



Meeting Agenda

Planning Commission

City Hall
601 4th Avenue E
Olympia, WA 98501

Contact: Cari Hornbein
360.753.8048

Tuesday, October 13, 2020

5:30 PM

Online and via phone

Retreat Planning Subcommittee

Meeting link:

[https://us02web.zoom.us/j/84448705829?](https://us02web.zoom.us/j/84448705829?pwd=UkRVWUd5aHh2ZkM5SXNSOXMvUkZIUT09)
[pwd=UkRVWUd5aHh2ZkM5SXNSOXMvUkZIUT09](https://us02web.zoom.us/j/84448705829?pwd=UkRVWUd5aHh2ZkM5SXNSOXMvUkZIUT09)

1. CALL TO ORDER

Estimated time for items 1 through 5: 15 minutes

1.A ROLL CALL

2. APPROVAL OF AGENDA

3. APPROVAL OF MINUTES

[20-0816](#)

Approval of August 24, 2020 Planning Commission Retreat Planning Subcommittee Meeting Minutes

Attachments: [Draft minutes 08242020](#)

4. PUBLIC COMMENT

Please send public comments to chornbei@ci.olympia.wa.us. Comments received up to two hours prior to the meeting will be shared with Commissioners.

5. STAFF ANNOUNCEMENTS

This agenda item is also an opportunity for Commissioners to ask staff about City or Planning Commission business.

6. BUSINESS ITEMS

6.A [20-0814](#) Organizational Retreat

Estimated time: 60 minutes

7. REPORTS

From Staff, Officers, and Commissioners, and regarding relevant topics.

8. OTHER TOPICS

None

9. ADJOURNMENT

Approximately 7:00 p.m.

Accommodations

The City of Olympia is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources. If you require accommodation for your attendance at the City Advisory Committee meeting, please contact the Advisory Committee staff liaison (contact number in the upper right corner of the agenda) at least 48 hours in advance of the meeting. For hearing impaired, please contact us by dialing the Washington State Relay Service at 7-1-1 or 1.800.833.6384.



City Hall
601 4th Avenue E.
Olympia, WA 98501
360-753-8244

Planning Commission

Approval of August 24, 2020 Planning Commission Retreat Planning Subcommittee Meeting Minutes

Agenda Date: 10/13/2020
Agenda Item Number:
File Number:20-0816

Type: minutes **Version:** 1 **Status:** In Committee

Title

Approval of August 24, 2020 Planning Commission Retreat Planning Subcommittee Meeting Minutes



Meeting Minutes

Planning Commission

City Hall
601 4th Avenue E
Olympia, WA 98501

Contact: Cari Hornbein
360.753.8048

Monday, August 24, 2020

5:00 PM

Online and via phone

Retreat Planning Subcommittee

Meeting link:

[https://us02web.zoom.us/j/81645390224?](https://us02web.zoom.us/j/81645390224?pwd=ZDhweEtiaEICVEJUN09xWFc3V3d5QT09)
[pwd=ZDhweEtiaEICVEJUN09xWFc3V3d5QT09](https://us02web.zoom.us/j/81645390224?pwd=ZDhweEtiaEICVEJUN09xWFc3V3d5QT09)

1. CALL TO ORDER

Subcommittee Chair Richmond called the meeting to order at 5:04 p.m.

1.A ROLL CALL

Present: 3 - Chair Candi Millar, Commissioner Yen Huynh and Commissioner Carole Richmond

Excused: 1 - Commissioner Aaron Sauerhoff

OTHERS PRESENT

Community Planning & Development Staff:
Senior Planner Cari Hornbein

2. APPROVAL OF AGENDA

The agenda was approved.

3. PUBLIC COMMENT - None

4. ANNOUNCEMENTS

Ms. Hornbein made announcements.

5. BUSINESS ITEMS

[20-0656](#) Organizational Retreat Planning

The discussion was completed.

6. REPORTS - None

7. OTHER TOPICS - None

8. ADJOURNMENT

The meeting was adjourned at 6:24 p.m.



Planning Commission Organizational Retreat

Agenda Date: 10/13/2020
Agenda Item Number: 6.A
File Number:20-0814

Type: discussion **Version:** 1 **Status:** In Committee

Title

Organizational Retreat

Recommended Action

Committee Recommendation:

Discussion only; no action requested.

Report

Issue:

Discussion of the organizational retreat.

Staff Contact:

Cari Hornbein, Senior Planner, Community Planning and Development, 360.753.8048

Presenter(s):

None

Background and Analysis:

The Planning Commission holds an organization retreat most years. For 2020, Commissioners are interested in having a retreat utilizing a virtual platform. The retreat planning subcommittee met on July 20, July 29, and August 24 to discuss timing and topics. The upcoming meeting is a continuation of these discussions.

Attachments:

None.