



Meeting Agenda

Metropolitan Park District Board

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8068

Monday, November 5, 2018

6:00 PM

Council Chambers

1. ROLL CALL

2. APPROVAL OF AGENDA

3. PUBLIC COMMENT

(Estimated Time: 0 - 10 minutes). During this portion of the meeting, citizens may address the Board regarding only items related to the Olympia Metropolitan Park District, including items on the Agenda. Individual comment is limited to 3 minutes.

4. BOARD BUSINESS

- 4.A** [18-0956](#) Approval of September 11, 2018 Olympia Metropolitan Park District Board Meeting Minutes

Attachments: [Minutes](#)

- 4.B** [18-0967](#) Report from Olympia Municipal Park District (OMPD) Advisory Committee on 2019 preliminary budget

Attachments: [OMPD Advisory Committee Letter](#)

- 4.C** [18-1036](#) Public Hearing on the 2019 Preliminary Olympia Metropolitan Park District (OMPD) Budget

Attachments: [Preliminary 2019 Budget Presentation](#)

- 4.D** [18-1046](#) Public Hearing on the 2019 Olympia Metropolitan Park District (OMPD) Ad Valorem Tax

6. ADJOURNMENT

The Olympia Metropolitan Park District (OMPD) is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources. If you require accommodation for your attendance at the OMPD Board meeting, call 360.753-8244 at least 48 hours in advance of the meeting. For hearing impaired, please contact us by dialing the Washington State Relay Service at 7-1-1 or 1.800.833.6384.



City Hall
601 4th Avenue E.
Olympia, WA 98501
360-753-8244

Metropolitan Park District Board

Approval of September 11, 2018 Olympia Metropolitan Park District Board Meeting Minutes

Agenda Date: 11/5/2018
Agenda Item Number: 4.A
File Number: 18-0956

Type: minutes **Version:** 1 **Status:** OMPD Agenda Ready

Title

Approval of September 11, 2018 Olympia Metropolitan Park District Board Meeting Minutes



Meeting Minutes - Draft

Metropolitan Park District Board

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8068

Tuesday, September 11, 2018

6:00 PM

Council Chambers

1. ROLL CALL

Present: 7 - President Jim Cooper, Vice President Lisa Parshley, Boardmember Jessica Bateman, Boardmember Clark Gilman, Boardmember Nathaniel Jones, Boardmember Renata Rollins, and Boardmember Cheryl Selby

2. APPROVAL OF AGENDA

The agenda was approved.

3. PUBLIC COMMENT

Ryan Pelletier spoke.

4. BOARD BUSINESS

- 4.A** [18-0830](#) Approval of March 27, 2018 Olympia Metropolitan Park District Board Meeting Minutes

The minutes were approved.

- 4.B** [18-0845](#) 2019 Preliminary Olympia Metropolitan Park District (OMPD) Budget Preview

Parks, Arts and Recreation Associate Director Jonathon Turlove briefed the Board on the proposed 2019 budget, highlighted upcoming projects, and discussed next steps toward budget approval.

Boardmembers asked clarifying questions.

The information was provided.

- 4.C** [18-0846](#) Presentation of Annual Report by the Olympia Metropolitan Park District (OMPD) Advisory Committee Regarding Compliance of 2017 Funding Levels

OMPD Advisory Committee Chair Roger Horn discussed the work of the Committee and funding level compliance.

He highlighted two recommended amendments to the Interlocal Agreement for future Board consideration. He explained that currently the Committee is tasked with

determining compliance with Sections 4.1.1 (i) and (iv), but not (ii) and (iii). The Committee suggested changing the word "and" to "through" so that it determines compliance with Section 4.1.1 (i) - (iv).

Second is the emergency resolution regarding homelessness, which will affect the Interlocal Agreement by possibly taking \$500,000 in funding from 4.1.1 (iv).

Boardmember Gilman stated the OMPD Board took action at its March 27, 2018 meeting to amend the work plan to include items 4.1.1 (ii) and (iii) so the OMPD Advisory Committee has a more complete picture of revenues coming in.

President Cooper indicated the work plan was updated, but the Interlocal Agreement wasn't. There would need to be a public hearing held and agreement from the City Council and the OMPD Board.

President Cooper suggested a referral to the City Council Finance Committee to discuss establishing an Enterprise Fund that at year-end would keep all of the funds obligated to parks in the parks account. He will work with staff to draft a referral at next week's Council meeting. The Board agreed with the suggestion.

Mr. Turlove discussed the process and timeline for moving the two proposed changes to the Interlocal Agreement forward.

The report was received.

5. REPORTS - None

6. ADJOURNMENT

The meeting adjourned at 6:28 p.m.



Metropolitan Park District Board

Report from Olympia Municipal Park District (OMPD) Advisory Committee on 2019 preliminary budget

Agenda Date: 11/5/2018
Agenda Item Number: 4.B
File Number: 18-0967

Type: report **Version:** 1 **Status:** OMPD Agenda Ready

Title

Report from Olympia Municipal Park District (OMPD) Advisory Committee on 2019 preliminary budget

Recommended Action

Board Treasurer Recommendation:

Receive report from Olympia Municipal Park District (OMPD) Advisory Committee on 2019 preliminary budget. Briefing only; No action requested.

Report

Issue:

Whether to receive report from Olympia Municipal Park District (OMPD) Advisory Committee on 2019 preliminary budget.

Staff Contact:

Jonathon Turlove; Associate Director; Olympia Parks, Arts and Recreation; 360.753.8068

Presenter(s):

Roger Horn, Chair; OMPD Advisory Committee

Background and Analysis:

Staff presented the proposed the 2019 OMPD budget to the Olympia Municipal Park District (OMPD) Advisory Committee on October 24, 2018. The proposed budget of \$3,894,642 would result in an estimated 2019 levy rate of \$.54/1000 assessed value. That is the same levy rate as was assessed in 2018.

Neighborhood/Community Interests (if known):

N/A

Options:

Briefing only.

Financial Impact:

The budget proposed for 2019 represents an increase of \$281,898 over the 2018 budget while retaining the same rate of \$.54/1000 assessed value. This increased revenue will cover the increased cost of providing the same basic level of services including increased costs for maintenance and repair supplies, city utilities, and staffing costs.

Attachments:

OMPD Advisory Committee Letter of Recommendation



MEMORANDUM

TO: Olympia Metropolitan Park District (OMPD) Board

FROM: Roger Horn, Chair
OMPD Advisory Committee

DATE: October 29, 2018

SUBJECT: *Preliminary 2019 OMPD Budget*
OMPD Advisory Committee Recommendation to the OMPD Board

At our October 24, 2018 meeting, the OMPD Advisory Committee received a presentation on the proposed 2019 OMPD Budget. The committee supports the \$3,894,642 OMPD budget as proposed. This budget is estimated to result in no change to the current \$.54 per \$1,000 Assessed Value rate.

In reviewing the 2019 Preliminary Capital Facilities Plan, the proposed capital budget includes 11% of the City's total expected revenue as per section 4.1.1 (i.) of the Interlocal Agreement as well as \$2,945,000 for park land acquisition (including \$770,000 for bond repayment), which meets the requirements per sections 4.1.1 (ii., iii., and iv.). It therefore appears that the proposed budget is compliant with all requirements of the Interlocal Agreement.

Our committee will be reviewing OMPD's 2018 expenditures in the spring of 2019 and will provide a report for your review at that time.

Thank you for taking the time to consider our recommendation. Please feel free to contact me at rhorn@ci.olympia.wa.us if you have questions or comments.

Sincerely,

Roger Horn, Chair
OMPD Advisory Committee



Metropolitan Park District Board

Public Hearing on the 2019 Preliminary Olympia Metropolitan Park District (OMPD) Budget

Agenda Date: 11/5/2018
Agenda Item Number: 4.C
File Number: 18-1036

Type: public hearing **Version:** 1 **Status:** OMPD Agenda Ready

Title

Public Hearing on the 2019 Preliminary Olympia Metropolitan Park District (OMPD) Budget

Recommended Action

Board Treasurer Recommendation:

Hold a public hearing and receive testimony on the 2019 Preliminary OMPD Budget.

Report

Issue:

Whether to hold a hearing for the public to comment on the 2019 Preliminary OMPD Budget.

Staff Contact:

Jonathon Turlove, Associate Director, Parks, Arts and Recreation, 360.753.8068

Presenter(s):

Jonathon Turlove, Associate Director, Parks, Arts and Recreation, 360.753.8068

Background and Analysis:

Staff presented the proposed the 2019 Olympia Municipal Park District (OMPD) budget to the OMPD Advisory Committee on October 24, 2018. The proposed budget of \$3,894,642 would result in an estimated 2019 levy rate of \$.54/1000 assessed value. That is the same levy rate as was assessed in 2018. This hearing provides an opportunity for the OMPD Board to hear from the public on the Budget of the Olympia Metropolitan Park District.

Neighborhood/Community Interests (if known):

N/A

Options:

1. Hold the public hearing.
2. Do not hold the public hearing

Financial Impact:

The Preliminary Budget is available on the website for public review at

Type: public hearing **Version:** 1 **Status:** OMPD Agenda Ready

[<http://olympiawa.gov/city-government/mpd.aspx>](http://olympiawa.gov/city-government/mpd.aspx).

Attachments:

Preliminary 2019 Budget Presentation

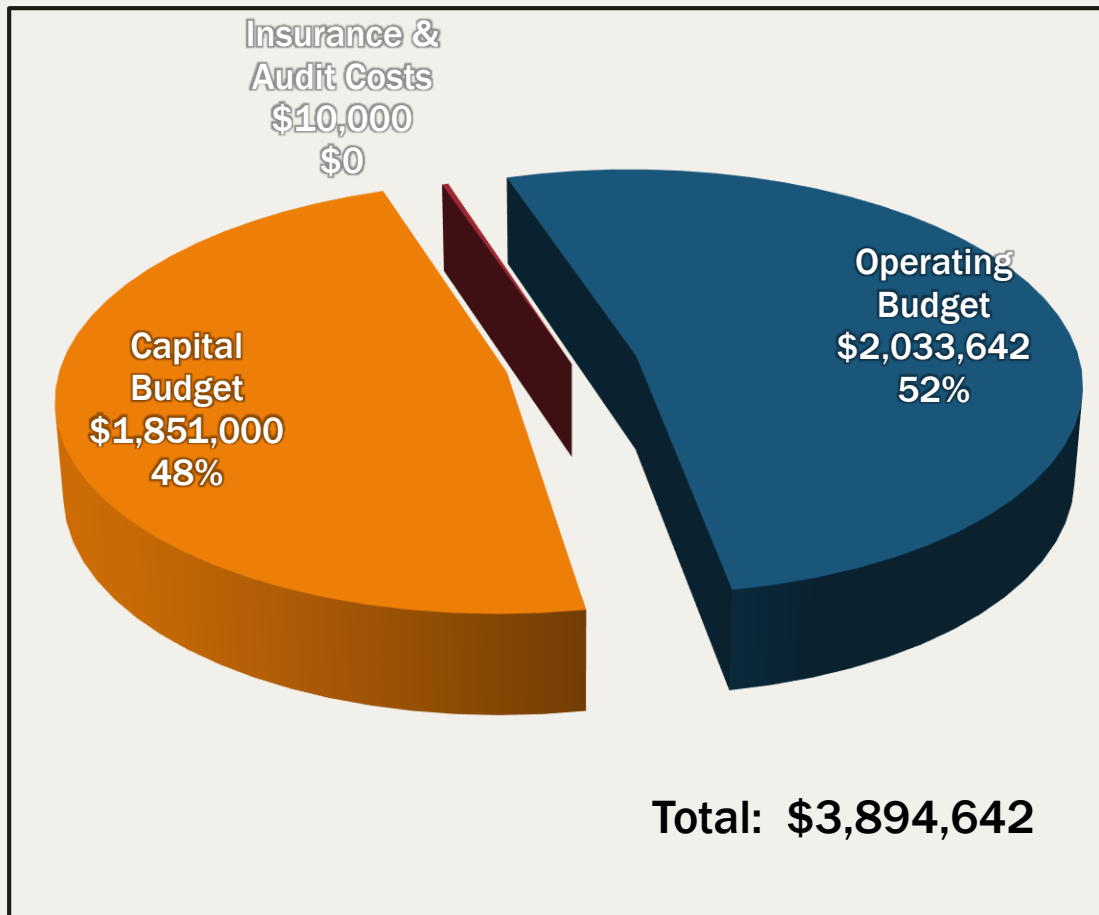


METROPOLITAN PARK DISTRICT
OLYMPIA

2019 PRELIMINARY OMPD BUDGET

**OMPD Board
November 5, 2018**

2019 PRELIM OMPD BUDGET



2019 PRELIM OMPD CAPITAL BUDGET

Capital Asset Management Program (CAMP)	\$750,000
2013 Bond Debt Service (Percival Landing Phase I - Final payment in 2021)	\$243,000
Percival Landing	\$158,000
5-Year Inspection - \$40,000	
Maintenance Reserve - \$118,000	
ADA Facility Upgrades	\$200,000
Athletic Field Community Park Design	<u>\$500,000</u>
Total:	\$1,851,000

2019 PRELIM OMPD OPERATING BUDGET

Parks Maintenance	\$1,148,533
Park Stewardship/Ranger Program	\$612,470
Planning & Design	\$122,988
Arts Program & Maintenance	\$65,376
“Oly on Ice”	<u>\$84,275</u>
Total:	\$2,033,642

2019 PROPOSED LEVY

2018 OMPD Budget	\$3,612,744
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Levy Rate:	\$0.54/1,000 AV
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2019 Proposed OMPD Budget	\$3,894,642
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Estimated 2019 Levy:	\$0.54/1,000 AV
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Maximum Levy Allowed:	\$0.75/1,000 AV
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TIMELINE

November 5 **OMPD Board Meeting**
Public Hearing

November 13 **OMPD Board Meeting**
Adopt Budget



Park Stewardship Program

QUESTIONS AND DISCUSSION



2017 Friendly Grove Tennis Court resurfacing – CAMP Project funded by OMPD



Metropolitan Park District Board

**Public Hearing on the 2019 Olympia
Metropolitan Park District (OMPD) Ad Valorem
Tax**

Agenda Date: 11/5/2018
Agenda Item Number: 4.D
File Number: 18-1046

Type: public hearing **Version:** 1 **Status:** OMPD Agenda Ready

Title

Public Hearing on the 2019 Olympia Metropolitan Park District (OMPD) Ad Valorem Tax

Recommended Action

Board Treasurer Recommendation:

Hold a public hearing on the 2019 Olympia Metropolitan Park District (OMPD) Ad Valorem Tax. Close the hearing, and direct staff to prepare an Ad Valorem Tax Resolution to be presented at the next meeting of the OMPD Board.

Report

Issue:

Whether to hold a hearing for the public to comment on the Ad Valorem Tax and direct staff to prepare a resolution for future OMPD Board approval.

Staff Contact:

Debbie Sullivan, OMPD Board Treasurer, 360.753.8499

Presenter(s):

Debbie Sullivan, OMPD Board Treasurer

Background and Analysis:

The Olympia Metropolitan Park District (OMPD) is required to adopt a property tax levy resolution and file a levy certification with the County by November 30, 2018.

A public hearing on revenue sources, including property tax, is required prior to the adoption of the property tax levy (RCW 84.55.120). The proposed OMPD 2019 revenue only includes property tax. Notice of the hearing was published on October 22 and October 29. The levy is based on the budget, which includes amounts to be paid to the City of Olympia and administrative costs.

Staff will present the final budget. The Final 2019 OMPD Budget is \$3,894,642. Based on the assessed valuation of the District the projected levy rate per \$1,000 is \$0.54.

Neighborhood/Community Interests (if known):

The 2019 estimated levy rate is the same as the 2018 rate at \$0.54 per \$1,000 of assessed property valuation. The annual cost on a single-family home valued at \$350,000 is \$189 per year or \$15.75 per month.

Options:

1. Hold a public hearing. Close the hearing and direct staff to prepare an Ad Valorem Tax Resolution in the amount of \$3,894,642 for OMPD Approval on November 13, 2018.
2. Hold a public hearing. Close the hearing and direct staff to prepare an Ad Valorem Tax Resolution in a different amount.
3. Hold a public hearing. Do not close the hearing and schedule a special meeting to continue the public hearing.

Financial Impact:

Provides \$3,894,642 in property tax revenue to the Olympia Metropolitan Park District

Attachments:

None