



Meeting Minutes - Draft

Utility Advisory Committee

City Hall
601 4th Avenue E
Olympia, WA 98501
Contact: Eric Christensen
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Thursday, November 3, 2022

5:30 PM

City Hall, Room 207 and Virtually

1. CALL TO ORDER

Chair Dennis Bloom called the meeting to order.

1.A ROLL CALL

Present: 6 - Chair Dennis Bloom, Vice Chair Kristin Lamson, Committee member Dani Clark, Committee member Arland Schneider, Committee member Eleanor (Pat) Vernon and Committee member Roger Wilson

Absent: 1 - Committee member Donald Krug

1.B STAFF PRESENT

Water Resources Director/Staff Liaison Eric Christensen
Interim Drinking Water Director Susan Clark
Program Assistant Lindsay Marquez

2. APPROVAL OF AGENDA

The agenda was approved.

3. APPROVAL OF MINUTES

[22-1039](#) Approval of October 6, 2022 UAC Meeting Minutes

The minutes were approved.

4. PUBLIC COMMENT - No public comment

5. ANNOUNCEMENTS FROM UAC AND STAFF

Chair Bloom announced how he attended the October 18th City Council meeting public hearing on the 2023 budget. The UAC's letter of recommendation was provided to the Council. They had no questions or comments and thanked the UAC for their review of the utility budget and rates.

Vice Chair Lamson thanked Chair Bloom for his assistance in combining UAC members comments and edits to the letter.

Susan Clark provided the following updates:

The City's draft Water System Plan is now available for public review. Comments can be submitted to Susan Clark via email by December 12, 2022.

On Oct 25th Council adopted the updated Drainage Design and Erosion Control Manual (DDECM).

Mr. Christensen provided the following updates:

Staff provided to the UAC in their meeting materials a document showing the Utility Funds Operating and Capital Financial Histories for the four utilities. Mr. Christensen answered some clarifying questions from the UAC. He plans to provide some follow up information in response to the UAC's questions.

Ideas for the utility publication the Five Things were requested. The UAC did not have an ideas to offer, but Mr. Christensen noted that members can always email staff with their ideas.

The American Waterworks Association Benchmarking report is not available yet. Mr. Christensen hopes that it will be published at the end of November and will provide it to the UAC when available.

The Washington Department of Enterprise Services released their final Environmental Impact Statement (EIS) for the Capitol Lake/Deschutes Estuary on Monday, October 31st. The EIS identifies an Estuary as the preferred alternative for the watershed.

The Port of Olympia has requested a review of their storm and surface water utility charges. Staff has asked Port staff to attend the next UAC meeting to present the information. The item will then go to the City Council for review and approval. The UAC agreed to add the Port item to their December 2022 meeting agenda.

City staff will send a letter to Mr. Endler who attended the October 2022 UAC meeting. The letter will inform him that the UAC plans to add his concerns to their 2023-2024 UAC workplan.

Mr. Christensen announced his retirement at the end of 2022. And interim Director will likely be appointed while the formal recruitment is being conducted. Staff will keep the UAC informed regarding this.

6. BUSINESS ITEMS

[22-1036](#)

Source Control Program Briefing

Mr. Graham and Ms. McCleary provided an overview of the new Source Control Program. The program is a requirement of the City's municipal stormwater permit.

The UAC asked about volunteer opportunities for the program, the criteria that was used to prioritize the sites and the timeframe for businesses to come into compliance. Staff also provided the City's spill hotline number (360-753-8333). Staff also explained the process regarding how spills are responded to and handled.

The UAC is supportive of the City's Source Control Program and thanked staff for the briefing.

Information only. No action requested.

[22-1037](#) Stormwater Collections Planning

Mr. Christensen provided the briefing. The UAC asked some clarifying questions and staff and UAC had some discussion. The UAC thanked staff for the information.

Information only. No action requested.

[22-1038](#) Sea Level Rise Update

Mr. Christensen provided a briefing and update on the Olympia Sea Level Rise Response Collaborative efforts. He noted the next meeting of the Executive Committee of the Sea Level Rise Response Collaborative is tomorrow, Friday November 4, 2022. If interested in attending virtually, visit www.olympiawa.gov/slr and use the link to register to attend the meeting.

After some questions and a discussion with staff, the UAC members thanked staff for the briefing.

Information only. No action requested.

9. ADJOURNMENT

Chair Bloom adjourned the meeting at 7:31 pm.