



# City of Olympia

## Future City Council Meeting Agendas

### As of June 6, 2019

The Capital of  
Washington State

601 4<sup>th</sup> Avenue E.  
Olympia, WA 98501  
Information: 360-753-8447

[www.olympiawa.gov/councilagenda](http://www.olympiawa.gov/councilagenda)

Items Scheduled are  
Subject to Change

## UPCOMING AGENDA ITEMS

### ITEMS TO BE SCHEDULED

#### Council

- A. STUDY SESSION - Maintenance Facility Needs for Public Works and Parks (*Rich Hoey, PW*) (file # 18-0265)
- B. SPECIAL RECOGNITION - Center for Court Innovation Award to the City of Olympia (*Diane Whaley, Admin Svc.*)
- C. CONSENT - Approval of a Resolution Authorizing a Contract with the Olympia School District for the School Resource Officer Program (*Chandra Brady, OPD*)
- D. OTHER BUSINESS - Downtown Sanitation Plan and Downtown Restroom Update (*Mark Rentfrow, CPD*)
- E. OTHER BUSINESS - Briefing on Business License and Business & Occupation Tax Threshold (*Mike Reid, CPD*)

#### Finance Committee - 3<sup>rd</sup> Wednesday, 5:30 pm (*Jim Cooper - Chair, Jessica Bateman, Lisa Parshley*)

- A. Predictable Work Schedules (*General Government Committee*)
- B. Update on Regional Fire Study (*Greg Wright, Fire*)

#### General Government Committee - 4<sup>th</sup> Wednesday, 4:00 pm (*Renata Rollins - Chair, Cheryl Selby, Clark Gilman*)

#### Land Use and Environment Committee - 3<sup>rd</sup> Thursday, 5:30 pm (*Clark Gilman - Chair, Nathaniel Jones, Lisa Parshley*)

June 18 - 7:00 pm

#### CITY COUNCIL

- A. SPECIAL RECOGNITION - Pacific Mountain Workforce Development Council Pilot Program (*Marcus Goodman, PW*) (File # 19-0491)
- B. CONSENT - Approval of Resolution Approving and Authorizing Signature of All Documents Necessary to Receive Federal Grant Funds for the Fones Road Improvement Project (*Jim Rioux, PW*) (file # 19-0492)
- C. CONSENT - Approval of 2019 Pavement Preservation (Chip Seal) Project Bid Award (*Jeff Johnstone, PW*) (File # 19-0518)
- D. CONSENT - Approval of a Resolution Authorizing a Latecomer Agreement for Chestnut Village (*Tiffany King, CPD*)
- E. OTHER BUSINESS - Review and Approval of Draft CDBG Program Year 2019 Annual Action Plan (*Anna Schlecht, CPD*)
- F. OTHER BUSINESS - Home Fund Award Recommendation (*Cary Retlin, CPD*)

June 19 - 4:00 pm

#### GENERAL GOVERNMENT COMMITTEE (SPECIAL MEETING)

- A. Report on State Action Regarding Predictive Scheduling (*Steve Hall, Exec*)
- B. Interviews of Heritage Commission Candidates

June 25 - 5:30 pm

#### FINANCE COMMITTEE (SPECIAL MEETING)

- A. Budget Snapshot: Financial Policies (*Nanci Lien, Admin Svcs*)
- B. Multi-year Revenue and Expense Projections (*Nanci Lien, Admin Svcs*)
- C. Public Safety Implementation Program Status and 2019 Financial Report (*Chandra Brady, OPD*)
- D. Discussion on Olympia Fire Department Level of Service (*Greg Wright and Mike Buchanan, Fire*)

June 25

CITY COUNCIL - NO MEETING

July 2

CITY COUNCIL - NO MEETING

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July 9 - 5:30 pm

**STUDY SESSION**

- A. Visitor Convention Bureau Update (*Mike Reid, CPD*)

July 9 - 7:00 pm

**CITY COUNCIL**

- A. **CONSENT**- Approval of an Ordinance adding the Home Fund Advisory Board to Olympia Municipal Code Chapter 2.100 (*Mark Barber, Legal*)  
B. **CONSENT** - Approval of Bid Award for the Kaiser Road Watermain Extension Project (*Tim Richardson, PW*) (File # 19-0489)  
C. **CONSENT** - Approval of Heritage Commission Appointments  
D. **OTHER BUSINESS** - Engage Olympia on Budget (*Debbie Sullivan and Stacey Ray, Admin Svcs*)

July 16 - 5:30 pm

**EXECUTIVE SESSION**

Executive Session Pursuant to RCW 42.30.110(1)(g) - Personnel Matter (City Manager's Mid-Year Performance Evaluation)

July 16 - 7:00 pm

**CITY COUNCIL**

- A. **CONSENT** - Approval of Bid Award for the Henderson Boulevard / Eskridge Boulevard Compact Roundabout Project (*Tim Richardson, PW*) (file # 19-0508)  
B. **OTHER BUSINESS** - West Bay Art Crossing Plan (*Stephanie Johnson, Parks*)

July 17 - 5:30 pm

**FINANCE COMMITTEE**

- A. Budget Snapshot: Internal Controls and Ethics (*Nanci Lien, Admin Svcs*)  
B. Building Condition Assessment (*Meliss Maxfield, PW*) (file # 19-0219)  
C. Discussion on Financial Management Policy  
D. Homeless Response Funding/Expenditure Update  
E. Briefing on 2020-2025 Preliminary Capital Facilities Plan (*Debbie Sullivan, Admin Svcs*)

July 18 - 5:30 pm

**LAND USE & ENVIRONMENT COMMITTEE**

- A. Regional Climate Action Plan (*Rich Hoey, PW*) (File # 19-0051)  
B. EDDS Update (*Steve Sperr, PW*) (File # 19-0052)  
C. Short-Term Rental Status Report (*Leonard Bauer, CPD*)  
D. Downtown Strategy Status Report (*Amy Buckler, CPD*)

July 23 - 7:00 pm

**CITY COUNCIL**

- A. **OTHER BUSINESS** - Briefing on 2020 - 2025 Financial Plan (*Debbie Sullivan, Admin Svcs*)

July 24 - 4:00 pm

**GENERAL GOVERNMENT COMMITTEE**

- A. CDBG Action Plan PY2019 (*Keith Stahley, CPD*)  
B. Economic Development Update (*Mike Reid, CPD*)

July 30

**CITY COUNCIL - NO MEETING**

August 5 - 7:00 pm

**CITY COUNCIL (SPECIAL MEETING)**

August 6

**CITY COUNCIL - NO MEETING**

August 13 - 7:00 pm

**CITY COUNCIL**

August 15 5:30 pm

**LAND USE & ENVIRONMENT COMMITTEE**

- A. Shoreline Master Program Update (*Leonard Bauer, CPD*)  
B. Annual Annexation Report (*Tim Smith, CPD*)

- August 20 - 7:00 pm** **CITY COUNCIL**  
A. **SPECIAL RECOGNITION** - Proclamation Recognizing Greg Wright on the Occasion of his Retirement
- August 21 - 4:00 pm** **GENERAL GOVERNMENT COMMITTEE (SPECIAL MEETING)**  
A. Public Safety/OPD Update (*Ronnie Roberts, OPD*)  
B. Municipal Art Plan Status Report (*Stephanie Johnson, Parks*)
- August 21 - 5:30 pm** **FINANCE COMMITTEE**  
A. Budget Snapshot: Indirect Charges (*Nanci Lien, Admin Svcs*)  
B. Briefing on Operating and Capital Budgets (*Debbie Sullivan, Admin Svcs*)  
C. 2019 2nd Quarter Budget Report (*Joan Lutz, Admin Svcs*)
- August 27** **CITY COUNCIL - NO MEETING**
- September 3** **CITY COUNCIL - NO MEETING**
- September 10 - 6:00 pm** **OLYMPIA METROPOLITAN PARKS DISTRICT BOARD**  
A. Presentation of Annual Report by Advisory Committee  
B. 2020 Preliminary Budget Preview
- September 10 - 7:00 pm** **CITY COUNCIL**  
A. **SPECIAL RECOGNITION** - Proclamation Recognizing World Bone Marrow Donor Day
- September 17 - 7:00 pm** **CITY COUNCIL**
- September 18 - 5:30 pm** **FINANCE COMMITTEE**  
A. Budget Snapshot: Impact Fees (*Nanci Lien, Admin Svcs*)  
B. Briefing on Operating and Capital Budgets (*Debbie Sullivan, Admin Svcs*)
- September 19 - 5:30 pm** **LAND USE & ENVIRONMENT COMMITTEE**  
A. Eco-Districts (*Keith Stahley, CPD*)  
B. Draft Eastside Subarea Plan (*Leonard Bauer, CPD*)  
C. Homeless Response Plan Status Reports (*Amy Buckler, CPD/Stacey Ray, Admin Svcs*)
- September 24 - 6:00 pm** **TRANSPORTATION BENEFIT DISTRICT BOARD**
- September 24 - 7:00 pm** **CITY COUNCIL**
- September 25 - 4:00 pm** **GENERAL GOVERNMENT COMMITTEE**
- October 1** **CITY COUNCIL - NO MEETING**
- October 8 - 7:00 pm** **CITY COUNCIL**
- October 15 - 7:00 pm** **CITY COUNCIL**
- October 16 - 4:00 pm** **GENERAL GOVERNMENT COMMITTEE (SPECIAL MEETING)**  
A. CDBG PY2019 Action Plan (*Keith Stahley, CPD*)  
B. Downtown Ambassador Update (*Mark Rentfrow, CPD*)  
C. Scoping Advisory Board Recruitment Process (*Kellie Braseth, Exec*)  
D. Economic Development Update (*Mike Reid, CPD*)

E. Council Annual Retreat (*Kellie Purce Braseth, Exec*)

October 16 - 5:30 pm

**FINANCE COMMITTEE**

- A. Budget Snapshot: Investment Policy (*Nanci Lien, Admin Svcs*)
- B. Review Utility Rates (*Gary Franks, PW*) (file # 19-0220)
- C. Lifeline Utility Rate Update (*Eric Christensen, PW*)
- D. Discussion with Utility Advisory Committee (*Rich Hoey, PW*)

October 17 5:30 pm

**LAND USE & ENVIRONMENT COMMITTEE**

- A. Downtown Zoning Recommendations (*Leonard Bauer, CPD*)
- B. Regional Climate Action Plan (*Rich Hoey, Public Works*) (file # 19-0053)
- C. Neighborhood Centers (*Leonard Bauer, CPD*)
- D. Reuse of 108 State Avenue (Old Fire Station) (*Mike Reid, CPD*)

October 22

**CITY COUNCIL - NO MEETING**

October 29- 5:30 pm

**STUDY SESSION**

Hearings Examiner (*Leonard Bauer, CPD*)

October 29- 7:00 pm

**CITY COUNCIL**

- A. **PUBLIC HEARING** - Presentation of the 2020 Preliminary Operating Budget (*Steve Hall, Exec and Debbie Sullivan, Admin Services*)

November 4 - 6:00 pm

**OLYMPIA METROPOLITAN PARKS DISTRICT BOARD**

- A. Report from Advisory Committee on 2020 preliminary budget
- B. Public Hearing on 2020 preliminary budget resolution
- C. Public Hearing on 2020 Ad Valorem Tax resolution

November 4 - 7:00 pm

**CITY COUNCIL (SPECIAL MEETING)**

- A. **SPECIAL RECOGNITION** - Proclamation Recognizing Olympia VFW Post 318's 100 Year Anniversary (*Susan Grisham, Exec*)

November 5

**CITY COUNCIL - NO MEETING**

November 12 - 6:00 pm

**OLYMPIA METROPOLITAN PARKS DISTRICT BOARD**

- A. Approval of Resolution Setting the 2020 Ad Valorem Tax
- B. Approval of Resolution adopting the 2020 budget
- C. Approval of Resolution setting 2020 meeting schedule

November 12 - 7:00 pm

**CITY COUNCIL**

- A. **OTHER BUSINESS** - Preliminary Budget Review

November 19 - 7:00 pm

**CITY COUNCIL**

- A. **PUBLIC HEARING** - Operating Budget and Capital Facilities Plan (*Nanci Lien, Admin Services*)
- B. **PUBLIC HEARING** - Public Hearing and Approval of an Ordinance Setting the 2019 Ad Valorem Tax (*Nanci Lien, Admin Services*)
- C. **PUBLIC HEARING** - 2021-2026 Six-Year Transportation Improvement Program (TIP)

November 20 - 4:00 pm

**GENERAL GOVERNMENT COMMITTEE (SPECIAL MEETING)**

- A. Public Safety/OPD Update (*Ronnie Roberts, OPD*)
- B. GG Committee Work Plan for 2020 (*Kellie Purce Braseth, Exec*)
- C. Scoping Advisory Committee Work Plan Process (*Kellie Purce Braseth, Exec*)

November 20 - 5:30 pm

**FINANCE COMMITTEE**

- A. Budget Snapshot: Governmental Accounting (*Nanci Lien, Admin Svcs*)
- B. Discuss Operating and Capital Budget (*Steve Hall, Exec and Debbie Sullivan, Admin Svcs*)
- C. 2019 3rd Quarter Budget Report (*Joan Lutz, Admin Svcs*)

November 21 - 5:30 pm

**LAND USE & ENVIRONMENT COMMITTEE**

- A. Missing Middle Status and Metrics (*Leonard Bauer, CPD*)
- B. EDDS Update (*Steve Sperr, Public Works*) (File # 19-0054)

November 26 - 7:00 pm

**CITY COUNCIL**

- A. **OTHER BUSINESS** - Budget Balancing (*Steve Hall, Exec and Debbie Sullivan, Admin Services*)

December 3

**CITY COUNCIL - NO MEETING**

December 10 - 7:00 pm

**CITY COUNCIL**

- A. **CONSENT** - Approval of an Ordinance Related to the Operating Budget (*Debbie Sullivan, Admin Svcs*)
- B. **CONSENT** - Approval of an Ordinance Related to the Capital Facility Plan and Capital Funds (*Debbie Sullivan, Admin Svcs*)
- C. **CONSENT** - Approval of an Ordinance Related to Special Funds (*Debbie Sullivan, Admin Svcs*)
- D. **CONSENT** - Approval of an Ordinance Related to Transportation Impact Fees (*Debbie Sullivan, Admin Svcs*)
- E. **CONSENT** - Approval of an Ordinance Related to Park Impact Fees (*Debbie Sullivan, Admin Svcs*)
- F. **CONSENT** - Approval of an Ordinance Related to Utility and Charges (*Debbie Sullivan, Admin Svcs*)
- G. **CONSENT** - Approval of a Resolution Adopting the 2021-2026 Transportation Improvement Plan (TIP) (*David Smith, PW*) (file # 19-0265)

December 17 - 7:00 pm

**CITY COUNCIL (Last Meeting of the Year)**

December 18 - 5:30 pm

**FINANCE COMMITTEE**

- A. Budget Snapshot: TBD (*Nanci Lien, Admin Svcs*)
- B. Draft 2020 Work Plan (*Debbie Sullivan, Admin Svcs*)

December 19 - 5:30 pm

**LAND USE & ENVIRONMENT COMMITTEE**

- C. CPD Work Plan Update 2020 (*Leonard Bauer, CPD*)
- D. Review LUEC 2020 Work Plan (*Keith Stahley, CPD*)
- E. Homeless Response Plan Status Updates (*Amy Buckler/Stacey Ray, CPD*)

December 24

**CITY COUNCIL - NO MEETING**

December 31

**CITY COUNCIL - NO MEETING**