Meeting Agenda



Land Use & Environment Committee

Information: 360.753.8244

Thursday, October 4, 2018	5:30 PM	Room 207
	Special Meeting	

- 1. CALL TO ORDER
- 2. ROLL CALL
- 3. APPROVAL OF AGENDA

4. PUBLIC COMMENT

(Estimated Time: 0-15 Minutes) During this portion of the meeting, citizens may address the Committee for up to three (3) minutes regarding the Committee's business meeting topics.

5. APPROVAL OF MINUTES - None

6. COMMITTEE BUSINESS

6.A <u>18-0940</u> Missing Middle Housing Recommendation Revisions

Attachments: LUEC Alternative 1 LUEC Alternative 2

Missing Middle web page

7. **REPORTS AND UPDATES**

8. ADJOURNMENT

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Land Use & Environment Committee

Missing Middle Housing Recommendation Revisions

Agenda Date: 10/4/2018 Agenda Item Number: 6.A File Number: 18-0940

Type: recommendation Version: 1 Status: In Committee

Title

Missing Middle Housing Recommendation Revisions

Recommended Action

Committee Recommendation:

Council referred this topic to the Land Use and Environment Committee to recommend revisions to the Planning Commission's recommendation of an ordinance to address Missing Middle housing, as shown in attached recommending revisions document and text provided by staff.

City Manager Recommendation:

Recommend revisions to the Planning Commission's recommendation of an ordinance to address Missing Middle housing.

Report

Issue:

Whether to revise the ordinance recommended by the Planning Commission related to:

- 1. Defining on-street parking when considered in combination with off-street parking requirements
- 2. Whether to limit the number of townhouse units in a single structure
- 3. Which portions of the R4-8 zoning district are appropriate to permit triplexes, fourplexes and courtyard apartments, particularly in relation to transit routes, commercial zoning, and neighborhood centers.

Staff Contact:

Leonard Bauer, Deputy Director, Community Planning & Development, 360.753.8206

Presenter(s):

Leonard Bauer, Deputy Director, Community Planning & Development

Background and Analysis:

The Missing Middle Housing analysis was initiated to implement several policies of the Olympia Comprehensive Plan, as listed on the Missing Middle web page on the City's website (see attached link). The Missing Middle web page contains detailed information on the entire Missing Middle review process, public outreach, draft staff recommendations, written public comments to the Planning Type: recommendation Version: 1 Status: In Committee

Commission, and the Determination of Non-Significance issued February 27, 2018, under the State Environmental Policy Act. It also contains the Planning Commission recommendations, including a draft ordinance.

At its September 11, 2018 meeting, the City Council considered the Planning Commission's recommendations. Two of the 43 total recommendations were referred to the Land Use and Environment Committee (LUEC) for further work: 1) a proposal to delete the current provision limiting townhouse structures to no more than four units, and 2) proposed changes to the R4-8 zoning district to permit triplexes, fourplexes and courtyard apartments near transit routes and commercial zoning districts. Also, the Council directed staff to clarify language regarding when on-street parking may be considered in combination with off-street parking requirements for missing middle housing.

The LUEC held an initial discussion of the two referred issues at its September 20 meeting, and directed staff to provide analysis for its review of the following revisions:

- 1) Allow structures of more than four townhouses but require review by the Design Review Board;
- Permit triplexes, fourplexes and courtyard apartments in the R4-8 zoning district within 600 feet of commercial zoning, neighborhood center zoning, and major collector streets that serve as transit routes (see attached "Alternate 2" for results of this analysis);
- 3) Definition of on-street parking spaces that, when available, allow for a .5-space reduction in off -street parking requirements.

Staff will provide draft language to implement Number 1 and Number 3 above at the Committee's meeting.

Neighborhood/Community Interests (if known):

The Missing Middle Housing Analysis has garnered significant community and neighborhood interest. There is a large e-mail list of interested parties, and the Coalition of Neighborhood Associations has had regular briefings and discussions monthly during 2017 and 2018. Staff have provided updates and taken comment at numerous meetings with neighborhood associations and other organizations. Written comments received by the Planning Commission are posted on the Missing Middle web page. The City Council has received extensive written comments on the Planning Commission recommendations.

Options:

- 1. Recommend revisions to the Planning Commission's recommendation of an ordinance to address Missing Middle housing, as shown in Attachments provided by staff.
- 2. Direct staff to draft alternative revisions to the Planning Commission's recommendation.
- 3. Recommend adoption of the Planning Commission's recommendations.
- 4. Recommend the Planning Commission's recommendations not be adopted.

Financial Impact:

The Missing Middle analysis was included as part of the adopted City budget. Draft recommendations may have long-term impacts to property tax revenues and infrastructure expenditures for the City.

Attachments:

Recommended revisions - Alternative 1 Recommended revisions - Alternative 2 Missing Middle web page

		Missing Middle		Triplexes			Fourplexes		Cour	tyard Apartn	nents
_		Update (Sept. 2018)	Vacant	Redevelopable	TOTAL	Vacant	Redevelopable	TOTAL	Vacant	Redevelopable	TOTAL
	12	Minimum Lot Size		7,200 sqft.			9,600 sqft.			13,000 sqft.	
	R-6-:	Parcels with Additional Capacity Under Missing Middle	101 (42%)	138 (58%)	239	75 (40%)	115 (60%)	190	51 (32%)	109 (68%)	160
jo	R-4-8	Minimum Lot Size		9,600 sqft.			13,000 sqft.			17,500 sqft.	
Designation		Parcels within 600' of Commercial Zones (COSC, CS-H, DB, GC, HDC 1-4, I, LI, MS, NR, NV, PO/RM, PUD, and UV)	69 (41%)	98 (59%)	167	57 (37%)	96 (63%)	153	46 (35%)	87 (65%)	133
ŝŝi		Minimum Lot Size		9,600 sqft.			13,000 sqft.			17,500 sqft.	
Zoning De	R-4-8	Parcels within 600' of Neighborhood Centers or Selected Corridors* only counting parcels not captured above in 600' buffer from commercial zoning . Selected corridors include: Bethel, Boulevard, and Division	47 (33%)	95 (67%)	142	37 (28%)	95 (72%)	132	28 (25%)	85 (75%)	113
Z	TOTAL	R-4-8 COMBINED TOTAL: Parcels within 600' of Neighborhood Centers, 3 Corridors (Bethel, Boulevard, and Division), and Commercial Zones	116 (38%)	193 (62%)	309	94 (33%)	191 (37%)	285	74 (30%)	172 (70%)	246

*This analysis does not make assumpionts about the number of parcels that could be created through future lot subdivisions.

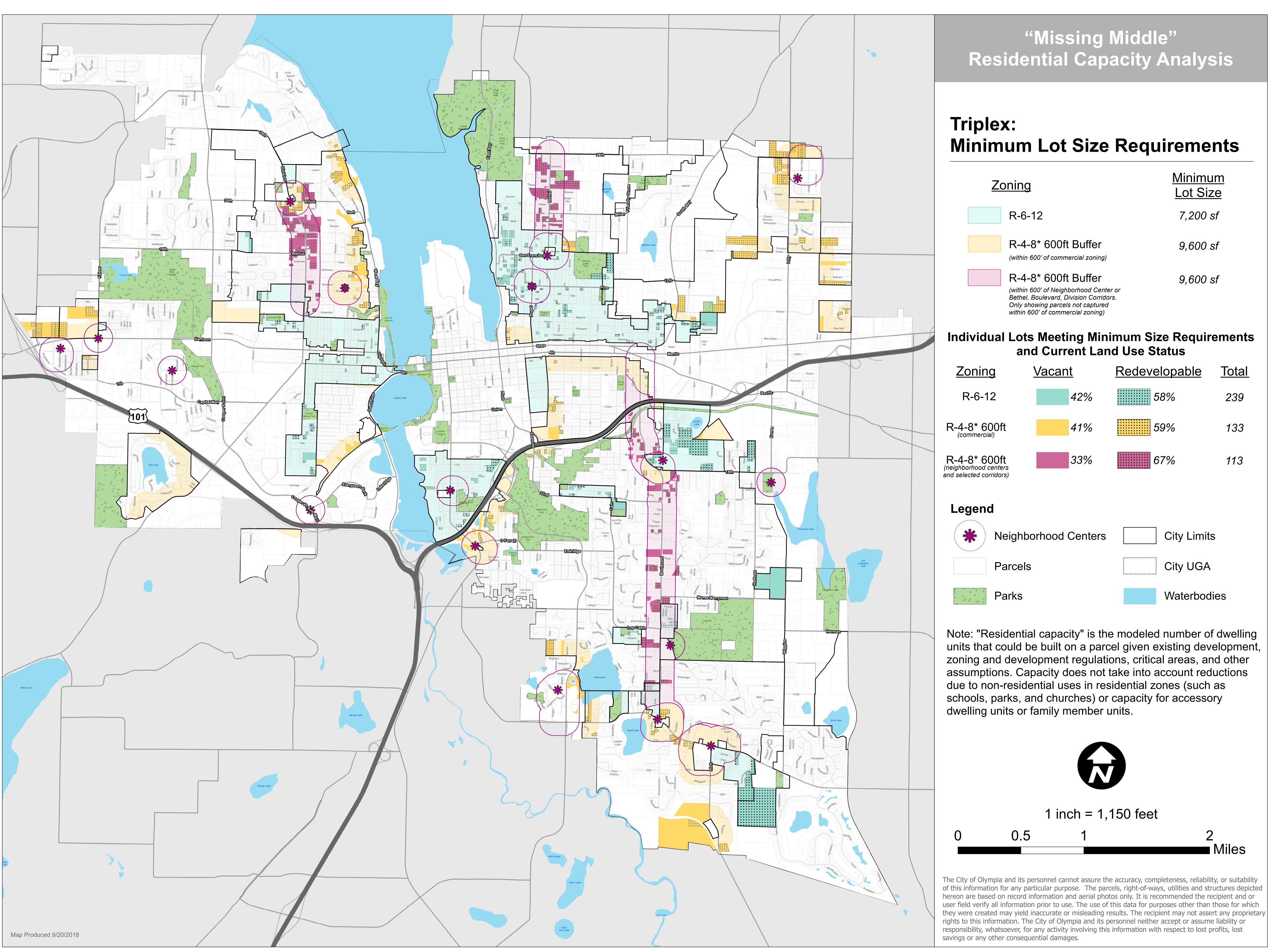
** Parcels identified by TRPC Missing Middle Land Capacity Analysis, projected counts shown here include parcels in the City and UGA.

	Missing Middle	Triplexes				Fourplexes		Courtyard Apartments		
_	Previous Recommendations	Vacant	Redevelopable	TOTAL	Vacant	Redevelopable	TOTAL	Vacant	Redevelopable	TOTAL
	Within 300ft of Transit Routes and Commercial Zones	31%	69%	262	26%	74%	227	24%	76%	192
	Within 600ft of Transit Routes and Commercial Zones	36%	64%	412	29%	71%	357	27%	73%	306

*This analysis does not make assumpionts about the number of parcels that could be created through future lot subdivisions.

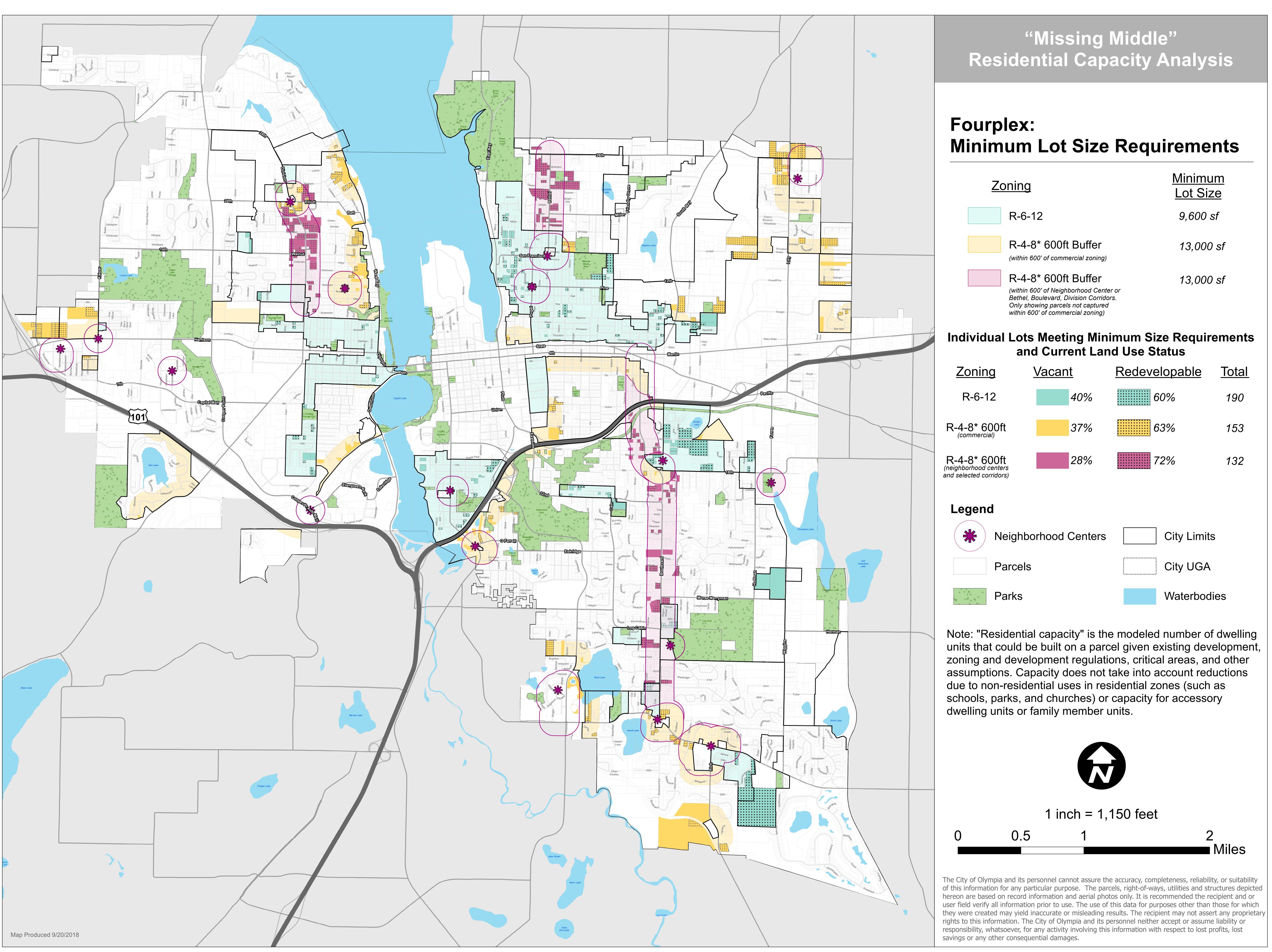
R-4-8

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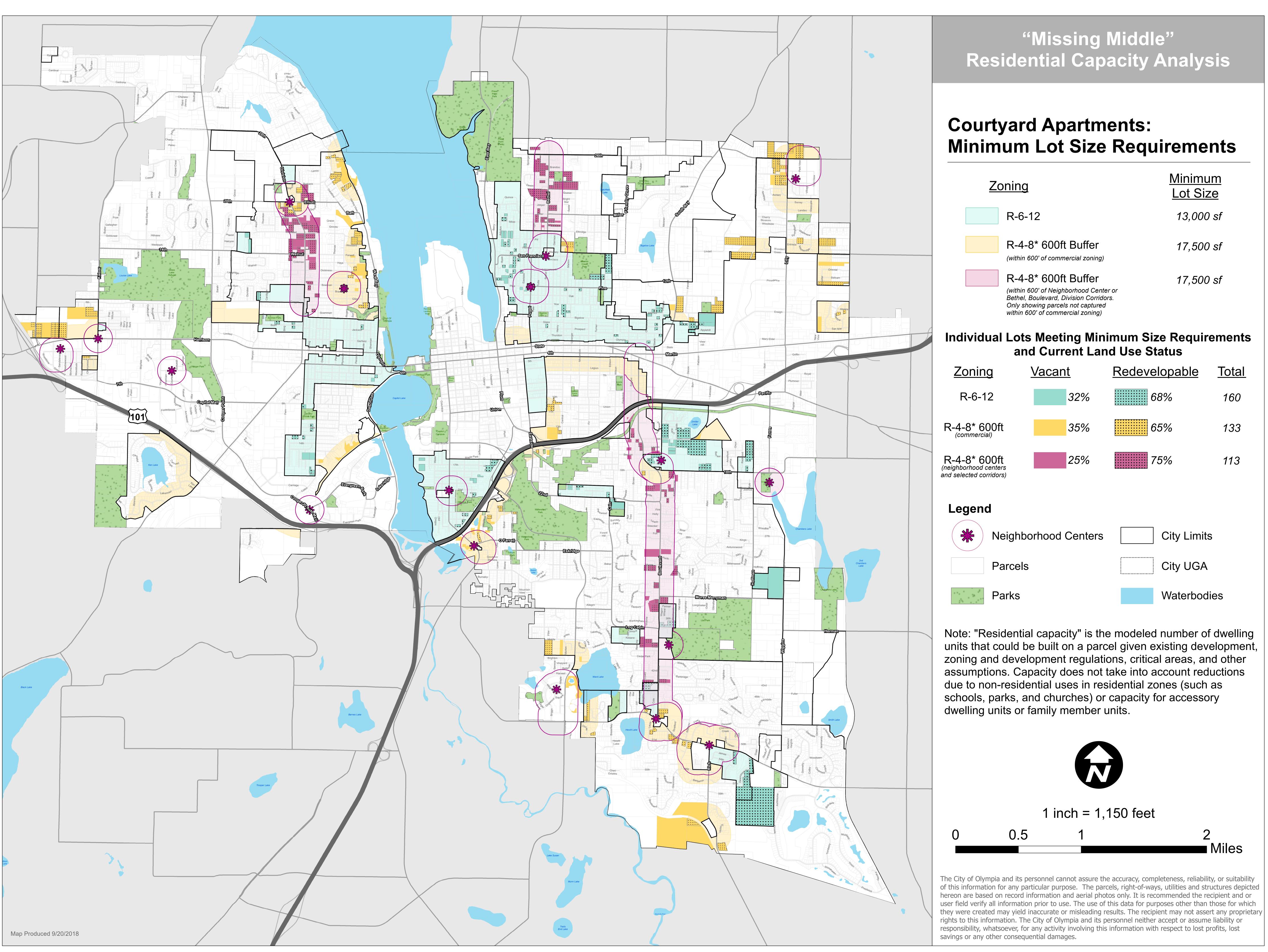


oning	<u>Minimum</u> Lot Size
R-6-12	7,200 sf
R-4-8* 600ft Buffer (within 600' of commercial zoning)	9,600 sf
R-4-8* 600ft Buffer (within 600' of Neighborhood Center or Bethel, Boulevard, Division Corridors. Only showing parcels not captured within 600' of commercial zoning)	9,600 sf

	<u>Vacant</u>	<u>Redevelopable</u>	<u>Total</u>
	42%	58%	239
ft	41%	59%	133
ft ers ors)	33%	67%	113



oning		Lot Siz	
R-6-7	12	9,600	sf
	8* 600ft Buffer	13,000) sf
(within 6 Bethel, E Only sho within 60	B* 600ft Buffer 600' of Neighborhood Center Boulevard, Division Corridor owing parcels not captured 50' of commercial zoning) Meeting Mini		
and	d Current Lan	d Use Status	
	<u>Vacant</u>	<u>Redevelopable</u>	<u>Total</u>
	40%	60%	190
ft	37%	63%	153
ft ters ors)	28%	72%	132
leighbo	orhood Centers	City Limit	S
Parcels		City UGA	



oning	<u>Minimum</u> Lot Size
R-6-12	13,000 sf
R-4-8* 600ft Buffer (within 600' of commercial zoning)	17,500 sf
R-4-8* 600ft Buffer (within 600' of Neighborhood Center or Bethel, Boulevard, Division Corridors. Only showing parcels not captured within 600' of commercial zoning)	17,500 sf
Lots Meeting Minimum	Size Requirements

	<u>Vacant</u>	<u>Redevelopable</u>	<u>Total</u>
	32%	68%	160
ft	35%	65%	133
ft ers ors)	25%	75%	113

ghborhood Centers	City Limits
cels	City UGA
ks	Waterbodies

Land Use and Environment Committee Recommenda	tions
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		Missing Middle		Triplexes			Fourplexes		Cour	tyard Apartm	nents
		Update (Sept. 2018)	Vacant	Redevelopable	TOTAL	Vacant	Redevelopable	TOTAL	Vacant	Redevelopable	TOTAL
	12	Minimum Lot Size		7,200 sqft.			9,600 sqft.			13,000 sqft.	
	R-6-1	Parcels with Additional Capacity Under Missing Middle	101 (42%)	138 (58%)	239	75 (40%)	115 (60%)	190	51 (32%)	109 (68%)	160
ior	R-4-8	Minimum Lot Size		9,600 sqft.			13,000 sqft.			17,500 sqft.	
esignation		Parcels within 600' of Commercial Zones (COSC, CS-H, DB, GC, HDC 1-4, I, LI, MS, NR, NV, PO/RM, PUD, and UV)	69 (41%)	98 (59%)	167	57 (37%)	96 (63%)	153	46 (35%)	87 (65%)	133
esi		Minimum Lot Size		9,600 sqft.			13,000 sqft.			17,500 sqft.	
Zoning Des	R-4-8	Parcels within 600' of Neighborhood Centers or Major Collector Streets with Transit only counting parcels not captured above in 600' buffer from commercial zoning . Only major collector streets with bus routes were included.	92 (37%)	160 (63%)	252	72 (31%)	157 (69%)	229	57 (28%)	147 (72%)	204
Z	TOTAL	R-4-8 COMBINED TOTAL: Parcels within 600' of commercial zones, neighborhood centers, and major collector streets with public transit.	161 (38%)	258 (62%)	419	129 (34%)	253 (36%)	382	103 (31%)	234 (69%)	337

*This analysis does not make assumpionts about the number of parcels that could be created through future lot subdivisions.

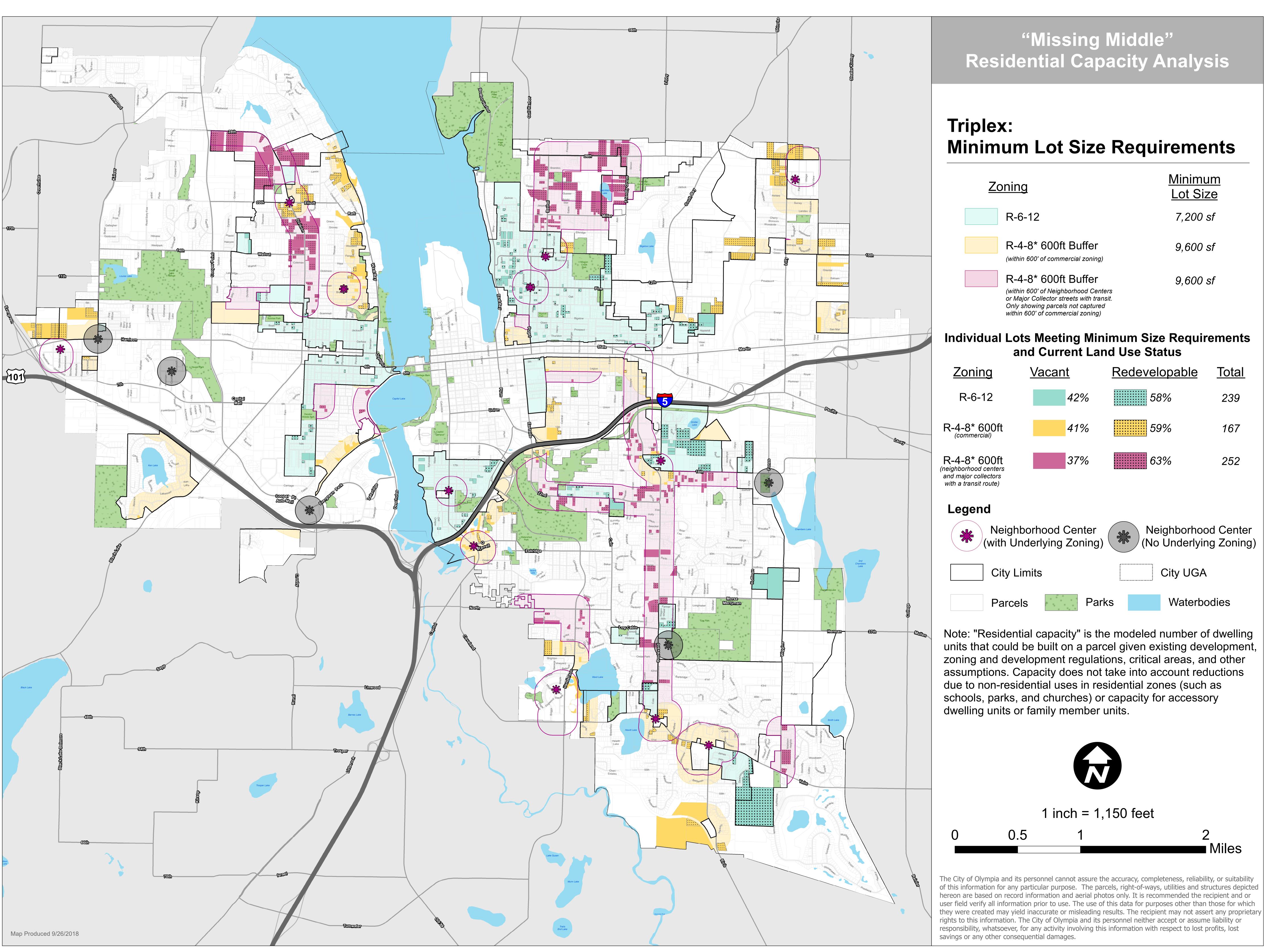
** Parcels identified by TRPC Missing Middle Land Capacity Analysis, projected counts shown here include parcels in the City and UGA.

Previous Missing Middle Reccomendations

	Missing Middle	Triplexes			Fourplexes		Courtyard Apartments			
_	Previous Recommendations	Vacant	Redevelopable	TOTAL	Vacant	Redevelopable	TOTAL	Vacant	Redevelopable	TOTAL
R-4-8	Within 300ft of Transit Routes and Commercial Zones	31%	69%	262	26%	74%	227	24%	76%	192
	Within 600ft of Transit Routes and Commercial Zones	36%	64%	412	29%	71%	357	27%	73%	306

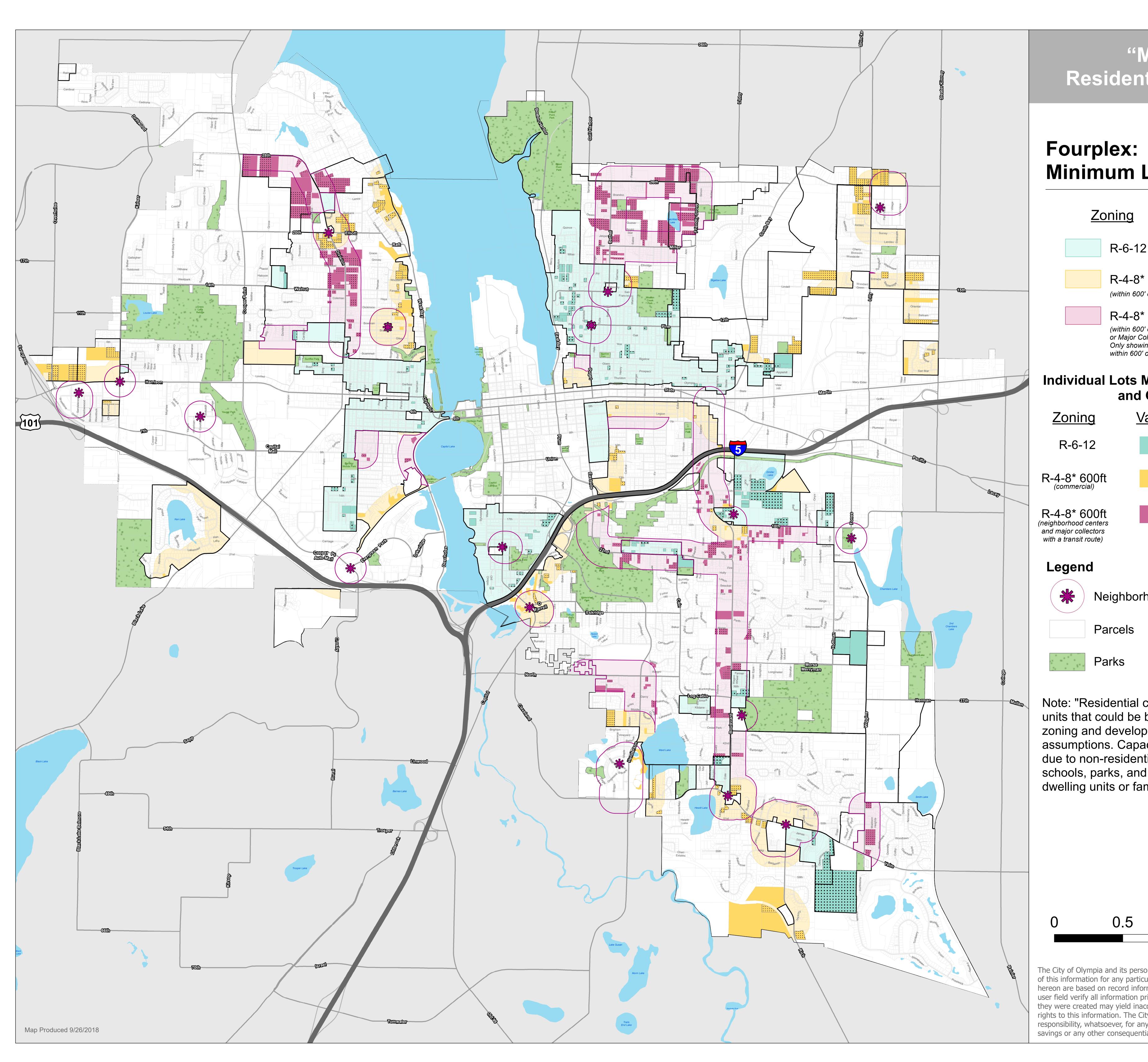
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** Parcels identified by TRPC Missing Middle Land Capacity Analysis, projected counts shown here include parcels in the City and UGA.



<u>oning</u>	<u>Minimum</u> Lot Size
R-6-12	7,200 sf
R-4-8* 600ft Buffer (within 600' of commercial zoning)	9,600 sf
R-4-8* 600ft Buffer (within 600' of Neighborhood Centers or Major Collector streets with transit. Only showing parcels not captured within 600' of commercial zoning)	9,600 sf
I Lots Meeting Minimum S	-

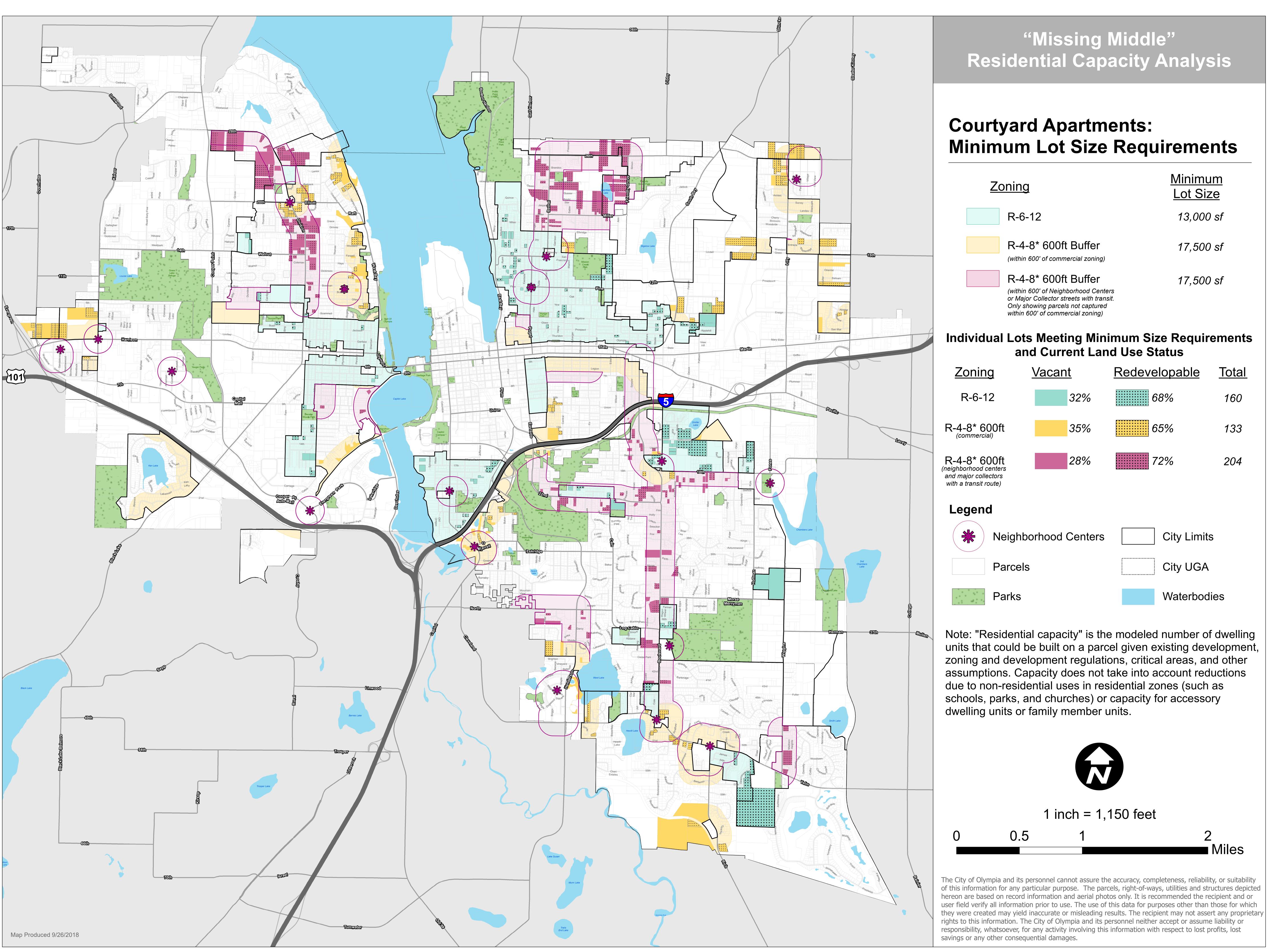
	<u>Vacant</u>	<u>Redevelopable</u>	<u>Total</u>
	42%	58%	239
ft	41%	59%	167
ft ers s	37%	63%	252



Fourplex: Minimum Lot Size Requirements

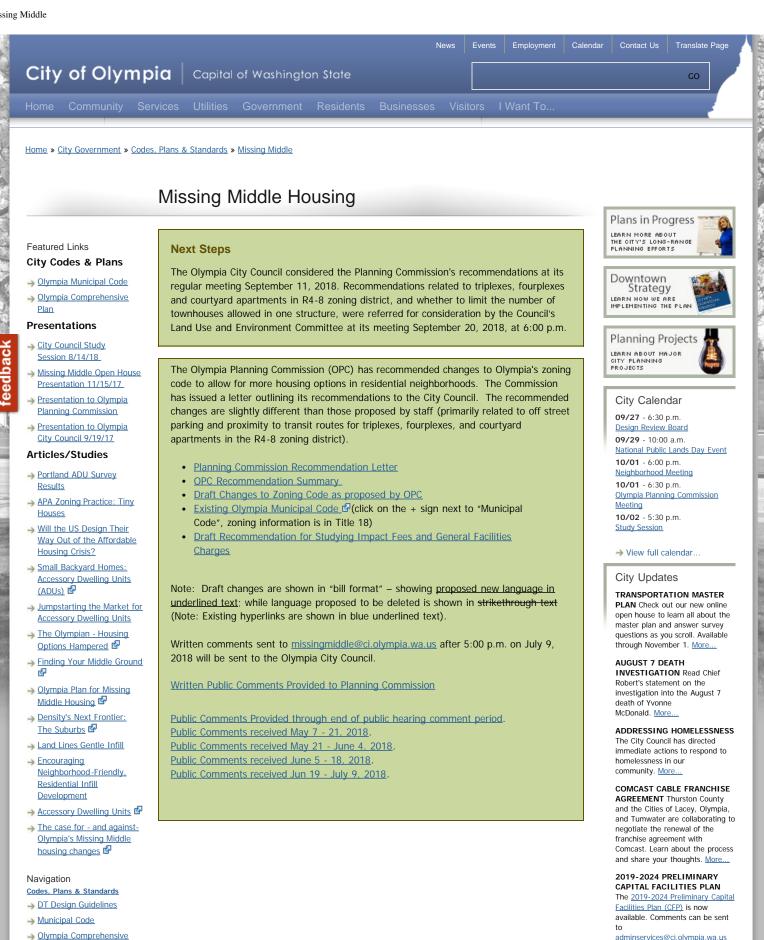
oning			<u>Minimum</u> Lot Size		
R-6-12		9,600 sf			
R-4-8* 600ft Buffer (within 600' of commercial zoning)			13,000 sf		
R-4-8* 600ft Buffer (within 600' of Neighborhood Centers or Major Collector streets with transit. Only showing parcels not captured within 600' of commercial zoning)				sf	
		ng Mini ent Lan		ze Require tatus	ements
<u>\</u>	Vacan	<u>t</u>	<u>Redeve</u>	<u>elopable</u>	<u>Total</u>
		40%	6	50%	190
ft		37%	6	53%	153
ft ers		31%	6	59%	229
rs)					
leighbo	rhood	Centers		City Limits	5
arcels				City UGA	
arks				Waterbodi	es
idential capacity" is the modeled number of dwelling could be built on a parcel given existing development, development regulations, critical areas, and other ns. Capacity does not take into account reductions -residential uses in residential zones (such as arks, and churches) or capacity for accessory hits or family member units.					
	1 in	ch = 1,1	50 feet		
0.5		1		2	Miles

The City of Olympia and its personnel cannot assure the accuracy, completeness, reliability, or suitability of this information for any particular purpose. The parcels, right-of-ways, utilities and structures depicted hereon are based on record information and aerial photos only. It is recommended the recipient and or user field verify all information prior to use. The use of this data for purposes other than those for which they were created may yield inaccurate or misleading results. The recipient may not assert any proprietary rights to this information. The City of Olympia and its personnel neither accept or assume liability or responsibility, whatsoever, for any activity involving this information with respect to lost profits, lost savings or any other consequential damages.



oning	<u>Minimum</u> Lot Size		
R-6-12	13,000 sf		
R-4-8* 600ft Buffer (within 600' of commercial zoning)	17,500 sf		
R-4-8* 600ft Buffer (within 600' of Neighborhood Centers or Major Collector streets with transit. Only showing parcels not captured within 600' of commercial zoning)	17,500 sf		
I Lots Meeting Minimum Size Requirements and Current Land Use Status			

	<u>Vacant</u>	<u>R</u>	edeve	<u>elopable</u>	<u>Total</u>
	32	%	E	58%	160
ft	35	%	E	65%	133
ft ers rs)	28	%	7	72%	204
leight	oorhood Cer	nters		City Limits	



by October 30, 2018,

2018 ADOPTED OPERATING BUDGET The 2018 Preliminary Operating Budget is now available. More

- Olympia Comprehensive Plan
- OPD General Orders



What is Missing Middle Housing?

Missing Middle Housing refers to a range of housing types that can provide more than one housing unit per lot in a way that is compatible in scale with single-family homes.

Missing Middle Housing is a key component of the City's housing strategy, as it supports housing affordability for households across all income level - a key community vision in Olympia's Comprehensive Plan.

Comprehensive Plan policies related to Missing Middle housing

- PL16.2 Adopt zoning that allows a wide variety of compatible housing types and densities.
- PL16.5 Support affordable housing throughout the community by minimizing regulatory review risks, time and costs and removing unnecessary barriers to housing, by permitting small dwelling units accessory to single-family housing, and by allowing a mix of housing types.
- PL16.9 In all residential areas, allow small cottages and townhouses, and one accessory housing unit per home -- all subject to siting, design and parking requirements that ensure neighborhood character is maintained.
- PL16.10 Require effective, but not unreasonably expensive, building designs and landscaping to blend multi-family housing into neighborhoods.
- **PS3.1** Promote a variety of residential densities and housing types so that housing can be available in a broad range of costs.

Background Information

- Environmental review of the proposed changes has been completed. A Determination of Non-Significance (DNS) has been issued. An appeal of the DNS was received, and a decision to dismiss the appeal has been issued by the Olympia Hearing Examiner.
 - <u>DNS</u>
 - Environmental Checklist
 - Attachments
 - <u>Hearing Examiner Decision</u>
- View the <u>December 2017 survey results.</u>
- View the January 12 March 19 Survey comments on the individual recommendations.
- FAQ factsheet with answers to the questions from Dec. 11 & 13 work sessions.
- Public Outreach Summary
- Infill Housing Examples Illustrated examples of various types of housing that could be allowed, under the proposed recommendations, on a hypothetical vacant lot located in a residential neighborhood. (*Please note the drawings are not to scale and are for illustrative purposes only.*)
 - <u>Half-Acre Vacant Lot R4-8 Zoning District</u>
 - Half-Acre Vacant Lot R6-12 Zoning District
 - 10,000 Square Foot Lot R4-8 Zoning District
 - 10,000 Square Foot Lot R6-12 Zoning District
 - 6,000 Square Foot Lot R4-8 Zoning District
 - 6,000 Square Foot Lot R6-12 Zoning District
- View the <u>Missing Middle Residential Capacity Assessment</u> by Thurston Regional Planning Council.

Staff Recommendations Recommendations OLYMPIA MUNICIPAL CODE Quick link to codes and standards including Olympia Municipal Code.

MEETINGS Agenda and Minutes for City Council and most advisory committees.



Accessory Dwelling Units (ADU's)

Smaller dwellings located on the same lot with a single-family house.

<u>See proposed code changes</u>



Cottage Housing

Defined as "four or more small, detached dwelling units sharing a commonly owned courtyard or common area and parking area."

<u>See proposed code changes</u>



Duplexes

A single building on one lot that contains two housing/dwelling units. They differ from Townhomes in that the duplex is on a single piece of property.

- See proposed code changes (revised 1.11.18)
- <u>See maps of recommendations</u>



Townhouses

Townhouses are two or more units that are each connected by a structural wall. Each unit is on a separate property.

<u>See proposed code changes</u>



Triplexes and Fourplexes

Apartments containing three and four dwelling units, respectively.

- See proposed code changes (revised 1.11.18)
- <u>See maps of recommendations</u>





Tiny Homes & Courtyard Apts

<u>Tiny Homes proposed code changes</u>

<u>Courtyard Apartments including maps of recommendations</u>

Single Room and Manufactured

- <u>Single-room Occupancies code changes</u>
- Manufactured Homes including maps of recommendations

General Provisions



There are a number of provisions in Olympia's Municipal Code that affect numerous types of Missing Middle housing. Studies will need to be done to determine the impact of revisions to the code.

<u>See the summary of existing regulations/proposed</u>
 <u>changes</u>

Olympia's Missing Middle Project

The Missing Middle Project has been looking at ways to increase opportunities for more Missing Middle Housing in Olympia. The projects goals include:

- · Researching how much missing middle housing currently exists in Olympia
- Determining how much more will be needed to accommodate future population growth
 affordably
- Looking at Olympia's regulations and fees and how they may be impacting property owners' decisions on whether to build missing middle housing
- Examining how additional missing middle housing can be added in a way that is compatible with existing neighborhoods

Project Components

Research Existing Conditions and Opportunities - COMPLETE

We researched how much of each missing middle housing type is in Olympia and looked at potential opportunities and barriers to success.

- Existing Missing Middle Housing By Housing Type
- <u>Available Buildable Lands for Each Missing Middle Housing Type</u>
- <u>Scope of Issues for Review</u>

Analysis of Existing Codes, Fees and Standards - COMPLETE

We examined the original reasons for existing requirements, and looked at the tradeoffs of potential changes to those requirements to better enable construction of Missing Middle Housing.

- <u>Accessory Dwelling Units: Building Height</u>
- Accessory Dwelling Units: Owner Occupancy
- <u>Accessory Dwelling Units: Parking Requirements</u>
- Tiny Homes, Townhouses, Duplexes, Triplex & Fourplex Units: Design Guidelines
- Tiny Homes, Townhouses, Duplexes, Triplex & Fourplex Units: Impact Fees
- Tiny Homes, Townhouses, Duplexes, Triplex & Fourplex Units: Parking
- Tiny Homes, Townhouses, Duplexes, Triplex & Fourplex Units: Utility Fees
- Tiny Homes, Townhouses, Duplexes, Triplex & Fourplex Units: Zoning Provisions
- Cottage Housing: Zoning and Phasing
- Courtyard Apartments & Single Room Occupant (SRO) Buildings: Design Review
- Garden Apartments, Courtyard Apartments, & Boarding Houses: Zoning
- Manufactured Homes: Zoning and Design Guidelines
- <u>Chapter 18.170 Multi-Family Residential</u>
- <u>Courtyard Apartments, Cottage Housing, Single-Room Occupancy, Manufactured Homes:</u>
 <u>Parking</u>

Missing Middle Workgroup Feedback - COMPLETE

Although not a formal decision making body, the Missing Middle workgroup was established to look at potential barriers and how we might overcome them. Their feedback helps guide the process and helps the City determine next steps.

- <u>Missing Middle Project Schedule and Outreach</u>
- Missing Middle Work Group Charter
- <u>Missing Middle Work Group Membership</u>
- March 14, 2017 Meeting Notes
- April 27, 2017 Meeting Notes
- May 25, 2017 Meeting Notes
- June 22, 2017 Meeting Notes

July 27, 2017 Meeting Notes <u>August 24, 2017 Meeting Notes</u> <u>September 28, 2017 Meeting Notes</u> <u>October 26, 2017 Meeting Notes</u> 	
Public Process and Adoption Process - KEEP CHECK The City has drafted text changes to City code to ca	
from this project. The proposed changes can be four above.	und with their individual housing types
After reviewing public comment and feedback, a for will start. It will include review by the Olympia Plan hearing, and final action by the Olympia City Counci	ning Commission, at least one public
Questions/Comments? Contact Leonard Bauer at 360.753.8206 or send wri Commission to missingmiddle@ci.olympia.wa.us.	itten comments to the Olympia Planning
back to top	
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