

Cultural Access Program Proposed Implementation Timeline

	Jan - Feb- Mar	Apr - May - Jun	Jul - Aug - Sep	Oct- Nov - Dec
2022	First Quarter	Second Quarter	Third Quarter	Fourth Quarter
Funding Milestones		☑		
Administration			Draft intial program budget	Hire Program Manager, develop ArtsWA contract
Communications		CA on City Webpage		Recruitment; conduct "Census" of Cultural Orgs
Legal/City Council Action		Authorize tax, create fund; Council Study Session	Authorize Advisory Board, program staff, 4th Q funding	Board Recruitment
Ad Hoc Committee			Solicit and seat members	Meetings 2x/mo
CA Advisory Board				Commission Recruitment
2023	First Quarter	Second Quarter	Third Quarter	Fourth Quarter
Revenue	575,000	1,150,000	1,725,000	2,300,000
Administration	Develop pilot grant cycle	Publish pilot cycle guidelines; applications due June 30	Contracts for pilot cycle	
Communications	Census results inform Ad Hoc committee recommendations	Capacity Building and Planning Workshops; New branding	Capacity Building and Planning Workshops	Capacity Building and Planning Workshops
Legal/City Council Action	Select and seat Advisory Board	Re-Branding	Adopt code; approve awards for pilot term ending March '24	
Ad Hoc Committee	Recommendations to Advisory Board			
CA Advisory Board	Interviews	Board Start; Program Recommendations to CC		
2024	First Quarter	Second Quarter	Third Quarter	Fourth Quarter
Revenue	575,000	1,150,000	1,725,000	2,300,000
Administration	Pilot cycle end. Publish first full cycle applications	Review applications	Contracts for July 1, 2024 - June 30, 2025	
Communications	Program Workshops			
Legal/ City Council Action		Approve Awards for 2024-25		
CA Advisory Board		Recommend awards to CC		