



Meeting Agenda

Heritage Commission

City Hall
601 4th Avenue E
Olympia, WA 98501

Heritage Commission
Contact: Marygrace Goddu
(360) 753-8031

Wednesday, June 24, 2020

6:00 PM

via Zoom

1. CALL TO ORDER

1.A ROLL CALL

2. APPROVAL OF AGENDA

3. APPROVAL OF MINUTES

3.A [20-0506](#) Approval of May 27 2020 Heritage Commission Meeting Minutes

Attachments: [Minutes](#)

4. PUBLIC COMMENT

During this portion of the meeting, citizens may address the Advisory Committee or Commission regarding items related to City business, including items on the Agenda. In order for the Committee or Commission to maintain impartiality and the appearance of fairness in upcoming matters and to comply with Public Disclosure Law for political campaigns, speakers will not be permitted to make public comments before the Committee or Commission in these two areas: (1) on agenda items for which the Committee or Commission either held a Public Hearing in the last 45 days, or will hold a Public Hearing within 45 days, or (2) where the speaker promotes or opposes a candidate for public office or a ballot measure.

5. ANNOUNCEMENTS

6. REPORTS

6.A [20-0509](#)

Attachments: [2020 committee assignments](#)

7. OTHER TOPICS

8. ADJOURNMENT

Upcoming

Accommodations

The City of Olympia is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources. If you require accommodation for your attendance at the City

Advisory Committee meeting, please contact the Advisory Committee staff liaison (contact number in the upper right corner of the agenda) at least 48 hours in advance of the meeting. For hearing impaired, please contact us by dialing the Washington State Relay Service at 7-1-1 or 1.800.833.6384.



City Hall
601 4th Avenue E.
Olympia, WA 98501
360-753-8244

Heritage Commission

Approval of May 27 2020 Heritage Commission Meeting Minutes

Agenda Date: 6/24/2020
Agenda Item Number: 3.A
File Number:20-0506

Type: minutes **Version:** 1 **Status:** In Committee

Title

Approval of May 27 2020 Heritage Commission Meeting Minutes



Meeting Minutes - Draft

Heritage Commission

City Hall
601 4th Avenue E
Olympia, WA 98501

Heritage Commission
Contact: Marygrace Goddu
(360) 753-8031

Wednesday, May 27, 2020

6:00 PM

Online or via phone

Register to attend:

https://us02web.zoom.us/webinar/register/WN_2c2yag3oRD-9ElwmHtm3rw

1. CALL TO ORDER

Chair Davies called the meeting to order at 6:01 p.m.

1.A ROLL CALL

Present: 9 - Vice Chair Holly Davies, Commissioner Jessica Bieber, Commissioner Kenneth House, Commissioner Garner Miller, Commissioner Andrea Pareigis, Commissioner Susan Rohrer, Commissioner Stephen Scott, Commissioner Gary Stedman and Commissioner Sheila Swalling

Excused: 1 - Commissioner Audrey Henley

1.B OTHERS PRESENT

City of Olympia Historic Preservation Officer Marygrace Goddu

2. APPROVAL OF AGENDA

The agenda was approved.

3. APPROVAL OF MINUTES

3.A [20-0414](#) Approval of February 26, 2020 Heritage Commission Meeting Minutes

The minutes were approved.

4. PUBLIC COMMENT - None

5. ANNOUNCEMENTS

Ms. Goddu shared announcements.

6. BUSINESS ITEMS

- 6.A** [20-0413](#) Approval of Revisions to 2020 Work Plan and Subcommittee Assignments

Commissioner Rohrer moved, followed by Commissioner Pareigis, to approve the proposed revisions and subcommittee assignments as amended in discussion. The motion passed unanimously.

7. REPORTS

7.A Heritage Review Committee

Commissioner Miller reported on Heritage Review Committee activity to review an addition to a South Capitol Historic District home.

7.B Survey and Designation Committee - No Report

7.C Policy, Ordinance and Guidance Committee - No Report

7.D Marketing, Outreach and Events Committee

Commissioner Rohrer reported on the Women of Olympia project and the rescheduling of the Hotel Olympia event from July to December 2020.

8. OTHER TOPICS - None

9. ADJOURNMENT

The meeting was adjourned at 6:58 p.m.

Upcoming

The next Heritage Commission meeting will be June 24, 2020.



Heritage Commission

Agenda Date: 6/24/2020
Agenda Item Number: 6.A
File Number:20-0509

Type: decision **Version:** 1 **Status:** In Committee

Policy & Program Recommendations, Support for Additional Heritage Program Activities

Recommended Action

Receive committee reports and provide guidance or concur with recommended progress and action.

Report Issue:

Monthly review of committee progress on Heritage Commission Work Plan items and program activities

Staff Contact:

Marygrace Goddu, Historic Preservation Officer, Community Planning & Development, 360.480.0923

Presenter(s):

Committee Chairs or designees

Background and Analysis:

Committees will report on activities, planning and progress toward implementation of 2020 work plan

Attachments:

2020 Committee Assignments and Work Summary

2020 Heritage Commission Committee Assignments

Marketing, Outreach, Recruitment, and Events: Audrey (Chair), Susan, Andrea, Ken

- Heritage awards
- Heritage month
- Stay informed about the work of other City of Olympia citizen advisory boards, City departments, and downtown partners.
- Educational outreach to local Realtors and Contractors, Neighborhood Associations
- Work with the Arts Commissions and others on ArCH and the 2020 Keystone Forum

Policy, Ordinance, and Guidance: Holly (Chair), Ken, Steven

- Recommend code amendments to ensure due process when properties designated for National Register are added to Local Register.
- Evaluate possible gaps relative to review of City projects (including acquisitions) for potential impacts to historic and cultural resources
- Develop guidance on emergent issues such as ADU's and Short-Term Rentals with HRC
- Offer guidance on proper documentation, maintenance and treatment of city-owned historic properties including adaptive reuse and supporting the city's acquisition of the Armory.

Survey and Designation: Gary (Chair), Holly, Steve, Susan, Jessica

- Promote new listings, with focus on Downtown properties not in current historic district
- Pursue new districts based on completed surveys (start with Gov Stevens)
- Plan new surveys, including grant opportunities

Heritage Review Committee: Garner (Chair), Sheila, Holly, Jessica, Ken, Alt: Gary

- Review permits (as part of JDRB when applicable)
- Recommend to OHC new listings
- Recommend to OHC special tax valuation
- Develop guidance on emergent issues such as ADU's and Short-Term Rentals with POG
- Offer guidance on proper documentation, maintenance and treatment of city-owned historic properties including adaptive reuse and supporting the city's acquisition of the Armory.
- Serve on Joint Design Review Board