	81.96	N04°04'37"W				
L52	60.00	N85°54'49"E				
L53	81.99	N04°04'37"W				
L54	10.00	S04°04'37"E				
L55	101.99	N04°07'03"W				
L56	206.97	N04°04'37"W				

LEGEND

- ✕ - LEAD AND TACK W/WASHER LS 17565 OR AS NOTED
- ⊙ - #5 REBAR W/CAP BEEHLER 17565
- ⊕ - LEAD AND TACK W/WASHER FOX 27192
- - #5 REBAR W/CAP: FOX 27192
- ⊗ - SURFACE BRASS DISC OR AS NOTED
- ⊙ - Cased Monument
- - SET 5/8" REBAR WITH YELLOW CAP
STAMPED "J.S. STEADMAN PLS 29282"
PROPERTY CORNER (TYP.)

ALL MONUMENTS ARE AS SHOWN ON SHORT SUBDIVISION # 07-01540L
AFN 411829, OLYMPIA ROWING AMENDED BINDING SITE PLAN
AFN 4001839 AND OLYMPIA ROWING BINDING SITE PLAN SECOND
AMENDMENT AFN 4118292.
"NOT VISITED THIS SURVEY"

NOTES

LOTS 4 & 5 SUBJECT TO EASEMENTS, CONDITIONS AND RESTRICTIONS
AS DESCRIBED IN AFN 415377, 4153878 AND 4184698
(SEE SHEET 4)

EASEMENT NOTES:

- 6 EXISTING UTILITY EASEMENT AFN. 8408220031
- 9 ADDITIONAL R/W TO BE DEDICATED TO THE PUBLIC.
- 11 MARINE DRIVE (PRIVATE ROAD)
- 15 10' X 40' ANCHOR EASEMENT AFN 4064714.

ADDITIONAL EASEMENT INFORMATION IS SHOWN ON SHEET 4 OF 4



ADDRESSES

LOT 4 325 JEFFERSON ST. NE, OLYMPIA WA. 98501
LOT 5 414 JEFFERSON ST. NE, OLYMPIA WA. 98501
LOT 6 427 JEFFERSON ST. NE, OLYMPIA WA. 98501
LOT 7 517 JEFFERSON ST. NE, OLYMPIA WA. 98501
LOT 8 421 JEFFERSON ST. NE, OLYMPIA WA. 98501
LOT 9 323 JEFFERSON ST. NE, OLYMPIA WA. 98501
LOT 10 302 JEFFERSON ST. NE, OLYMPIA WA. 98501
OR 324 OLYMPIA AV. NE, OLYMPIA WA. 98501
LOT 11 510 STATE AVE. NE, OLYMPIA WA. 98501
LOT 12 625 STATE AVE. NE, OLYMPIA WA. 98501
LOT 13 715 CHESTNUT ST. NE, OLYMPIA WA. 98501

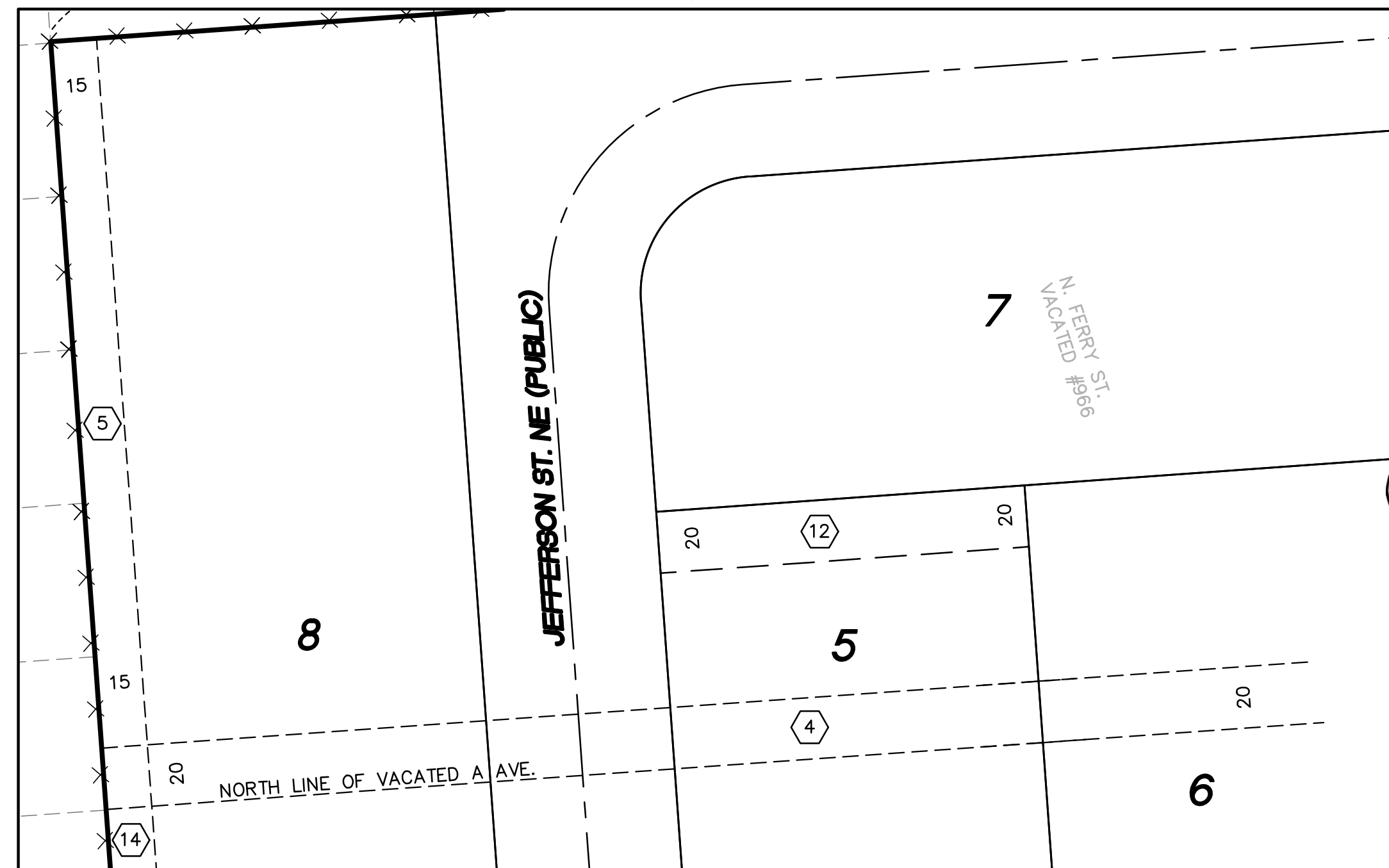
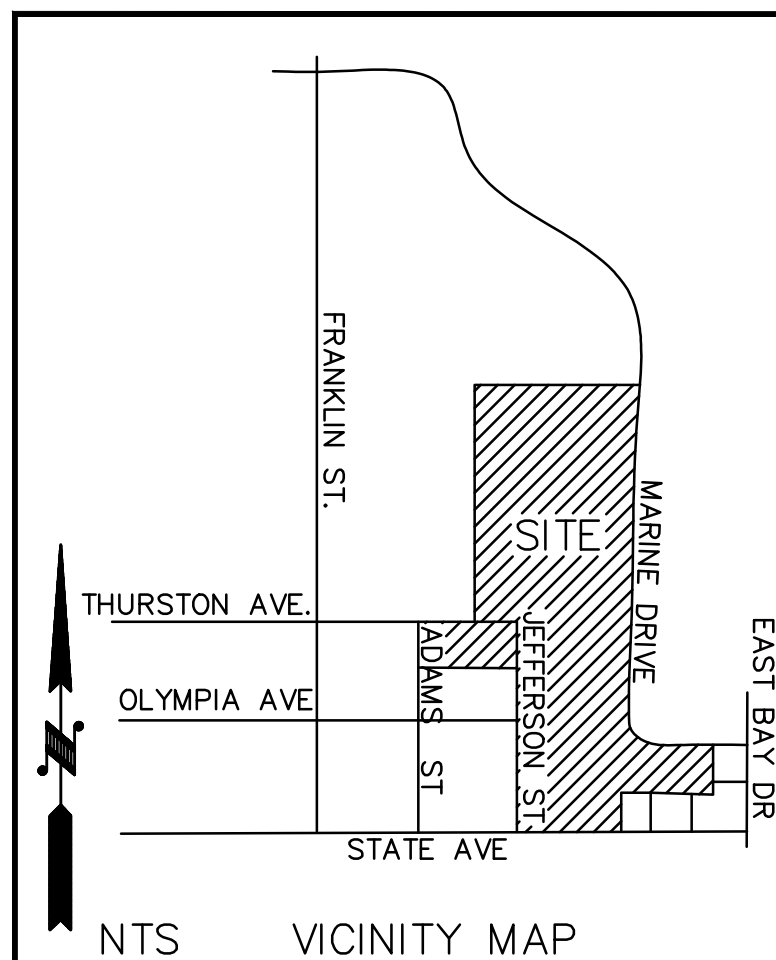


01-22-18



5016 Lacey Boulevard SE,
Lacey, Washington 98503
(360) 491-3399 (800) 454-7545
Fax (360) 491-3857

OLYMPIA AREA ROWING THIRD AMENDMENT



BASIS OF BEARINGS

WASHINGTON COORDINATE SYSTEM NAD83/91,
SOUTH ZONE BASED ON GPS RTK TIES TO:

THURSTON COUNTY CONTROL POINTS:
209 N 637,310.40, E 1,043,912.62
4th BRIDGE N 633,108.13, E 1,040,037.40

DISTANCES ARE GRID US SURVEY FEET
AREAS ARE GROUND SCALE
COMBINED FACTOR 0.99996



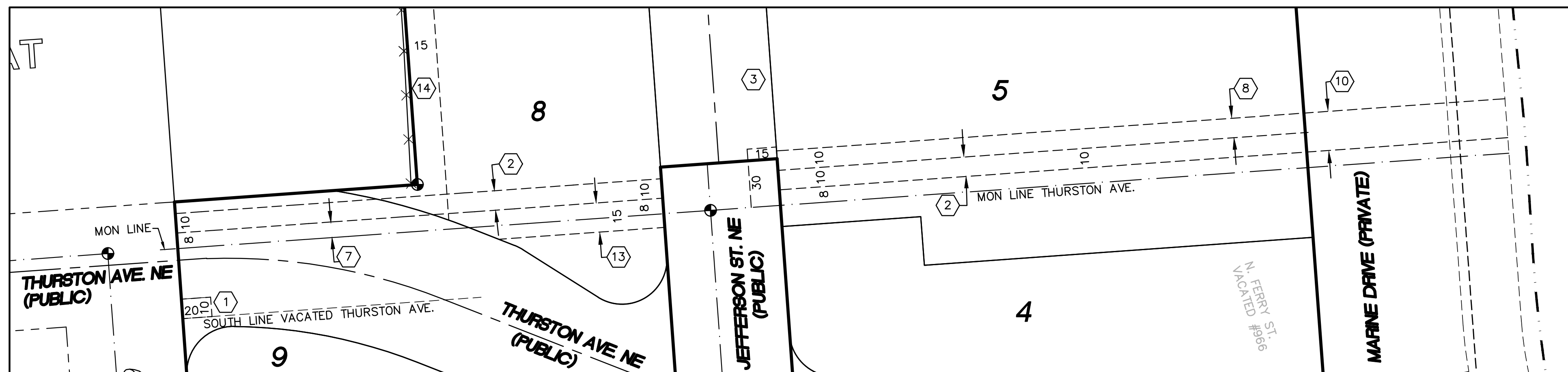
01-22-18

REGISTERED PROFESSIONAL LAND
SURVEYOR CERT. NO. 29282

EQUIPMENT AND PROCEDURES

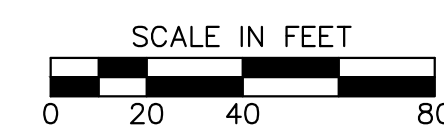
TRIMBLE 5700 GPS RECEIVERS USING RTK SURVEY
METHODS.

(THE RESULTS OF THE FIELD SURVEY EXCEED THE
REQUIRED STANDARDS LISTED IN WAC
332-130-080 & 332-130-090)



NOTES:

- | | |
|---|--|
| ① EXISTING 10' X 15' PUGET POWER
EASEMENT AFN. 521225. | ⑧ 10' WIDE STORMWATER UTILITY EASEMENT HEREBY
GRANTED TO THE CITY OF OLYMPIA. |
| ② EXISTING 10' WIDE UTILITY EASEMENT
CITY OF OLYMPIA EASEMENT NO. 623. | ⑨ SEE SHEET 3 OF 4 |
| ③ EXISTING 15' X 30' PUGET POWER
EASEMENT AFN. 1085406. | ⑩ 20' WIDE STORMWATER UTILITY EASEMENT HEREBY GRANTED
TO THE CITY OF OLYMPIA. |
| ④ EXISTING 20' WIDE SEWER EASEMENT
CITY OF OLYMPIA EASEMENT NO. 654. | ⑪ SEE SHEET 3 OF 4 |
| ⑤ EXISTING 15' UTILITY EASEMENT
AFN. 575989. | ⑫ 20' WIDE EASEMENT FOR SANITARY SEWER
HEREBY GRANTED TO THE CITY OF OLYMPIA. |
| ⑥ EXISTING UTILITY EASEMENT AFN. 8408220031. | ⑬ 15' WIDE WATERLINE UTILITY EASEMENT
HEREBY GRANTED TO THE CITY OF OLYMPIA. |
| ⑦ EXISTING 8' WIDE UTILITY EASEMENT AFN. 580581 | ⑭ 15' WIDE UNDERGROUND TELEPHONE AND FIBER OPTIC
CABLE EASEMENT AFN 4057397. |
| | ⑮ SEE SHEET 3 OF 4 |



5016 Lacey Boulevard SE,
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City Council

Approval of a Resolution Authorizing an Interlocal Agreement with Washington State Consolidated Technical Services (WaTech) for Fire Protection

Agenda Date: 2/6/2018
Agenda Item Number: 4.D
File Number: 18-0112

Type: resolution **Version:** 1 **Status:** Consent Calendar

Title

Approval of a Resolution Authorizing an Interlocal Agreement with Washington State Consolidated Technical Services (WaTech) for Fire Protection

Recommended Action

Committee Recommendation:

Not referred to a committee.

City Manager Recommendation:

Move to approve a resolution authorizing the City Manager to execute the Interlocal Agreement between the City of Olympia (City) and Washington State Consolidated Technical Services (WaTech) for Fire Protection services for the July 1, 2017 to June 30, 2018 fiscal year.

Report

Issue:

Whether to approve the resolution authorizing the Interlocal Agreement written to address Fire Protection services and billing to WaTech during the July 1, 2017 to June 30, 2018 fiscal year, as is allowed per RCW 35.21.779.

Staff Contact:

Greg Wright, Deputy Fire Chief, 360.753.8466
Shelley Flaherty, Line of Business Director, 360.753.8431

Presenter(s):

None - Consent Calendar Item

Background and Analysis:

Since 1993, the City of Olympia has billed the State of Washington for Fire Protection services. This billing is allowed per RCW 35.21.779 which stipulates, when the estimated value of state facilities sited in a municipality equals 10 percent or more of that municipality's total assessed valuation, state agencies owning those facilities shall enter into a compulsory fire protection contract with the

municipality to provide an equitable share of the fire protection costs. The total assessed value of state facilities in Olympia exceeds this threshold. The majority of the state campus buildings are covered in an interlocal agreement between the City of Olympia and the Department of Enterprise Services (DES).

The buildings at 1500 Jefferson are occupied by Washington State Consolidated Technical Services (WaTech). WaTech negotiated directly with the City of Olympia in the amount of \$82,825.01 for the 2017-2018 fiscal year. The amount is unchanged from the 2016-2017 fiscal year.

Neighborhood/Community Interests (if known):

N/A

Options:

1. Approve the resolution authorizing the Interlocal Agreement: Accept the terms of the Interlocal Agreement and authorize the City Manager to execute the Interlocal Agreement with WaTech.
2. Do not approve the resolution authorizing the Interlocal Agreement and send it back to staff: Expected revenues for the 2017 to 2018 fiscal year from WaTech may not be collected as anticipated.

Financial Impact:

The city will receive \$82,825.01 from WaTech during the 2017-2018 fiscal year.

Attachment:

Resolution
Interlocal Agreement

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OLYMPIA,
WASHINGTON, APPROVING AN INTERLOCAL AGREEMENT BETWEEN
THE CITY OF OLYMPIA AND WASHINGTON CONSOLIDATED
TECHNOLOGY SERVICES AGENCY OF THE STATE OF WASHINGTON
(WATECH) FOR FIRE PROTECTION SERVICES**

WHEREAS, RCW 39.34.010 permits local governmental units to make the most efficient use of their powers by enabling them to cooperate with other localities on a basis of mutual advantage and thereby to provide services and facilities in a manner and pursuant to forms of governmental organization that will accord best with geographic, economic, population and other factors influencing the needs and development of local communities; and

WHEREAS, pursuant to RCW 39.34.080, each party is authorized to contract with any one or more other public agencies to perform any governmental service, activity, or undertaking which each public agency entering into the contract is authorized by law to perform: provided, that such contract shall be authorized by the governing body of each party to the contract and shall set forth its purposes, powers, rights, objectives and responsibilities of the contracting parties;

WHEREAS, the State of Washington has contracted with the City of Olympia (the City) for fire protection services for state-owned buildings and facilities located within the city limits of Olympia since 1993; and

WHEREAS, the various state agencies with buildings and facilities located within the city limits have authorized the Washington State Department of Enterprise Services (DES) to negotiate with the City on their behalf for fire protection services; and

WHEREAS, the amount set forth in the attached Interlocal Agreement between the City and Washington Consolidated Technology Services, also known as Washington Technology Solutions (WaTech) represents WaTech's share of fire protection costs for the 2017-2018 year ending June 30, 2018; and

WHEREAS, said amount attributed to Washington Consolidated Technology Services, also known as Washington Technology Solutions (WaTech) is a fair share of the City's fire protection costs for that state agency, being the result of good faith negotiations between the parties;

NOW, THEREFORE, THE OLYMPIA CITY COUNCIL DOES HEREBY RESOLVE as follows:

1. The Olympia City Council hereby approves the form of *Interlocal Agreement between the City of Olympia and Washington Consolidated Technology Services (WaTech) for Fire Protection Services* attached hereto as Exhibit A and the terms and conditions contained therein.
2. The City Manager is directed and authorized to execute on behalf of the City of Olympia the *Interlocal Agreement between the City of Olympia and Washington Consolidated*

Technology Services (WaTech) for Fire Protection Services, and any other documents reasonable and necessary to execute said Interlocal Agreement, and to make any minor modifications as may be required and are consistent with the intent of the attached Interlocal Agreement, or to correct any scrivener's errors.

PASSED BY THE OLYMPIA CITY COUNCIL this _____ day of _____ 2018.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:



CITY ATTORNEY

Exhibit A

When recorded return to:

City of Olympia
PO Box 1967
Olympia, WA 98507-1967

**INTERLOCAL AGREEMENT BETWEEN THE CITY OF OLYMPIA
AND WASHINGTON CONSOLIDATED TECHNOLOGY SERVICES (WaTech) AN
AGENCY OF THE STATE OF WASHINGTON FOR FIRE PROTECTION SERVICES
CTS Contract Number 18-101**

WHEREAS, RCW 39.34.010 permits local governmental units to make the most efficient use of their powers by enabling them to cooperate with other localities on a basis of mutual advantage and thereby to provide services and facilities in a manner and pursuant to forms of governmental organization that will accord best with geographic, economic, population and other factors influencing the needs and development of local communities; and

WHEREAS, pursuant to RCW 39.34.080, each party is authorized to contract with any one or more other public agencies to perform any governmental service, activity, or undertaking which each public agency entering into the contract is authorized by law to perform: provided, that such contract shall be authorized by the governing body of each party to the contract and shall set forth its purposes, powers, rights, objectives and responsibilities of the contracting parties;

WHEREAS, the State of Washington and the City of Olympia have entered into a series of contracts since 1993 providing for the State of Washington to pay its fair share of costs for fire protection services for state buildings or facilities located within the City of Olympia; and

WHEREAS, since 1993 a fire protection services agreement was the product of good faith negotiations between the Washington State Department of Enterprise Services (DES) on behalf of a variety of State agencies and the City of Olympia; and

WHEREAS, RCW Chapter 43.105 establishes an agency for the State of Washington known as the Consolidated Technology Services agency, also known as Washington Technology Solutions or "WaTech," and that said State agency has entered into a fire protection services agreement with the City of Olympia following the agency's creation by ESSB 5931, Laws of 2011, Chapter 43, Section 801, June 15, 2011;

WHEREAS, negotiations with the State have produced a formula for computing the State's share of the City of Olympia Fire Department's budget, representing total square footage of State-owned buildings or facilities located within the City; and

WHEREAS, the current fire protection services agreement with Consolidated Technology Services agency, also known as Washington Technology Solutions or "WaTech" expired on June 30, 2017; and

WHEREAS, various state agencies located within the municipal limits of the City of Olympia through the Washington State Department of Enterprise Services have negotiated with the City of Olympia for fire protection service agreements from July 1, 2017 through June 30, 2018; and

WHEREAS, the City of Olympia and the Washington State Consolidated Technology Services agency, also known as Washington Technology Solutions or "WaTech," have negotiated a fire protection services agreement for July 1, 2017 through June 30, 2018 to protect said agency's facilities; and

WHEREAS, the amount set forth below for Washington State Consolidated Technology Services agency, also known as Washington Technology Solutions or "WaTech," represents its cost for the 2017-2018 fire protection services agreement;

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, the City of Olympia and Washington State Consolidated Technology Services, also known as Washington Technology Solutions or "WaTech," agree as follows:

I. Purpose

The purpose of this Agreement is for the **City of Olympia** to provide fire protection services for **Washington State Consolidated Technology Services**, also known as Washington Technology Solutions or "WaTech," as set forth in **Exhibit "A"** attached hereto and incorporated herein by reference.

In 2007, the Legislature authorized the Department of Information Services to lease develop or lease purchase a new office building and certain other facilities on the "Wheeler Block" in Olympia. Rather than authorize the issuance of bonds to finance a project to be developed by the state, the Legislature authorized DIS to enter into a financing contract for a project to be privately developed.

WaTech is the lease-holder of the space at 1500 Jefferson Street. FYI Properties, a non-profit formed by the National Development Council is the owner of the facilities at 1500 Jefferson Street. FYI Properties is a non-profit entity that assisted WaTech, formally known as Department of Information Services, in entering into a tax exempt lease/leaseback financing structure – sometimes referred to as a "63-20 financing and delivery method."

63-20 financings were first approved by the Internal Revenue Service in 1963. Under the 63-20 structure, 63-20 bonds are issued by a nonprofit corporation on behalf of the public agency pursuant to a trust indenture with a bank trustee. This issuance by the nonprofit differentiates the 63-20 financing from COPs, where the public entity is the issuer. The 63-20 bond proceeds are deposited in a project fund held by the trustee and used to finance the capital improvements (undertaken by the nonprofit corporation) that are leased to the public agency.

The nonprofit corporation, often through a private development company, designs and builds the project. The project may be operated and maintained either by the public agency itself under the lease from the nonprofit corporation or by the nonprofit corporation through a management contract with a private management firm. Title to the project typically is held by the nonprofit

during the life of the bonds. Title to the improvements is transferred to the public agency at lease maturity when the bonds issued by the nonprofit corporation are retired.

WaTech entered into a thirty-year financing contract with FYI Properties. Wright Runstad & Company also manages the building on behalf of FYI Properties. FYI Properties issued tax-exempt bonds in an amount sufficient to pay for design, construction and financing of the building. Wright Runstad & Company made draws from FYI Properties to pay for construction costs during the construction period. Upon completion of the construction, FYI Properties will "lease-back" all Project improvements to WaTech. At the end of the thirty-year lease term, FYI Properties will convey title to the building back to WaTech.

Since 2011, WaTech has explored whether or not it has both the statutory authority and an allocation to pay the contract for Fire Services. DES paid for the building in the past on behalf of WaTech without authorization. In a good faith effort to resolve the question of authority to pay fire protection services under RCW 52.30.020, CTS paid for one year of fire service in the past as well. Because of the nature of the financing contract at issue, WaTech is concerned it lacks authority under RCW 52.30 since 1500 Jefferson Street is not a State Owned building, however, CTS would like to recompense the City in order to maintain services and preserve the building as it has a long-term leasehold interest and will be the ultimate owner. As such, it is entering this agreement as an alternative mechanism for payment under its authority of RCW 43.105.

II. Scope of Agreement

The **City of Olympia** shall do all things reasonable and necessary to provide fire protection services for the **Washington State Consolidated Technology Services** agency, also known as Washington Technology Solutions or "WaTech," as outlined in **Exhibit "A"** in the same manner as the **City of Olympia** provides fire protection services to other State agencies or establishments located within the **City of Olympia**.

The **City of Olympia** Fire Chief shall be responsible for management of the fire protection services provided herein. The Fire Chief shall be the contact person for all communication regarding any work under this Agreement. Any requests for records or documents or any other inquiries by **Washington State Consolidated Technology Services** agency, also known as Washington Technology Solutions or "WaTech," shall be submitted to the Fire Chief.

III. Consideration

Washington State Consolidated Technology Services agency, also known as Washington Technology Solutions or "WaTech," shall pay to the **City of Olympia** the amount of **Eighty-two Thousand Eight Hundred and Twenty-five Dollars and One Cent (\$82,825.01)** for fire protection services under this Agreement for the period starting through June 30, 2018.

Costs will be billed by as outlined in Section V. Billing/Payment Procedures.

IV. Records Maintenance

The **City of Olympia** shall maintain all budget documents and other records required by law which reflect the costs of fire protection services provided by the City. These documents and records shall be subject to inspection or review by **Washington State Consolidated Technology Services** agency, also known as Washington Technology Solutions or "WaTech," or any other entity so authorized by law.

V. Billing/Payment Procedures

The **City of Olympia** will invoice **Washington State Consolidated Technology Services** agency, also known as Washington Technology Solutions or "WaTech," quarterly in July, October, January and April, per the Billing Schedule below, on or before the 10th of the quarter month (July, October, January and April), except where past payments are due, in which event the **City of Olympia** will invoice for all prior unpaid quarterly installments. **Washington State Consolidated Technology Services** agency, also known as Washington Technology Solutions or "WaTech," will pay the City of Olympia within thirty (30) days of receipt of properly executed invoice.

Annual Billing Schedule WaTech	Qtr. 3	Qtr. 4	Fiscal Year Total
	January 25, \$62,118.75	April \$ 20,706.26	\$82,825.01

VI. Indemnification & Insurance

Washington State Consolidated Technology Services agency, also known as Washington Technology Solutions or "WaTech," and the **City of Olympia** each agree to defend, indemnify and hold the other, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including reasonable attorney fees, arising out of or in connection with each entity's respective performance of its responsibilities under this Agreement, except to the extent such injuries and damages are caused by the sole negligence of the other party.

VII. Agreement Alterations and Amendments

The **City of Olympia** will provide written notification to the Department of Commerce, and **Washington State Consolidated Technology Services** agency, also known as Washington Technology Solutions or "WaTech," as required by RCW 35.21.779, of the **City of Olympia's** intent to contract for fire protections services in future years. **Washington State Consolidated Technology Services** agency, also known as Washington Technology Solutions or "WaTech," and the **City of Olympia** may mutually amend this Agreement at any time. Such amendments shall not be binding unless they are in writing and signed by authorized representatives of

Washington State Consolidated Technology Services agency, also known as Washington Technology Solutions or "WaTech," and the **City of Olympia**, or their respective designees.

VIII. Duration of Agreement

This Agreement shall commence on January 23, 2018 and shall continue through June 30, 2018, unless terminated sooner as provided herein.

IX. Termination of Agreement

This Agreement may be terminated by either party upon sixty (60) days written notification. If this Agreement is so terminated, the terminating party shall be liable only for performance in accordance with the terms of this Agreement rendered prior to the effective date of termination.

X. Disputes

If a dispute arises under this Agreement, it shall be determined by a Dispute Resolution Board comprised of individuals selected in the following manner: one person shall be appointed to the Dispute Resolution Board by the agency director of **Washington State Consolidated Technological Services** agency, also known as Washington Technology Solutions or "WaTech," and one person shall be appointed by the City Manager of the **City of Olympia**. Both board members so appointed shall jointly appoint a third member to the Dispute Resolution Board. If the two appointed members of the Dispute Resolution Board cannot agree on a third member of the Dispute Resolution Board, then any party to this Agreement can ask that a third member of the Dispute Resolution Board be appointed by a judge of the Thurston County Superior Court. The Dispute Resolution Board, once three members have been appointed, shall evaluate the dispute and make a determination based on submittals of both parties to this Agreement, a majority of the Dispute Resolution Board issuing its decision. Dispute resolution shall be attempted prior to filing any action in court.

XI. Entire Agreement

This Agreement sets forth all terms and conditions agreed upon by the **City of Olympia** and the **Washington State Consolidated Technology Services** agency, also known as Washington Technology Solutions or "WaTech," and supersedes any and all prior agreements oral or otherwise, with respect to the subject matter addressed herein.

XII. Severability

If any provision of this Agreement or its application to any person or circumstance is held invalid, the remainder of this Agreement, or application of the provision to other persons or circumstances shall be unaffected.

XIII. Recording

This Agreement shall be filed with the Thurston County Auditor's Office or posted upon the websites or other electronically retrievable public source as required by RCW 39.34.040.

XIV. Notice

Any notice required under this Agreement shall be to the party at the address listed below and shall become effective three days following the date of deposit in the United States Postal Service:

City of Olympia

Attn: Fire Chief
City of Olympia
PO Box 1967
Olympia, WA 98507-1967

**Washington State Consolidated Technology Services agency,
also known as Washington Technology Solutions or "WaTech"**

Attn: Wendi Gunther, Chief Financial Officer
Washington Consolidated Technology Services (WaTech)
1500 Jefferson Street SE
PO Box 41501
Olympia, WA 98504-1501

XV. Interpretation and Venue

This Agreement shall be governed by the laws of the State of Washington as to interpretation and performance. The parties hereby agree that venue for enforcement of this Agreement shall be in the Superior Court of Thurston County, State of Washington.

XVI. Effective Date

This Agreement shall take effect as of January 23, 2018, and shall end June 30, 2018.


[Signatures appear on next page.]

CITY OF OLYMPIA

Steven R. Hall, City Manager

Date: _____

Approved as to form:



City Attorney

**WASHINGTON CONSOLIDATED
TECHNOLOGY SERVICES, (WaTech)**



Rob St. John, Acting Director & CIO,
WaTech

Date: 1/25/18

Exhibit A

Tenant	Address of Building
WaTech	1500 Jefferson Office/parking Jefferson Building Data Halls Jefferson Building Utility Total square footage, 506,834

Note on square footage changes in 2016:

In 2016 the Thurston County Assessor's Office updated the square footage for the 1500 Jefferson Property. Previously the City believed that the property had 379,184 square feet. The number provided by the assessor in 2016 is 506,834. That correction of square footage drove the increase in total cost for this agreement compared to the previous year, calculated at a rate of \$0.2185359 per square foot, the same per square foot rate as applied to DES.

When recorded return to:
City of Olympia
PO Box 1967
Olympia, WA 98507-1967

**INTERLOCAL AGREEMENT BETWEEN THE CITY OF OLYMPIA
AND WASHINGTON CONSOLIDATED TECHNOLOGY SERVICES (WaTech) AN
AGENCY OF THE STATE OF WASHINGTON FOR FIRE PROTECTION SERVICES
CTS Contract Number 18-101**

WHEREAS, RCW 39.34.010 permits local governmental units to make the most efficient use of their powers by enabling them to cooperate with other localities on a basis of mutual advantage and thereby to provide services and facilities in a manner and pursuant to forms of governmental organization that will accord best with geographic, economic, population and other factors influencing the needs and development of local communities; and

WHEREAS, pursuant to RCW 39.34.080, each party is authorized to contract with any one or more other public agencies to perform any governmental service, activity, or undertaking which each public agency entering into the contract is authorized by law to perform: provided, that such contract shall be authorized by the governing body of each party to the contract and shall set forth its purposes, powers, rights, objectives and responsibilities of the contracting parties;

WHEREAS, the State of Washington and the City of Olympia have entered into a series of contracts since 1993 providing for the State of Washington to pay its fair share of costs for fire protection services for state buildings or facilities located within the City of Olympia; and

WHEREAS, since 1993 a fire protection services agreement was the product of good faith negotiations between the Washington State Department of Enterprise Services (DES) on behalf of a variety of State agencies and the City of Olympia; and

WHEREAS, RCW Chapter 43.105 establishes an agency for the State of Washington known as the Consolidated Technology Services agency, also known as Washington Technology Solutions or "WaTech," and that said State agency has entered into a fire protection services agreement with the City of Olympia following the agency's creation by ESSB 5931, Laws of 2011, Chapter 43, Section 801, June 15, 2011;

WHEREAS, negotiations with the State have produced a formula for computing the State's share of the City of Olympia Fire Department's budget, representing total square footage of State-owned buildings or facilities located within the City; and

WHEREAS, the current fire protection services agreement with Consolidated Technology Services agency, also known as Washington Technology Solutions or "WaTech" expired on June 30, 2017; and

WHEREAS, various state agencies located within the municipal limits of the City of Olympia through the Washington State Department of Enterprise Services have negotiated with the City of Olympia for fire protection service agreements from July 1, 2017 through June 30, 2018; and

WHEREAS, the City of Olympia and the Washington State Consolidated Technology Services agency, also known as Washington Technology Solutions or "WaTech," have negotiated a fire protection services agreement for July 1, 2017 through June 30, 2018 to protect said agency's facilities; and

WHEREAS, the amount set forth below for Washington State Consolidated Technology Services agency, also known as Washington Technology Solutions or "WaTech," represents its cost for the 2017-2018 fire protection services agreement;

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, the City of Olympia and Washington State Consolidated Technology Services, also known as Washington Technology Solutions or "WaTech," agree as follows:

I. Purpose

The purpose of this Agreement is for the **City of Olympia** to provide fire protection services for **Washington State Consolidated Technology Services**, also known as Washington Technology Solutions or "WaTech," as set forth in **Exhibit "A"** attached hereto and incorporated herein by reference.

In 2007, the Legislature authorized the Department of Information Services to lease develop or lease purchase a new office building and certain other facilities on the "Wheeler Block" in Olympia. Rather than authorize the issuance of bonds to finance a project to be developed by the state, the Legislature authorized DIS to enter into a financing contract for a project to be privately developed.

WaTech is the lease-holder of the space at 1500 Jefferson Street. FYI Properties, a non-profit formed by the National Development Council is the owner of the facilities at 1500 Jefferson Street. FYI Properties is a non-profit entity that assisted WaTech, formally known as Department of Information Services, in entering into a tax exempt lease/leaseback financing structure – sometimes referred to as a "63-20 financing and delivery method."

63-20 financings were first approved by the Internal Revenue Service in 1963. Under the 63-20 structure, 63-20 bonds are issued by a nonprofit corporation on behalf of the public agency pursuant to a trust indenture with a bank trustee. This issuance by the nonprofit differentiates the 63-20 financing from COPs, where the public entity is the issuer. The 63-20 bond proceeds are deposited in a project fund held by the trustee and used to finance the capital improvements (undertaken by the nonprofit corporation) that are leased to the public agency.

The nonprofit corporation, often through a private development company, designs and builds the project. The project may be operated and maintained either by the public agency itself under the lease from the nonprofit corporation or by the nonprofit corporation through a management contract with a private management firm. Title to the project typically is held by the nonprofit

during the life of the bonds. Title to the improvements is transferred to the public agency at lease maturity when the bonds issued by the nonprofit corporation are retired.

WaTech entered into a thirty-year financing contract with FYI Properties. Wright Runstad & Company also manages the building on behalf of FYI Properties. FYI Properties issued tax-exempt bonds in an amount sufficient to pay for design, construction and financing of the building. Wright Runstad & Company made draws from FYI Properties to pay for construction costs during the construction period. Upon completion of the construction, FYI Properties will "lease-back" all Project improvements to WaTech. At the end of the thirty-year lease term, FYI Properties will convey title to the building back to WaTech.

Since 2011, WaTech has explored whether or not it has both the statutory authority and an allocation to pay the contract for Fire Services. DES paid for the building in the past on behalf of WaTech without authorization. In a good faith effort to resolve the question of authority to pay fire protection services under RCW 52.30.020, CTS paid for one year of fire service in the past as well. Because of the nature of the financing contract at issue, WaTech is concerned it lacks authority under RCW 52.30 since 1500 Jefferson Street is not a State Owned building, however, CTS would like to recompense the City in order to maintain services and preserve the building as it has a long-term leasehold interest and will be the ultimate owner. As such, it is entering this agreement as an alternative mechanism for payment under its authority of RCW 43.105.

II. Scope of Agreement

The **City of Olympia** shall do all things reasonable and necessary to provide fire protection services for the **Washington State Consolidated Technology Services** agency, also known as Washington Technology Solutions or "WaTech," as outlined in **Exhibit "A"** in the same manner as the **City of Olympia** provides fire protection services to other State agencies or establishments located within the **City of Olympia**.

The **City of Olympia** Fire Chief shall be responsible for management of the fire protection services provided herein. The Fire Chief shall be the contact person for all communication regarding any work under this Agreement. Any requests for records or documents or any other inquiries by **Washington State Consolidated Technology Services** agency, also known as Washington Technology Solutions or "WaTech," shall be submitted to the Fire Chief.

III. Consideration

Washington State Consolidated Technology Services agency, also known as Washington Technology Solutions or "WaTech," shall pay to the **City of Olympia** the amount of **Eighty-two Thousand Eight Hundred and Twenty-five Dollars and One Cent (\$82,825.01)** for fire protection services under this Agreement for the period starting through June 30, 2018.

Costs will be billed by as outlined in Section V. Billing/Payment Procedures.

IV. Records Maintenance

The **City of Olympia** shall maintain all budget documents and other records required by law which reflect the costs of fire protection services provided by the City. These documents and records shall be subject to inspection or review by **Washington State Consolidated Technology Services** agency, also known as Washington Technology Solutions or "WaTech," or any other entity so authorized by law.

V. Billing/Payment Procedures

The **City of Olympia** will invoice **Washington State Consolidated Technology Services** agency, also known as Washington Technology Solutions or "WaTech," quarterly in July, October, January and April, per the Billing Schedule below, on or before the 10th of the quarter month (July, October, January and April), except where past payments are due, in which event the **City of Olympia** will invoice for all prior unpaid quarterly installments. **Washington State Consolidated Technology Services** agency, also known as Washington Technology Solutions or "WaTech," will pay the City of Olympia within thirty (30) days of receipt of properly executed invoice.

Annual Billing Schedule WaTech	Qtr. 3	Qtr. 4	Fiscal Year Total
	January 25, \$62,118.75	April \$ 20,706.26	\$82,825.01

VI. Indemnification & Insurance

Washington State Consolidated Technology Services agency, also known as Washington Technology Solutions or "WaTech," and the **City of Olympia** each agree to defend, indemnify and hold the other, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including reasonable attorney fees, arising out of or in connection with each entity's respective performance of its responsibilities under this Agreement, except to the extent such injuries and damages are caused by the sole negligence of the other party.

VII. Agreement Alterations and Amendments

The **City of Olympia** will provide written notification to the Department of Commerce, and **Washington State Consolidated Technology Services** agency, also known as Washington Technology Solutions or "WaTech," as required by RCW 35.21.779, of the **City of Olympia's** intent to contract for fire protections services in future years. **Washington State Consolidated Technology Services** agency, also known as Washington Technology Solutions or "WaTech," and the **City of Olympia** may mutually amend this Agreement at any time. Such amendments shall not be binding unless they are in writing and signed by authorized representatives of

Washington State Consolidated Technology Services agency, also known as Washington Technology Solutions or "WaTech," and the **City of Olympia**, or their respective designees.

VIII. Duration of Agreement

This Agreement shall commence on January 23, 2018 and shall continue through June 30, 2018, unless terminated sooner as provided herein.

IX. Termination of Agreement

This Agreement may be terminated by either party upon sixty (60) days written notification. If this Agreement is so terminated, the terminating party shall be liable only for performance in accordance with the terms of this Agreement rendered prior to the effective date of termination.

X. Disputes

If a dispute arises under this Agreement, it shall be determined by a Dispute Resolution Board comprised of individuals selected in the following manner: one person shall be appointed to the Dispute Resolution Board by the agency director of **Washington State Consolidated Technological Services** agency, also known as Washington Technology Solutions or "WaTech," and one person shall be appointed by the City Manager of the **City of Olympia**. Both board members so appointed shall jointly appoint a third member to the Dispute Resolution Board. If the two appointed members of the Dispute Resolution Board cannot agree on a third member of the Dispute Resolution Board, then any party to this Agreement can ask that a third member of the Dispute Resolution Board be appointed by a judge of the Thurston County Superior Court. The Dispute Resolution Board, once three members have been appointed, shall evaluate the dispute and make a determination based on submittals of both parties to this Agreement, a majority of the Dispute Resolution Board issuing its decision. Dispute resolution shall be attempted prior to filing any action in court.

XI. Entire Agreement

This Agreement sets forth all terms and conditions agreed upon by the **City of Olympia** and the **Washington State Consolidated Technology Services** agency, also known as Washington Technology Solutions or "WaTech," and supersedes any and all prior agreements oral or otherwise, with respect to the subject matter addressed herein.

XII. Severability

If any provision of this Agreement or its application to any person or circumstance is held invalid, the remainder of this Agreement, or application of the provision to other persons or circumstances shall be unaffected.

XIII. Recording

This Agreement shall be filed with the Thurston County Auditor's Office or posted upon the websites or other electronically retrievable public source as required by RCW 39.34.040.

XIV. Notice

Any notice required under this Agreement shall be to the party at the address listed below and shall become effective three days following the date of deposit in the United States Postal Service:

City of Olympia

Attn: Fire Chief
City of Olympia
PO Box 1967
Olympia, WA 98507-1967

Washington State Consolidated Technology Services agency, also known as Washington Technology Solutions or "WaTech"

Attn: Wendi Gunther, Chief Financial Officer
Washington Consolidated Technology Services (WaTech)
1500 Jefferson Street SE
PO Box 41501
Olympia, WA 98504-1501

XV. Interpretation and Venue

This Agreement shall be governed by the laws of the State of Washington as to interpretation and performance. The parties hereby agree that venue for enforcement of this Agreement shall be in the Superior Court of Thurston County, State of Washington.

XVI. Effective Date

This Agreement shall take effect as of January 23, 2018, and shall end June 30, 2018.


[Signatures appear on next page.]

CITY OF OLYMPIA

Steven R. Hall, City Manager

Date: _____

Approved as to form:


City Attorney**WASHINGTON CONSOLIDATED
TECHNOLOGY SERVICES, (WaTech)**
Rob St. John, Acting Director & CIO,
WaTechDate: 1/25/18**Exhibit A**

Tenant	Address of Building
WaTech	1500 Jefferson Office/parking Jefferson Building Data Halls Jefferson Building Utility Total square footage, 506,834

Note on square footage changes in 2016:

In 2016 the Thurston County Assessor's Office updated the square footage for the 1500 Jefferson Property. Previously the City believed that the property had 379,184 square feet. The number provided by the assessor in 2016 is 506,834. That correction of square footage drove the increase in total cost for this agreement compared to the previous year, calculated at a rate of \$0.2185359 per square foot, the same per square foot rate as applied to DES.



City Council

Approval of an Ordinance to Reduce the Speed Limit on 14th Avenue/Walnut Road from 35 MPH to 25 MPH

Agenda Date: 2/6/2018
Agenda Item Number: 4.E
File Number: 18-0001

Type: ordinance **Version:** 2 **Status:** 2d Reading-Consent

Title

Approval of an Ordinance to Reduce the Speed Limit on 14th Avenue/Walnut Road from 35 MPH to 25 MPH

Recommended Action

Committee Recommendation:

Not referred to a committee

City Manager Recommendation:

Move to approve the ordinance on second reading to reduce the speed limit on 14th Avenue, from Cooper Point Road to Walnut Loop, and on Walnut Road, from Walnut Loop to Bing Street, from 35 mph to 25 mph.

Report

Issue:

Whether to approve an ordinance on second reading to reduce the speed limit on 14th Avenue, from Cooper Point Road to Walnut Loop, and on Walnut Road, from Walnut Loop to Bing Street.

Staff Contact:

David Smith, Transportation Project Engineering, Public Works Department, 360.753.8496

Presenter(s):

David Smith, Transportation Project Engineering, Public Works Department

Background and Analysis:

Walnut Road/14th Avenue is classified as a collector street and the average daily traffic volume is approximately 910 vehicles. The speed limit is 35 mph from Olympia's west city limits east to Bing Street.

Staff recommends reducing the speed limit for the following safety reasons:

- The physical features of the street alignment, presence of residential driveways and people

biking and walking.

- Narrow grass/gravel shoulders for people to walk on and speed of vehicles.
- Safety of people biking due to narrow street width and speed of vehicles.

A consistent speed limit of 25 mph from Cooper Point Road to Division Street will give drivers greater ability to respond to the actions of all other uses.

Neighborhood/Community Interests (if known):

During the past few years, staff has received concerns from citizens regarding the safety of people walking along 14th Avenue/Walnut Road. Most of the concerns are related to vehicle speeds. People are requesting that the City lower the speed limit on 14th Avenue, from Cooper Point Road to Walnut Loop, and on Walnut Road, from Walnut Loop to Bing Street.

Options:

1. Approve the ordinance to reduce the speed limit on 14th Avenue, from Cooper Point Road to Walnut Loop, and on Walnut Road, from Walnut Loop to Bing Street, from 35 mph to 25 mph on second reading.
2. Do not approve the ordinance to reduce the speed limit on 14th Avenue, from Cooper Point Road to Walnut Loop, and on Walnut Road, from Walnut Loop to Bing Street, from 35 mph to 25 mph on second reading.

Financial Impact:

The budget impact to remove and replace speed limit signs and temporary traffic revision warning signs is \$600.

Attachment(s):

Ordinance

Summary of Engineering and Traffic Investigation for Change in Speed Limit

Ordinance No. _____

**AN ORDINANCE OF THE CITY OF OLYMPIA, WASHINGTON, RELATING TO
SPEED LIMITS IN CERTAIN ZONES OF THE CITY OF OLYMPIA AND AMENDING
SECTION 10.08.010 OF THE OLYMPIA MUNICIPAL CODE**

WHEREAS, the City has determined that the default speed limit of 25 m.p.h. set forth in RCW 46.61.400 and OMC 10.08.020 is more appropriate for travel on 14th Avenue NW from Cooper Point Road to Walnut Loop NW, and on Walnut Road NW from Walnut Loop to Bing Street;

NOW, THEREFORE, THE OLYMPIA CITY COUNCIL ORDAINS AS FOLLOWS:

Section 1. Amendment of OMC 10.08.010. Olympia Municipal Code 10.08.010 is hereby amended to read as follows:

10.08.010 Increased speed limit in certain zones

It is determined upon the basis of an engineering and traffic investigation that the twenty-five mile per hour speed limit established by state law upon the following streets is less than is necessary for safe operation of vehicles thereon. This is due to the designation and signposting of the streets as arterial highways and/or by reason of widely spaced intersections. It is declared that the speed limit shall be as set forth below on those streets or parts of streets designated, to be effective when signs are erected giving notice thereof.

Road Name	From	To	Speed Limit
14th Avenue NW	West city limits	Walnut Loop Cooper Point Road	35
Black Lake Boulevard	South city limits	Center Street	30
Cooper Point Road/Automall Drive	West end of Percival Creek Bridge	Carriage Street	35
Cooper Point Road	Carriage Street	14th Avenue NW	35
Cooper Point Road	14th Avenue NW	North city limits	35
Division Street	Langridge Court	North city limits	35
East Bay Drive	Olympia Avenue	North city limits	30
Fones Road	18th Avenue	Pacific Avenue	35
Harrison Avenue	Division Street	Cooper Point Road	30
Henderson Boulevard	Eskridge Boulevard	A point 300 feet south of I-5	35
Herman Road	Wiggins Road	East city limits	35

Road Name	From	To	Speed Limit
Hoffman Road	Morse-Merryman Road	18th Avenue	35
Lilly Road	Pacific Avenue	A point 330 feet south of Entrada Drive	30
Lilly Road	A point 330 feet south of Entrada Drive	North city limits	35
Martin Way	Phoenix Street	East city limits	35
Morse-Merryman Road	Boulevard Road	Wiggins Road	35
Mottman Road	West city limit	East city limits	35
Harrison Avenue	Cooper Point Road	West city limits	35
Pacific Avenue	Phoenix Street	East city limits	30
Walnut Road	Walnut Loop	Bing Street	35
West Bay Drive	Harrison Avenue	Schneider Hill Road	30
Wiggins Road	South city limits	27th Avenue	35
27th Avenue	Hoffman Road	Wiggins Road	35
Boulevard Road	South city limits	22nd Avenue	35
Yelm Highway	Henderson Boulevard	East City limits	35
26th Avenue NE	West city limits	East city limits (Chehalis-Western Trail)	35
Kaiser Road, NW	Harrison Avenue	North city limit	35
Henderson Boulevard	Yelm Highway	Middle Street	35
Henderson Boulevard	A point 300 feet south of I-5	I-5 Northbound On-Ramp (Plum Street)	35

Section 2. Corrections. The City Clerk and codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance, including the correction of scrivener/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 3. Severability. If any provision of this Ordinance or its application to any person or circumstance is held invalid, the remainder of the Ordinance or application of the provisions to other persons or circumstances shall remain unaffected.

Section 4. Ratification. Any act consistent with the authority and prior to the effective date of this Ordinance is hereby ratified and affirmed.

Section 5. Effective Date. This Ordinance shall take effect thirty (30) days after publication, as provided by law.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:



DEPUTY CITY ATTORNEY

PASSED:

APPROVED:

PUBLISHED:

14th Avenue/Walnut Road Speed Limit Revision

Prepared: 12/14/2017

Speed Study Summary

Location	Date	Traffic Volume	85 th Percentile Speed (mph)	Average Speed (mph)	Minimum Speed (mph)	Maximum Speed (mph)	10 mph Pace	% of Total in 10 mph Pace
Walnut Road east of Ethel Street	March, 2016	915	38.1	33.3	10.1	49.6	28-38	73.7%
Walnut Road west of Walnut Loop	March, 2016	959	36.5	30.8	10.3	49.7	26-36	65.5%
Walnut Road east of Walnut Loop	March, 2016	884	37.5	31.9	10.1	49.9	27-37	67.0%
Walnut Road west of Division Street	March, 2016	871	35.3	30.4	10.2	48.4	26-36	72.8%

Accident History Summary

Staff reviewed the 3-year accident history, January 1, 2014 thru December 31, 2016, for 14th Avenue and Walnut Road between Cooper point road and Division Street.

- There were no accidents that indicated speed was a contributing factor. Accident history showed that there was one accident. The cause was driver judgment error in hitting a fixed object.
 - Driver swerved to avoid an object in the street and collided with power pole guy wire.

01/01/2014 – 12/31/2016

STREET NAME	STREET SECTION	NUMBER OF ACCIDENTS	PRIMARY TYPE OF ACCIDENT
Walnut Street	West of Division Street	1	Fixed Object

Under 23 United States Code - Section 409, this data cannot be used in discovery or evidence at trial in any action for damages against the City of Olympia, or the jurisdictions involved in the data.

Street Characteristics

Street and Driveway count:

- 14th Avenue/Walnut Road between Cooper Point Road and Ethel Street
 - Commercial driveways – none
 - Residential driveways – One (1) multi-family on north side of street, three (3) on south side of street
 - Intersecting Streets include:
 - Cooper Point Road (both sides of 14th Avenue/Walnut Road, 4-way intersection), stop control
 - Tabitha Court (south side of 14th Avenue/Walnut Road, tee-intersection), stop control
 - Cyrene Drive (north side of 14th Avenue/Walnut Road, tee-intersection), stop control
 - Ethel Street (both sides of 14th Avenue/Walnut Road, 4-way intersection), stop control
- 14th Avenue/Walnut Road between Ethel Street and Walnut Loop
 - Commercial driveways – none
 - Residential driveways – Five (5) on north side of street, none (0) on south side of street
 - Intersecting Streets include:
 - Walnut Loop (south side of 14th Avenue/Walnut Road, tee-intersection), stop control
- 14th Avenue/Walnut Road between Walnut Loop and Division Street
 - Commercial driveways – none
 - Residential driveways – Fourteen (14) on north side of street, eleven (10) on south side of street
 - Intersecting Streets include:
 - Bing Street (south side of 14th Avenue/Walnut Road, tee-intersection), stop control
 - Division Street (both sides of 14th Avenue/Walnut Road, 4-way intersection), stop control

Street Geometrics/CrossSection:

- 14th Avenue/Walnut Road is generally a two-lane street with left-turn channelization at Cooper Point Road and a westbound bike lane from about 230-feet east of Ethel Street to Tabitha Court.
- 14th Avenue/Walnut Road is generally an uphill grade from Cooper Point Road to Ethel Street going eastbound, continuing with a downhill grade and then an uphill grade from Ethel Street to Walnut Loop going eastbound, and then a downhill grade from Walnut Loop to Division Street going eastbound

- 14th Avenue/Walnut Road has horizontal curves between Ethel Street and Walnut Loop. The street was constructed before the area was annexed to Olympia in 1981, and the design speed for these curves is unknown. Fourteenth Avenue/Walnut Road is a Major Collector, which generally has a maximum design speed of 30 MPH. Ball bank maximum readings at 35 MPH, 5 MPH over posted speed limit:
 - Westbound: 3 degrees left west of Walnut Loop and 7 degrees right east of Ethel Street
 - Eastbound: 3 degrees left east of Ethel Street and 6 degrees right west of Walnut Loop
- Developments along north side of 14th Avenue/Walnut Road have built frontage improvements to Olympia standards in place at time of development, including sidewalks and street lights
- 14th Avenue/Walnut Road has sidewalk and planting strip on the north side, from Cooper Point Road to about 230 feet east of Ethel Street, and a short section of sidewalk and planting strip from about 230 feet east of Ethel Street to about 380 feet east of Ethel Street

Other information

- The posted speed limit of 14th Avenue/Walnut Road is 35 MPH between Cooper Point Road and Walnut Loop, and 25 MPH between Walnut Loop and Division Street
- Street lighting along 14th Avenue/Walnut Road:
 - One 138-watt LED streetlight installed on power pole at Cooper Point Road intersection
 - Four 101-watt LED streetlights with 20-watt pedestrian-scale lights installed on City-standard fiberglass poles on north side from Cyrene Drive and just east of Ethel Street
 - One 100-watt HPS streetlight installed on concrete pole at Walnut Loop
 - One 138-watt LED streetlight installed on power pole at Division Street intersection
- Land use is primarily single-family and multi-family residential in character. Olympia Christian School is located south of 14th Avenue/Walnut Road, accessed via Ethel Street intersection. Many residential lots are large and some large forested areas remain undeveloped.
- Bicycle use – June 2016 13-hour study (6 a.m. – 7 p.m.) showed 11 bicyclists used roadway, while 13 bicyclists used roadway during peak periods (7 a.m. -9 a.m., 11 a.m. – 1 p.m., 4 p.m. – 6 p.m.) in February 2016.
- Pedestrian use – June 2016 13-hour study (6 a.m. – 7 p.m.) showed 18 pedestrians used roadway, while 28 pedestrians used roadway during peak periods (7 a.m. -9 a.m., 11 a.m. – 1 p.m., 4 p.m. – 6 p.m.) in February 2016.
- Heavy vehicle / truck use – street is not a truck route, and heavy vehicles comprise about 4% of traffic

Conclusion:

Staff recommends reducing the speed limit for the following safety reasons:

- The physical features of the street alignment, presence of residential driveways and people biking and walking.
- Narrow grass/gravel shoulders for people to walk on and speed of vehicles.
- Safety of people biking due to narrow street width and speed of vehicles.

A consistent speed limit of 25 mph from Cooper Point Road to Division Street will give drivers greater ability to respond to the actions of all other users. All streets are safe and inviting for people walking and biking. Streets are designed to be human scale, but also can accommodate motor vehicles, and encourage safe driving.



City Council

Approval of an Ordinance Appropriating Grant Funds for Transportation Projects

Agenda Date: 2/6/2018
Agenda Item Number: 4.F
File Number: 18-0089

Type: ordinance **Version:** 1 **Status:** 1st Reading-Consent

Title

Approval of an Ordinance Appropriating Grant Funds for Transportation Projects

Recommended Action

Committee Recommendation:

Not referred to a committee

City Manager Recommendation:

Move to approve the appropriation ordinance in the amount of \$783,480 for Transportation Projects on first reading and forward to second reading. Authorize the City Manager to execute all documents necessary to obligate the grant funds.

Report

Issue:

Whether to approve the ordinance to appropriate Pedestrian and Bicycle Safety Program grant funds for the *State Avenue and Phoenix Street Sidewalk Project* and Congestion Mitigation and Air Quality Improvement Program grant funds for the *Traffic Signal Controller Upgrade to Support Transit Signal Priority and Enhanced Signal Coordination Project*.

Staff Contact:

Randy Wesselman, Transportation Engineering and Planning Manager
Public Works, Transportation, 360.753.8477

Presenter(s):

None - Consent Calendar Item.

Background and Analysis:

The City used local funds to complete design of the State Avenue and Phoenix Street Sidewalk Project. Sidewalk will be constructed on State Avenue, between Wilson Street and Phoenix Street, and on Phoenix Street, between Martin Way/4th Avenue and State Avenue.

The City applied for and received Pedestrian and Bicycle Safety Program State grant funds for the construction phase of the State Avenue and Phoenix Street Sidewalk Project. Local match for this project is from the Sidewalks and Pathways Program in the Capital Facilities Plan.

The City applied for and received Congestion Mitigation and Air Quality Improvement Program Federal grant funds for the Traffic Signal Controller Upgrade to Support Transit Signal Priority (TSP) and Enhanced Signal Coordination Project. Local match for this project is from previously appropriated Capital Improvement Plan (CIP) funds for signal improvements. This project will upgrade traffic signal controllers and associated intersection software/hardware at 42 intersections in the City of Olympia. The project will expand the ability to implement Transit Signal Priority (TSP), where beneficial, throughout Downtown Olympia and the west side of Olympia. This will help make transit more desirable and predictable.

In order to proceed with the projects, the grant funds need to be appropriated. Attached is the appropriation ordinance.

Neighborhood/Community Interests (if known):

The public had the opportunity to review and provide comment on these projects contained in the Capital Facilities Plan (CFP).

Options:

- 1) Move to approve the appropriation ordinance in the amount of \$783,480 for Transportation Projects on first reading and forward to second reading. Authorize the City Manager to execute all documents necessary to obligate the grant funds.
The projects can proceed as identified in the Capital Facilities Plan.
- 2) Do not approve the appropriation ordinance. The projects will not proceed.

Financial Impact:

State Avenue and Phoenix Street Sidewalk Project

Pedestrian and Bicycle Safety Program grant funds:	\$420,000
Local Match (previously appropriated):	\$ 85,000
Total Estimated Construction Cost:	\$505,000

Traffic Signal Controller Upgrade to Support TSP and Enhanced Signal Coordination Project

Congestion Mitigation and Air Quality Improvement Program grant funds:	\$363,480
Local Match (previously appropriated):	\$ 56,730
Total Estimated Project Cost:	\$420,210

Attachments:

Ordinance

Ordinance No. _____

AN ORDINANCE OF THE CITY OF OLYMPIA, WASHINGTON, RELATING TO THE 2018 BUDGET, AND APPROPRIATING \$420,000 FOR THE STATE AVENUE AND PHOENIX STREET SIDEWALK PROJECT, AND \$363,480 FOR THE TRAFFIC SIGNAL CONTROLLER UPGRADE TO SUPPORT TRANSIT SIGNAL PRIORITY (TSP) AND ENHANCED SIGNAL COORDINATION PROJECT

WHEREAS, the City of Olympia has been awarded \$420,000 from the Pedestrian and Bicycle Safety Program grant for the State Avenue and Phoenix Street Sidewalk Project; and

WHEREAS, the City of Olympia has been awarded \$363,480 from the Congestion Mitigation and Air Quality Improvement Program grant for the Traffic Signal Controller Upgrade to Support TSP and Enhanced Signal Coordination Project;

NOW, THEREFORE, THE OLYMPIA CITY COUNCIL ORDAINS AS FOLLOWS:

Section 1. That the following appropriations are hereby made:

CAPITAL IMPROVEMENTS FUND (317)

Resources:	Pedestrian and Bicycle Safety Program Grant	\$420,000
	Congestion Mitigation and Air Quality Improvement Program Grant	\$363,480
	TOTAL RESOURCES	\$783,480
Appropriations:	State Avenue and Phoenix Street Sidewalk Project	\$420,000
	Traffic Signal Controller Upgrade to Support TSP and Enhanced Signal Coordination	\$363,480
	TOTAL APPROPRIATIONS	\$783,480

Section 2. Corrections. The City Clerk and codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance, including the correction of scrivener/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 3. Severability. If any provision of this Ordinance or its application to any person or circumstance is held invalid, the remainder of the Ordinance or application of the provisions to other persons or circumstances shall remain unaffected.

Section 4. Ratification. Any act consistent with the authority and prior to the effective date of this Ordinance is hereby ratified and affirmed.

Section 5. Effective Date. This Ordinance shall take effect five (5) days after publication, as provided by law.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:



CITY ATTORNEY

PASSED:

APPROVED:

PUBLISHED:



City Council

Approval of Ordinance Amending the LOTT Capacity Development Charge

Agenda Date: 2/6/2018
Agenda Item Number: 4.G
File Number: 18-0124

Type: ordinance **Version:** 1 **Status:** 1st Reading-Consent

Title

Approval of Ordinance Amending the LOTT Capacity Development Charge

Recommended Action

Committee Recommendation:

Not referred to a committee.

City Manager Recommendation:

Move to approve the ordinance amending the LOTT Capacity Development Charge on first reading and forward to second reading.

Report

Issue:

Whether to approve an ordinance amending the LOTT Capacity Development Charge.

Staff Contact:

Andy Haub, Director of Water Resources, Public Works Department, 360.570.3795

Presenter(s):

None - Consent Calendar Item

Background and Analysis:

The LOTT Board of Directors votes each year to set rates for LOTT's Capacity Development Charge (CDC) and other monthly rates. The CDC is a one-time charge placed on new developments to support existing LOTT infrastructure assets. The City Council votes annually to adopt those rates into the Olympia Municipal Code (OMC). On December 19, 2017, the Council passed Ordinance No. 7113 setting the 2018 utility fees and charges, with the CDC rate at \$5,808.22. This amount was in error and should have been \$5,810.79, per LOTT's approved 2018 rates. The attached ordinance amends the CDC rate to the correct amount within OMC Subsection 4.24.010.B.

Neighborhood/Community Interests (if known):

N/A

Options:

1. Approve the ordinance amending the LOTT CDC to match the rate passed by the LOTT Board of Directors. This will bring the City into compliance with the interlocal agreement with LOTT and allow staff to charge and collect the correct amount.
2. Do not approve the ordinance as written and direct staff to modify the ordinance.

Financial Impact:

No financial impact. The LOTT Board of Directors sets the CDC. The funds collected by the City are passed directly onto LOTT.

Attachments:

Ordinance

Ordinance No. _____

**AN ORDINANCE OF THE CITY OF OLYMPIA, WASHINGTON, RELATING TO
UTILITY FEES AND CHARGES AND AMENDING SUBSECTION 4.24.010.B OF
THE OLYMPIA MUNICIPAL CODE**

WHEREAS, pursuant to the Interlocal Cooperation Act Agreement for Sewer Treatment (the Interlocal Agreement), the LOTT Clean Water Alliance Board of Directors (LOTT) is empowered to "impose, alter, regulate, and control rates, charges, and assessments;" and

WHEREAS, LOTT held a public hearing in 2017 and approved certain rate increases for 2018, which the City of Olympia must adopt annually pursuant to the Interlocal Agreement; and

WHEREAS, LOTT approved its 2018 Capacity Development Charge (CDC) at \$5,810.79; and

WHEREAS, the City Council passed Ordinance No. 7113 on December 19, 2017, which erroneously set the 2018 LOTT Capacity Development Charge at \$5,808.22; and

WHEREAS, the City Council determines it is necessary to amend the CDC rate as set forth in the OMC so the correct amount is charged and the appropriate funds are passed on to LOTT;

NOW, THEREFORE, THE OLYMPIA CITY COUNCIL ORDAINS AS FOLLOWS:

Section 1. Amendment of OMC 4.24.010. Subsection 4.24.010.B of the Olympia Municipal Code is hereby amended to read as follows:

B. WASTE WATER (SEWER)

1) LOTT Charges

LOTT wastewater monthly service charge	\$38.64 per ERU	OMC 13.08.190
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Nonresidential accounts shall be billed one (1) ERU minimum per month. ERU charges in excess of one (1) ERU shall be billed at the rate of \$.0429 per 1 cf. for LOTT wastewater service charges.

2016 LOTT capacity development charge	\$5,808.22 <u>\$5,810.79</u>	OMC 13.08.210
	per ERU	

2) City of Olympia Monthly Sewer Charges

A) Residential accounts with separately metered City of Olympia water service servicing: one separate single-family residence, one single-family residence with accessory dwelling unit, one unit of a residential duplex, one mobile home or one trailer shall be billed based on monthly water consumption as follows:

0 – 250 cf	\$13.29 per month	
251 – 350 cf	\$13.29 per month plus \$.0818 per cf	OMC 13.08.190
351 cf and above	\$21.47 per month	

B) Residential accounts with residential duplexes with a single water meter servicing both units shall be billed based on water consumption as follows:

0 – 500 cf	\$26.58 per month	
501 – 700 cf	\$26.58 per month plus \$.0818 per cf	OMC 13.08.190
701 cf and above	\$42.94 per month	

C) Residential accounts not included in A) or B) above	\$21.47 per	OMC
	ERU	13.08.190

D) Nonresidential accounts shall be billed one (1) ERU minimum per month.	\$21.47 per	OMC
ERU charges in excess of one (1) ERU shall be billed at the rate of \$.0307 per	ERU	13.08.190
1 cf. for local collection system.		

3) City of Olympia General Facility Charge

Wastewater (Sewer) general facility charge	\$3,442.00 per	OMC
	ERU	13.08.205
Wastewater (Sewer) general facility charge for properties on public	\$1,483.00 per	OMC
combined sewers and in the Downtown Deferred General Facility Charge	ERU	13.08.010
Payment Option Area		OMC
		13.08.205

Section 2. Corrections. The City Clerk and codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance, including the correction of scrivener/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 3. Severability. The provisions of this Ordinance are declared separate and severable. If any provision of this Ordinance or its application to any person or circumstances is held invalid, the remainder of this Ordinance or application of the provision to other persons or circumstances shall be unaffected.

Section 4. Ratification. Any act consistent with the authority and prior to the effective date of this Ordinance is hereby ratified and affirmed.

Section 5. Effective Date. This Ordinance shall take effect five (5) days after publication, as provided by law.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:



CITY ATTORNEY

PASSED:

APPROVED:

PUBLISHED:



City Council

LOTT State of the Utility Presentation

Agenda Date: 2/6/2018
Agenda Item Number: 6.A
File Number: 18-0130

Type: information **Version:** 1 **Status:** Other Business

Title

LOTT State of the Utility Presentation

Recommended Action

Committee Recommendation:

Not referred to a committee.

City Manager Recommendation:

Receive the information. Briefing only; No action requested

Report

Issue:

Whether to receive a presentation from the Executive Director of LOTT on the status of utility.

Presenter(s):

Mike Strub, Executive Director, LOTT Clean Water Alliance, 360.528.5702

Background and Analysis

The Executive Director of LOTT Clean Water Alliance requested an opportunity to provide Council with LOTT's annual report.

Neighborhood/Community Interests (if known)

The LOTT Clean Water Alliance provides essential public services to the residents of Olympia.

Options:

N/A

Financial Impact:

N/A

Attachments:

None



City Council

Approval of Council Goal Money to Host Community Conversations

Agenda Date: 2/6/2018
Agenda Item Number: 6.B
File Number: 18-0111

Type: decision **Version:** 1 **Status:** Other Business

Title

Approval of Council Goal Money to Host Community Conversations

Recommended Action

Committee Recommendation:

The Finance Committee recommends Council authorize the use of \$15,000 in Council Goal Money to fund a contract with Benson Consulting to design, facilitate and train staff to host Community Conversations.

City Manager Recommendation:

Move to authorize the use of \$15,000 in Council Goal Money to fund a contract with Benson Consulting to design, facilitate and train staff to host Community Conversations.

Report

Issue:

Whether to authorize the use of \$15,000 in Council Goal Money to fund a contract with Benson Consulting to design, facilitate and train staff to host Community Conversations

Staff Contact:

Debbie Sullivan, Administrative Services Director, 360.753.8499

Presenter(s):

None - Consent Calendar Item

Background and Analysis:

The 2018 operating budget includes \$100,000 in Council Goal money. This request is to authorize the use of \$15,000 in Council Goal money to fund a contract with Benson Consulting to craft an invitation, design, facilitate, and train staff to host Community Conversations.

2018 will be the first year in which we enter into an annual cycle of *performance, priorities, and investments*. This new and improved cycle combines what was known as the Action Plan cycle with our City's annual budget and capital facilities planning processes. It establishes a consistent and predictable pattern for the steps we'll take each year to check our performance, engage with citizens, establish our priorities, and direct our investments to achieve our community's vision.

As highlighted in the cycle, the first quarter of each year is primarily dedicated to learning and engaging - reflecting on recent accomplishments and what the dashboard indicators tell us about progress toward the Comprehensive Plan's vision. It's also an opportunity to share what we learn, and host a broader community conversation on citizen priorities.

The first community conversation will be scheduled in late March with 40 Olympia residents. Using results from the recently completed Citizen Survey, invited participants will represent a valid sample of our City's demographics. The conversation will be designed and hosted to include and accommodate diverse backgrounds, experiences, and abilities, so that Council can use what's learned to help inform the City's budget investments.

The consultant and staff will also use what lessons are learned from the development of the initial conversation to guide how future conversations are designed and hosted, including a proposed virtual town hall and focus groups on additional topics identified from the Citizen Survey.

Neighborhood/Community Interests (if known):

N/A

Options:

Option 1: Move to authorize the use of \$15,000 in Council Goal Money to fund a contract with Benson Consulting to design/facilitate and train staff to host Community Conversations. This provides staff with the necessary expertise and coaching to design and host conversations using a variety of new techniques to engage a diverse Olympia population to inform the City's priorities and investments.

Option 2: Do not authorize the use of Council Goal money and direct staff to identify other resources to host the Community Conversations. The quality of the conversations may be impacted including, the size of focus group, depth of facilitation skill and experience, or the analysis to identify participants that reflect our City demographics.

Option 3: Do not authorize the use of Council Goal money and direct staff to stop planning for Community Conversations.

Financial Impact:

Funding is available through Council Goal money. If this request for \$15,000 is approved, the 2018 Council Goal money fund balance will be \$85,000.

Attachments:

None