



# Meeting Minutes

## Planning Commission

City Hall  
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Olympia, WA 98501

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**Monday, September 19, 2022**

**6:30 PM**

**Council Chambers and Online**

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**1. CALL TO ORDER**

Vice Chair Carlos called the meeting to order at 6:30 p.m.

**1.A ROLL CALL**

**Present:** 7 - Vice Chair Tracey Carlos, Commissioner Rad Cunningham, Commissioner William Hannah, Commissioner Carole Richmond, Commissioner Aaron Sauerhoff, Commissioner Candi Millar and Commissioner Greg Quetin

**Excused:** 2 - Chair Zainab Nejati and Commissioner Tammy Adams

**1.B OTHERS PRESENT**

City of Olympia Community Planning and Development staff:

Project Planner Gary Cooper  
Senior Planner Cari Hornbein  
Principal Planner Joyce Phillips

**2. APPROVAL OF AGENDA**

**The agenda was approved.**

**3. APPROVAL OF MINUTES**

**3.A** [22-0831](#) Approval of the August 15, 2022 Olympia Planning Commission Meeting Minutes

**The August 15, 2022 meeting minutes were approved.**

**4. PUBLIC COMMENT - None**

**5. STAFF ANNOUNCEMENTS**

Ms. Phillips shared information about upcoming local planning workshops provided by Washington State Department of Commerce.

**6. BUSINESS ITEMS**

**6.A**     [22-0845](#)     Preliminary Capital Facilities Plan, 2023-2028 Financial Plan - Public Hearing

Ms. Phillips shared a power point presentation. The public hearing opened at 6:59 p.m. The following people spoke: Jim Lazar, Karen Messmer, Larry Dzieza, Lisa Rimmer, John Newman and Charlotte Persons. The public hearing closed at 7:20 p.m.

**The public hearing was held and closed.**

**6.B**     [22-0842](#)     Implementing elements of the Housing Action Plan by reducing parking minimums and clarifying and organizing the permitting process - Briefing

Mr. Cooper presented a power point presentation regarding residential parking requirements and organizing the permitting process standards.

**The information was received.**

**6.C**     [22-0751](#)     Electric Fence Code Amendments - Public Hearing

Ms. Hornbein responded to questions posed by the Commission at its last meeting regarding fence height exceptions.

**Commissioner Millar moved, seconded by Commissioner Richmond to approve amendments to OMC 18.40.060 as recommended by staff.**

**Aye:**            6 - Vice Chair Carlos, Commissioner Hannah, Commissioner Richmond, Commissioner Sauerhoff, Commissioner Millar and Commissioner Quetin

**Nay:**            1 - Commissioner Cunningham

**Excused:**    2 - Chair Nejati and Commissioner Adams

**7.        REPORTS - None**

**8.        OTHER TOPICS**

Commission Cunningham asked if the City is applying for a climate resiliency grant and Commissioner Richmond reported the search for a new airport in Western Washington includes considering locations in Thurston County.

**9.        ADJOURNMENT**

The meeting adjourned at 8:21 p.m.