



Meeting Agenda

Transportation Benefit District Board

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360-570-3727

Tuesday, September 29, 2020

6:00 PM

Online and via phone

Register to attend:

https://us02web.zoom.us/webinar/register/WN_w78tx5ajTsi_aBcZQmsulw

1. ROLL CALL

2. APPROVAL OF AGENDA

3. PUBLIC COMMENT

(Estimated Time: 0 - 10 minutes). During this portion of the meeting, citizens may address the Board regarding only items related to the Transportation Benefit District, including items on the Agenda. Individual comment is limited to 3 minutes.

4. BOARD BUSINESS

- 4.A** [20-0743](#) Approval of January 28, 2020 Transportation Benefit District Board Meeting Minutes

Attachments: [Minutes](#)

- 4.B** [20-0742](#) Downtown Projects Update

5. REPORTS

6. ADJOURNMENT

The Olympia Transportation Benefit District (TBD) is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources. If you require accommodation for your attendance at the TBD Board meeting, call 360.570-3727 at least 48 hours in advance of the meeting. For hearing impaired, please contact us by dialing the Washington State Relay Service at 7-1-1 or 1.800.833.6384.



City Hall
601 4th Avenue E.
Olympia, WA 98501
360-753-8244

Transportation Benefit District Board
Approval of January 28, 2020 Transportation
Benefit District Board Meeting Minutes

Agenda Date: 9/29/2020
Agenda Item Number: 4.A
File Number:20-0743

Type: minutes **Version:** 1 **Status:** TBD Agenda Ready

Title

Approval of January 28, 2020 Transportation Benefit District Board Meeting Minutes



Meeting Minutes - Draft

Transportation Benefit District Board

City Hall
601 4th Avenue E
Olympia, WA 98501
Information: 360-570-3727

Tuesday, January 28, 2020

6:00 PM

Council Chambers

1. ROLL CALL

Present: 4 - Vice President Clark Gilman, Boardmember Jim Cooper, Boardmember Dani Madrone, and Boardmember Jessica Bateman

Excused: 3 - Boardmember Lisa Parshley, Boardmember Renata Rollins, and Boardmember Cheryl Selby

2. APPROVAL OF AGENDA

Boardmember Cooper asked to remove Item 4.F from the agenda.

The agenda was approved as amended.

3. PUBLIC COMMENT - None

4. BOARD BUSINESS

4.A [20-0095](#) Election of a President and Vice President for the Transportation Benefit District (TBD) Board

Boardmember Cooper nominated Boardmember Madrone as President for a two-year term.

The motion carried by the following vote:

Aye: 4 - Vice President Gilman, Boardmember Cooper, Boardmember Madrone and Boardmember Bateman

Excused: 3 - Boardmember Parshley, Boardmember Rollins and Boardmember Selby

Boardmember Cooper nominated Vice President Gilman to continue as Vice President for a two-year term.

The motion carried by the following vote:

Aye: 4 - Vice President Gilman, Boardmember Cooper, Boardmember Madrone and Boardmember Bateman

Excused: 3 - Boardmember Parshley, Boardmember Rollins and Boardmember Selby

4.B [20-0096](#) Approval of September 24, 2019 Transportation Benefit District Meeting

Minutes

The minutes were approved.

- 4.C** [20-0097](#) Approval of a Resolution Revising the Transportation Benefit District Board's Regular Meeting Schedule

Vice President Gilman moved, seconded by Boardmember Bateman, to approve the resolution revising the Board's meeting schedule. The motion carried by the following vote:

- Aye:** 4 - Vice President Gilman, Boardmember Cooper, Boardmember Madrone and Boardmember Bateman
- Excused:** 3 - Boardmember Parshley, Boardmember Rollins and Boardmember Selby

ROLL CALL

- Present:** 5 - Vice President Clark Gilman, Boardmember Jim Cooper, Boardmember Lisa Parshley, Boardmember Dani Madrone, and Boardmember Jessica Bateman

- Excused:** 2 - Boardmember Renata Rollins, and Boardmember Cheryl Selby

- 4.D** [20-0098](#) Review and Approval of the 2019 Transportation Benefit District Annual Report

Public Works Deputy Director Mark Russell presented information on upcoming projects.

Boardmember Bateman moved, seconded by Boardmember Cooper, to approve the 2019 annual report. The motion carried by the following vote:

- Aye:** 5 - Vice President Gilman, Boardmember Cooper, Boardmember Parshley, Boardmember Madrone and Boardmember Bateman
- Excused:** 2 - Boardmember Rollins and Boardmember Selby

- 4.E** [20-0099](#) Approval of a Resolution Establishing the 2020 Transportation Benefit District Budget

Mr. Russell presented information on the Budget. Boardmembers asked clarifying questions.

Boardmember Cooper moved, seconded by Boardmember Parshley, to approve the resolution establishing the 2020 budget. The motion carried by the following vote:

- Aye:** 5 - Vice President Gilman, Boardmember Cooper, Boardmember Parshley, Boardmember Madrone and Boardmember Bateman
- Excused:** 2 - Boardmember Rollins and Boardmember Selby

4.F [20-0102](#) Safety Briefing

The briefing was postponed.

5. REPORTS - None

6. ADJOURNMENT

The meeting was adjourned at 6:10 p.m.



Transportation Benefit District Board

Downtown Projects Update

Agenda Date: 9/29/2020
Agenda Item Number: 4.B
File Number: 20-0742

Type: information **Version:** 1 **Status:** TBD Agenda Ready

Title

Downtown Projects Update

Recommended Action

Board Treasurer Recommendation:

Briefing only, no action required.

Report

Issue:

Whether to receive a briefing on major transportation projects downtown.

Staff Contact:

Mark Russell, P.E., Deputy Director, Public Works Department, 360.753.8762

Presenter(s):

Mark Russell, P.E., Deputy Director, Public Works Department

Jeff Johnstone, P.E., Senior Engineer, Public Works Engineering

Background and Analysis:

Staff will present an update on major transportation projects downtown. These include improvements on Legion Way, currently under construction, and Franklin Street, scheduled to be constructed in 2021.

Options:

Briefing only, no action required.