



# Meeting Agenda

## Metropolitan Park District Board

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Information: 360.753.8068

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**Tuesday, April 23, 2019**

**6:00 PM**

**Council Chambers**

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**1. ROLL CALL**

**2. APPROVAL OF AGENDA**

**3. PUBLIC COMMENT**

*(Estimated Time: 0 - 10 minutes). During this portion of the meeting, citizens may address the Board regarding only items related to the Olympia Metropolitan Park District, including items on the Agenda. Individual comment is limited to 3 minutes.*

**4. BOARD BUSINESS**

**4.A**    [19-0384](#)    Approval of November 13, 2018 Olympia Metropolitan Park District Board Meeting Minutes

**Attachments:**    [Minutes](#)

**4.B**    [19-0380](#)    Election of Olympia Metropolitan Park District (OMPD) Officers

**4.C**    [19-0381](#)    Approval of the 2019 Olympia Metropolitan Park District (OMPD) Advisory Committee Work Plan

**Attachments:**    [2019 Work Plan](#)

**4.D**    [19-0382](#)    Appointment and Reappointment of Citizen Advisory Committee Members

**5. ADJOURNMENT**

*The Olympia Metropolitan Park District (OMPD) is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources. If you require accommodation for your attendance at the OMPD Board meeting, call 360.753-8244 at least 48 hours in advance of the meeting. For hearing impaired, please contact us by dialing the Washington State Relay Service at 7-1-1 or 1.800.833.6384.*



City Hall  
601 4th Avenue E.  
Olympia, WA 98501  
360-753-8244

**Metropolitan Park District Board**  
**Approval of November 13, 2018 Olympia**  
**Metropolitan Park District Board Meeting**  
**Minutes**

**Agenda Date:** 4/23/2019  
**Agenda Item Number:** 4.A  
**File Number:** 19-0384

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**Type:** minutes **Version:** 1 **Status:** OMPD Agenda Ready

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**Title**

Approval of November 13, 2018 Olympia Metropolitan Park District Board Meeting Minutes



# Meeting Minutes

## Metropolitan Park District Board

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Information: 360.753.8068

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**Tuesday, November 13, 2018**

**6:00 PM**

**Council Chambers**

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**1. ROLL CALL**

**Present:** 6 - President Jim Cooper, Vice President Lisa Parshley, Boardmember Clark Gilman, Boardmember Nathaniel Jones, Boardmember Renata Rollins, and Boardmember Cheryl Selby

**Excused:** 1 - Boardmember Jessica Bateman

**2. APPROVAL OF AGENDA**

President Cooper noted minor revisions to Items 4B and 4C and the addition of Item 4E.

**The agenda was approved as amended.**

**3. PUBLIC COMMENT - None**

**4. BOARD BUSINESS**

**4.A** [18-1076](#) Approval of November 5, 2018 Metropolitan Park District Board Meeting Minutes

**The minutes were approved.**

**4.B** [18-1043](#) Approval of Resolution Adopting the 2019 Olympia Metropolitan Park District (OMPD) Budget

**Vice President Parshley moved, seconded by Boardmember Gilman, to approve the 2019 OMPD budget and authorize the Board President to sign the resolution. The motion carried by the following vote:**

**Aye:** 6 - President Cooper, Vice President Parshley, Boardmember Gilman, Boardmember Jones, Boardmember Rollins and Boardmember Selby

**Excused:** 1 - Boardmember Bateman

**4.C** [18-1065](#) Approval of Resolution Setting the 2019 Olympia Metropolitan Park District (OMPD) Ad Valorem Tax

**Boardmember Selby moved, seconded by Vice President Parshley, to approve the OMPD ad valorem tax and authorize Boardmembers to sign the**

**resolution. The motion carried by the following vote:**

**Aye:** 6 - President Cooper, Vice President Parshley, Boardmember Gilman, Boardmember Jones, Boardmember Rollins and Boardmember Selby

**Excused:** 1 - Boardmember Bateman

- 4.D** [18-1044](#) Approval of Resolution Setting the 2019 Olympia Metropolitan Park District (OMPD) Board Meeting Schedule

**Boardmember Jones moved, seconded by Vice President Parshley, to approve the resolution setting the 2019 OMPD Board meeting schedule. The motion carried by the following vote:**

**Aye:** 6 - President Cooper, Vice President Parshley, Boardmember Gilman, Boardmember Jones, Boardmember Rollins and Boardmember Selby

**Excused:** 1 - Boardmember Bateman

- 4.E** [18-1045](#) Approval of Resolution Amending the Interlocal Agreement between the City of Olympia and the Olympia Metropolitan Park District (OMPD)

**Vice President Parshley moved, seconded by Boardmember Gilman, to approve a resolution that authorizes amendment of language in Section 4.1.3 to read, "...provide an annual report to the City Council and OMPD Board regarding the City's compliance with the funding levels in (i.) and through (iv.) in Section 4.1.1." The motion carried by the following vote:**

**Aye:** 6 - President Cooper, Vice President Parshley, Boardmember Gilman, Boardmember Jones, Boardmember Rollins and Boardmember Selby

**Excused:** 1 - Boardmember Bateman

**6. ADJOURNMENT**

The meeting adjourned at 6:05 p.m.



## Metropolitan Park District Board

### Election of Olympia Metropolitan Park District (OMPD) Officers

**Agenda Date:** 4/23/2019  
**Agenda Item Number:** 4.B  
**File Number:** 19-0380

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**Type:** decision   **Version:** 1   **Status:** OMPD Agenda Ready

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#### **Title**

Election of Olympia Metropolitan Park District (OMPD) Officers

#### **Recommended Action:**

#### **Staff Recommendation:**

Move to elect the Olympia Metropolitan Park District (OMPD) Board President and Vice-President.

#### **Report**

#### **Issue:**

Whether to elect an OMPD Board President and Vice-President.

#### **Staff Contact:**

Jonathon Turlove, Director of Park Planning and Maintenance, 360.753.8068

#### **Presenter(s):**

Jonathon Turlove, Director of Park Planning and Maintenance, 360.753.8068

#### **Background and Analysis:**

Article III, Section 3.3 (Board Officers) of the Olympia Metropolitan Park District (OMPD) Charter states that the OMPD Board shall have three officers: the President, the Vice-President (also the Clerk) and the Treasurer. The OMPD Charter states: "The President and Vice-President shall be elected annually by the Board from among its members."

#### **Neighborhood/Community Interests (if known):**

N/A

#### **Options:**

1. Elect the OMPD board president and vice-president.
2. Do not elect the OMPD board president and vice-president

#### **Financial Impact:**

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**Type:** decision **Version:** 1 **Status:** OMPD Agenda Ready

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N/A

**Attachments:**

None



## Metropolitan Park District Board

### Approval of the 2019 Olympia Metropolitan Park District (OMPD) Advisory Committee Work Plan

**Agenda Date:** 4/23/2019  
**Agenda Item Number:** 4.C  
**File Number:** 19-0381

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**Type:** decision   **Version:** 1   **Status:** OMPD Agenda Ready

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**Title**

Approval of the 2019 Olympia Metropolitan Park District (OMPD) Advisory Committee Work Plan

**Recommended Action:**

**Staff Recommendation:**

Move to approve the proposed 2019 OMPD Advisory Committee Work Plan

**Report**

**Issue:**

Whether to approve the proposed 2019 OMPD Advisory Committee Work Plan

**Staff Contact:**

Jonathon Turlove, Director of Park Planning and Maintenance, 360.753.8068

**Presenter(s):**

Jonathon Turlove, Director of Park Planning and Maintenance, 360.753.8068

**Background and Analysis:**

Section 4.1.3. of the Olympia Metropolitan Park District (OMPD) Interlocal Agreement states that the OMPD Advisory Committee shall “provide an annual report to the City Council and OMPD Board regarding the City’s compliance with the funding levels in (i.) through (iv.) in Section 4.1.1.” Section (i.) refers to the requirement that the City allocate 11 percent of General Fund revenues to the Parks, Arts and Recreation Department (OPARD). Section (ii.) refers to the use of the 2% Voted Utility Tax revenues and section (iii.) refers to the use of one-half of the 1% Non-Voted Utility Tax. Section (iv.) refers to the requirement that the remaining one-half of the Non-Voted Utility Tax be used to acquire new park land and to maintain and develop those acquired park properties, with a priority on acquisition to the extent practicable. The Committee typically also reviews OPARD’s proposed budget for the upcoming year.

**Neighborhood/Community Interests (if known):**

N/A

**Options:**

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**Type:** decision **Version:** 1 **Status:** OMPD Agenda Ready

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1. Approve the proposed 2019 OMPD Advisory Committee Work Plan
2. Do not approve the proposed 2019 OMPD Advisory Committee Work Plan

**Financial Impact:**

None anticipated

**Attachments:**

Proposed 2019 OMPD Advisory Committee Work Plan



# 2019 OMPD Board and Advisory Committee Proposed Work Plans

February 1, 2019

## **BOARD: April 23, 2019, 6:00 PM, Olympia City Council Chambers**

- Annual elections for president and vice-president
- Approve 2019 Advisory Committee Work Plan
- Appoint New Citizen Advisory Committee Members (if necessary)

## **ADVISORY COMMITTEE: May 8, 2019, 6:00 PM, Olympia City Hall Room 207**

- Welcome new advisory committee members
- Election of officers
- Prepare draft annual report to OMPD Board & City Council on compliance of 2018 funding levels.
- Post draft report on OMPD website and allow public comment for at least 20 days

## **ADVISORY COMMITTEE: July 10, 2019, 6:00 PM, Olympia City Hall Room 207**

- Budget 101 – Overview of department’s revenue sources and budget
- Review public feedback and finalize report

## **BOARD: September 10, 2019, 6:00 PM, Olympia City Council Chambers**

- Presentation of annual report by Advisory Committee
- 2020 Preliminary Budget Preview

## **October 29, 2019 – Presentation of 2020 Operating Budget to City Council**

## **ADVISORY COMMITTEE: October 16, 2019, 6:00 PM, Olympia City Hall Room 207**

- 2020 Preliminary Budget Preview - Draft letter to be presented at November 12 OMPD Board meeting regarding the proposed budget’s compliance with the Interlocal Agreement

## **BOARD: November 4, 2019, 6:00 PM, Olympia City Council Chambers**

- Report from Advisory Committee on 2020 preliminary budget
- Public Hearing on 2020 preliminary budget resolution
- Public Hearing on 2020 Ad Valorem Tax resolution

## **BOARD: November 12, 2019, 6:00PM, Olympia City Council Chambers**

- Approval of Resolution Setting the 2020 Ad Valorem Tax
- Approval of Resolution adopting the 2020 budget
- Approval of Resolution setting 2020 meeting schedule

## **November 30, 2019 – County deadline to receive 2020 Ad Valorem Tax resolution and budget**



## Metropolitan Park District Board

### Appointment and Reappointment of Citizen Advisory Committee Members

**Agenda Date:** 4/23/2019  
**Agenda Item Number:** 4.D  
**File Number:** 19-0382

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**Type:** decision   **Version:** 1   **Status:** OMPD Agenda Ready

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#### **Title**

Appointment and Reappointment of Citizen Advisory Committee Members

#### **Recommended Action:**

#### **Staff Recommendation:**

Move to appoint Rhianna Hruska and reappoint James Reddick to the Olympia Metropolitan Park District (OMPD) Advisory Committee

#### **Report**

#### **Issue:**

Whether to appoint Rhianna Hruska and reappoint James Reddick to the Olympia Metropolitan Park District (OMPD) Advisory Committee

#### **Staff Contact:**

Jonathon Turlove, Director of Park Planning and Maintenance, 360.753.8068

#### **Presenter(s):**

Jonathon Turlove, Director of Park Planning and Maintenance, 360.753.8068

#### **Background and Analysis:**

The Advisory Committee Charter adopted by the Olympia Metropolitan Park District (OMPD) board on September 13, 2016, states that two of the members shall be appointed by the City's Parks and Recreation Advisory Committee (PRAC) and the three other members shall be citizens-at-large. The members serve 4-year terms.

There are two positions with terms that are ending: A PRAC position that was filled by Candace Jacobs and a citizen-at-large position that was filled by James Reddick. At PRAC's March 21, 2019, meeting, PRAC selected Rhianna Hruska to serve to fill the position vacated by Candace Jacobs. James Reddick who fills one of the citizen-at-large positions has expressed interest in reappointment.

#### **Neighborhood/Community Interests (if known):**

N/A

#### **Options:**

1. Appoint Rhianna Hruska and reappoint James Reddick to the Olympia Metropolitan Park District (OMP) Advisory Committee
2. Do not appoint Rhianna Hruska and reappoint James Reddick to the Olympia Metropolitan Park District (OMP) Advisory Committee.
3. Appoint different citizens to the committee.

**Financial Impact:**

None anticipated

**Attachments:**

None