

City of Olympia
DRAFT UAC 2023-2024 Work Plan

Month	Request/Description	Staff	Time Needed	UAC Action	Fixed Date
Apr-23	Water Quality Report and EPA Lead and Copper Rule	Cheri Reimers	30 minutes	Review and provide feedback to staff	Y
	Waste ReSources General Facilities Charges	Gary Franks & Ron Jones	20 minutes	Review and provide feedback to staff	Y
	Waste ReSources Plan	Gary Franks & Ron Jones	40 minutes	Review and provide feedback to Council through recommendation	Y
May-23	Equity Index and Outreach Audience Analysis	Susan McCleary	20 minutes	Review and provide feedback to staff	N
	Waste ReSources Code Update OMC 13.12	Gary Franks & Ron Jones	30 minutes	Review and provide feedback to Council through recommendation	Y
	Comprehensive Plan (Utility and Environment Chapters)	Susan Clark & Jesse Barham	30 minutes	Review and provide feedback to staff	N
Jun-23	Decision Making (DEI and Climate Frameworks, Assest Management, and CityWorks)	Susan Clark & Marcus Goodman	60 minutes	Review and provide feedback to staff	N
	Utilities - Quarterly Financial Update	Water Resources Director & Gary Franks	20 minutes	Review and provide feedback to staff	Y
Optional meeting July 2023 - Utility Site Tour					
Aug-23	Capital Facilites Plan	Susan Clark	30 minutes	Review and provide feedback to Council through rate recommendation in October	Y
	Wastewater rate discount for irrigation (Mr. Endler)	Water Resources Director	20 minutes	Review and provide feedback to Council through rate recommendation in October	N
	Utility Operating Budgets, Rates, and General Facility Charges (initial drivers and trends)	Water Resources Director & Gary Franks	30 minutes	Review and provide feedback to staff	Y
Sep-23	Utility Operating Budgets, Capital Facility Plan, Rates, and General Facility Charges (continued)	Water Resources Director & Gary Franks	60 minutes	Review and provide feedback to staff	Y
	LOTT Rates, Capacity Development Charges ands Cost of Service	LOTT Staff	15 minutes	Review and provide feedback to Council through rate recommendation in October	Y
	Utilities - Quarterly Financial Update	Water Resources Director & Gary Franks	15 minutes	Review and provide feedback to staff	Y

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Oct-23	Utility Operating Budgets, Capital Facility Plan, Rates, and General Facility Charges (final)	Water Resources Director & Gary Franks	90 minutes	Review and provide feedback to Council through rate recommendation	Y
Nov-23	Storm & Surface Water Habitat Program Update	Kym Foley	30 minutes	Review and provide feedback to staff	N
	Cellular Antenna Leases on Water Tanks	Susan Clark	30 minutes	Review and provide feedback to staff	N
	Sea Level Rise Update	Water Resources Director or Susan Clark	25 minutes	Review and provide feedback to staff	N
Dec-23	UAC Work Plan Development for 2024-2024	Water Resources Director	30 minutes	Review and provide feedback to staff	Y
	Recycling Program Update	Ron Jones & Gary Franks	20 minutes	Review and provide feedback to staff	N
	Climate Mitigation Update	Dr. Pamela Braff	20 minutes	Review and provide feedback to staff	N
	Utilities - Quarterly Financial Update	Water Resources Director & Gary Franks	15 minutes	Review and provide feedback to staff	Y
No meeting January 2024					
Feb-24	Review Draft UAC Work Plan 2024-2025 (and Officer Elections)	Water Resources Director	45 minutes	Review and provide feedback to staff	Y
	Comprehensive Plan (Utility and Environment Chapters)	Susan Clark & Jesse Barham	30 minutes	Review and provide feedback to Council through rate recommendation	N
Mar-24	NPDES Annual Report	Jeremy Graham	30 minutes	Review and provide feedback to staff	Y
	Finalize UAC 2024-2025 Work Plan & Officer Elections	Water Resources Director	30 minutes	Review and approve. Submit to Council's Community Livability and Public Safety Committee	Y
	Street Sweeper Program	Susan Barclift	30 minutes	Review and provide feedback to staff	N
	Utilities - Quarterly Financial Update	Water Resources Director & Gary Franks	15 minutes	Review and provide feedback to staff	Y

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Highlighted items will require a quorum to provide feedback/recommendation to City Council.

Staff will give updates at every meeting on the City's recovery from the Covid-19 pandemic.

Staff will monitor WA State Utilities and Transportation Commission (UTC) actions. As needed, the UAC may provide the UTC with feedback.

Site visits of utility facilities or contracted operations may be arranged following applicable COVID-19 protocols. Appropriate public notice will be provided.