



# City of Olympia

## Future City Council Meeting Agendas

### As of April 5, 2018

The Capital of  
Washington State

601 4<sup>th</sup> Avenue E.  
Olympia, WA 98501  
Information: 360-753-8447

[www.olympiawa.gov/councilagenda](http://www.olympiawa.gov/councilagenda)

Items Scheduled are  
Subject to Change

## UPCOMING AGENDA ITEMS

### ITEMS TO BE SCHEDULED

#### Council

- A. STUDY SESSION - Meeting Management
- B. OTHER BUSINESS - Downtown Sanitation Plan and Downtown Restroom Update (Mark Rentfrow, CPD)
- C. OTHER BUSINESS - Legislative Session Recap (Jay Burney, Exec.)
- D. STUDY SESSION - Hearings Examiner Mark Schiebmeir Briefing
- E. STUDY SESSION - Maintenance Facility Needs for Public Works and Parks (Rich Hoey, PW) (file # 18-0265)

#### Finance Committee - 3<sup>rd</sup> Wednesday, 5:30 pm (Jim Cooper - Chair, Jessica Bateman, Lisa Parshley)

- A. Study of college education funding

#### General Government Committee - 4<sup>th</sup> Wednesday, 5:00 pm (Jessica Bateman - Chair, Cheryl Selby, Renata Rollins)

#### Land Use and Environment Committee - 3<sup>rd</sup> Thursday, 5:30 pm (Clark Gilman - Chair, Nathaniel Jones, Lisa Parshley)

- A. Multi-Family Tax Exemption Areas (Leonard Bauer, CPD)

April 17 - 5:30 pm

#### STUDY SESSION

Artesian Commons Update (Paul Simmons, Parks)

April 17 - 7:00 pm

#### COUNCIL MEETING

- A. SPECIAL RECOGNITION - Child Abuse Prevention Month (Susan Grisham, Exec)
- B. SPECIAL RECOGNITION - Proclamation Recognizing Earth Month (Dave Sederberg)
- C. SPECIAL RECOGNITION - Introduction of New OPD Program Managers Funded by Levy (Aaron Jelcick, OPD)
- D. CONSENT - Approval of Advisory Committee Work Plans (Kellie Braseth, Comm.)
- E. CONSENT - Approval of an Ordinance to Appropriate Funds from the Washington Center Endowment Funds (Debbie Sullivan, Admin Svcs)
- F. OTHER BUSINESS - Neighborhood Matching Grants (Katie Pruitt, CPD)

April 18- 5:30 pm

#### LAND USE AND ENVIRONMENT COMMITTEE

- A. Multi-family Tax Exemption Boundaries
- B. Impact Fee Abatement
- C. Sign Code Update
- D. Status Reports and Updates

April 24 - 5:30 pm

#### STUDY SESSION

- A. Community Court Update (Diane Whaley, Courts)
- B. West Bay Restoration & Park Master Plan (Laura Keehan, Parks)

April 24

#### NO COUNCIL MEETING - STUDY SESSION ONLY

April 25- 5:00 pm

#### GENERAL GOVERNMENT COMMITTEE

- A. Community Development Block Grant (CDBG) - Program Year 2018 Action Plan (Keith Stahley, CPD)

The City of Olympia is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources. If you require accommodation for your attendance at the City Council meeting, please contact the Council's Executive Assistant 360.753.8244 by 10:00 a.m. the date of the meeting. For hearing impaired, please contact us by dialing the Washington State Relay service at 7-1-1, or 1.800.833.6384.

- B. ArCH Study Update (*Jay Burney, Exec.*)
- C. Mid-Year Retreat Discussion (*Kellie Braseth, Comm.*)
- D. Debrief Meeting of Committee Chairs (*Steve Hall, Exec*)

April 26 - 5:30 pm

#### FINANCE COMMITTEE

- A. Budget Snapshot: Tax Revenue
- B. Business License Threshold Briefing (*Thomas Donnelly, Admin. Svcs.*)
- C. Revenue Sources - Overview and Future Planning
  - Commercial Parking Tax
  - Cultural Access Sales Tax
  - B&O Tax, including thresholds
  - Other

May 1

#### NO COUNCIL MEETING

May 8

#### MEETING TO DISCUSS HOUSING

May 15 - 7:00 pm

#### COUNCIL MEETING

- A. **SPECIAL RECOGNITION** - National Police and Corrections Week (*Aaron Jelcick, OPD*)
- B. **SPECIAL RECOGNITION** - Lacey Pocket Gophers Soccer Team (*Jay Burney, Exec*)
- C. **SPECIAL RECOGNITION** - Proclaim Puget Sound Starts Here Month (*Susan McCleary, PW*) (file #18-0222)
- D. **SPECIAL RECOGNITION** - Proclamation Recognizing Bicycle Commuter Month (*Michelle Swanson, PW*) (file # 18-0286)
- E. **CONSENT** - Approval of an Ordinance Amending the 2016 Parks General Obligation Bond Anticipation Note (BAN) (*Dean Walz, Admin Svcs*)
- F. **CONSENT** - Approval of an Ordinance Related to Pavement Restoration Fees (*Fran Eide, PW*) (file # 18-0301)
- G. **OTHER BUSINESS** - Downtown Street Improvement Next Steps (*Sophie Stimson, PW*) (file # 18-0143)
- H. **OTHER BUSINESS** - Approval of Woodruff Sprayground Bid Award (*Paul Simmons, Parks*)

May 16 - 5:30 pm

#### FINANCE COMMITTEE

- A. Budget Snapshot: TBD
- B. LEOFF 1 Post Employment Medical and Fireman's Pension Funding Plans
- C. Lifeline Utility Rate Briefing
- D. Small Cell Zoning Code Amendments

May 17 - 5:30 pm

#### LAND USE AND ENVIRONMENT COMMITTEE

- A. Downtown Design Guidelines (*Amy Buckler, CPD*)
- B. Parking Strategy Status Report and Phase II Implementation Plan (*Karen Kenneson, CPD*)
- C. Short-term Rental Status Report (*Stacey Ray, CPD*)
- D. Small Cell Zoning Code Amendments (*Paula Smith, CPD*)
- E. Alley and Right of Way Use (*Rich Hoey, PW*) (File # 18-0340)
- F. Status Reports and Updates

May 22 - 7:00 pm

#### COUNCIL MEETING

- A. **OTHER BUSINESS** - Beginning of Public Process for CDBG Program Year 2018 Annual Action Plan (*Anna Schlecht, CPD*)

- B. **OTHER BUSINESS** - Beginning of Public Process for Five Year Consolidated 2018 - 2022 Plan (Anna Schlecht, CPD)
- C. **OTHER BUSINESS** - ArCH Profile Study - Review of Recommendations (Jay Burney, Exec)

May 23- 5:00 pm

**GENERAL GOVERNMENT COMMITTEE**

- A. Farmers Market Lease Agreement (Scott River, Parks)
- B. Economic Development Update (Mike Reid, CP&D)
- C. Downtown Ambassador Update (Mark Rentfrow, CP&D)
- D. Community Garden Update (Paul Simmons, Parks)

May 29

**NO COUNCIL MEETING**

June 5 - 7:00 pm

**COUNCIL MEETING**

June 9 - 9:00 am

**CITY COUNCIL MID-YEAR RETREAT**

June 12 - 7:00 pm

**COUNCIL MEETING**

- A. **PUBLIC HEARING** - CDBG Program Year 2018 Annual Action Plan (Anna Schlecht, CPD)
- B. **PUBLIC HEARING** - Five Year Consolidated 2018 - 2022 Plan (Anna Schlecht, CPD)
- C. **OTHER BUSINESS** - Department of Enterprise Service Capital Lake EIS Process

June 19 - 7:00 pm

**COUNCIL MEETING**

June 20 - 5:30 pm

**FINANCE COMMITTEE**

- A. Budget Snapshot: Operating Fund Reserves
- B. Multi-year operating budget projections
- C. Criteria and process for 2019 budget

June 21 - 5:30 pm

**LAND USE AND ENVIRONMENT COMMITTEE**

- A. Consider vulnerable renter protections (Keith Stahley, CPD)
- B. Parks and Open Space Zoning (Joyce Phillips, CPD)
- C. Engineering Design and Development Standards Update (Steve Sperr, PW) (file # 18-0267)
- D. Status Reports and Updates

June 26 - 7:00 pm

**COUNCIL MEETING**

- A. **CONSENT** - CDBG Program Year 2018 Annual Action Plan (Anna Schlecht, CPD)
- B. **CONSENT** - Five Year Consolidated 2018 - 2022 Plan (Anna Schlecht, CPD)

June 27 - 5:00 pm

**GENERAL GOVERNMENT COMMITTEE**

- E. Public Safety/OPD Updates (sgrish Roberts, OPD)
- F. Municipal Art Plan Status Report (Stephanie Johnson, Parks)
- G. PBIA Update (Amy Buckler, CP&D)
- H. Constituent Tracking System (Steve Hall, Exec)

July 3

**NO COUNCIL MEETING**

July 10

**NO COUNCIL MEETING**

July 17 - 7:00 pm	<b>COUNCIL MEETING</b>
July 18- 5:30 pm	<b>FINANCE COMMITTEE</b> <ul style="list-style-type: none"><li>A. Budget Snapshot: City-owned Buildings and Operating Lease Agreements</li><li>B. Review the 2019- 2024 Preliminary Capital Facilities Plan</li><li>C. Police and Fire Equipment Replacement</li><li>D. Building, Repair, and Replacement</li></ul>
July 19 - 5:30 pm	<b>LAND USE AND ENVIRONMENT COMMITTEE</b> <ul style="list-style-type: none"><li>A. Regional Climate Action Plan (<i>Rich Hoey, PW</i>) (file # 18-0266)</li><li>B. Review Thurston County Joint Plan Update (<i>Joyce Phillips, CPD</i>)</li><li>A. Annexation Plan Scope and Schedule (<i>Tim Smith, CPD</i>)</li><li>B. Status Reports and Updates</li></ul>
July 24 - 7:00 pm	<b>COUNCIL MEETING</b> <ul style="list-style-type: none"><li>A. <b>OTHER BUSINESS</b> - Briefing on the Preliminary 2019-2024 Capital Facilities Plan (CFP)</li></ul>
July 25 - 5:00 pm	<b>GENERAL GOVERNMENT COMMITTEE</b> <ul style="list-style-type: none"><li>A. CDBG CAPER Report (<i>Keith Stahley, CP&amp;D</i>)</li><li>B. CDBG Action Plan PY2018 (<i>Keith Stahley, CP&amp;D</i>)</li><li>C. Economic Development Update (<i>Mike Reid, CP&amp;D</i>)</li></ul>
July 31	<b>NO COUNCIL MEETING</b>
August 7 - 7:00 pm	<b>COUNCIL MEETING</b>
August 14 - 7:00 pm	<b>COUNCIL MEETING</b>
August 15 - 5:30 pm	<b>FINANCE COMMITTEE</b> <ul style="list-style-type: none"><li>A. Budget Snapshot</li><li>B. Operating and Capital Budget briefings</li></ul>
August 16 - 5:30 pm	<b>LAND USE AND ENVIRONMENT COMMITTEE</b> <ul style="list-style-type: none"><li>A. Annual Comp Plan Amendments (<i>Joyce Phillips, CPD</i>)</li><li>B. Status Reports and Updates</li></ul>
August 21 - 7:00 pm	<b>COUNCIL MEETING</b>
August 22 - 5:00 pm	<b>GENERAL GOVERNMENT COMMITTEE</b> <ul style="list-style-type: none"><li>A. Public Engagement /Social Media Report (<i>Kellie Braseth and Josh, Comm.</i>)</li><li>B. Public Safety/OPD Update (<i>Ronnie Roberts, OPD</i>)</li><li>C. PBIA Update (<i>Amy Buckler, CP&amp;D</i>)</li></ul>
August 28	<b>NO COUNCIL MEETING</b>
September 4	<b>NO COUNCIL MEETING</b>
September 11 - 6:00 pm	<b>METROPOLITAN PARKS DISTRICT BOARD</b>
September 11 - 7:00 pm	<b>COUNCIL MEETING</b>

- September 18 - 7:00 pm COUNCIL MEETING**
- September 19 - 5:30 pm FINANCE COMMITTEE**  
A. Budget Snapshot  
B. Operating and Capital Budget briefings
- September 20 - 5:30 pm LAND USE AND ENVIRONMENT COMMITTEE**  
A. Downtown Zoning Recommendations (*Amy Buckler, CPD*)  
B. Draft of the Eastside Subarea Plan (*Katie Pruitt, CPD*)  
C. Neighborhood Centers Implementation (*Leonard Bauer, CPD*)  
D. Status Reports and Updates
- September 25 - 6:00 pm TRANSPORTATION BENEFIT DISTRICT BOARD**
- September 25 - 7:00 pm COUNCIL MEETING**
- September 26 - 5:00 pm GENERAL GOVERNMENT COMMITTEE**  
A. Biennial Review of Council Guidelines (Done on even years) (*Kellie Braseth, Comm.*)  
B. Scoping Advisory Board Recruitment Process (*Kellie Braseth, Comm.*)  
C. Predictive Work Scheduling
- October 2 - 7:00 pm COUNCIL MEETING**
- October 9 NO COUNCIL MEETING**
- October 16 - 7:00 pm COUNCIL MEETING**
- October 17 - 5:30 pm FINANCE COMMITTEE**  
A. Budget Snapshot  
B. Review Utility Rates  
C. Review Building, Engineering, and Land Use Fee Increases
- October 18 - 5:30 pm LAND USE AND ENVIRONMENT COMMITTEE**  
A. Downtown Strategy Status Report (*Amy Buckler, CPD*)  
B. Regional Climate Action Plan (*Rich Hoey, PW*)  
C. Review Thurston County Joint Plan Update (*Leonard Bauer, CPD*)  
D. Status Reports and Updates
- October 23 - 7:00 pm COUNCIL MEETING**  
A. **PUBLIC HEARING** - Preliminary 2019-2024 Capital Facilities Plan  
B. **OTHER BUSINESS** - Presentation of the Preliminary 2019 Operating Budget
- October 24 - 5:00 pm GENERAL GOVERNMENT COMMITTEE**  
D. CDBG PY2018 (*Keith Stahley, CP&D*)  
E. Downtown Ambassador Update (*Mark Rentfrow, CP&D*)  
F. Economic Development Update (*Mike Reid, CPD*)  
G. General Government Committee Work Plan for 2019 (*Kellie Braseth, Comm.*)
- October 30 NO COUNCIL MEETING**
- November 6 - 6:00 pm METROPOLITAN PARKS DISTRICT BOARD**
- November 6 - 7:00 pm COUNCIL MEETING**

- November 13 - 6:00 pm**      **METROPOLITAN PARKS DISTRICT BOARD**
- November 13 - 7:00 pm**      **COUNCIL MEETING**
- A. **CONSENT** - Approval of an Ordinance Setting the 2019 Ad Valorem Tax-1st Reading
  - B. **PUBLIC HEARING** - Public Hearing on the 2020-2025 Six-Year Transportation Improvement Program (TIP) (*Randy Wesselman, PW*) (File # 18-0151)
  - C. **PUBLIC HEARING** - 2019 Preliminary Operating Budget and 2019-2024 Preliminary CFP
  - D. **PUBLIC HEARING** - Ad Valorem Tax
  - E. **OTHER BUSINESS** - Discussion of 2019 Utility Rates, Impact Fees, Lodging Tax, PBIA Recommendations
  - F. **OTHER BUSINESS** - Review and Discuss Preliminary Operating Budget
- November 15 - 5:30 pm**      **LAND USE AND ENVIRONMENT COMMITTEE**
- A. Annual Annexation Status Report (*Tim Smith, CPD*)
  - B. Transportation Master Plan (*Sophie Stimson, PW*)
  - C. Status Reports and Updates
- November 20**      **NO COUNCIL MEETING**
- November 21 - 5:30 pm**      **FINANCE COMMITTEE**
- A. Budget Snapshot
  - B. Review and Discuss the Preliminary Operating & Capital Budgets
  - C. Balance Operating Budget and Forward Recommendation to Council
- November 27 - 7:00 pm**      **COUNCIL MEETING**
- A. **OTHER BUSINESS** - Discussion on 2019 Operating Budget and Capital Facilities Plan
  - B. **OTHER BUSINESS** - Budget Balancing - 2019 Operating and Capital Budgets
- November 28 - 5:00 pm**      **GENERAL GOVERNMENT COMMITTEE**
- A. Public Safety/OPD Update (*Ronnie Roberts, OPD*)
  - B. PBIA Update (*Amy Buckler, CP&D*)
- December 4 - 7:00 pm**      **COUNCIL MEETING**
- A. **CONSENT**- Approval of an Ordinance Amending Transportation Impact Fees (*Randy Wesselman, PW*) (File # 18-0153)
- December 11 - 7:00 pm**      **COUNCIL MEETING**
- A. **CONSENT** - Approval of a Resolution Adopting the 2020-2025 Transportation Improvement Program (TIP) (*Randy Wesselman, PW*) (File # 18-0152)
  - B. **CONSENT** - Approval of an Ordinance Adopting the 2019 Operating Budget
  - C. **CONSENT** - Approval of an Ordinance Adopting the 2019-2024 CFP and Appropriating Funds for 2019
  - D. **CONSENT** - Approval of an Ordinance Appropriating 2019 Special Funds
- December 17 - 5:00 pm**      **GENERAL GOVERNMENT COMMITTEE**
- A. Scoping Advisory Committee Work Plan Process (*Kellie Braseth, Comm.*)
- December 18 - 7:00 pm**      **COUNCIL MEETING (last meeting of the year)**

**December 19 - 5:30 pm**      **FINANCE COMMITTEE**

**December 20 - 5:30 pm**      **LAND USE AND ENVIRONMENT COMMITTEE**  
A. Annual Code Enforcement Status Report (*Chris Grabowski, PW*)  
B. Status Reports and Updates

**December 25**      **NO COUNCIL MEETING**

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