



2022-2023 Work Plan

Utility Advisory
Committee
December 2, 2021



Committee Work Plan

The Utility Advisory Committee is expected to propose an annual work plan to the City Council for consideration early each year.

In developing the work plans, committees are to consider:

- City Council established or adopted goals and priorities, including the City's Comprehensive Plan, annual Council goals, master plans, budget, and so on.
- Resource availability - budget, staff support, committee member time.
- Departmental work priorities.
- Committee member knowledge, interest, and expertise. The work plans are formally reviewed and adopted by the City Council. The Council has asked that when the plans are transmitted, each be accompanied by a letter from:
 - The committee chair outlining the past year accomplishments and highlighting the top two proposed priorities;
 - The respective department director or staff liaison addressing resource availability to accomplish the work items and relationship of the proposed items to planned departmental activities for the year.



Committee Work Plan

During its review, the City Council may change or modify the committee's proposed work plan so that it reflects Council priorities, available resources, and emerging issues.

Work plans are reviewed by the General Government Committee in February and adopted by City Council in March.

The work plan serves as the basis for a committee's focus and effort during the following year, although the Council may, from time-to-time, refer other issues to the committee during the course of a year.

Additional work items that will require Council action cannot go into the work plan without Council's approval.



Utilities Finances Update

- **Eric Christensen**, Water Resources Director,
360.570.3741 echriste@ci.olympia.wa.us
- **Gary Franks**, Waste ReSources Director
360.753.8780 gfranks@ci.olympia.wa.us