



City of Olympia

Future City Council Meeting Agendas

As of March 4, 2020

The Capital of
Washington State

601 4th Avenue E.
Olympia, WA 98501

Information: 360-753-8447

www.olympiawa.gov/councilagenda

Items Scheduled are
Subject to Change

UPCOMING AGENDA ITEMS

ITEMS TO BE SCHEDULED

City Council

- A. STUDY SESSION - JASCOM Update
- B. CONSENT - Approval of an Interlocal Agreement with Tumwater and Lacey Regarding Collisions (*Ryan Hirotaka, OPD*)

Finance Committee - 3rd Wednesday, 5:00 pm (*Jim Cooper - Chair, Cheryl Selby, Lisa Parshley*)

- A. Update on Regional Fire Study (*Mike Buchanan, Fire*)

General Government Committee - 4th Wednesday, 5:00 pm (*Renata Rollins - Chair, Clark Gilman, Dani Madrone*)

- A. Police Auditor Scoping (*Aaron Jelcick, OPD*)

Land Use and Environment Committee - 3rd Thursday, 5:00 pm (*Clark Gilman - Chair, Jessica Bateman, Lisa Parshley*)

March 10 - 5:30 pm

STUDY SESSION

- A. 2020 Action Plan Update (*Debbie Sullivan and Stacey Ray, ASD*)
- B. Justice Center Programming Overview (*Susan Grisham, Exec*)
- C. I-940 Implementation (*Aaron Jelcick, OPD*)

March 10

CITY COUNCIL - NO MEETING - STUDY SESSION ONLY

March 17

CITY COUNCIL - NO MEETING

March 18 - 5:30 pm

FINANCE COMMITTEE

- A. Transportation Funding (*Mark Russell, PW*) (*File # 20-0101*)
- B. Discuss Funding Recommendation for Risk-Based Analysis of Reserve Levels Study (*Debbie Sullivan, ASD*)
- C. Review and Discuss 2019 Year End Fund Balance (*Debbie Sullivan, ASD*)

March 24 - 5:30 pm

STUDY SESSION

March 24 - 7:00 pm

CITY COUNCIL

- A. **SPECIAL RECOGNITION** - Proclamation Recognizing Senior Services Executive Director Eileen McKenzie-Sullivan (*Scott River, OPARD*)
- B. **SPECIAL RECOGNITION** - 2020 Census (W/TRPC) (*Tim Smith, CPD*)**CONSENT** - Approval of a Resolution Authorizing an Interlocal Agreement with Lacey and Tumwater for Accessory Dwelling Unit Plans (*Leonard Bauer, CPD*)
- C. **CONSENT** - Approval of a Resolution Authorizing a General Interlocal Agreement between the LOTT Clean Water Alliance, Thurston County and the Cities of Olympia Lacey and Tumwater for Distribution and Use of Reclaimed Water (*Erin Conine, PW*)
- D. **CONSENT** - Approval of a Resolution Authorizing an Agreement with Catholic Community Services for Mitigation Site Management Services (*Cary Retlin, CPD*)

The City of Olympia is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources. If you require accommodation for your attendance at the City Council meeting, please contact the Council's Executive Assistant 360.753.8244 by 10:00 a.m. the date of the meeting. For hearing impaired, please contact us by dialing the Washington State Relay service at 7-1-1, or 1.800.833.6384.

- E. **CONSENT** - Approval of a Resolution Authorizing Amendment No.3 to a Professional Services Agreement with Landau Associates for West Olympia Commercial Property (*Donna Buxton, PW*) (file # 20-0198)
- F. **CONSENT** - Approval of Resolution to Increase City Staffing by One Full-Time Equivalent for Parks Maintenance (*Nanci Lien, Admin*)
- G. **OTHER BUSINESS** - I-5 Corridor Study (w/Mark Daley of TRPC)
- H. **OTHER BUSINESS** - Approval of the 2020/21 Plinth Recommendations (*Stephanie Johnson, OPARD*)

March 25 - 5:00 pm

GENERAL GOVERNMENT COMMITTEE

- A. Annual Work Plan Review (*Kelle Purce Braseth, Exec*)
- B. Meeting with Advisory Committee Chairs (*Kelle Purce Braseth, Exec*)

March 26 - 5:00 pm

LAND USE & ENVIRONMENT COMMITTEE (SPECIAL MEETING)

- A. Downtown Design Guidelines Update (*Joyce Philips, CPD*)
- B. Shoreline Master Program Update (*Joyce Philips, CPD*)
- C. Council Referral to Planning Commission to Implement 2ESHB 1923 (*Joyce Philips, CPD*)

March 31

CITY COUNCIL - NO MEETING

April 7

CITY COUNCIL - NO MEETING

April 14 - 5:30 pm

STUDY SESSION

- A. Percival Landing Visioning (*Paul Simmons, OPARD*)

April 14 - 7:00 pm

CITY COUNCIL

- A. **CONSENT** - Carryover Budget Amendments (*Nanci Lien, ASD*)
- B. **OTHER BUSINESS** - Review and Approve End of Year General Fund Balance (*Debbie Sullivan, ASD*)
- C. **OTHER BUSINESS** - Approval of an Ordinance Updating Downtown Design Guidelines (*Joyce Philips, CPD*)
- D. **OTHER BUSINESS** - Approval of an Ordinance for a Zoning Amendment on Stull Road (*Lydia Moorehead, CPD*)

April 15 - 5:30 pm

FINANCE COMMITTEE

- A. Budget Snapshot: Property Taxes (*Nanci Lien, ASD*)
- B. Discuss JASCOM 2021 Budget
- C. Discuss Economic Development Strategy and Future Policy Considerations (*Mike Reid, CPD*)
- D. Indirect Cost Allocation Plan Briefing (*Debbie Sullivan, ASD*)

April 16 - 5:00 pm

LAND USE & ENVIRONMENT COMMITTEE

- A. Short Term Rental Regulation (*Catherine McCoy, CPD*)
- B. Housing Action Plan Briefing (*Amy Buckler, CPD*)
- C. Regional Climate Mitigation Plan Update (*Rich Hoey and Susan Clark, PW*) (file # 20-0199)

April 21 - 6:15 pm

METROPOLITAN PARKS DISTRICT BOARD

April 21 - 7:00 pm

CITY COUNCIL

- A. **CONSENT** - First Quarter Budget Amendment (*Nanci Lien, ASD*)- Approval of a Resolution Authorizing a Right of Way Permit for Quince Street (*Fran Eide, PW*)

April 22 - 5:00 pm

GENERAL GOVERNMENT COMMITTEE

- A. Humane Pet Sales Referral (*Mark Barber, Legal*)
- B. Downtown Ambassador Update (*Amy Buckler, CPD*)
- C. PBIA Briefing (*Max DeJarnatt, CPD*)
- D. Mid-Year Retreat Discussion (*Kellie Purce Braseth, Exec*)

April 28

CITY COUNCIL - NO MEETING

May 5 - 7:00 pm

CITY COUNCIL

- A. **SPECIAL RECOGNITION** - Proclamation Recognizing Bicycle Commuter Month (*Kristin Gilkerson, PW*) (file # 20-0200)

A. May 12 - 7:00 pm **CITY COUNCIL**

May 19 - 7:00 pm

CITY COUNCIL

May 20 - 5:30 pm

FINANCE COMMITTEE

- A. Budget Snapshot: Excise Tax (*Nanci Lien, ASD*)
- B. Update on Building Repair and Replacement (*Meliss Maxfield, PW*)
- C. Review Financial Report from the Washington Center for the Performing Arts (*Debbie Sullivan, ASD*)
- D. First Quarter Financial Report (*Joan Lutz, ASD*)

May 21 - 5:00 pm

LAND USE & ENVIRONMENT COMMITTEE

- A. Parking Strategy Implementation (*Max DeJarnatt, CPD*)
- B. Downtown Creative District - Development Code Amendments (*Marygrace Goddu, CPD & Stephanie Johnson, OPARD*)
- C. Downtown Strategy Implementation Status Report (*Amy Buckler, CPD*)
- D. Commons at Fertile Grounds (*Mike Reid, CPD*)

May 26

CITY COUNCIL - NO MEETING

May 27 - 5:00 pm

GENERAL GOVERNMENT COMMITTEE

- A. Public Safety/OPD Updates (*Aaron Jelcick, OPD*)
- B. Economic Development Update (*Mike Reid, CPD*)
- C. Community Development Block Grant (CDBG) -Program Year 2020 Action Plan (*Cary Retlin, CPD*)
- D. CDBG 5-year plan & alignment with Home Fund (*Cary Retlin, CPD*)

June 2 - 7:00 pm

CITY COUNCIL

- A. **SPECIAL RECOGNITION** - Proclamation Proclaiming June as Men's Health Month (*Susan Grisham, Exec*)

June 9 - 7:00 pm

CITY COUNCIL

June 10 - 5:00 pm

GENERAL GOVERNMENT COMMITTEE (SPECIAL MEETING)

- A. Tenant Assistance Follow-up (*Cary Retlin, CPD*)

June 13

MID YEAR RETREAT

June 16 - 7:00 pm

CITY COUNCIL

June 17 - 5:30 pm

FINANCE COMMITTEE

- A. Budget Snapshot: Revenue Types (*Nanci Lien, ASD*)
- B. Multi-Year Revenue and Expense Projections

C. Climate Mitigation Plan (*Rich Hoey, PW*)

June 18 - 5:00 pm

LAND USE & ENVIRONMENT COMMITTEE

- A. EDDS 2020 Update (*Steve Sperr, CPD*)
- B. Transportation Master Plan (*Sophie Stimson, PW*)
- C. MFTE Program Options (*Cary Retlin, CPD*)

June 23

CITY COUNCIL - NO MEETING

June 30

CITY COUNCIL - NO MEETING

July 7 - 7:00 pm

CITY COUNCIL

July 14 - 5:30 pm

EXECUTIVE SESSION

- A. Executive Session Pursuant to RCW 42.30.110(1)(g) - Personnel Matter (City Manager's Mid-Year Performance Evaluation)

July 14 - 7:00 pm

CITY COUNCIL

July 15 - 5:30 pm

FINANCE COMMITTEE

- A. Briefing on 2021-2026 Preliminary Capital Facilities Plan (*Debbie Sullivan, ASD*)
- B. Transportation Master Plan (*Mark Russell, PW*)
- C. Waste ReSources Maintenance Center (*Rich Hoey, PW*)
- D. Public Engagement Results (*Stacey Ray, ASD*)

July 16 - 5:00 pm

LAND USE & ENVIRONMENT COMMITTEE

- A. LOTT Cost of Service Study (*Rich Hoey, PW*)
- B. Joint Plan Update (*Joyce Phillips, CPD*)
- C. Comprehensive Plan Amendment Process (*Joyce Phillips, CPD*)
- D. Mid-year Work Plan Review (*Leonard Bauer, CPD*)

July 21 - 7:00 pm

CITY COUNCIL

- A. **OTHER BUSINESS** - Present Capital Facilities Plan

July 22 - 5:00 pm

GENERAL GOVERNMENT COMMITTEE

- A. Scoping of Advisory Board Recruitment Process (*Kellie Braseth, Exec*)

July 28

CITY COUNCIL - NO MEETING

August 4

CITY COUNCIL - NO MEETING

August 11 - 7:00 pm

CITY COUNCIL

August 18 - 7:00 pm

CITY COUNCIL

August 19 - 5:30 pm

FINANCE COMMITTEE

- A. Budget Snapshot: Investments (*Nanci Lien, ASD*)
- B. Investments with David Westcott, Governmental Portfolio Advisors (*Nanci Lien, ASD*)
- C. Review 2021 Impact Fees
- D. Lifeline Utility Rates (*Eric Christensen, PW*)
- E. Second Quarter Financial Report (*Joan Lutz, ASD*)

August 20 - 5:00 pm	LAND USE & ENVIRONMENT COMMITTEE <ul style="list-style-type: none">A. Neighborhood Centers Review Process (<i>Cari Hornbein, CPD</i>)B. Sea Level Rise Response Implementation (<i>Rich Hoey, PW</i>)C. Regional Climate Action Plan (<i>Rich Hoey and Susan Clark, PW</i>)
August 25 - 7:00 pm	CITY COUNCIL
August 26 - 5:00 pm	GENERAL GOVERNMENT COMMITTEE <ul style="list-style-type: none">A. Public Safety/OPD Update (<i>Aaron Jelcick, OPD</i>)B. Economic Development Update (<i>Mike Reid, CPD</i>)
September 1	CITY COUNCIL - NO MEETING
September 8	CITY COUNCIL - NO MEETING
September 15 - 7:00 pm	CITY COUNCIL
September 16 - 5:30 pm	FINANCE COMMITTEE <ul style="list-style-type: none">A. Budget Snapshot: Debt (<i>Nanci Lien, ASD</i>)B. Preliminary 2021 Operating Budget (<i>Jay Burney, Exec and Debbie Sullivan, ASD</i>)C. Review Utility Rates (<i>Eric Christensen, PW and Gary Franks, PW</i>)D. Review Development Fee Adjustments (<i>Leonard Bauer, CPD</i>)
September 17 - 5:00 pm	LAND USE & ENVIRONMENT COMMITTEE <ul style="list-style-type: none">A. Water System Risk and Resiliency Plan (<i>Eric Christensen, PW</i>)B. Building Condition and Operational Need Review of 108 State Avenue (<i>Mike Reid, CPD and Meliss Maxfield, PW</i>)
September 22	CITY COUNCIL - NO MEETING
September 23 - 5:00 pm	GENERAL GOVERNMENT COMMITTEE <ul style="list-style-type: none">A. Biennial Review of Council Guidelines (<i>Kellie Purce Braseth, Exec</i>)B. Council Retreat Agenda (<i>Jay Burney, Exec</i>)
September 29 - 6:00 pm	TRANSPORTATION BENEFIT DISTRICT
September 29 - 7:00 pm	CITY COUNCIL
October 6 - 7:00 pm	CITY COUNCIL
October 13 - 7:00 pm	CITY COUNCIL <ul style="list-style-type: none">A. PUBLIC HEARING - Capital Facilities Plan
October 20 - 7:00 pm	CITY COUNCIL <ul style="list-style-type: none">A. OTHER BUSINESS - Present 2021 Preliminary Budget
October 21 - 5:30 pm	FINANCE COMMITTEE <ul style="list-style-type: none">A. Budget Snapshot: Utility Taxes (<i>Nanci Lien, ASD</i>)
October 22 - 5:00 pm	LAND USE & ENVIRONMENT COMMITTEE <ul style="list-style-type: none">A. Housing Action Plan (<i>Amy Bucker, CPD</i>)B. Missing Middle Status and Metrics (<i>Leonard Bauer and Joyce Phillips, CPD</i>)
October 27	CITY COUNCIL - NO MEETING

- October 28 - 5:00 pm** **GENERAL GOVERNMENT COMMITTEE**
A. Downtown Ambassador Update (*Amy Buckler, CPD*)
B. PBIA Update (*Max DeJarnatt, CPD*)
- November 2 - 6:15 pm** **METROPOLITAN PARKS DISTRICT BOARD**
- November 2 - 7:00 pm** **CITY COUNCIL (SPECIAL MEETING)**
- November 10 - 5:30 pm** **STUDY SESSION**
Budget Discussion
- November 10 - 6:15 pm** **METROPOLITAN PARKS DISTRICT BOARD**
- November 10 - 7:00 pm** **CITY COUNCIL**
A. **PUBLIC HEARING** - Operating Budget
B. **PUBLIC HEARING** - Capital Budget
C. **PUBLIC HEARING** - Ad Valorem
- November 17 - 7:00 pm** **CITY COUNCIL**
- November 18 - 5:30 pm** **FINANCE COMMITTEE**
A. Budget Snapshot: TBD (*Nanci Lien, ASD*)
B. Discussion of 2021 Preliminary Operating and Capital Budgets
C. 3rd Quarter Financial Report (*Joan Lutz, ASD*)
- November 19 - 5:00 pm** **LAND USE & ENVIRONMENT COMMITTEE**
A. Community Planning & Development 2021 Work Plan Update (*Tim Smith, CPD*)
B. Review Land Use & Environment Committee 2021 Work Plan (*Leonard Bauer, CPD*)
- November 24** **CITY COUNCIL - NO MEETING**
- December 1 - 7:00 pm** **CITY COUNCIL**
A. **OTHER BUSINESS** - Budget Balancing
- December 3 - 5:00 pm** **GENERAL GOVERNMENT COMMITTEE (SPECIAL MEETING)**
A. Public Safety/OPD Update (*Aaron Jelcick, OPD*)
B. Economic Development update (*Mike Reid, CPD*)
C. General Government Committee Work Plan for 2020 (*Kellie Purce Braseth, Exec*)
D. Scoping Advisory Committee Work Plan Process (*Kellie Purce Braseth, Exec*)
- December 8 - 7:00 pm** **CITY COUNCIL**
A. **CONSENT** - Approval of an Ordinance Adopting the 2021 Operating, Special Funds, Capital Budget, and Capital Facilities Plan
- December 15 - 7:00 pm** **CITY COUNCIL (Last Meeting of the Year)**
A. **OTHER BUSINESS** - End of Year Presentation (*Kellie Purce Braseth, Exec*)
- December 16 - 5:30 pm** **FINANCE COMMITTEE**
A. 2021 Work plan (*Debbie Sullivan, ASD*)

December 17 - 5:00 pm LAND USE & ENVIRONMENT COMMITTEE

December 22 CITY COUNCIL - NO MEETING

December 29 CITY COUNCIL - NO MEETING

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