



Meeting Agenda

Planning Commission

City Hall
601 4th Avenue E
Olympia, WA 98501

Contact: Stacey Ray
360.753.8046

Monday, April 1, 2019

6:30 PM

Room 207

1. CALL TO ORDER

Estimated time for items 1 through 5: 20 minutes

1.A ROLL CALL

2. APPROVAL OF AGENDA

3. APPROVAL OF MINUTES

[19-0322](#) Approval of March 4, 2019 Planning Commission Meeting Minutes

Attachments: [Draft March 4, 2019 Meeting Minutes](#)

4. PUBLIC COMMENT

During this portion of the meeting, citizens may address the Advisory Committee or Commission regarding items related to City business, including items on the Agenda. In order for the Committee or Commission to maintain impartiality and the appearance of fairness in upcoming matters and to comply with Public Disclosure Law for political campaigns, speakers will not be permitted to make public comments before the Committee or Commission in these two areas: (1) on agenda items for which the Committee or Commission either held a Public Hearing in the last 45 days, or will hold a Public Hearing within 45 days, or (2) where the speaker promotes or opposes a candidate for public office or a ballot measure.

5. STAFF ANNOUNCEMENTS

This agenda item is also an opportunity for Commissioners to ask staff about City or Planning Commission business.

6. BUSINESS ITEMS

Estimated time: 90 minutes

[19-0324](#) Briefing on Homelessness Response

Attachments: [Webpage: City of Olympia's Response to Homelessness](#)

Estimated time: 45 minutes

[19-0323](#) Economic Development Briefing

Estimated time: 45 minutes

7. REPORTS

From Staff, Officers, and Commissioners, and regarding relevant topics.

8. OTHER TOPICS

Commissioners will discuss a possible date and topic(s) for an annual retreat in 2019.

9. ADJOURNMENT

Approximately 9:00 p.m.

Upcoming Meetings

Next regular Commission meeting is April 15, 2019. See 'meeting details' in Legistar for list of other meetings and events related to Commission activities.

Accommodations

The City of Olympia is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources. If you require accommodation for your attendance at the City Advisory Committee meeting, please contact the Advisory Committee staff liaison (contact number in the upper right corner of the agenda) at least 48 hours in advance of the meeting. For hearing impaired, please contact us by dialing the Washington State Relay Service at 7-1-1 or 1.800.833.6384.



City Hall
601 4th Avenue E.
Olympia, WA 98501
360-753-8244

Planning Commission

Approval of March 4, 2019 Planning Commission Meeting Minutes

Agenda Date: 4/1/2019
Agenda Item Number:
File Number: 19-0322

Type: minutes **Version:** 1 **Status:** In Committee

Title

Approval of March 4, 2019 Planning Commission Meeting Minutes



Meeting Minutes - Draft

Planning Commission

City Hall
601 4th Avenue E
Olympia, WA 98501

Contact: Stacey Ray
360.753.8046

Monday, March 4, 2019

6:30 PM

Room 207

1. CALL TO ORDER

Chair Richmond called the meeting to order at 6:31 p.m.

1.A ROLL CALL

Present: 6 - Commissioner Rad Cunningham, Commissioner Tammy Adams, Vice Chair Kento Azegami, Commissioner Paula Ehlers, Commissioner Candi Millar and Chair Carole Richmond

Excused: 2 - Commissioner Joel Baxter and Commissioner Travis Burns

OTHERS PRESENT

City of Olympia Community Planning and Development staff:

Senior Planner Stacey Ray

2. APPROVAL OF AGENDA

The agenda was approved.

3. APPROVAL OF MINUTES

[19-0212](#) Approval of January 7, 2019 Planning Commission Meeting Minutes

The January 7, 2019 meeting minutes were approved.

[19-0214](#) Approval of February 4, 2019 Planning Commission Meeting Minutes

The February 4, 2019 meeting minutes were approved.

4. PUBLIC COMMENT - None

5. STAFF ANNOUNCEMENTS

Ms. Ray made announcements.

6. BUSINESS ITEMS

19-0213 Planning Commission Candidate Screening

Commissioners discussed the applicants and came up with their top three to advance for an interview.

Chair Richmond moved, seconded by Vice Chair Azegami to advance three applicants to the General Government Committee to be interviewed for the vacant Planning Commission position. The motion passed unanimously.

19-0215 Briefing on the Homeless Response Plan Process

Ms. Ray shared a power point presentation and provided handouts on the current status of the Homeless response process.

7. REPORTS

Commissioners reported on outside meetings attended.

8. OTHER TOPICS - None**9. ADJOURNMENT**

The meeting adjourned at 8:17 p.m.

Upcoming Meetings

The next meeting is scheduled for March 18, 2019. Agenda items are a briefing on the City's current strategic homelessness response and the Sea Level Rise response planning process.



Planning Commission

Briefing on Homelessness Response

Agenda Date: 4/1/2019
Agenda Item Number:
File Number: 19-0324

Type: information **Version:** 1 **Status:** In Committee

Title

Briefing on Homelessness Response

Recommended Action

No action requested.

Report

Issue:

Informational briefing on the City's current response to homelessness.

Staff Contact:

Colin DeForrest, Homeless Response Coordinator, Community Planning and Development,
360.709.2688

Presenter(s):

Colin DeForrest, Homeless Response Coordinator, Community Planning and Development
Amy Buckler, Downtown Program and Planning Supervisor, Community Planning and Development

Background and Analysis:

In May 2018, the City Council hired the City's first Homeless Response Coordinator and adopted a resolution establishing immediate action items to address homelessness in Olympia. The resolution identified a path forward for implementing a series of near-term actions aimed at helping to provide adequate emergency housing, transitional housing, permanent supportive housing, as well as affordable housing options.

Since that time, several significant new and different strategies have been carried out, like the establishment of a downtown mitigation site and the City's first tiny home village. The purpose of this informational briefing is for Community Planning and Development staff to provide an update on those actions and more, including the positive impacts, the challenges, and lessons learned thus far.

Neighborhood/Community Interests (if known):

Homelessness continues to have significant and widespread impacts downtown and citywide.

Options:

Informational briefing only; no action requested.

Financial Impact:

None; informational briefings are included in the Planning Commission's annual work plan.

Attachments:

Webpage: City of Olympia's Response to Homelessness



Planning Commission

Economic Development Briefing

Agenda Date: 4/1/2019
Agenda Item Number:
File Number: 19-0323

Type: information **Version:** 1 **Status:** In Committee

Title

Economic Development Briefing

Recommended Action

Information only; no action requested.

Report

Issue:

Informational briefing on economic development.

Staff Contact:

Mike Reid, Economic Development Director, Community Planning and Development, 360.753.8591)

Presenter(s):

Mike Reid, Economic Development Director

Background and Analysis:

Staff will provide Commissioners an informational briefing on economic development in the city, including an overview of current demographic data, economic forecast data, and an update on significant development projects currently underway.

Neighborhood/Community Interests (if known):

Staff will touch on significant development projects that are currently underway, many of which are downtown; however, economic development activities are occurring and impacting neighborhoods and community interests citywide.

Options:

None; informational briefing only.

Financial Impact:

None; informational briefing is included as part of the Planning Commission's approved work plan.

Attachments:

None.