



Meeting Agenda

Transportation Benefit District Board

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360-570-3727

Tuesday, September 24, 2019

6:00 PM

Council Chambers

1. ROLL CALL

2. APPROVAL OF AGENDA

3. PUBLIC COMMENT

(Estimated Time: 0 - 10 minutes). During this portion of the meeting, citizens may address the Board regarding only items related to the Transportation Benefit District, including items on the Agenda. Individual comment is limited to 3 minutes.

4. BOARD BUSINESS

- 4.A** [19-0886](#) Approval of January 22, 2019 Transportation Benefit District Board Meeting Minutes

Attachments: [Minutes](#)

- 4.B** [19-0851](#) Overview of the Transportation Benefit District Program and Projects

- 4.C** [19-0852](#) Highlight of the Fones Road Scope of Work

5. REPORTS

6. ADJOURNMENT

The Olympia Transportation Benefit District (TBD) is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources. If you require accommodation for your attendance at the TBD Board meeting, call 360.570-3727 at least 48 hours in advance of the meeting. For hearing impaired, please contact us by dialing the Washington State Relay Service at 7-1-1 or 1.800.833.6384.



City Hall
601 4th Avenue E.
Olympia, WA 98501
360-753-8244

Transportation Benefit District Board
Approval of January 22, 2019 Transportation
Benefit District Board Meeting Minutes

Agenda Date: 9/24/2019
Agenda Item Number: 4.A
File Number: 19-0886

Type: minutes **Version:** 1 **Status:** TBD Agenda Ready

Title

Approval of January 22, 2019 Transportation Benefit District Board Meeting Minutes



Meeting Minutes - Draft

Transportation Benefit District Board

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360-570-3727

Tuesday, January 22, 2019

6:00 PM

Council Chambers

1. ROLL CALL

Present: 5 - Boardmember Jessica Bateman, Boardmember Jim Cooper, Boardmember Lisa Parshley, Boardmember Renata Rollins, and Boardmember Cheryl Selby

Excused: 2 - President Nathaniel Jones, and Vice President Clark Gilman

2. APPROVAL OF AGENDA

The agenda was approved.

3. PUBLIC COMMENT - None

4. BOARD BUSINESS

4.A [19-0077](#) Approval of September 25, 2018 Meeting Minutes

The minutes were approved.

4.B [19-0078](#) Approval of a Resolution Adopting the 2019 Budget for the Transportation Benefit District (TBD)

Public Works Deputy Director Mark Russell introduced the topic. TBD Treasurer Debbie Sullivan presented the TBD 2018 Treasurer's Report. Boardmembers asked clarifying questions.

Boardmember Parshley moved, seconded by Boardmember Cooper, to approve the resolution adopting the 2019 Budget for the Transportation Benefit District. The motion carried by the following vote:

Aye: 5 - Boardmember Bateman, Boardmember Cooper, Boardmember Parshley, Boardmember Rollins and Boardmember Selby

Excused: 2 - President Jones and Vice President Gilman

4.C [19-0079](#) Approval of the 2018 Transportation Benefit District (TBD) Annual Report

Mr. Russell presented the 2018 TBD Annual Report. Boardmembers asked clarifying questions.

Boardmember Parshley moved, seconded by Boardmember Cooper, to

approve the 2018 Transportation Benefit District annual report. The motion carried by the following vote:

Aye: 5 - Boardmember Bateman, Boardmember Cooper, Boardmember Parshley, Boardmember Rollins and Boardmember Selby

Excused: 2 - President Jones and Vice President Gilman

5. REPORTS - None

6. ADJOURNMENT

The meeting adjourned at 6:15 p.m.



Transportation Benefit District Board

Overview of the Transportation Benefit District Program and Projects

Agenda Date: 9/24/2019
Agenda Item Number: 4.B
File Number: 19-0851

Type: information **Version:** 1 **Status:** TBD Agenda Ready

Title

Overview of the Transportation Benefit District Program and Projects

Recommended Action

Board Treasurer Recommendation:

Receive an overview of the Transportation Benefit District program and projects. Briefing only; No action requested.

Report

Issue:

Whether to receive a briefing on the Transportation Benefit District program and projects.

Staff Contact:

Mark Russell, P.E., Deputy Director, Public Works Department, 360.753.8762

Presenter(s):

Mark Russell, P.E., Deputy Director, Public Works Department

Background and Analysis:

The Transportation Benefit District (TBD) started collecting revenues in 2009. On behalf of the Olympia TBD, the Washington State Department of Licensing collects a \$40 fee at the time a registered vehicle is renewed within the City of Olympia. The funds collected are used to improve, maintain, and construct local transportation projects.

Staff will present an overview of the City's pavement management program and funding needs, to improve and maintain the City's streets. Upcoming projects using TBD funds will also be reviewed.

Neighborhood/Community Interests (if known):

Staff is preparing a mailer for Olympia residents to highlight the TBD and the important transportation projects funded by the TBD.

Options:

Briefing only. No action requested.

Type: information **Version:** 1 **Status:** TBD Agenda Ready

Financial Impact:
None at this time.

Attachments:
None



Transportation Benefit District Board

Highlight of the Fones Road Scope of Work

Agenda Date: 9/24/2019
Agenda Item Number: 4.C
File Number: 19-0852

Type: information **Version:** 1 **Status:** TBD Agenda Ready

Title

Highlight of the Fones Road Scope of Work

Recommended Action

Board Treasurer Recommendation:

Receive information on the Fones Road project scope of work. Briefing only; No action requested.

Report

Issue:

Whether to receive a briefing on the Fones Road scope of work.

Staff Contact:

Sophie Stimson, Transportation Planning Supervisor, Public Works Transportation, 360.753.8497

Presenter(s):

Sophie Stimson, Transportation Planning Supervisor

Background and Analysis:

On behalf of the Olympia Transportation Benefit District (TBD), the Washington State Department of Licensing collects a \$40 fee at the time a registered vehicle is renewed within the City of Olympia. The funds collected are used to improve, maintain, and construct local transportation projects. Improving Fones Road is one of the major transportation projects that will use TBD funding (as well as other revenue sources) for construction. Construction is currently planned for 2022/2023.

Improvements that benefit all modes of transportation will be constructed along the Fones Road corridor from Pacific Avenue to 18th Avenue. These improvements will include lane reconfigurations, a roundabout, protected bike lanes, sidewalks, crossing enhancements, and paving. Staff will present the highlights of the most recent scope of work that is currently under design.

Neighborhood/Community Interests (if known):

N/A

Options:

Briefing only. No action requested.

Type: information **Version:** 1 **Status:** TBD Agenda Ready

Financial Impact:
None at this time.

Attachments:
None