



# Meeting Agenda

## City Council

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Information: 360.753.8244

---

**Tuesday, March 19, 2019**

**5:30 PM**

**Council Chambers**

---

### Study Session

**1. ROLL CALL**

**2. BUSINESS ITEM**

**2.A**     [19-0221](#)     Briefing on the Comprehensive Plan Action Plan

**Attachments:**     [Priorities, Performance, and Investment Cycle](#)

**3. ADJOURNMENT**

*The City of Olympia is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources. If you require accommodation for your attendance at the City Council meeting, please contact the Council's Executive Assistant at 360.753.8244 at least 48 hours in advance of the meeting. For hearing impaired, please contact us by dialing the Washington State Relay Service at 7-1-1 or 1.800.833.6384.*



## City Council

### Briefing on the Comprehensive Plan Action Plan

**Agenda Date:** 3/19/2019  
**Agenda Item Number:** 2.A  
**File Number:** 19-0221

---

**Type:** study session **Version:** 2 **Status:** Study Session

---

#### Title

Briefing on the Comprehensive Plan Action Plan

#### Recommended Action

##### Committee Recommendation:

Not referred to a committee.

##### City Manager Recommendation:

Receive a briefing on the Comprehensive Plan Action Plan. Briefing only; no action requested.

#### Report

##### Issue:

Whether to receive a briefing on the Comprehensive Plan Action Plan.

##### Staff Contact:

Stacey Ray, Senior Planner, Office of Performance and Innovation, Administrative Services,  
360.753.8046

##### Presenter(s):

Debbie Sullivan, Director, Administrative Services Department  
Stacey Ray, Office of Performance and Innovation, Administrative Services Department  
Rich Hoey, Director, Public Works Department

#### Background and Analysis:

2018 was the first full year in which the Office of Performance and Innovation has led implementation of the Action Plan using the Priorities, Performance, and Investment (PPI) cycle. The Action Plan is a "road map" for how we, as a community, accomplish our 20-year Comprehensive Plan vision. The PPI cycle is the way in which we, as a City organization, carry out, evaluate progress, and adapt our actions to achieve that vision.

The purpose of this agenda item is to provide an update on the experience and lessons learned from carrying out the Action Plan and PPI cycle over the past year, and highlight a proposed shift to focusing to the "performance" element of the cycle in 2019. To support the discussion, staff will

highlight several performance management efforts underway, including an example from Public Works, and share how a focused effort on performance this year will further develop how we use data to drive City decision-making.

Lastly, staff will share for discussion with Councilmembers a way to engage community members in both the performance and priorities elements of the PPI Cycle in 2019.

**Neighborhood/Community Interests (if known):**

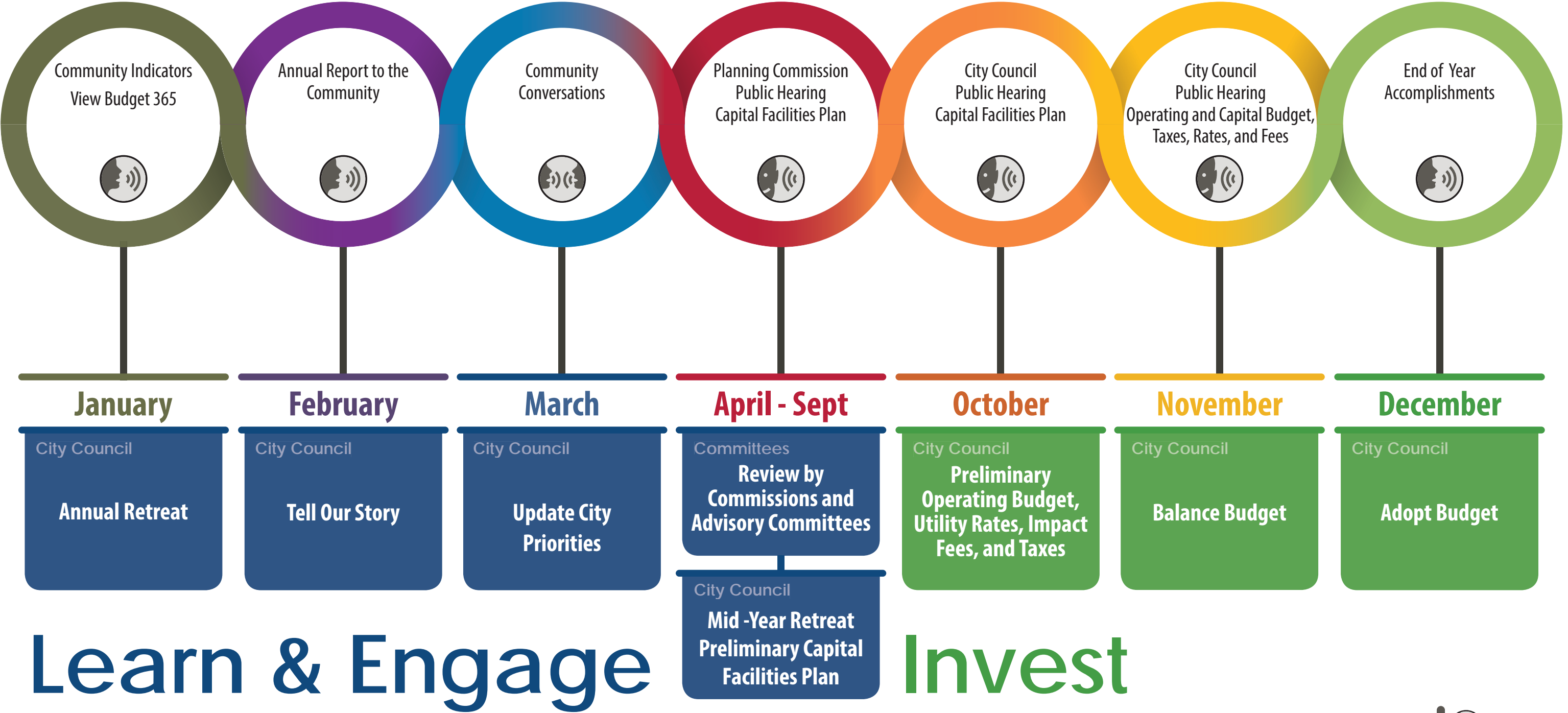
The Action Plan and Priorities, Performance, and Investment cycle are the ways in which we strategically carry out the community's Comprehensive Plan vision, which encompasses a wide variety of community interests.

**Financial Impact:**

N/A

**Attachments:**

Priorities, Performance, and Investment Cycle



**Key**

- Inform
- Involve
- Consult