



Meeting Agenda

Ad Hoc Public Safety Committee

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8244

Thursday, November 12, 2020

4:00 PM

Online and via phone

Register to attend:

https://us02web.zoom.us/webinar/register/WN_inL3oIWSRA66MrUnf8161A

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF AGENDA

4. APPROVAL OF MINUTES

- 4.A** [20-0930](#) Approval of October 27, 2020 Ad Hoc Committee on Public Safety Committee Meeting Minutes

Attachments: [Minutes](#)

5. COMMITTEE BUSINESS

- 5.A** [20-0924](#) Discussion of the Draft 2021 Ad Hoc Public Safety Committee Schedule and Work Plan

Attachments: [Draft Work Plan](#)

- 5.B** [20-0925](#) Approval of a Draft Charter for the Ad Hoc Public Safety Committee

Attachments: [Draft Charter](#)

6. REPORTS AND UPDATES

7. ADJOURNMENT

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City Hall
601 4th Avenue E.
Olympia, WA 98501
360-753-8244

Ad Hoc Public Safety Committee
Approval of October 27, 2020 Ad Hoc
Committee on Public Safety Committee
Meeting Minutes

Agenda Date: 11/12/2020
Agenda Item Number: 4.A
File Number:20-0930

Type: minutes **Version:** 1 **Status:** In Committee

Title

Approval of October 27, 2020 Ad Hoc Committee on Public Safety Committee Meeting Minutes



Meeting Minutes - Draft

Ad Hoc Public Safety Committee

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8244

Tuesday, October 27, 2020

4:00 PM

Online and via phone

Register to attend:

https://us02web.zoom.us/webinar/register/WN_q80mY5LgRU6VPoUCz2-Qpg

1. CALL TO ORDER

The meeting was called to order at 4:00 p.m.

2. ROLL CALL

Present: 3 - Chair Clark Gilman, Committee member Jim Cooper and Committee member Cheryl Selby

3. APPROVAL OF AGENDA

The agenda was approved.

The was approved.

4. APPROVAL OF MINUTES - None

5. COMMITTEE BUSINESS

5.A [20-0851](#) Ad Hoc Committee Public Safety Committee Charter Development

The Committee discussed the position of Committee Chair. The Committee unanimously agreed to forward Councilmember Gillman to the full Council as their recommendation for Chair of the Ad Hoc Committee on Public Safety.

Assistant City Manager Debbie Sullivan facilitated a discussion with the Committee to develop a draft Charter. As part of this discussion, the Committee agreed to meet at 4:00 PM on the second Thursday of the month starting in January 2021.

The Committee agreed to meet on November 12, 2020 to finalize their Charter and develop a workplan which will be forwarded to Council for their approval.

The discussion was completed.

6. REPORTS AND UPDATES

None.

7. ADJOURNMENT

The meeting was adjourned at 4:52 p.m.



Ad Hoc Public Safety Committee

Discussion of the Draft 2021 Ad Hoc Public Safety Committee Schedule and Work Plan

Agenda Date: 11/12/2020
Agenda Item Number: 5.A
File Number:20-0924

Type: discussion **Version:** 1 **Status:** In Committee

Title

Discussion of the Draft 2021 Ad Hoc Public Safety Committee Schedule and Work Plan

Recommended Action

City Manager Recommendation:

Discuss the proposed 2021 Ad Hoc Public Safety Committee Schedule and Work Plan.

Report

Issue:

Whether to discuss the proposed 2021 Ad Hoc Public Safety Committee Schedule and Work Plan.

Staff Contact:

Debbie Sullivan, Assistant City Manager, 360.753.8499

Presenter(s):

Debbie Sullivan, Assistant City Manager

Background and Analysis:

The new Ad Hoc Public Safety Committee is proposing to meet monthly starting in January 2021 through August 2021 to correspond with the Re-Imagining Public Safety public engagement process.

Staff will present a draft work plan and schedule for their consideration. The work plan will be based on the Committee's stated purpose "...to develop a greater understanding of the current public safety system (policing, courts, jail, etc.) and consider recommendations to Council on policy and budget options that will reduce inequities, eliminate bias, and create a public system that works for all."

Neighborhood/Community Interests (if known):

The City is launching a community-wide public engagement process to re-imagine public safety in 2021.

Options:

1. Approve the work plan and schedule direct staff to forward to Council for their consideration.
2. Direct staff to update the work plan and schedule based on Committee feedback and forward to Council for their consideration.

3. Direct staff to update the work plan and schedule based on Committee feedback and return for further review.

Financial Impact:

N/A

Attachments:

Draft Work Plan

Ad Hoc Committee on Public Safety

DRAFT 2021 Work Plan

Learning Phase

- How does the current system work?
- What do we measure and why?
- Overview of Programs, including a discussion on strengths and challenges related to bias, inequities, and social justice
- County / State / Federal policies – where does Council have control or influence?

January

1. Guidance on Public Engagement Process
2. Review Ad Hoc Committee on Police and Community Relations Results

February

March

Council Work Session – Topics and Date TBD

Listening, Learning, & Imagining – Public Engagement; Analysis

- Public Engagement
- Police Auditor Analysis

April

May

June

Council Work Session: Report from Re-Imagining Public Safety Workgroup; Police Auditor,

Recommending – Develop Actions for Council Consideration

July

August



Ad Hoc Public Safety Committee

Approval of a Draft Charter for the Ad Hoc Public Safety Committee

Agenda Date: 11/12/2020
Agenda Item Number: 5.B
File Number:20-0925

Type: decision **Version:** 1 **Status:** In Committee

Title

Approval of a Draft Charter for the Ad Hoc Public Safety Committee

Recommended Action

City Manager Recommendation:

Move to Approve the Draft Charter for the Ad Hoc Public Safety Committee and forward as a recommendation to the full City Council for approval.

Report

Issue:

Whether to approve the Draft Charter for the Ad Hoc Public Safety Committee and forward as a recommendation to the full City Council for approval.

Staff Contact:

Debbie Sullivan, Assistant City Manager, 360.753.8499

Presenter(s):

Debbie Sullivan, Assistant City Manager

Background and Analysis:

On October 27, 2020, the Ad Hoc Public Safety Committee met to develop a draft Charter and workplan. The Committee provided feedback to staff, who will present the revised draft Charter and seek approval to forward it to the full City Council for consideration.

Neighborhood/Community Interests (if known):

The City is launching a community-wide public engagement process to re-imagine public safety in 2021.

Options:

1. Approve the draft Charter and direct staff to forward to Council for their consideration.
2. Direct staff to update the draft Charter based on Committee feedback and forward to Council for their consideration.
3. Direct staff to update the draft Charter based on Committee feedback and return for further review.

Type: decision **Version:** 1 **Status:** In Committee

Financial Impact:

N/A

Attachments:

Draft Charter



Ad Hoc Committee on Public Safety

City Council Ad Hoc Committee on Public Safety

NAME	Ad Hoc Committee on Public Safety
PURPOSE	The Ad Hoc Committee on Public Safety will work with City staff and Council to develop a greater understanding of the current public safety system (policing, courts, jail, etc.) and consider recommendations to Council on policy and budget options that will reduce inequities, eliminate bias, and create a public system that works for all.
CHARTERING AUTHORITY	Authority The Ad Hoc Committee, including the members, was authorized on September 29, 2020 by the City Council.
	Decision-making Authority <ul style="list-style-type: none">• A detailed work plan will be approved by City Council in a manner consistent with all other Council Committees.• The Committee will forward recommendations to the full City Council when formal action is needed to allocate resources, establish policy, or provide direction to staff.
GOALS	<ul style="list-style-type: none">• Eliminate inequities, bias, and racial injustice within the public safety system.• Increase the City Council's knowledge of the City's current public safety system and changes implemented since the citizen Ad Hoc Committee on Police Relations.• Increase understanding of existing federal, state, and local policies and codes and how it how it impacts the City's public safety system.• Increase the City Council's understanding and use of data in public safety policy discussions and decision-making.• Increase Council's understanding and agreement on those areas in which the Council has control and those areas in which the Council has influence.• Increase partner investment (County Prosecution, Jail, etc.) and citizen involvement in the public engagement process on 'Reimagining Public Safety'
SCOPE OF WORK	<ul style="list-style-type: none">• Work with staff to identify what we measure, why we measure it and provide feedback on an external facing dashboard focused on public safety.• Provide regular updates to City Council on the Committee's work plan, progress, learning, and work products.• Recommend topics and a schedule for City Council work sessions on Public Safety.• Recommend short-term actions the City can implement that are in accordance with known best practices.• Recommended outcomes for Council's consideration for Public Safety

	<ul style="list-style-type: none"> Guiding principles for the Council’s approach in the ‘Reimagining Public Safety’ engagement process. Evaluation and recommendation on need to establish a permanent Committee on Public Safety
MEMBERSHIP, ROLES & RESOURCES	Chair: Clark Gilman
	Membership Cheryl Selby, Mayor Jim Cooper, Councilmembers Clark Gilman, Councilmembers
	Staff Liaison Debbie Sullivan, Assistant City Manager Regina Adams, Program Assistant The liaison shall provide administrative and technical support to the Committee, including scheduling virtual meetings and recording and publishing meeting minutes in a manner consistent with all other Council Committees.
	Subject Matter Experts or Resources Aaron Jelcick, Interim Police Chief Jayme Holmes, Acting Corrections Lieutenant Mark John, Fire Chief Mark Barber, City Attorney Diane Whaley, Public Defense Coordinator Tye Graham, Acting City Prosecutor Keith Stahley, Assistant City Manager Nancy Campbell, Consultant
MEETINGS, SCHEDULE & TIMELINE	Communication The Committee Chair will provide regular updates to the Council under City Council reports and shall schedule work/study sessions as needed to keep Council informed of its work. Public Comment will be received when the Committee is considering policy or budget recommendations for the full Council’s consideration.
	Meeting Schedule & Frequency <ul style="list-style-type: none"> Monthly, 2nd Thursday of the month 4 PM
	Timeline The Ad Hoc Committee on Public Safety will meet through August 2021 to correspond with the Re-imagine Public Safety public engagement process. The status of the committee will be assessed at that time.