



City of Olympia

Future City Council Meeting Agendas

As of July 3, 2019

The Capital of
Washington State

601 4th Avenue E.
Olympia, WA 98501
Information: 360-753-8447

www.olympiawa.gov/councilagenda

**Items Scheduled are
Subject to Change**

UPCOMING AGENDA ITEMS

ITEMS TO BE SCHEDULED

Council

- A. CONSENT - Approval of a Resolution Authorizing a Contract with the Olympia School District for the School Resource Officer Program (*Chandra Brady, OPD*)
- B. CONSENT - Approval of an Ordinance Amending Business and Occupancy Tax Rates to Create a Small Business Incentive Program (*Mike Reid, CPD*)
- C. OTHER BUSINESS - Downtown Sanitation Plan and Downtown Restroom Update (*Mark Rentfrow, CPD*)
- D. OTHER BUSINESS - Briefing on Business License and Business & Occupation Tax Threshold (*Mike Reid, CPD*)

Finance Committee - 3rd Wednesday, 5:30 pm (Jim Cooper - Chair, Jessica Bateman, Lisa Parshley)

- A. Update on Regional Fire Study (*Greg Wright, Fire*)

General Government Committee - 4th Wednesday, 4:00 pm (Renata Rollins - Chair, Cheryl Selby, Clark Gilman)

Land Use and Environment Committee - 3rd Thursday, 5:30 pm (Clark Gilman - Chair, Nathaniel Jones, Lisa Parshley)

July 16 - 5:30 pm

EXECUTIVE SESSION

Executive Session Pursuant to RCW 42.30.110(1)(g) - Personnel Matter (City Manager's Mid-Year Performance Evaluation)

July 16 - 7:00 pm

CITY COUNCIL

- A. **SPECIAL RECOGNITION** - AWC Municipal Excellence Award (*Susan Grisham, Exec*)
- B. **CONSENT** - Approval of a Resolution Authorizing the City of Olympia to Participate in the SourceWell Cooperative Purchasing Program (*Meliss Maxfield, PW*) (file # 19-0640)
- C. **CONSENT**- Approval of an Ordinance adding the Home Fund Advisory Board to Olympia Municipal Code Chapter 2.100 (*Mark Barber, Legal*)
- D. **CONSENT** - Approval of the Purchase of Three Refuse Collection Trucks from Western Peterbilt, Inc. (*Meliss Maxfield, PW*) (File # 19-0630)
- E. **CONSENT** - Approval of Bid Award for the Henderson Boulevard / Eskridge Boulevard Compact Roundabout Project (*Tim Richardson, PW*) (file # 19-0508)
- F. **CONSENT** - Approval of Comprehensive Plan Amendments (*Joyce Phillips, CPD*)
- G. **CONSENT** - Approval of Bid Award for the Kaiser Road Watermain Extension Project (*Tim Richardson, PW*) (File # 19-0489)
- H. **CONSENT** - Approval of a Resolution Affirming the terms of the Thurston 9-1-1-Communications Amended and Restated Intergovernmental Agreement for Communications Services (*Mike Buchanan, Fire*)
- I. **OTHER BUSINESS** - West Bay Art Crossing Plan (*Stephanie Johnson, Parks*)

July 17 - 4:00 pm

GENERAL GOVERNMENT COMMITTEE (SPECIAL MEETING)

- A. Economic Development Update (*Mike Reid, CPD*)

July 17 - 5:30 pm

FINANCE COMMITTEE (at Hands on Children's Museum)

- A. Budget Snapshot: Internal Controls and Ethics (*Nanci Lien, Admin Svcs*)
- B. Building Condition Assessment (*Meliss Maxfield, PW*) (file # 19-0219)

The City of Olympia is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources. If you require accommodation for your attendance at the City Council meeting, please contact the Council's Executive Assistant 360.753.8244 by 10:00 a.m. the date of the meeting. For hearing impaired, please contact us by dialing the Washington State Relay service at 7-1-1, or 1.800.833.6384.

- C. Discussion on Financial Management Policy
- D. Homeless Response Funding/Expenditure Update

July 18 - 5:30 pm

LAND USE & ENVIRONMENT COMMITTEE

- A. Short-Term Rental Status Report and Next Steps (*Leonard Bauer, CPD*)
- B. Vulnerable Rental Projections Next Steps
- C. Planning for August 12, 2019 Housing Roundtable Discussion

July 23 - 7:00 pm

CITY COUNCIL

- A. **SPECIAL RECOGNITION** - Recognition of Dan Lundberg for 40 years of Service as Olympia High School Music Program Director (*Susan Grisham, Exec*)
- B. **SPECIAL RECOGNITION** - Recognition of the Community Work Group Regarding Reaching Homeless Response Plan Process Milestone (*Amy Buckler, CPD*)
- C. **CONSENT** - Approval of a Resolution Authorizing the Use of Sales and Use Tax for Affordable Housing (*Cary Retlin, CPD*)
- D. **CONSENT** - Approval of a Resolution to Accept Grant Funds for the Waste ReSources Recycling Lid Lift Education Program (*Kim Johnson, PW*) (file # 19-0638)

July 30

CITY COUNCIL - NO MEETING

August 5 - 7:00 pm

CITY COUNCIL (SPECIAL MEETING)

- A. **OTHER BUSINESS** - Briefing on 2020-2025 Preliminary Capital Facilities Plan (*Debbie Sullivan, Admin Svcs*)

August 6

CITY COUNCIL - NO MEETING

August 12 - 1:00 pm

LAND USE & ENVIRONMENT COMMITTEE (SPECIAL MEETING)

- A. Session One - Supporting Low Incoming and Supportive Housing Production
- B. Session Two - Encouraging Affordable Housing Production and Residential Construction

August 13 - 5:30 pm

STUDY SESSION

- A. Downtown Alliance BID Process (*Amy Buckler, CP&D*)

August 13 - 7:00 pm

CITY COUNCIL

August 20 - 7:00 pm

CITY COUNCIL

- A. **SPECIAL RECOGNITION** - Proclamation Recognizing Greg Wright on the Occasion of his Retirement
- B. **OTHER BUSINESS** - Approval of the 2019 Percival Plinth People's Choice Winner (*Stephanie Johnson, Parks*)

August 21 - 4:00 pm

GENERAL GOVERNMENT COMMITTEE (SPECIAL MEETING)

- A. CDBG Action Plan PY2019 (*Keith Stahley, CPD*)
- B. Public Safety/OPD Update (*Ronnie Roberts, OPD*)
- C. Municipal Art Plan Status Report (*Stephanie Johnson, Parks*)

August 21 - 5:30 pm

FINANCE COMMITTEE

- A. Budget Snapshot: Indirect Charges (*Nanci Lien, Admin Svcs*)
- B. Briefing on Operating and Capital Budgets (*Debbie Sullivan, Admin Svcs*)
- C. 2019 2nd Quarter Budget Report (*Joan Lutz, Admin Svcs*)
- D. Regional Climate Action Plan (*Rich Hoey, PW*) (file # 19-0586)

- E. Tenant Assistance Program
- F. Briefing on 2020-2025 Preliminary Capital Facilities Plan (*Debbie Sullivan, Admin Svcs*)

August 27**CITY COUNCIL - NO MEETING****September 3****CITY COUNCIL - NO MEETING****September 10 - 6:00 pm****OLYMPIA METROPOLITAN PARKS DISTRICT BOARD**

- A. Presentation of Annual Report by Advisory Committee
- B. 2020 Preliminary Budget Preview

September 10 - 7:00 pm**CITY COUNCIL**

- A. **SPECIAL RECOGNITION** - Proclamation Recognizing World Bone Marrow Donor Day

September 17 - 5:30 pm**STUDY SESSION**Waste Resources Update (*Rich Hoey and Gary Franks, PW*) (File # 19-0597)**September 17 - 7:00 pm****CITY COUNCIL****September 18 - 5:30 pm****FINANCE COMMITTEE**

- A. Budget Snapshot: Impact Fees (*Nanci Lien, Admin Svcs*)
- B. Briefing on Operating and Capital Budgets (*Debbie Sullivan, Admin Svcs*)

September 19 - 5:30 pm**LAND USE & ENVIRONMENT COMMITTEE**

- A. Eco-Districts (*Keith Stahley, CPD*)
- B. Draft Eastside Subarea Plan (*Leonard Bauer, CPD*)
- C. Homeless Response Plan Status Reports (*Amy Buckler, CPD and stacey Ray, Admin Svcs*)

September 24 - 6:00 pm**TRANSPORTATION BENEFIT DISTRICT BOARD****September 24 - 7:00 pm****CITY COUNCIL****September 25 - 4:00 pm****GENERAL GOVERNMENT COMMITTEE**

- A. Tenant Relocation Assistance

October 1**CITY COUNCIL - NO MEETING****October 8 - 7:00 pm****CITY COUNCIL****October 15 - 7:00 pm****CITY COUNCIL**

- A. **SPECIAL RECOGNITION** - Center for Court Innovation Award to the City of Olympia (*Diane Whaley, Admin Svc.*)

October 16 - 4:00 pm**GENERAL GOVERNMENT COMMITTEE (SPECIAL MEETING)**

- A. CDBG PY2019 Action Plan (*Keith Stahley, CPD*)
- B. Downtown Ambassador Update (*Mark Rentfrow, CPD*)
- C. Scoping Advisory Board Recruitment Process (*Kellie Braseth, Exec*)
- D. Economic Development Update (*Mike Reid, CPD*)
- E. Council Annual Retreat (*Kellie Purce Braseth, Exec*)

October 16 - 5:30 pm**FINANCE COMMITTEE**

- A. Budget Snapshot: Investment Policy (*Nanci Lien, Admin Svcs*)

- B. Review Utility Rates (*Gary Franks, PW*) (file # 19-0220)
- C. Lifeline Utility Rate Update (*Eric Christensen, PW*)
- D. Discussion with Utility Advisory Committee (*Rich Hoey, PW*)

October 17- 5:30 pm**LAND USE & ENVIRONMENT COMMITTEE**

- A. Downtown Zoning Recommendations (*Leonard Bauer, CPD*)
- B. Regional Climate Action Plan (*Rich Hoey, Public Works*) (file # 19-0053)
- C. Neighborhood Centers (*Leonard Bauer, CPD*)
- D. Reuse of 108 State Avenue (Old Fire Station) (*Mike Reid, CPD*)

October 22**CITY COUNCIL - NO MEETING****October 29- 5:30 pm****STUDY SESSION**Hearings Examiner (*Leonard Bauer, CPD*)**October 29- 7:00 pm****CITY COUNCIL**

- A. **PUBLIC HEARING** - Presentation of the 2020 Preliminary Operating Budget (*Steve Hall, Exec and Debbie Sullivan, Admin Services*)

November 4 - 6:00 pm**OLYMPIA METROPOLITAN PARKS DISTRICT BOARD**

- A. Report from Advisory Committee on 2020 preliminary budget
- B. Public Hearing on 2020 preliminary budget resolution
- C. Public Hearing on 2020 Ad Valorem Tax resolution

November 4 - 7:00 pm**CITY COUNCIL (SPECIAL MEETING)**

- A. **SPECIAL RECOGNITION** - Proclamation Recognizing Olympia VFW Post 318's 100 Year Anniversary (*Susan Grisham, Exec*)

November 5**CITY COUNCIL - NO MEETING****November 12 - 6:00 pm****OLYMPIA METROPOLITAN PARKS DISTRICT BOARD**

- A. Approval of Resolution Setting the 2020 Ad Valorem Tax
- B. Approval of Resolution adopting the 2020 budget
- C. Approval of Resolution setting 2020 meeting schedule

November 12 - 7:00 pm**CITY COUNCIL**

- A. **OTHER BUSINESS** - Preliminary Budget Review

November 19 - 7:00 pm**CITY COUNCIL**

- A. **PUBLIC HEARING** - Operating Budget and Capital Facilities Plan (*Nanci Lien, Admin Services*)
- B. **PUBLIC HEARING** - Public Hearing and Approval of an Ordinance Setting the 2019 Ad Valorem Tax (*Nanci Lien, Admin Services*)
- C. **PUBLIC HEARING** - 2021-2026 Six-Year Transportation Improvement Program (TIP)

November 20 - 4:00 pm**GENERAL GOVERNMENT COMMITTEE (SPECIAL MEETING)**

- A. Public Safety/OPD Update (*Ronnie Roberts, OPD*)
- B. GG Committee Work Plan for 2020 (*Kellie Purce Braseth, Exec*)
- C. Scoping Advisory Committee Work Plan Process (*Kellie Purce Braseth, Exec*)

November 20 - 5:30 pm**FINANCE COMMITTEE**

- A. Budget Snapshot: Governmental Accounting (*Nanci Lien, Admin Svcs*)

- November 21 - 5:30 pm**
- B. Discuss Operating and Capital Budget (*Steve Hall, Exec and Debbie Sullivan, Admin Svcs*)
 - C. 2019 3rd Quarter Budget Report (*Joan Lutz, Admin Svcs*)
- LAND USE & ENVIRONMENT COMMITTEE**
- A. Missing Middle Status and Metrics (*Leonard Bauer, CPD*)
 - B. EDDS Update (*Steve Sperr, Public Works*) (File # 19-0054)
- November 26 - 7:00 pm**
- CITY COUNCIL**
- A. **OTHER BUSINESS** - Budget Balancing (*Steve Hall, Exec and Debbie Sullivan, Admin Services*)
- December 3**
- CITY COUNCIL - NO MEETING**
- December 10 - 7:00 pm**
- CITY COUNCIL**
- A. **CONSENT** - Approval of an Ordinance Related to the Operating Budget (*Debbie Sullivan, Admin Svcs*)
 - B. **CONSENT** - Approval of an Ordinance Related to the Capital Facility Plan and Capital Funds (*Debbie Sullivan, Admin Svcs*)
 - C. **CONSENT** - Approval of an Ordinance Related to Special Funds (*Debbie Sullivan, Admin Svcs*)
 - D. **CONSENT** - Approval of an Ordinance Related to Transportation Impact Fees (*Debbie Sullivan, Admin Svcs*)
 - E. **CONSENT** - Approval of an Ordinance Related to Park Impact Fees (*Debbie Sullivan, Admin Svcs*)
 - F. **CONSENT** - Approval of an Ordinance Related to Utility and Charges (*Debbie Sullivan, Admin Svcs*)
 - G. **CONSENT** - Approval of a Resolution Adopting the 2021-2026 Transportation Improvement Plan (TIP) (*David Smith, PW*) (file # 19-0265)
- December 17 - 7:00 pm**
- CITY COUNCIL (Last Meeting of the Year)**
- December 18 - 5:30 pm**
- FINANCE COMMITTEE**
- A. Budget Snapshot: TBD (*Nanci Lien, Admin Svcs*)
 - B. Draft 2020 Work Plan (*Debbie Sullivan, Admin Svcs*)
- December 19 - 5:30 pm**
- LAND USE & ENVIRONMENT COMMITTEE**
- C. CPD Work Plan Update 2020 (*Leonard Bauer, CPD*)
 - D. Review LUEC 2020 Work Plan (*Keith Stahley, CPD*)
 - E. Homeless Response Plan Status Updates (*Amy Buckler/Stacey Ray, CPD*)
- December 24**
- CITY COUNCIL - NO MEETING**
- December 31**
- CITY COUNCIL - NO MEETING**