



# Meeting Agenda

## Metropolitan Park District Board

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Information: 360.753.8068

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**Tuesday, November 10, 2020**

**5:00 PM**

**Online and via Phone**

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**Register to attend:**

**[https://us02web.zoom.us/webinar/register/WN\\_IHLN\\_VINR5WghUUrbUEtCw](https://us02web.zoom.us/webinar/register/WN_IHLN_VINR5WghUUrbUEtCw)**

**1. ROLL CALL**

**2. APPROVAL OF AGENDA**

**3. PUBLIC COMMENT**

*(Estimated Time: 0 - 10 minutes). During this portion of the meeting, citizens may address the Board regarding only items related to the Olympia Metropolitan Park District, including items on the Agenda. Individual comment is limited to 3 minutes.*

**4. BOARD BUSINESS**

- 4.A**     [20-0888](#)     Approval of October 20, 2020 Olympia Metropolitan Park District Board Meeting Minutes

**Attachments:**     [Minutes](#)

- 4.B**     [20-0863](#)     Approval of Resolution Adopting the 2021 Olympia Metropolitan Park District (OMPD) Budget

**Attachments:**     [Budget](#)  
[Presentation](#)  
[Resolution](#)

- 4.C**     [20-0862](#)     Approval of Resolution Setting the 2021 Olympia Metropolitan Park District (OMPD) Ad Valorem Tax

**Attachments:**     [Resolution](#)

**5. ADJOURNMENT**

*The Olympia Metropolitan Park District (OMPD) is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources. If you require accommodation for your attendance at the OMPD Board meeting, call 360.753-8244 at least 48 hours in advance of the meeting. For hearing impaired, please contact us by dialing the Washington State Relay Service at 7-1-1 or 1.800.833.6384.*



City Hall  
601 4th Avenue E.  
Olympia, WA 98501  
360-753-8244

**Metropolitan Park District Board**  
**Approval of October 20, 2020 Olympia**  
**Metropolitan Park District Board Meeting**  
**Minutes**

**Agenda Date:** 11/10/2020  
**Agenda Item Number:** 4.A  
**File Number:**20-0888

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**Type:** minutes   **Version:** 1   **Status:** In Committee

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**Title**

Approval of October 20, 2020 Olympia Metropolitan Park District Board Meeting Minutes

# City of Olympia

*City Hall  
601 4th Avenue E  
Olympia, WA 98501*



## Meeting Minutes - Draft

**Tuesday, October 20, 2020**

**5:00 PM**

**Register to attend:**

**[https://us02web.zoom.us/join/wn\\_2pgspdmxr-q0y2n20c2z4q](https://us02web.zoom.us/join/wn_2pgspdmxr-q0y2n20c2z4q)**  
**Online and via Phone**

**Metropolitan Park District Board**

**1. ROLL CALL**

**Present:** 5 - President Jim Cooper, Vice President Lisa Parshley, Boardmember Clark Gilman, Boardmember Dani Madrone, and Boardmember Cheryl Selby

**Excused:** 2 - Boardmember Jessica Bateman, and Boardmember Renata Rollins

**2. APPROVAL OF AGENDA**

The agenda was approved.

**3. PUBLIC COMMENT - None****4. BOARD BUSINESS****4.A** Approval of June 16, 2020 Metropolitan Park District Board Meeting Minutes

**Attachments:** [Minutes](#)

The minutes were approved.

**4.B** Presentation of Olympia Metropolitan Park District (OMPD) Advisory Committee's annual report regarding compliance of 2019 funding levels

**Attachments:** [2019 Compliance Report.pdf](#)

The report was received.

**4.C** Presentation of Olympia Municipal Park District (OMPD) Advisory Committee's Annual Report on 2021 Preliminary Budget

**Attachments:** [Advisory Committee Letter](#)

The report was received.

**4.D** Public Hearing on the 2021 Preliminary Olympia Metropolitan Park District (OMPD) Budget

**Attachments:** [Presentation](#)

President Cooper opened the public hearing. No one signed up, so the public hearing was closed.

**Boardmember Gilman moved, seconded by Vice President Parshley, to direct staff to prepare a budget resolution in the amount of \$4,403,173 for approval on November 10, 2020. The motion carried by the following vote:**

**Aye:** 5 - President Cooper, Vice President Parshley, Boardmember Gilman, Boardmember Madrone and Boardmember Selby

**Excused:** 2 - Boardmember Bateman and Boardmember Rollins

**4.E** Public Hearing on the 2021 Olympia Metropolitan Park District (OMPD) Ad Valorem Tax

President Cooper opened the public hearing. No one signed up, so the public hearing was closed.

**Vice President Parshley moved, seconded by Boardmember Bateman, to direct staff to prepare an ad valorem tax resolution in the amount of \$4,403,173 for approval on November 10, 2020. The motion carried by the following vote:**

**Aye:** 5 - President Cooper, Vice President Parshley, Boardmember Gilman, Boardmember Madrone and Boardmember Selby

**Excused:** 2 - Boardmember Bateman and Boardmember Rollins

**5. ADJOURNMENT**

The meeting adjourned at 5:18 p.m.



## Metropolitan Park District Board

### Approval of Resolution Adopting the 2021 Olympia Metropolitan Park District (OMPD) Budget

**Agenda Date:** 11/10/2020  
**Agenda Item Number:** 4.B  
**File Number:** 20-0863

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**Type:** resolution **Version:** 1 **Status:** OMPD Agenda Ready

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#### Title

Approval of Resolution Adopting the 2021 Olympia Metropolitan Park District (OMPD) Budget

#### Recommended Action

##### Board Treasurer Recommendation:

Move to approve the 2021 OMPD budget resolution and authorize the Board President to sign the resolution.

#### Report

##### Issue:

Whether to approve the 2021 OMPD Budget.

#### Staff Contact:

Jonathon Turlove, Director of Park Planning and Maintenance, 360.753.8068

#### Presenter(s):

Jonathon Turlove, Director of Park Planning and Maintenance, 360.753.8068

#### Background and Analysis:

The 2021 Preliminary Olympia Metropolitan Park District (OMPD) Budget was presented to the OMPD Advisory Committee on October 14, 2020 and to the OMPD Board on October 20, 2020. A Public Hearing was held on October 20, 2020.

The OMPD Budget is \$4,403,173. This includes \$2,485,912 for operations, \$1,907,261 for capital projects, and \$10,000 for administrative costs.

#### Neighborhood/Community Interests (if known):

The YES Olympia Parks coalition was heavily involved in the formation of the Olympia Metropolitan Park District and some of their members continue to take a strong interest in the activities of the OMPD Advisory Committee and Board.

**Options:**

1. Approve the Budget Resolution as proposed
2. Do not approve the Resolution.

**Financial Impact:**

The 2020 OMPD Budget is \$4,403,173.

**Attachments:**

2021 Budget  
Presentation  
Resolution



## OMPD 2021 Preliminary Operating Budget

October 6, 2020

Dear Board Members,

In 2015 the Citizens of Olympia overwhelmingly approved the creation of a metropolitan parks district. The Olympia Metropolitan Park District (OMPD) is a junior taxing district established to provide funding for parks acquisition, maintenance, development, and safety. The district may assess up to 75 cents per thousand dollars of assessed value (AV).

The total budget for the OMPD is \$4,403,173. The expenditures include a \$4,393,173 payment to the City of Olympia and \$10,000 for Board expenses (insurance, audit cost, legal advertising costs etc.) The budget will amount to a levy rate of approximately .54/1000 AV. The rate is approximate until all of the assessed valuation is received from the County. The County Assessor's Office will calculate the actual levy rate.

Respectfully submitted,

Nanci Lien  
Sullivan Board  
Treasurer





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## Olympia Metropolitan Park District (OMPD) 2021 Preliminary Operating Budget

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### Revenues:

Property Taxes	\$4,403,173
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Grants	-
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Interest	-
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<b>Total Revenue</b>	<b>\$4,403,173</b>
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### Expenditures:

Payments to City of Olympia	\$4,393,173
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Administrative Costs (Insurance, Audit, legal advertising, etc.)	10,000
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Fund Balance	-
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<b>Total Expenditures</b>	<b>\$4,403,173</b>
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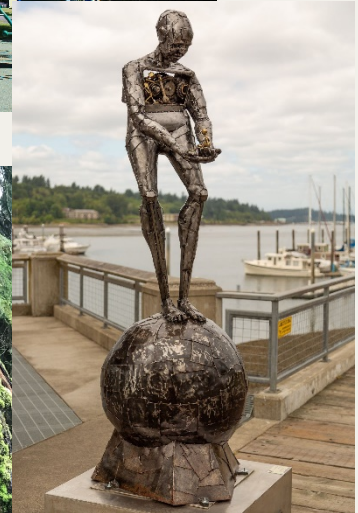
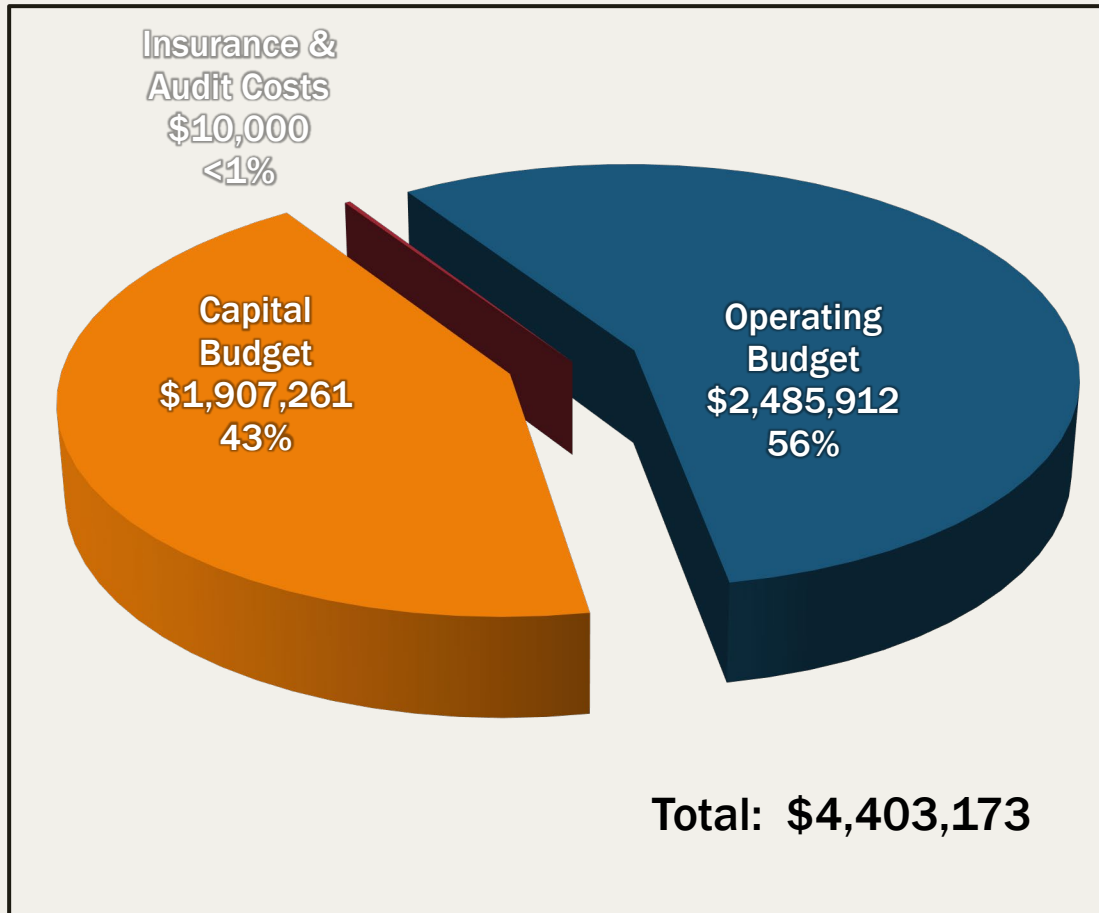


METROPOLITAN PARK DISTRICT  
OLYMPIA

# APPROVAL OF 2021 BUDGET RESOLUTION

OMPD Board Meeting  
November 10, 2020

# 2021 OMPD BUDGET



# 2021 OMPD OPERATING BUDGET

Parks Maintenance	\$1,571,572
Park Stewardship/Ranger Program	\$718,767
Planning & Design	\$122,211
Arts Program & Maintenance	<u>\$73,362</u>
Total:	\$2,485,912

# 2021 OMPD CAPITAL BUDGET

Capital Asset Management Program (CAMP)	\$750,000
2013 Bond Debt Service (Percival Landing Phase I - Final payment in 2021)	\$240,000
Percival Landing Maintenance Reserve - \$150,000 Annual Inspection - \$8,000	\$158,000
ADA Facility Upgrades	\$200,000
Yelm Highway Community Park Phase I	<u>\$559,261</u>
Total:	\$1,907,261

# 2021 LEVY

**2021 OMPD Budget**

**\$4,403,173**

**Estimated 2021 Levy:**

**\$0.546/1,000 AV**

**Maximum Levy Allowed:**

**\$0.75/1,000 AV**

# QUESTIONS AND DISCUSSION



Pickleball Courts at Woodruff Park – 2020 CAMP Project

OMPD RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE OLYMPIA METROPOLITAN PARK DISTRICT ADOPTING THE 2021  
CALENDAR YEAR BUDGET.**

**WHEREAS**, the preliminary budget of the Olympia Metropolitan Park District (OMPD) was printed for distribution and notice published setting the time and place for hearing on the budget as required by law; and

**WHEREAS**, the ompd Board of Directors held a public hearing on the preliminary budget on October 20, 2020, as required by law, where no one signed up to testify;

**NOW, THEREFORE, THE BOARD OF THE OLYMPIA METROPOLITAN PARK DISTRICT HEREBY RESOLVES  
AS FOLLOWS:**

**Section 1. 2021 Budget.** The budget for the calendar year 2021 is hereby adopted in the amounts as shown below and are appropriated as follows:

REVENUE: \$4,403,173

APPROPRIATIONS: \$4,403,173

**Section 2. Effective Date.** This Resolution shall take effect January 1, 2021.

**PASSED BY THE OLYMPIA METROPOLITAN PARK DISTRICT** this \_\_\_\_\_ day of \_\_\_\_\_ 2020.

\_\_\_\_\_  
OMPD PRESIDENT

ATTEST:

\_\_\_\_\_  
OMPD TREASURER

APPROVED AS TO FORM:

  
\_\_\_\_\_  
OMPD BOARD ATTORNEY





## Metropolitan Park District Board

### Approval of Resolution Setting the 2021 Olympia Metropolitan Park District (OMPD) Ad Valorem Tax

**Agenda Date:** 11/10/2020  
**Agenda Item Number:** 4.C  
**File Number:** 20-0862

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**Type:** resolution   **Version:** 1   **Status:** OMPD Agenda Ready

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#### **Title**

Approval of Resolution Setting the 2021 Olympia Metropolitan Park District (OMPD) Ad Valorem Tax

#### **Recommended Action**

##### **Board Treasurer Recommendation:**

Move to approve the OMPD Ad Valorem Tax and authorize board members to sign the Resolution.

#### **Report**

##### **Issue:**

Whether to set the OMPD Ad Valorem Tax in the amount of \$4,403,173.

#### **Staff Contact:**

Nanci Lien, OMPD Board Treasurer, 360.753.8465

#### **Presenter(s):**

Nanci Lien, OMPD Board Treasurer, 360.753.8465

#### **Background and Analysis:**

The Olympia Metropolitan Park District (OMPD) is required to adopt a property tax levy resolution and file a levy certification with the County by November 30, 2020. If a certification is not filed, the County will assess the 2020 levy amount.

A public hearing on revenue sources, including property tax, was held on October 20, 2020. The proposed OMPD 2021 revenue only includes property tax. Notice of the hearing was published on October 6 and October 13. The levy is based on the budget, which includes amounts to be paid to the City of Olympia and administrative costs.

The proposed levy amount is \$4,403,173. Based on the most current assessed valuation of the District the projected levy rate per \$1,000 assessed value is \$0.5463824. The final levy rate will be set by the Thurston County Assessor.

Once a levy is set there may be adjustments made which lower the amount of taxes to be collected, e.g. lower assessed valuations. The amount not collected due to adjustments can be added to the next year's levy as a refund levy.

**Neighborhood/Community Interests (if known):**

The proposed budget of \$4,403,173 would result in an estimated 2021 levy rate of approximately \$.5463824 per \$1,000 assessed value. That is a slightly lower levy rate than the rate of \$.550735277200 assessed in 2020. The annual cost on a single-family home valued at \$375,000 would be approximately \$205 per year or \$17.07 per month.

**Options:**

1. Approve and sign the Ad Valorem Tax Resolution in the amount of \$4,403,173. The City of Olympia will include this revenue in the 2021 Operating and Capital Budgets.
2. Do not approve the Ad Valorem Tax Resolution.

**Financial Impact:**

Provides \$4,403,173 in property tax revenue to the Olympia Metropolitan Park District for Parks' capital and operational use.

**Attachments:**

Resolution

**OMPD RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE OLYMPIA METROPOLITAN PARK DISTRICT BOARD SETTING THE  
AD VALOREM TAX AMOUNT FOR THE BUDGET YEAR 2021**

**WHEREAS**, the Olympia Metropolitan Park District (the District) is a metropolitan park district authorized under Chapter 35.64 RCW with statutory powers including the power to levy and impose various taxes and fees to generate revenues to acquire, maintain, operate, and improve parks, Percival Landing, and other recreational facilities and programs; and

**WHEREAS**, the Olympia Metropolitan Park District Board (the District Board) held a public hearing on October 20, 2020, to consider the OMPD ad valorem tax levy for 2021 collections; and

**WHEREAS**, the District Board, after the hearing and duly considering all relevant evidence presented, has determined that the District requires a property tax in order to discharge the expected expenses and obligations of the District in its best interest; and

**WHEREAS**, although the District wishes to levy taxes for the year in an amount less than the maximum allowed under its legal levy limit, future levy capacity shall be protected as provided for in RCW 84.55.092, calculated in future years as though the maximum lawful levy amount allowed by the levy limit had been levied, as set forth in WAC 458-19-065; and

**WHEREAS**, the District has been advised by the Thurston County Treasurer that the District is eligible for a refund levy of \$40,964.47; and

**WHEREAS**, the District is required to certify the amount to be raised by taxation on assessed valuation with the clerk of the county legislative authority by November 30;

**NOW, THEREFORE, THE OLYMPIA METROPOLITAN PARK DISTRICT DOES HEREBY RESOLVE** as follows:

**Section 1.** A \$98,735.53 increase in the regular property tax levy is hereby authorized for levy amounts to be collected in 2021, which is an increase of 2.26% from the previous year.

This is exclusive of additional revenue resulting from new construction, improvements to property, any increase in the value of state assessed property, and any annexations that have occurred and refunds made.

**Section 2.** There is hereby fixed, as the amount of property tax collections necessary to raise an amount equal to the estimated expenditures less the total estimated revenue from all sources other than ad valorem taxation, the following sum:

**OLYMPIA METROPOLITAN PARK DISTRICT AMOUNT**

General Levy	\$4,362,208.53
Refund Levy	<u>40,964.47</u>
Total	\$4,403,173.00

**Section 3.** On or before the 30<sup>th</sup> day of November 2021, the OMPD Board Treasurer shall file with the Clerk of the Thurston County Board of Commissioners a certified estimate of the total amount to be raised by the ad valorem tax levied on property within the District.

**PASSED BY THE OLYMPIA METROPOLITAN PARK DISTRICT** this \_\_\_\_\_ day of \_\_\_\_\_ 2020.

\_\_\_\_\_  
OMPD PRESIDENT

ATTEST:

\_\_\_\_\_  
OMPD TREASURER

APPROVED AS TO FORM:

  
\_\_\_\_\_  
OMPD BOARD ATTORNEY