



# Meeting Agenda

## Metropolitan Park District Board

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Information: 360.753.8068

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**Tuesday, November 13, 2018**

**6:00 PM**

**Council Chambers**

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**1. ROLL CALL**

**2. APPROVAL OF AGENDA**

**3. PUBLIC COMMENT**

*(Estimated Time: 0 - 10 minutes). During this portion of the meeting, citizens may address the Board regarding only items related to the Olympia Metropolitan Park District, including items on the Agenda. Individual comment is limited to 3 minutes.*

**4. BOARD BUSINESS**

- 4.A**     [18-1076](#)     Approval of November 5, 2018 Metropolitan Park District Board Meeting Minutes

Attachments:     [Minutes](#)

- 4.B**     [18-1043](#)     Approval of Resolution Adopting the 2019 Olympia Metropolitan Park District (OMPD) Budget

Attachments:     [Resolution](#)  
                              [2019 Preliminary OMPD Budget](#)  
                              [2019 Budget Presentation](#)

- 4.C**     [18-1065](#)     Approval of Resolution Setting the 2019 Olympia Metropolitan Park District (OMPD) Ad Valorem Tax

Attachments:     [Resolution](#)

- 4.D**     [18-1044](#)     Approval of Resolution Setting the 2019 Olympia Metropolitan Park District (OMPD) Board Meeting Schedule

Attachments:     [Resolution](#)

**6. ADJOURNMENT**

*The Olympia Metropolitan Park District (OMPD) is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources. If you require accommodation for your attendance at the OMPD Board meeting, call 360.753-8244 at least 48 hours in advance of the meeting. For hearing impaired, please contact us by dialing the Washington State Relay Service at 7-1-1 or 1.800.833.6384.*



City Hall  
601 4th Avenue E.  
Olympia, WA 98501  
360-753-8244

## **Metropolitan Park District Board**

### **Approval of November 5, 2018 Metropolitan Park District Board Meeting Minutes**

**Agenda Date:** 11/13/2018  
**Agenda Item Number:** 4.A  
**File Number:** 18-1076

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**Type:** minutes   **Version:** 1   **Status:** OMPD Agenda Ready

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#### **Title**

Approval of November 5, 2018 Metropolitan Park District Board Meeting Minutes



# Meeting Minutes - Draft

## Metropolitan Park District Board

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Information: 360.753.8068

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**Monday, November 5, 2018**

**6:00 PM**

**Council Chambers**

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**1. ROLL CALL**

**Present:** 6 - President Jim Cooper, Vice President Lisa Parshley, Boardmember Jessica Bateman, Boardmember Nathaniel Jones, Boardmember Renata Rollins, and Boardmember Cheryl Selby

**Excused:** 1 - Boardmember Clark Gilman

**2. APPROVAL OF AGENDA**

President Cooper suggested adding 2.5 to the Agenda to receive a report from finance staff. The Board agreed.

**The agenda was approved as amended.**

**2.5 UPDATE FROM FINANCIAL STAFF**

Treasurer Debbie Sullivan reported on July 17, 2018 the Olympia City Council declared an emergency due to homelessness, established action items to address homelessness, and asked staff to come up with funding. She outlined a proposal to borrow from the non-voted utility tax (NVUT) for three years to address homelessness, and in return, extend the NVUT for parks acquisition until 2029.

Ms. Sullivan noted the Olympia Metropolitan Parks District (OMPD) Advisory Committee met October 24 and recommends extending the NVUT until 2030. She added staff's recommendation is to maintain the NVUT for parks acquisition until January 1, 2026 (which is the current agreement) and do an interfund loan for \$1,485,000 during the declared 3-year emergency.

Boardmembers asked clarifying questions.

**3. PUBLIC COMMENT - None**

**4. BOARD BUSINESS**

- 4.A**     [18-0956](#)     Approval of September 11, 2018 Olympia Metropolitan Park District Board Meeting Minutes

**The minutes were approved.**

- 4.B**     [18-0967](#)     Report from Olympia Municipal Park District (OMPD) Advisory

Committee on 2019 preliminary budget

OMPD Advisory Committee member James Reddick reported the Committee supports the budget and believes it meets the criteria of the agreement. He noted the Committee is pleased to see \$500,000 in the budget for development of the Yelm Highway property.

**The report was received.**

**4.C**     [18-1036](#)     Public Hearing on the 2019 Preliminary Olympia Metropolitan Park District (OMPD) Budget

Parks, Arts & Recreation Associate Director Jonathon Turlove provided a brief overview of the 2019 budget. President Cooper opened the public hearing at 6:14 p.m.

The following people spoke: Karen Messmer, Jack Horton, Bob Jacobs, and Jim Lazar. President Cooper closed the public hearing at 6:20 p.m.

Boardmembers asked clarifying questions.

**The public hearing was held and closed.**

**4.D**     [18-1046](#)     Public Hearing on the 2019 Olympia Metropolitan Park District (OMPD) Ad Valorem Tax

Fiscal Services Director Nanci Lien gave a brief overview of the 2019 OMPD property tax. President Cooper opened the public hearing at 6:31 p.m.

Bob Jacobs spoke. President Cooper closed the public hearing at 6:32 p.m.

**Boardmember Jones moved, seconded by Vice President Parshley, to direct staff to prepare an ad valorem tax resolution in the amount of \$3,922,799 for OMPD Board approval on November 13. The motion carried by the following vote:**

**Aye:**            6 - President Cooper, Vice President Parshley, Boardmember Bateman, Boardmember Jones, Boardmember Rollins and Boardmember Selby

**Excused:**    1 - Boardmember Gilman

**6.     ADJOURNMENT**

The meeting adjourned at 6:33 p.m.



## Metropolitan Park District Board

### Approval of Resolution Adopting the 2019 Olympia Metropolitan Park District (OMPD) Budget

**Agenda Date:** 11/13/2018  
**Agenda Item Number:** 4.B  
**File Number:** 18-1043

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**Type:** resolution   **Version:** 1   **Status:** OMPD Agenda Ready

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#### **Title**

Approval of Resolution Adopting the 2019 Olympia Metropolitan Park District (OMPD) Budget

#### **Recommended Action**

##### **Board Treasurer Recommendation:**

Move to approve the 2019 OMPD budget and authorize the Board President to sign the resolution.

#### **Report**

##### **Issue:**

Whether to approve the 2019 OMPD Budget.

#### **Staff Contact:**

Jonathon Turlove, Associate Director, Parks, Arts and Recreation, 360.753.8068

#### **Presenter(s):**

Jonathon Turlove, Associate Director, Parks, Arts and Recreation, 360.753.8068

#### **Background and Analysis:**

The 2019 Preliminary Olympia Metropolitan Park District (OMPD) Budget was presented to the OMPD Board on September 11, 2018 and to the OMPD Advisory Committee on October 24, 2018. A public hearing was held on November 5, 2018.

The OMPD Budget is \$3,894,642. This includes \$2,033,642 for operations, \$1,851,000 for capital projects, and \$10,000 for administrative costs.

#### **Neighborhood/Community Interests (if known):**

N/A

#### **Options:**

1. Approve the Resolution.
2. Do not approve the Resolution.

**Financial Impact:**

The 2019 OMPD Budget is \$3,894,642.

**Attachments:**

Resolution

2019 Budget

2019 Budget Presentation

OMPD RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE OLYMPIA METROPOLITAN PARK DISTRICT ADOPTING THE 2018  
CALENDAR YEAR BUDGET**

**WHEREAS**, the preliminary budget of the Olympia Metropolitan Park District (OMPD) was printed for distribution and notice published setting the time and place for hearing on the budget, as required by law; and

**WHEREAS**, the OMPD Board of Directors held a public hearing on the preliminary budget on November 5, 2018, as required by law, and has considered the public testimony presented;

**NOW, THEREFORE, THE BOARD OF THE OLYMPIA METROPOLITAN PARK DISTRICT HEREBY RESOLVES  
AS FOLLOWS:**

**Section 1. 2019 Budget.** The budget for the calendar year 2019 is hereby adopted in the amounts as shown below, are appropriated as follows:

REVENUE:                      \$3,780,552

APPROPRIATIONS:        \$3,780,552

**Section 2. Effective Date.** This Resolution shall take effect January 1, 2019.


**PASSED BY THE OLYMPIA METROPOLITAN PARK DISTRICT this \_\_\_\_\_ day of November 2018.**

\_\_\_\_\_  
OMPD PRESIDENT

ATTEST:

\_\_\_\_\_  
OMPD VICE PRESIDENT

APPROVED AS TO FORM:

  
\_\_\_\_\_  
BOARD ATTORNEY



**METROPOLITAN PARK DISTRICT**  
OLYMPIA

## **OMPD 2019 Preliminary Operating Budget**

November 1, 2018

Dear Board Members,

In 2015, the Citizens of Olympia overwhelmingly approved the creation of a metropolitan parks district. The OMPD is a junior taxing district established to provide funding for parks acquisition, maintenance, development, and safety. The district may assess up to 75 cents per thousand dollars of assessed value (AV).

The total budget for the OMPD is \$3,894,642. The expenditures include a \$3,884,642 payment to the City of Olympia and \$10,000 for Board expenses (insurance, audit cost, legal advertising costs etc.). The budget will amount to a levy rate of approximately .54/1000 AV. The rate is approximate until all of the assessed valuation is received from the County. The County Assessor's office will calculate the actual levy rate.

Respectfully submitted,

Debbie Sullivan  
Board Treasurer





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## Olympia Metropolitan Park District (OMPD) 2019 Preliminary Operating Budget

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### Revenues:

Property Taxes	\$3,894,642
Grants	-
Interest	-
<b>Total Revenue</b>	<b>\$3,894,642</b>

### Expenditures:

Payments to City of Olympia	\$3,884,642
Administrative Costs (Insurance, Audit, legal advertising, etc.)	10,000
Fund Balance	-
<b>Total Expenditures</b>	<b>\$3,894,642</b>



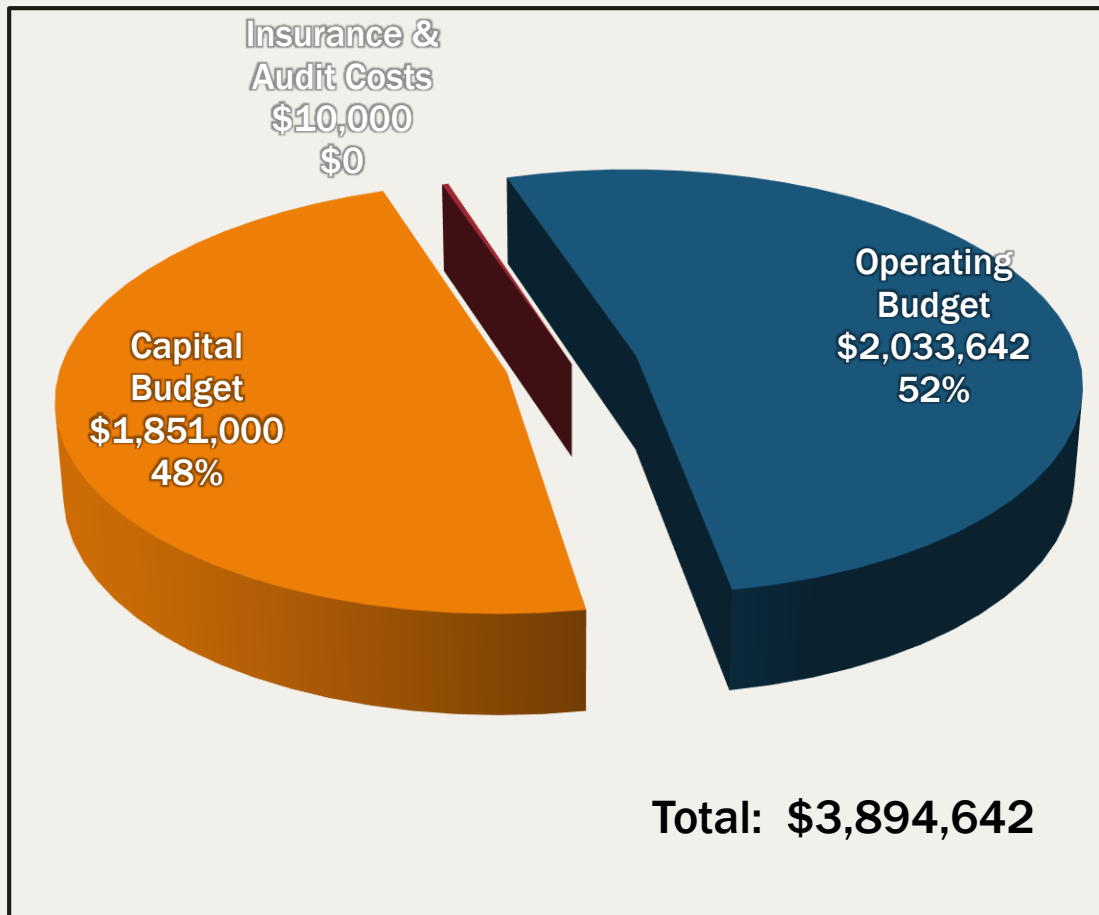
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**METROPOLITAN PARK DISTRICT**  
OLYMPIA

# **2019 PRELIMINARY OMPD BUDGET**

**OMPD Board  
November 5, 2018**

# 2019 PRELIM OMPD BUDGET



# 2019 PRELIM OMPD CAPITAL BUDGET

Capital Asset Management Program (CAMP)	\$750,000
2013 Bond Debt Service (Percival Landing Phase I - Final payment in 2021)	\$243,000
Percival Landing	\$158,000
5-Year Inspection - \$40,000	
Maintenance Reserve - \$118,000	
ADA Facility Upgrades	\$200,000
Athletic Field Community Park Design	<u>\$500,000</u>
Total:	\$1,851,000

# 2019 PRELIM OMPD OPERATING BUDGET

Parks Maintenance	\$1,148,533
Park Stewardship/Ranger Program	\$612,470
Planning & Design	\$122,988
Arts Program & Maintenance	\$65,376
“Oly on Ice”	<u>\$84,275</u>
Total:	\$2,033,642

# 2019 PROPOSED LEVY

2018 OMPD Budget	\$3,612,744
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Levy Rate:	\$0.54/1,000 AV
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2019 Proposed OMPD Budget	\$3,894,642
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Estimated 2019 Levy:	\$0.54/1,000 AV
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Maximum Levy Allowed:	\$0.75/1,000 AV
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# TIMELINE

November 5                      **OMPD Board Meeting**  
Public Hearing

November 13                   **OMPD Board Meeting**  
Adopt Budget



**Park Stewardship Program**

# QUESTIONS AND DISCUSSION



2017 Friendly Grove Tennis Court resurfacing – CAMP Project funded by OMPD





## Metropolitan Park District Board

### Approval of Resolution Setting the 2019 Olympia Metropolitan Park District (OMPD) Ad Valorem Tax

**Agenda Date:** 11/13/2018  
**Agenda Item Number:** 4.C  
**File Number:** 18-1065

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**Type:** resolution   **Version:** 1   **Status:** OMPD Agenda Ready

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#### **Title**

Approval of Resolution Setting the 2019 Olympia Metropolitan Park District (OMPD) Ad Valorem Tax

#### **Recommended Action**

##### **Board Treasurer Recommendation:**

Move to approve the OMPD Ad Valorem Tax and authorize board members to sign the Resolution.

#### **Report**

##### **Issue:**

Whether to set the OMPD Ad Valorem Tax in the amount of \$3,922,799

#### **Staff Contact:**

Debbie Sullivan, OMPD Board Treasurer, 360.753.8499

#### **Presenter(s):**

Debbie Sullivan, OMPD Board Treasurer, 360.753.8499

#### **Background and Analysis:**

The Olympia Metropolitan Park District (OMPD) is required to adopt a property tax levy resolution and file a levy certification with the County by November 30, 2018. If a certification is not filed, the County will assess the 2018 levy amount.

A public hearing on revenue sources, including property tax, was held on November 5, 2018. The proposed OMPD 2019 revenue only includes property tax. Notice of the hearing was published on October 22 and October 29. The levy is based on the budget, which includes amounts to be paid to the City of Olympia and administrative costs.

The proposed levy amount is \$3,922,799, which is the 2019 general levy of \$3,894,642, plus a refund levy of \$28,157 to be collected in 2019. Based on the most current assessed valuation of the District the projected levy rate per \$1,000 is \$0.54. The final levy rate will be set by the Thurston County Assessor.

Once a levy is set there may be adjustments made which lower the amount of taxes to be collected,

e.g. lower assessed valuations. The amount not collected due to adjustments can be added to the next year's levy as a refund levy.

**Neighborhood/Community Interests (if known):**

The 2019 estimated levy rate is the same as the 2018 rate at \$0.54 per \$1,000 of assessed property valuation. The annual cost on a single-family home valued at \$350,000 is \$189 per year or \$15.75 per month.

**Options:**

1. Approve and sign the Ad Valorem Tax Resolution in the amount of \$3,922,799. The City of Olympia will include this revenue into the 2019 Operating and Capital Budget.
2. Do not approve the Ad Valorem Tax Resolution.

**Financial Impact:**

Provides \$3,922,799 in property tax revenue to the Olympia Metropolitan Park District

**Attachments:**

Resolution

OMPD RESOLUTION NO. MPD-

**A RESOLUTION SETTING THE AD VALOREM TAX AMOUNT FOR THE BUDGET YEAR 2019**

**WHEREAS**, the Olympia Metropolitan Park District is a metropolitan park district authorized under Chapter 35.61 RCW with statutory powers including the power to levy and impose various taxes and fees to generate revenues to acquire, maintain, operate and improve parks, Percival Landing, and other recreation facilities and programs; and

**WHEREAS**, the Olympia Metropolitan Park District Board (the "District Board") held a public hearing on November 5, 2018 to consider the Olympia Metropolitan Park District (the "District") ad valorem tax levy for 2019 collections; and

**WHEREAS**, the District Board, after the hearing and duly considering all relevant evidence presented, has determined that the Olympia Metropolitan Park District requires a property tax in order to discharge the expected expenses and obligations of the District in its best interest; and

**WHEREAS**, although the District wishes to levy taxes for the year in an amount less than the maximum allowed under its legal levy limit, future levy capacity shall be protected as provided for in RCW 84.55.092, calculated in future years as though the maximum lawful levy amount allowed by the levy limit had been levied, as set forth in WAC 458-19-065; and

**WHEREAS**, the District has been advised by the Thurston County Treasurer that the District is eligible for a refund levy of \$28,157.40; and

**WHEREAS**, the District is required to certify the amount to be raised by taxation on assessed valuation with the clerk of the county legislative authority by November 30;

**NOW, THEREFORE, THE OLYMPIA METROPOLITATION PARK DISTRICT BOARD RESOLVES:**

**Section 1.** A \$284,370.48 increase in the regular property tax levy is hereby authorized for levy amounts to be collected in 2019, which is an increase of 7.87671% from the previous year.

**Section 2.** There is hereby fixed, as the amount of property tax collections necessary to raise an amount equal to the estimated expenditures less the total estimated revenue from all sources other than ad valorem taxation, the following sum:

OLYMPIA METROPOLITATION PARK DISTRICT	AMOUNT
General Levy	\$3,894,642.00
Refund Levy	<u>28,157.40</u>
Total	\$3,922,799.40

**Section 3.** On or before the 30th day of November 2018, the OMPD Board Treasurer shall file with the Clerk of the Thurston County Board of Commissioners a certified estimate of the total amount to be raised by the ad valorem tax levied on property within the District.

**PASSED BY THE OYMPIA METROPOLITAN PARK DISTRICT this \_\_\_\_, day of November 2018.**

\_\_\_\_\_  
OMPD President of the Board

\_\_\_\_\_  
OMPD Board Member

\_\_\_\_\_  
OMPD Board Member

\_\_\_\_\_  
OMPD Board Member

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OMPD Board Member

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OMPD Board Member

\_\_\_\_\_  
OMPD Board Member

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Board Treasurer

  
\_\_\_\_\_  
Board Attorney

PASSED: 11/XX/2018

APPROVED: 11/XX/2018

PUBLISHED: 11/XX/2018



## Metropolitan Park District Board

### Approval of Resolution Setting the 2019 Olympia Metropolitan Park District (OMPD) Board Meeting Schedule

**Agenda Date:** 11/13/2018  
**Agenda Item Number:** 4.D  
**File Number:** 18-1044

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**Type:** resolution   **Version:** 1   **Status:** OMPD Agenda Ready

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#### **Title**

Approval of Resolution Setting the 2019 Olympia Metropolitan Park District (OMPD) Board Meeting Schedule

#### **Recommended Action**

##### **Board Treasurer Recommendation:**

Move to approve the resolution setting the 2019 Olympia Metropolitan Park District (OMPD) Board meeting schedule

#### **Report**

##### **Issue:**

Whether to approve the 2019 Olympia Metropolitan Park District (OMPD) Board meeting schedule.

#### **Staff Contact:**

Jonathon Turlove, Parks, Arts & Recreation Associate Director, 360.753.8068

#### **Presenter(s):**

Jonathon Turlove, Parks, Arts & Recreation Associate Director, 360.753.8068

#### **Background and Analysis:**

The OMPD Board by-laws Section 3.1 states that regular board meetings shall be scheduled by the Board through resolution. The attached resolution has the following meetings scheduled:

- April 23, 2019
- September 10, 2019
- November 4, 2019
- November 12, 2019

#### **Neighborhood/Community Interests (if known):**

N/A

#### **Options:**

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**Type:** resolution   **Version:** 1   **Status:** OMPD Agenda Ready

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1. Move to approve Resolution setting the 2019 Olympia Metropolitan Park District (OMPD) Board meeting schedule, as proposed.
2. Amend the 2019 Olympia Metropolitan Park District (OMPD) Board Meeting Schedule Resolution.

**Financial Impact:**

N/A

**Attachments:**

Resolution

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE OLYMPIA METROPOLITAN PARK DISTRICT ADOPTING  
ITS 2019 MEETING SCHEDULE**

**WHEREAS**, on November 24, 2015, the Thurston County Auditor's office certified voter approval of the Olympia Metropolitan Park District (the "OMPD"), a district with the same boundaries as the City of Olympia, with Olympia City Councilmembers serving as the Board of the District (the "OMPD Board"); and

**WHEREAS**, the OMPD Charter and Bylaws provide that the annual OMPD meeting schedule be adopted by resolution;

**NOW, THEREFORE, THE OLYMPIA METROPOLITAN PARK DISTRICT DOES HEREBY RESOLVE  
AS FOLLOWS:**

1. The following meeting schedule for the calendar year 2019 is hereby adopted:

<u>Date</u>	<u>Time</u>	<u>Location</u>
April 23, 2019	6:00 p.m.	Olympia City Council Chambers
September 10, 2019	6:00 p.m.	Olympia City Council Chambers
November 4, 2019	6:00 p.m.	Olympia City Council Chambers
November 12, 2019	6:00 p.m.	Olympia City Council Chambers

2. This schedule may be amended as provided by the OMPD Charter and Bylaws, and in accordance with applicable law.

**PASSED BY THE OLYMPIA METROPOLITAN PARK DISTRICT** this \_\_\_\_\_ day of November 2018.

\_\_\_\_\_  
OMPD PRESIDENT

ATTEST:

\_\_\_\_\_  
OMPD VICE PRESIDENT

APPROVED AS TO FORM:

  
\_\_\_\_\_  
ATTORNEY



## Metropolitan Park District Board

### Approval of Resolution Amending the Interlocal Agreement between the City of Olympia and the Olympia Metropolitan Park District (OMPD)

**Agenda Date:** 11/13/2018  
**Agenda Item Number:** 4.E  
**File Number:** 18-1045

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**Type:** resolution   **Version:** 2   **Status:** Passed

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#### **Title**

Approval of Resolution Amending the Interlocal Agreement between the City of Olympia and the Olympia Metropolitan Park District (OMPD)

#### **Board Treasurer Recommendation:**

Approve resolution that authorizes amendment of language in Section 4.1.3. to read, "...provide an annual report to the City Council and OMPD Board regarding the City's compliance with the funding levels in (i.) and through (iv.) in Section 4.1.1."

#### **Report**

##### **Issue:**

Whether to amend to the Interlocal Agreement between the City of Olympia and the OMPD

##### **Staff Contact:**

Jonathon Turlove, Associate Director, Parks, Arts and Recreation, 360.753.8068

##### **Presenter(s):**

Jonathon Turlove, Associate Director, Parks, Arts and Recreation, 360.753.8068

#### **Background and Analysis:**

There are two potential amendments to the Interlocal Agreement between the City of Olympia and the OMPD:

##### **Scope of Advisory Committee Annual Review**

Section 4.1.3. of the OMPD Interlocal Agreement states that the OMPD Advisory Committee shall "provide an annual report to the City Council and OMPD Board regarding the City's compliance with the funding levels in (i.) and (iv.) in Section 4.1.1." (Section (i.) refers to the requirement that the City allocate 11% of General Fund revenues to the Parks, Arts and Recreation Department (OPARD). Section (iv.) refers to the requirement that the remaining one-half of the Non-Voted Utility Tax be used to acquire new park land and to maintain and develop those acquired park properties, with a priority on acquisition to the extent practicable.)

On July, 11, 2018, the OMPD Advisory Committee provided a report to the OMPD Board



recommending that the language in Section 4.1.3. referenced above should be changed to read, "... provide an annual report to the City Council and OMPD Board regarding the City's compliance with the funding levels in (i.) and through (iv.) in Section 4.1.1." (Section (ii.) refers to the use of the 2% utility tax revenues and section (iii.) refers to the use of one-half of the 1% Non-Voted Utility Tax.)

**Sunset Date of one-half percent Non-Voted Utility Tax**

Section 4.1.1. of the Interlocal Agreement between the City of Olympia and the Olympia Metropolitan Park District (OMPD) details the use of various funding sources for the OMPD. Section 4.1.1. (iv.) refers to the use of one-half of the Non-Voted Utility Tax. Section 4.1.1. (v.) of the OMPD Interlocal Agreement states "The City intends to maintain the funding levels in (i.) and (ii.) without a time limit, and the funding levels in (iii.) until January 1, 2030, **and the funding levels in (iv.) until January 1, 2026.**" (Emphasis added)

On September 18, 2018, Olympia City Council approved a funding package for homelessness response that included the utilization of one-half of the Non-Voted Utility Tax for a period of three years (2019-2021). Council expressed interest in "reimbursing" these funds by extending the sunset date on this funding source by four years. This would have extended the sunset date to 2030. On October 24, 2018, the OMPD Advisory Committee provided a report to the OMPD Board recommending that the sunset date on this funding source be extended five years to 2031. The Committee also recommended removing the words "absent an exigent financial circumstance" from Section 4.1.1. (iv.).

On November 5, 2018, there was a public hearing on the proposed amendments. Staff presented an alternative funding approach for homeless response at this meeting that did not utilize Non-Voted Utility Tax. Assuming Council approves this approach, this section of the Interlocal Agreement would no longer have to be modified.

**Neighborhood/Community Interests (if known):**

N/A

**Options:**

1. Approve resolution that authorizes amendment of language in Section 4.1.3. to read, "... provide an annual report to the City Council and OMPD Board regarding the City's compliance with the funding levels in (i.) and through (iv.) in Section 4.1.1."
2. Do not approve resolution
3. Approve alternative resolution.

**Financial Impact:**

N/A

**Attachments:**

Resolution

Amendment 1 to Interlocal Agreement

Report from OMPD Advisory Committee to OMPD Board dated July 11, 2018

Report from OMPD Advisory Committee to OMPD Board dated October 24, 2018

OMPD RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE OLYMPIA METROPOLITAN PARK DISTRICT APPROVING AN AMENDMENT TO AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF OLYMPIA AND THE OLYMPIA METROPOLITAN PARK DISTRICT.**

**WHEREAS**, on March 1, 2016, the City of Olympia ("City") and the Olympia Metropolitan Park District ("OMPD") entered into an Interlocal Agreement to establish a framework for cooperation to acquire, maintain, operate and improve parks and recreational facilities and programs ("Agreement"); and

**WHEREAS**, the OMPD Advisory Committee issued a letter on July 11, 2018, proposing a change to Subsection 4.1.3 as required by the Agreement in subsection 6.3; and

**WHEREAS**, the OMPD Board of Directors held a public hearing on the proposed change on November 5, 2018, as required by law, and has considered the public testimony presented; and

**WHEREAS**, the parties have determined that the Agreement should be amended;

**NOW, THEREFORE, THE BOARD OF THE OLYMPIA METROPOLITAN PARK DISTRICT HEREBY RESOLVES AS FOLLOWS:**

1. The Board of the Olympia Metropolitan Park District hereby approves the form of Amendment No. 1 to the March 1, 2016, Interlocal Agreement between the City of Olympia and the Olympia Metropolitan Park District and the terms and conditions contained therein.
2. The OMPD President is authorized and directed to execute on behalf of the OMPD Board the Amendment No. 1 to an Interlocal Agreement, and any other documents necessary to execute said Agreement, and to make any minor modifications as may be required and are consistent with the intent of the Amendment No. 1 to an Interlocal Agreement, or to correct any scrivener's errors.

**PASSED BY THE OLYMPIA METROPOLITAN PARK DISTRICT this \_\_\_\_\_ day of November 2018.**

\_\_\_\_\_  
OMPD PRESIDENT

ATTEST:

\_\_\_\_\_  
OMPD VICE PRESIDENT

APPROVED AS TO FORM:

  
\_\_\_\_\_  
BOARD ATTORNEY

## AMENDMENT NO. 1

### INTERLOCAL AGREEMENT BETWEEN THE CITY OF OLYMPIA AND THE OLYMPIA METROPOLITAN PARK DISTRICT

**THIS AMENDMENT** is effective as of the date of the last authorizing signature affixed hereto by and between the City of Olympia (CITY) and the Olympia Metropolitan Park District (OMPD).

**WHEREAS**, on March 1, 2016, the CITY and OMPD entered into an Interlocal Agreement to establish a framework for cooperation to acquire, maintain, operate and improve parks and recreational facilities and programs (Agreement); and

**WHEREAS**, the OMPD Advisory Committee issued a letter on July 11, 2018 reporting on the proposed change to Subsection 4.1.3 as required by the Agreement in subsection 6.3; and

**WHEREAS**, the OMPD Board of Directors held a public hearing on the proposed change on November 5, 2018, as required by law, and has considered the public testimony presented; and

**WHEREAS**, City Council held a public hearing on November 13, 2018 as required by the Agreement in subsection 6.3; and

**WHEREAS**, the parties have determined that the agreement should be amended;

**NOW, THEREFORE**, in consideration of the mutual promises contained herein, the City of Olympia and the Olympia Metropolitan Parks District desire to amend the Agreement as follows:

1. Subsection 4.1.3 of the Agreement, **Advisory Committee Review**, is hereby amended to read as follows:

The OMPD Board shall create an advisory committee of at least five (5) persons, who shall be Olympia residents, to advise the City and the OMPD Board. The persons chosen for service on the advisory committee shall be knowledgeable about parks budgeting and finance, park acquisitions, development, maintenance, park standards, and funding levels. Service on the committee shall be for a four (4) year term. The advisory committee shall be referred to as the OMPD Advisory Committee and provide an annual report to the City Council and OMPD Board regarding the City's compliance with the funding levels in (i) ~~and through~~ (iv.) in Section 4.1.1. The draft of such report shall be posted on the City's website and the public shall be afforded a reasonable opportunity of at least twenty (20) days to comment on such report prior to the report being finalized.

2. All remaining provisions of the Agreement dated March 1, 2016, not here amended or supplemented shall remain as written in said Agreement, and shall continue in full force and effect.

IN WITNESS WHEREOF, the CITY and OMPD have executed this Amendment No. 1 of the Agreement as of the date of the last authorizing signature affixed hereto.

**OLYMPIA METROPOLITAN PARK DISTRICT**

**CITY OF OLYMPIA**

\_\_\_\_\_  
Jim Cooper, President

\_\_\_\_\_  
Steven R. Hall, City Manager

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Approved As To Form:

  
\_\_\_\_\_  
OMP Attorney

Approved As To Form:

  
\_\_\_\_\_  
City Attorney



**Report on Proposed Change to Interlocal Agreement between the Olympia City Council and the Olympia Metropolitan Park District (OMPD) Board**

July 11, 2018

Olympia City Council  
Olympia Metropolitan Park District (OMPD) Board  
PO Box 1967  
Olympia, WA 98507

Dear Mayor Selby and City Councilmembers and OMPD Board Members:

At the July 21, 2015 Olympia City Council Meeting, Council voted to approve the Interlocal Agreement between the Olympia City Council and the Olympia Metropolitan Park District Board with one change to the proposed agreement; council voted to make the following change to Section 4.1.3. of the agreement: "provide an annual report to the City Council and OMPD Board regarding the City's compliance with the funding levels in (i.) and through (iv.) in Section 4.1.1." Unfortunately, this correction was inadvertently never made and the Interlocal Agreement was subsequently approved by the OMPD Board without this change.

The Advisory Committee concurs with the amendment to the Interlocal that was proposed at the July 21, 2015 council meeting. At our meeting on July 11, 2018, the OMPD Advisory Committee voted to recommend the following change to the Section 4.1.3 of the Interlocal Agreement: "...provide an annual report to the City Council and OMPD Board regarding the City's compliance with the funding levels in (i.) and through (iv.) in Section 4.1.1."

It is the intent of the Committee that this letter serves as the "report" to the Board as required for a change to the Interlocal Agreement as per section 6.3 of the agreement.

Thank you for your consideration of this amendment, and if you have any questions, please do not hesitate to contact me.

Sincerely,

Roger Horn, Chair  
OMPD Advisory Committee



**Report on Proposed Change to Interlocal Agreement between the Olympia City Council and the  
Olympia Metropolitan Park District (OMPD) Board**

October 24, 2018

Olympia City Council  
Olympia Metropolitan Park District (OMPD) Board  
PO Box 1967  
Olympia, WA 98507

Dear City Councilmembers and OMPD Board Members:

Section 4.1.1. of the Interlocal Agreement between the City of Olympia and the Olympia Metropolitan Park District (OMPD) details the use of various funding sources for the OMPD. Section 4.1.1. (iv.) refers to the use of one-half of the Non-Voted Utility Tax. Section 4.1.1. (v.) of the OMPD Interlocal Agreement states "The City intends to maintain the funding levels in (i.) and (ii.) without a time limit, and the funding levels in (iii.) until January 1, 2030, **and the funding levels in (iv.) until January 1, 2026.**" (Emphasis added)

On September 18, 2018, Olympia City Council approved a funding package for homelessness response that included the utilization of one-half of the Non-Voted Utility Tax for a period of three years (2019-2021). Council applied the "exigent financial circumstance" as described in Section 4.1.1. (iv.) and recommended "reimbursing" these funds by extending the sunset date on this funding source by four years. Four years was chosen rather than three to account for presumably higher land acquisition costs in the future.

- On October 24, 2018, the OMPD Advisory Committee discussed this issue. We are concerned about the use of these funds for non-parks purposes. Since Council has already approved this alternative use, the Committee supports changing the sunset date for this funding source. However, the Committee recommends it be extended to January 1, 2031, rather than January 1, 2030, as proposed by Council. This would better address the expected increased cost of park land acquisition and development.
- In order to protect the funds as approved by the public, OMPD Board and City Council, the Committee also recommends that the language regarding "exigent financial circumstance" in Section 4.1.1. (iv.) be removed from the Interlocal Agreement. This is not intended to eliminate the possibility of use of these funds for an emergency situation – rather it would go through the amendment process as provided for in the Interlocal Agreement.

It is the intent of the Committee that this letter serves as the "report" to the Board as required for a change to the Interlocal Agreement as per section 6.3 of the Agreement. Thank you for your consideration of these proposed amendments, and if you have any questions, please do not hesitate to contact the Committee.

Sincerely,

  
Roger Horn, Chair  
OMPD Advisory Committee