



# Meeting Agenda

## Social Justice & Equity Commission Founding Member Workgroup

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Contact: Olivia Salazar de  
Breaux  
(360) 753-8343

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**Monday, February 8, 2021**

**5:30 PM**

**Online Via Zoom**

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[https://us02web.zoom.us/webinar/register/WN\\_L-1b0xLASF6TY991DdN\\_FQ](https://us02web.zoom.us/webinar/register/WN_L-1b0xLASF6TY991DdN_FQ)

1. **CALL TO ORDER**
- 1.A **ROLL CALL**
2. **APPROVAL OF AGENDA**
3. **APPROVAL OF MINUTES**
- 3.A [21-0161](#) Approval of January 21, 2021 Social Justice Equity Commission Founding Member Work Group Meeting Minutes  
*Attachments:* [21-0127 Minutes](#)
4. **ANNOUNCEMENTS**
5. **BUSINESS ITEMS**
- 5.A [21-0148](#) Meeting for Social Justice and Equity Commission (SJEC) Founding Members Work Group and Consultant Team
6. **REPORTS**
7. **ADJOURNMENT**

### Accommodations

*The City of Olympia is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources. If you require accommodation for your attendance at the City Advisory Committee meeting, please contact the Advisory Committee staff liaison (contact number in the upper right corner of the agenda) at least 48 hours in advance of the meeting. For hearing impaired, please contact us by dialing the Washington State Relay Service at 7-1-1 or 1.800.833.6384.*



City Hall  
601 4th Avenue E.  
Olympia, WA 98501  
360-753-8244

## **Social Justice & Equity Commission Founding Member Workgroup**

### **Approval of January 21, 2021 Social Justice Equity Commission Founding Member Work Group Meeting Minutes**

**Agenda Date:** 2/8/2021  
**Agenda Item Number:** 3.A  
**File Number:**21-0161

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**Type:** minutes **Version:** 1 **Status:** In Committee

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#### **Title**

Approval of January 21, 2021 Social Justice Equity Commission Founding Member Work Group Meeting Minutes



# Meeting Minutes

## Social Justice & Equity Commission Founding Member Workgroup

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Contact: Olivia Salazar de  
Breux  
(360) 753-8343

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Thursday, January 21, 2021

5:30 PM

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### Register to Attend:

[https://us02web.zoom.us/webinar/register/WN\\_YFWfQkP9TJWrh3dbGo6J-w](https://us02web.zoom.us/webinar/register/WN_YFWfQkP9TJWrh3dbGo6J-w)

#### 1. CALL TO ORDER

The meeting was called to order at 5:31 pm.

#### 1.A ROLL CALL

**Present:** 5 - Committee member Frances Beard, Committee member Tobi Hill-Meyer, Committee member Anthony Markland, Committee member Megan Matthews and Committee member Rusty Shekha

#### 2. APPROVAL OF AGENDA

The agenda was approved.

#### 3. APPROVAL OF MINUTES

- 3.A [21-0076](#) Approval of January 7, 2021 Social Justice and Equity Commission Founding Member Work Group Meeting Minutes

**The January 7, 2021 minutes were approved.**

#### 4. ANNOUNCEMENTS

No announcements were made.

#### 5. BUSINESS ITEMS

- 5.A [21-0065](#) Consultant Interviews to Support Forming a Social Justice and Equity Commission

The Work Group interviewed three consultant teams and chose Miller/Self as the team to support forming a Social Justice and Equity Commission.

**The group selected the consultant team of Miller/Self as the consultant to support forming a Social Justice and Equity Commission.**

#### 6. REPORTS

No reports were given.

**7. ADJOURNMENT**

The meeting was adjourned at 8:49 pm.

**Accommodations**



## Social Justice & Equity Commission Founding Member Workgroup

### Meeting for Social Justice and Equity Commission (SJEC) Founding Members Work Group and Consultant Team

**Agenda Date:** 2/8/2021  
**Agenda Item Number:** 5.A  
**File Number:**21-0148

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**Type:** discussion **Version:** 1 **Status:** In Committee

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#### **Title**

Meeting for Social Justice and Equity Commission (SJEC) Founding Members Work Group and Consultant Team

#### **Recommended Action**

Information only. No action requested.

#### **Report**

##### **Issue:**

Kick off meeting of SJEC Founding Members Work Group and consultant team

#### **Staff Contact:**

Olivia Salazar de Breaux, Equity and Inclusion Coordinator, Human Resources, 360.753.8343

#### **Presenter(s):**

Olivia Salazar de Breaux, Equity and Inclusion Coordinator, Human Resources  
Fernell Miller, Root of Us, LLC  
Dr. Jen Self, Brick 13, LLC

#### **Background and Analysis:**

On November 2, Council approved a process to establish a Social Justice & Equity Advisory Commission (Commission), including that the process be led by a Founding Member Work Group (Work Group) made up of five community members representing marginalized populations, with an emphasis on Black, Indigenous, and People of Color.

This group would be responsible for hosting a series of Community Conversations to elevate the voices of marginalized community members, and use the input gathered to recommend to Council the new Commission's:

- make-up and terms;
- formal name (as "Social Justice & Equity Commission" is a Council-approved placeholder);
- scope of work; and

- first year work plan

The City issued a Request for Qualifications (RFQ) on November 19, 2020, to seek a consultant or consultant team to work closely with the Equity & Inclusion Coordinator and Work Group in:

- Designing and facilitating community conversations;
- Summarizing and analyzing public input;
- Providing support to the Work Group; and
- Producing summaries and reports

The RFQ closed on December 15, 2020, with 14 submittals.

On January 7, the Work Group chose the consultant team of Fernell Miller and Dr. Jen Self. The purpose of this meeting is for the Work Group and consultant team to kick off their work by discussing the project vision, goals, and timeline.

**Neighborhood/Community Interests (if known):**

N/A

**Options:**

N/A

**Financial Impact:**

N/A

**Attachments:**

N/A