



Meeting Agenda

City Council

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8244

Tuesday, March 10, 2020

5:30 PM

Council Chambers

Study Session

1. ROLL CALL

2. BUSINESS ITEM

2.A [20-0241](#) 2020 Action Plan Update

Attachments: [Priorities, Performance, and Investment \(PPI\) Cycle](#)
[Website Link: Action Plan](#)

2.B [20-0249](#) Lee Creighton Justice Center Programming Overview

2.C [20-0240](#) Initiative 940 Implementation Update

3. ADJOURNMENT

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City Council

2020 Action Plan Update

Agenda Date: 3/10/2020
Agenda Item Number: 2.A
File Number: 20-0241

Type: study session **Version:** 1 **Status:** Study Session

Title

2020 Action Plan Update

Recommended Action

Committee Recommendation:

Not referred to a committee.

City Manager Recommendation:

Receive information on the Action Plan. Briefing only; no action requested.

Report

Issue:

Whether to receive a briefing on the Action Plan.

Staff Contact:

Stacey Ray, Senior Planner, Office of Performance & Innovation, 360.753.8046

Presenter(s):

Stacey Ray, Senior Planner, Office of Performance & Innovation
Debbie Sullivan, Director, Administrative Services

Background and Analysis:

After several years of extensive community engagement, in 2014, City Council adopted an updated Comprehensive Plan - the goal and policy document that guides how we will grow and develop over the next 20 years. During that engagement, community members expressed a desire to know how we would implement our vision, and to be able to see the progress we were making as a community.

This led to the City's first Action Plan in 2016. The Plan was developed by a cross-departmental team. It included goals, strategies, initial actions, and community indicators to help us track our progress. While not perfect (for example, some of the community indicators do not have data), it was a significant shift towards working more intentionally across departments towards a shared community vision and using data to inform our decisions.

In 2017, the interdepartmental team published the first edition of *Onward Olympia*, a popular and important annual report that highlights compelling stories about progress being made toward

achieving our community's vision.

In 2018, the Office of Performance and Innovation (OPI) was established in Administrative Services. OPI formally taking over leadership for the Action Plan moved this body of work out of Community Planning and Development and elevated it as a citywide initiative and priority. In 2018, the City also introduced and launched the Priorities, Performance, and Investment (PPI) Cycle. For the first time, the budget cycle was combined with a community engagement effort to hear from citizens about their priorities and where the city should invest financial resources to advance the vision.

In 2019, the interdepartmental team pivoted from developing the plan to focusing on better coordination, implementation, and performance management of the Action Plan's focus areas. The team has been renamed the *Onward Olympia* Team.

The purpose of this agenda item is to discuss how this new team proposes to further develop and implement the PPI Cycle to make more significant and meaningful progress towards our vision.

Included in this discussion will be:

- Refreshing the role and responsibilities for the Onward Olympia team;
- Redefining the existing Community, Safety & Health focus area;
- Creating Results Teams to advance the Action Plan focus areas; and
- Assigning Focus Areas to Council Committees

Neighborhood/Community Interests (if known):

While the Onward Olympia framework is not currently widely known among community members today, the intent is that as it is fully developed and implemented it will foster greater interest and community engagement in performance metrics as we are better able to track and share progress towards achieving the community's vision.

Options:

Information only. No action requested.

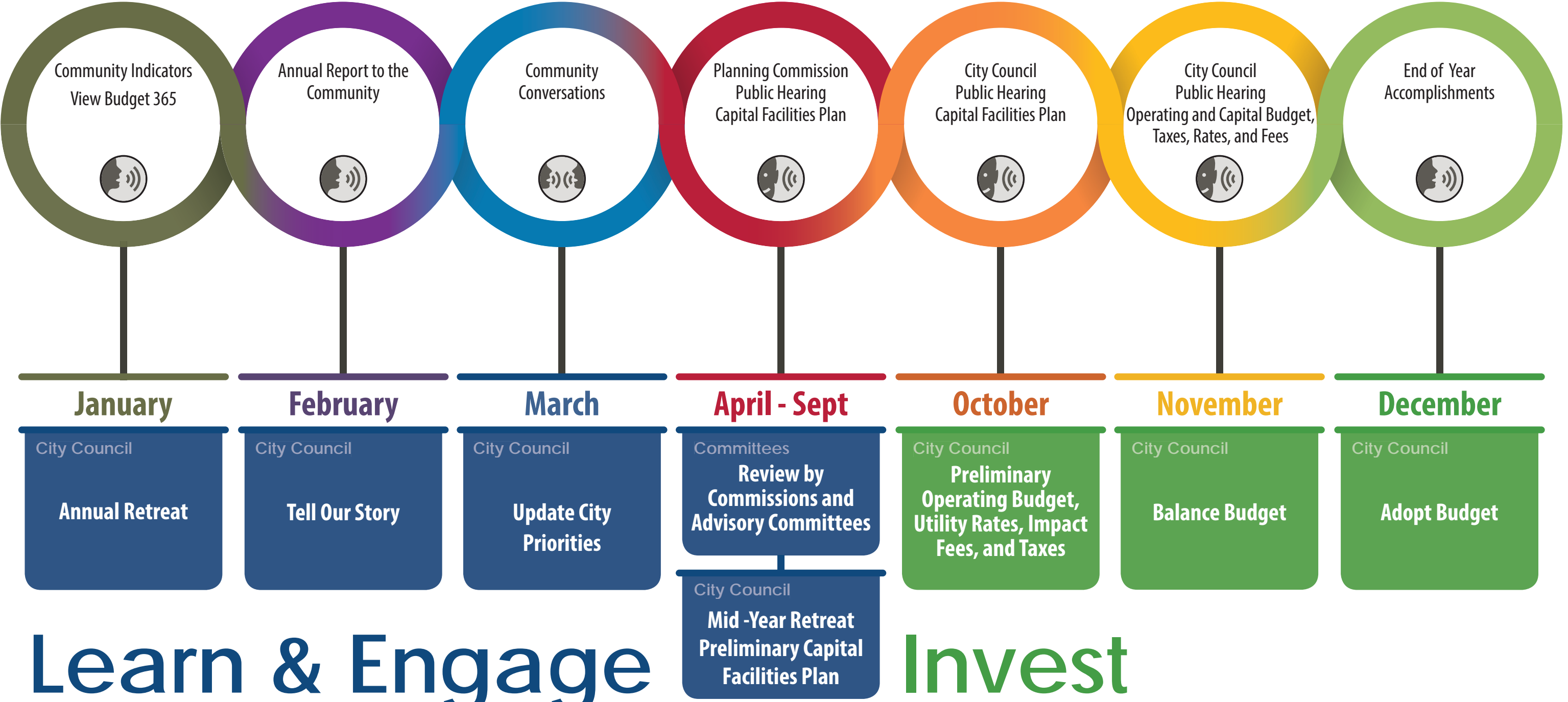
Financial Impact:

This process is being led by City staff in the Office of Performance and Innovation; with contributions of staff time and expertise from all City departments. No additional funding is being allocated to this work effort.

Attachments:

Priorities, Performance, and Investments (PPI) Cycle

Website link: Action Plan



Learn & Engage **Invest**

Key

- Inform
- Involve
- Consult

Home » City Government » Codes, Plans & Standards » Action Plan

Olympia's Action Plan

Featured Links

Related Plans & Reports

- Comprehensive Plan
- Downtown Strategy
- OPD Year in Review

Navigation

- Codes, Plans & Standards
 - DT Design Guidelines
 - Municipal Code
 - Olympia Comprehensive Plan
 - OPD General Orders
 - Plans in Progress



Olympia Onward!

The City's third Annual Report is available now. **Olympia Onward** tells the story of our commitment to making our community vision real. It highlights stories of success, priorities for the year, and community indicator data to track our progress.

[Download Onward Olympia 2019](#)

What is the Action Plan?

In 2014, the Olympia City Council adopted a new and ambitious community vision to guide how we grow and develop over the next 20 years. We have taken that vision and identified five focus areas that help us organize, track and share our progress. For each of these five focus areas, we'll annually:

- Check our progress using the indicators on the Community Indicator Dashboard
- Engage in community-wide conversations on priorities, and
- Invest our time and money towards achieving our community vision

Focus Areas

- Community, Safety & Health
- Downtown
- Economy
- Environment
- Neighborhoods

Community Indicators

The Action Plan includes 30 community indicators to help us track and share our progress. The data will help us learn if our strategies and actions are effective.

If we aren't moving the needle on our indicators, we can adjust our priorities, or explore new partnerships to help us be more successful.

Indicators

ACTION PLAN COMMUNITY INDICATORS

Comprehensive Plan

OUR COMMUNITY'S GUIDE FOR THE FUTURE

E-Newsletter

SIGN UP FOR CITY PLANS & STRATEGIES NEWS

City Calendar

3/4 - 9:00 a.m.

[Site Plan Review Committee](#)

3/4 - 6:00 p.m.

[Parking & Business Improvement Area \(PBIA\)](#)

3/5 - 5:40 p.m.

[Utility Advisory Committee Meeting](#)

3/5 - 6:00 p.m.

[Land Use and Environment Committee \(Special Meeting\)](#)

3/9 - 5:00 p.m.

[LEOFF 1 Disability Board](#)

City Updates

CORONAVIRUS (COVID-19) INFORMATION

For the latest public health information and answers to specific questions about COVID-19, please visit the [Thurston County Public Health website](#).

PARKING IMPROVEMENTS EFFECTIVE MARCH 8, 2020

Learn about important changes to the parking system including citation increases, loading zone requirements, ADA time limits, and more. [Go to the Parking Improvements page...](#)

TRAFFIC FINE AMNESTY DAY

If you owe late fines/fees on a traffic ticket or driving while license suspended in ANY court within Thurston County, Amnesty Day is a chance to have those overdue fines or fees removed from collections and reduced or converted to community service. [More...](#)

OLYMPIA'S NEXT CITY MANAGER

The City is seeking a dynamic, seasoned executive to serve as Olympia's next City Manager. Take a short (two question) survey to tell us what qualities, skills and abilities you think are necessary for success in the position. Survey closes Monday, March 9, 2020. [Take the survey...](#)

HELP IDENTIFY ADA

□ View Community Indicators

Annual Update Process

Each year, City staff will update the Action Plan to include what has been accomplished and what actions we want to continue or start next.

□ Annual Update Cycle

Questions?

Contact Stacey Ray at 360.753.8046 or takeaction@ci.olympia.wa.us

To stay updated on the Action Plan, sign-up for the [City Plans and Strategies email subscription](#).

BARRIERS IN OLYMPIA We are developing an ADA (Americans with Disabilities Act) Transition Plan and need your help identifying barriers related to: City services, programs & activities; City buildings & facilities; and Public right-of-way (streets & sidewalks). [Share your input at Engage Olympia...](#)

2020 CENSUS The 2020 Census is fast approaching. Learn everything you need to know about why it matters and how to be counted at tpc.org/946/Census.

3900 BOULEVARD DEVELOPMENT The City is seeking a well-qualified developer with an established track record of delivering high quality and affordable housing options for the development of the 10 acre parcel at 3900 Boulevard. [More...](#)

SHORT TERM RENTAL REGULATIONS Tell us what you think about each of the draft approaches to regulating short term rentals at [Engage Olympia](#).

EXPLORE THE CITY BUDGET You can now view the City's real-time budget and financial information online, anytime at [OlyFinance](#).

2020-2025 PRELIMINARY CFP The [2020-2025 Preliminary Capital Facilities Plan](#) is now available.

MEETINGS [Agendas and Minutes](#) for City Council and most advisory committees.

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City of Olympia, Washington
PO Box 1967
Olympia, WA 98507-1967

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City Council

Initiative 940 Implementation Update

Agenda Date: 3/10/2020
Agenda Item Number: 2.B
File Number:20-0240

Type: study session **Version:** 1 **Status:** Study Session

Title

Initiative 940 Implementation Update

Recommended Action

Committee Recommendation:

Not referred to a committee.

City Manager Recommendation:

Receive information about Initiative 940 (I-940) and the Olympia Police Department's plan for implementation.

Report

Issue:

Receive information about I-940 and the Olympia Police Department's plan for implementation.

Staff Contact:

Paul Lower, Lieutenant, Police, 360.753.8410

Presenter(s):

Aaron Jelcick, Interim Chief of Police

Paul Lower, Lieutenant

Background and Analysis:

I-940 passed in 2018 and includes requirements for police departments related to training and officer involved critical incident investigations. Chief Jelcick will provide information related to what the Olympia Police Department currently has in place to fulfill those requirements as well as the plan for implementation of the remainder.

Neighborhood/Community Interests (if known):

To gain a better understanding of I-940 and learn about the Olympia Police Department's plan for implementation.

Options:

N/A

Type: study session **Version:** 1 **Status:** Study Session

Financial Impact:

The financial impacts are still unknown pending completion of the rulemaking and requirements from the Criminal Justice Training Commission.

Attachments:

N/A



City Council

Lee Creighton Justice Center Programming Overview

Agenda Date: 3/10/2020
Agenda Item Number: 2.C
File Number:20-0249

Type: study session **Version:** 1 **Status:** Study Session

Title

Lee Creighton Justice Center Programming Overview

Recommended Action

Committee Recommendation:

Not referred to a committee.

City Manager Recommendation:

Briefing only; no action requested.

Report

Issue:

Whether to receive a briefing on the types of programming provided at the Justice Center and a discussion of the future vision of the Justice Center to meet the growing space needs at the facility.

Staff Contact:

Maryam Olson, Program and Planning Supervisor, (360) 709-2783.

Presenter(s):

Scott Ahlf, Municipal Court Judge
Tye Graham, Assistant City Prosecutor
Diane Whaley, Public Defense Coordinator
Chandra Brady, Olympia Police Department Support Administrator

Background and Analysis:

Over the past several years, the traditional justice system in Olympia has evolved to include a focus on restorative justice to include the creation of programming to assist in addressing the challenging issues of homelessness, mental health needs and addiction currently facing the Olympia community. Programs such as Community Court, Crisis Response Unit (CRU), Familiar Faces and others have transformed the use of the Justice Center. These programs bring together multiple partners, services and tools to work with court clients to change behavior patterns that lead to criminal activity.

At the Justice Center, individuals are connected to providers and services to address mental health and chemical dependency, housing, reestablish drivers' licenses, education and job services and

more. Community Court gives individuals the opportunity to move forward, change their lives and become healthy, productive members of the community. This work requires the coordination of the Olympia Police Department, Prosecution, the Public Defender, Probation Department and Jail for the span of an individual's case.

Originally built in 1965 as Olympia's City Hall, the Lee Creighton Justice Center has proved to be inadequate to address the changing needs of the community. The current design of the Justice Center is not secure for a courthouse with lack of appropriate passages for court staff, witnesses and jurors. There are not enough spaces to conduct programming and overall the facility lacks Americans with Disabilities Act (ADA) compliance due to its restricted spaces and entrances.

The presentation will discuss existing space and uses at the Lee Creighton Justice Center; benefits of a new, expanded, modern facility to the community; potential partnership opportunities if the City co-locates services with the County; why it is important that we have a jail facility; how CRU and Familiar Faces programs are impacting our future needs and the focus on models of restorative justice.

Attachments:

None