



City of Olympia

Future City Council Meeting Agendas

As of May 9, 2019

The Capital of
Washington State

601 4th Avenue E.
Olympia, WA 98501
Information: 360-753-8447

www.olympiawa.gov/councilagenda

**Items Scheduled are
Subject to Change**

UPCOMING AGENDA ITEMS

ITEMS TO BE SCHEDULED

Council

- A. STUDY SESSION - Maintenance Facility Needs for Public Works and Parks (Rich Hoey, PW) (file # 18-0265)
- B. SPECIAL RECOGNITION - Center for Court Innovation Award to the City of Olympia (Diane Whaley, Admin Svc.)
- C. CONSENT - Approval of a Resolution Authorizing a Contract with the Olympia School District for the School Resource Officer Program (Chandra Brady, OPD)
- D. CONSENT - Approval of an Ordinance Amending Ordinance 7173 (Operating Budget) (Bill Sampson, Admin Svcs)
- E. CONSENT - Approval of an Ordinance Amending Ordinance 7174 (Special Funds) (Bill Sampson, Admin Svcs)
- F. CONSENT - Approval of an Ordinance Amending Ordinance 7175 (Capital Budget) (Bill Sampson, Admin Svcs)
- G. OTHER BUSINESS - Downtown Sanitation Plan and Downtown Restroom Update (Mark Rentfrow, CPD)
- H. OTHER BUSINESS - Briefing on Business License and Business & Occupation Tax Threshold (Mike Reid, CPD)

Finance Committee - 3rd Wednesday, 5:30 pm (Jim Cooper - Chair, Jessica Bateman, Lisa Parshley)

- A. Predictable Work Schedules (*General Government Committee*)
- B. Update on Regional Fire Study (*Greg Wright, Fire*)

General Government Committee - 4th Wednesday, 4:00 pm (Renata Rollins - Chair, Cheryl Selby, Clark Gilman)

Land Use and Environment Committee - 3rd Thursday, 5:30 pm (Clark Gilman - Chair, Nathaniel Jones, Lisa Parshley)

May 21 - 5:30 pm

STUDY SESSION

- A. 2019 Legislative Session Wrap Up (Jay Burney, Exec)

May 21 - 7:00 pm

CITY COUNCIL

- A. **SPECIAL RECOGNITION** - Presentation of Complete Streets Award from Transportation Improvement Board (TIB) (*Rich Hoey, PW*) (file # 19-0386)
- B. **CONSENT** - Approval of Complete Streets Grant Agreement with Transportation Improvement Board (TIB) (*Mark Russell, PW*) (file # 19-0387)
- C. **OTHER BUSINESS** - Overview of Thurston County Homeless Census (*Anna Schlecht, CPD*)

May 22 - 4:00 pm

GENERAL GOVERNMENT COMMITTEE

- A. ArCH Work Plan Update (*Jay Burney, Exec*)
- B. Public Safety/OPD Updates (*Ronnie Roberts, OPD*)
- C. PBI Update (*Max DeJarnatt, CPD*)
- D. Review Heritage Commission Applications

May 28

CITY COUNCIL - NO MEETING

June 4 - 7:00 pm

CITY COUNCIL

- A. **SPECIAL RECOGNITION** - American Legion Officer of the Year Award Recipient (*Chandra Brady, OPD*)
- B. **CONSENT** - Approval of a Resolution Authorizing a Contract with Yakima County for Jail Services (*Chandra Brady, OPD*) (file # 19-0141)
- C. **CONSENT** - Multi Family Tax Exemption Agreement for Columbia Place (*Cary Retlin, CPD*)
- D. **CONSENT** - Multi Family Tax Exemption Agreement for Merritt Manor (*Cary Retlin, CPD*)

The City of Olympia is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources. If you require accommodation for your attendance at the City Council meeting, please contact the Council's Executive Assistant 360.753.8244 by 10:00 a.m. the date of the meeting. For hearing impaired, please contact us by dialing the Washington State Relay service at 7-1-1, or 1.800.833.6384.

- E. **PUBLIC HEARING** - CDBG Program Year 2019 - Draft Annual Action Plan
(*Anna Schlecht, CPD*)

June 8 - 8:30 am

MID-YEAR RETREAT (at LOTT)

June 11 - 7:00 pm

CITY COUNCIL

- A. **CONSENT**- Approval of an Ordinance adding the Home Fund Advisory Board to Olympia Municipal Code Chapter 2.100 (*Mark Barber, Legal*)
 B. **OTHER BUSINESS** - West Bay Art Crossing Plan (*Stephanie Johnson, Parks*)
 C. **OTHER BUSINESS** - Home Fund Award Recommendation (*Cary Retlin, CPD*)

June 18 - 7:00 pm

CITY COUNCIL

- A. **OTHER BUSINESS** - Review and Approval of Draft CDBG Program Year 2019 Annual Action Plan (*Anna Schlecht, CPD*)

June 19 - 4:00 pm

GENERAL GOVERNMENT COMMITTEE (SPECIAL MEETING)

- A. Municipal Art Plan Status Report (*Stephanie Johnson, Parks*)
 B. Predictive Scheduling (*Steve Hall, Exec*)

June 19 - 5:30 pm

FINANCE COMMITTEE

- A. Budget Snapshot: Financial Policies (*Nanci Lien, Admin Svcs*)
 B. Multi-year Revenue and Expense Projections (*Nanci Lien, Admin Svcs*)
 C. Public Safety Implementation Program Status and 2019 Financial Report (*Chandra Brady, OPD*)
 D. Discussion on Olympia Fire Department Level of Service (*Greg Wright and Mike Buchanan, Fire*)

June 20 - 5:30 pm

LAND USE & ENVIRONMENT COMMITTEE

- A. CPD Organizational Structure (*Keith Stahley, CPD*)
 B. Downtown Strategy Status Report (*Amy Buckler, CPD*)
 C. Annual Comp Plan Amendments (*Joyce Phillips, CPD*)
 D. Boulevard Road Property (*Mike Reid, CPD*)

June 25

CITY COUNCIL - NO MEETING

July 2

CITY COUNCIL - NO MEETING

July 9 - 7:00 pm

CITY COUNCIL

July 16 - 5:30 pm

EXECUTIVE SESSION

Executive Session Pursuant to RCW 42.30.110(1)(g) - Personnel Matter (City Manager's Mid-Year Performance Evaluation)

July 16 - 7:00 pm

CITY COUNCIL

July 17 - 5:30 pm

FINANCE COMMITTEE

- A. Budget Snapshot: Internal Controls and Ethics (*Nanci Lien, Admin Svcs*)
 B. Building Condition Assessment (*Meliss Maxfield, PW*) (file # 19-0219)
 C. Discussion on Financial Management Policy
 D. Homeless Response Funding/Expenditure Update
 E. Briefing on 2020-2025 Preliminary Capital Facilities Plan (*Debbie Sullivan, Admin Svcs*)

July 18 - 5:30 pm

LAND USE & ENVIRONMENT COMMITTEE

- A. Regional Climate Action Plan (*Rich Hoey, PW*) (File # 19-0051)

**Items Scheduled are
Subject to Change**

- B. Annual Annexation Report (*Tim Smith, CPD*)
- C. EDDS Update (*Steve Sperr, PW*) (File # 19-0052)
- D. Short-Term Rental Status Report (*Leonard Bauer, CPD*)

July 23 - 7:00 pm

CITY COUNCIL

- A. **OTHER BUSINESS** - Briefing on 2020 - 2025 Financial Plan (*Debbie Sullivan, Admin Svcs*)

July 24 - 4:00 pm

GENERAL GOVERNMENT COMMITTEE

- A. CDBG Action Plan PY2019 (*Keith Stahley, CPD*)
- B. Economic Development Update (*Mike Reid, CPD*)

July 30

CITY COUNCIL - NO MEETING

August 5 - 7:00 pm

CITY COUNCIL (SPECIAL MEETING)

August 6

CITY COUNCIL - NO MEETING

August 13 - 7:00 pm

CITY COUNCIL

August 15 5:30 pm

LAND USE & ENVIRONMENT COMMITTEE

- A. Shoreline Master Program Update (*Leonard Bauer, CPD*)

August 20 - 7:00 pm

CITY COUNCIL

August 21 - 4:00 pm

GENERAL GOVERNMENT COMMITTEE (SPECIAL MEETING)

- A. Public Safety/OPD Update (*Ronnie Roberts, OPD*)

August 21 - 5:30 pm

FINANCE COMMITTEE

- A. Budget Snapshot: Indirect Charges (*Nanci Lien, Admin Svcs*)
- B. Briefing on Operating and Capital Budgets (*Debbie Sullivan, Admin Svcs*)
- C. 2019 2nd Quarter Budget Report (*Joan Lutz, Admin Svcs*)

August 27

CITY COUNCIL - NO MEETING

September 3

CITY COUNCIL - NO MEETING

September 10 - 6:00 pm

OLYMPIA METROPOLITAN PARKS DISTRICT BOARD

- A. Presentation of Annual Report by Advisory Committee
- B. 2020 Preliminary Budget Preview

September 10 - 7:00 pm

CITY COUNCIL

- A. **SPECIAL RECOGNITION** - Proclamation Recognizing World Bone Marrow Donor Day

September 17 - 7:00 pm

CITY COUNCIL

September 18 - 5:30 pm

FINANCE COMMITTEE

- A. Budget Snapshot: Impact Fees (*Nanci Lien, Admin Svcs*)
- B. Briefing on Operating and Capital Budgets (*Debbie Sullivan, Admin Svcs*)

September 19 - 5:30 pm

LAND USE & ENVIRONMENT COMMITTEE

- A. Eco-Districts (*Keith Stahley, CPD*)
- B. Draft Eastside Subarea Plan (*Leonard Bauer, CPD*)

**Items Scheduled are
Subject to Change**

C. Homeless Response Plan Status Reports (*Amy Buckler, CPD/Stacey Ray, Admin Svcs*)

September 24 - 6:00 pm **TRANSPORTATION BENEFIT DISTRICT BOARD**

September 24 - 7:00 pm **CITY COUNCIL**

September 25 - 4:00 pm **GENERAL GOVERNMENT COMMITTEE**

October 1 **CITY COUNCIL - NO MEETING**

October 8 - 7:00 pm **CITY COUNCIL**

October 15 - 7:00 pm **CITY COUNCIL**

October 16 - 4:00 pm **GENERAL GOVERNMENT COMMITTEE (SPECIAL MEETING)**
 A. CDBG PY2019 Action Plan (*Keith Stahley, CPD*)
 B. Downtown Ambassador Update (*Mark Rentfrow, CPD*)
 C. Scoping Advisory Board Recruitment Process (*Kellie Braseth, Exec*)
 D. Economic Development Update (*Mike Reid, CPD*)
 E. Council Annual Retreat (*Kellie Purce Braseth, Exec*)

October 16 - 5:30 pm **FINANCE COMMITTEE**
 A. Budget Snapshot: Investment Policy (*Nanci Lien, Admin Svcs*)
 B. Review Utility Rates (*Gary Franks, PW*) (file # 19-0220)
 C. Lifeline Utility Rate Update (*Eric Christensen, PW*)
 D. Discussion with Utility Advisory Committee (*Rich Hoey, PW*)

October 17 5:30 pm **LAND USE & ENVIRONMENT COMMITTEE**
 A. Downtown Zoning Recommendations (*Leonard Bauer, CPD*)
 B. Regional Climate Action Plan (*Rich Hoey, Public Works*) (file # 19-0053)
 C. Neighborhood Centers (*Leonard Bauer, CPD*)
 D. Reuse of 108 State Avenue (Old Fire Station) (*Mike Reid, CPD*)

October 22 **CITY COUNCIL - NO MEETING**

October 29- 5:30 pm **STUDY SESSION**
 Hearings Examiner (*Leonard Bauer, CPD*)

October 29- 7:00 pm **CITY COUNCIL**
 A. **PUBLIC HEARING** - Presentation of the 2020 Preliminary Operating Budget (*Steve Hall, Exec and Debbie Sullivan, Admin Services*)

November 4 - 6:00 pm **OLYMPIA METROPOLITAN PARKS DISTRICT BOARD**
 A. Report from Advisory Committee on 2020 preliminary budget
 B. Public Hearing on 2020 preliminary budget resolution
 C. Public Hearing on 2020 Ad Valorem Tax resolution

November 4 - 7:00 pm **CITY COUNCIL (SPECIAL MEETING)**
 A. **SPECIAL RECOGNITION** - Proclamation Recognizing Olympia VFW Post 318's 100 Year Anniversary (*Susan Grisham, Exec*)

November 5 **CITY COUNCIL - NO MEETING**

November 12 - 6:00 pm **OLYMPIA METROPOLITAN PARKS DISTRICT BOARD**

- A. Approval of Resolution Setting the 2020 Ad Valorem Tax
- B. Approval of Resolution adopting the 2020 budget
- C. Approval of Resolution setting 2020 meeting schedule

November 12 - 7:00 pm

CITY COUNCIL

- A. **OTHER BUSINESS** - Preliminary Budget Review

November 19 - 7:00 pm

CITY COUNCIL

- A. **PUBLIC HEARING** - Operating Budget and Capital Facilities Plan (*Nanci Lien, Admin Services*)
- B. **PUBLIC HEARING** - Public Hearing and Approval of an Ordinance Setting the 2019 Ad Valorem Tax (*Nanci Lien, Admin Services*)
- C. **PUBLIC HEARING** - 2021-2026 Six-Year Transportation Improvement Program (TIP)

November 20 - 4:00 pm

GENERAL GOVERNMENT COMMITTEE (SPECIAL MEETING)

- A. Public Safety/OPD Update (*Ronnie Roberts, OPD*)
- B. GG Committee Work Plan for 2020 (*Kellie Purce Braseth, Exec*)
- C. Scoping Advisory Committee Work Plan Process (*Kellie Purce Braseth, Exec*)

November 20 - 5:30 pm

FINANCE COMMITTEE

- A. Budget Snapshot: Governmental Accounting (*Nanci Lien, Admin Svcs*)
- B. Discuss Operating and Capital Budget (*Steve Hall, Exec and Debbie Sullivan, Admin Svcs*)
- C. 2019 3rd Quarter Budget Report (*Joan Lutz, Admin Svcs*)

November 21- 5:30 pm

LAND USE & ENVIRONMENT COMMITTEE

- A. Missing Middle Status and Metrics (*Leonard Bauer, CPD*)
- B. EDDS Update (*Steve Sperr, Public Works*) (File # 19-0054)

November 26 - 7:00 pm

CITY COUNCIL

- A. **OTHER BUSINESS** - Budget Balancing (*Steve Hall, Exec and Debbie Sullivan, Admin Services*)

December 3

CITY COUNCIL - NO MEETING

December 10 - 7:00 pm

CITY COUNCIL

- A. **CONSENT** - Approval of an Ordinance Related to the Operating Budget (*Debbie Sullivan, Admin Svcs*)
- B. **CONSENT** - Approval of an Ordinance Related to the Capital Facility Plan and Capital Funds (*Debbie Sullivan, Admin Svcs*)
- C. **CONSENT** - Approval of an Ordinance Related to Special Funds (*Debbie Sullivan, Admin Svcs*)
- D. **CONSENT** - Approval of an Ordinance Related to Transportation Impact Fees (*Debbie Sullivan, Admin Svcs*)
- E. **CONSENT** - Approval of an Ordinance Related to Park Impact Fees (*Debbie Sullivan, Admin Svcs*)
- F. **CONSENT** - Approval of an Ordinance Related to Utility and Charges (*Debbie Sullivan, Admin Svcs*)
- G. **CONSENT** - Approval of a Resolution Adopting the 2021-2026 Transportation Improvement Plan (TIP) (*David Smith, PW*) (file # 19-0265)

December 17 - 7:00 pm

CITY COUNCIL (Last Meeting of the Year)

December 18 - 5:30 pm

FINANCE COMMITTEE

**Items Scheduled are
Subject to Change**

- A. Budget Snapshot: TBD (*Nanci Lien, Admin Svcs*)
- B. Draft 2020 Work Plan (*Debbie Sullivan, Admin Svcs*)

December 19 - 5:30 pm

LAND USE & ENVIRONMENT COMMITTEE

- C. CPD Work Plan Update 2020 (*Leonard Bauer, CPD*)
- D. Review LUEC 2020 Work Plan (*Keith Stahley, CPD*)
- E. Homeless Response Plan Status Updates (*Amy Buckler/Stacey Ray, CPD*)

December 24

CITY COUNCIL - NO MEETING

December 31

CITY COUNCIL - NO MEETING

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