

**AN ORDINANCE OF THE CITY OF OLYMPIA, WASHINGTON, ADOPTING THE CITY OF OLYMPIA'S 2023 OPERATING, SPECIAL, AND CAPITAL BUDGETS AND 2023-2028 CAPITAL FACILITIES PLAN; SETTING FORTH THE ESTIMATED REVENUES AND APPROPRIATIONS**

**WHEREAS**, the tax estimates and budget for the City of Olympia, Washington, for the 2023 calendar year have been prepared and filed as provided by the laws of the State of Washington; and

**WHEREAS**, the Olympia City Manager submitted to the City Council a recommended "Capital Facilities Plan", herein referred to as "CFP", for the fiscal years 2023 through 2028; and

**WHEREAS**, the preliminary budget was printed for distribution and notice published in the official paper of the City of Olympia, setting the time place for hearing on the budget and stating that all taxpayers requesting a copy from the City Clerk would be furnished a copy of the preliminary budget to review; and

**WHEREAS**, the CFP projects the proposed locations and capacities of expanded or new capital facilities needed to serve growth projected in the City's comprehensive plan, along with a six-year plan that will finance such capital facilities and the anticipated capital expenditures required to construct them for said period; and

**WHEREAS**, the Olympia City Council held public hearings on the preliminary budget on October 18, 2022 and November 15, 2022, as required by law, and has considered the public testimony presented; and

**WHEREAS**, the Olympia School District's Capital Facilities Plan and the North Thurston School District's Capital Facilities Plan are being incorporated as a component of the City's CFP to allow for the collection of school impact fees; and

**WHEREAS**, the CFP element of the Comprehensive Plan Goals and Policies is included in the CFP; and

**WHEREAS**, the City Council has held public hearings and reviewed the recommended CFP along with the CFP Goals and Policies and has made revisions thereto; and

**WHEREAS**, the revisions made by the City Council have been incorporated into the recommended CFP; and

**WHEREAS**, the CFP meets the requirements of the Washington State Growth Management Act, including RCW 36.70A070(3);

**NOW, THEREFORE, THE OLYMPIA CITY COUNCIL ORDAINS AS FOLLOWS:**

**Section 1.** The 2023 Estimated Revenues and Appropriations for each Fund are as follows:

### Operating Budget

FUND	USE OF FUND BALANCE	ESTIMATED REVENUE	APPROP	ADDITION TO FUND BALANCE
General, Regular Operations	\$2,195,889	\$94,885,855	\$97,081,744	\$0
General, Special Sub-Funds				
Special Accounts	153,893	\$1,314,891	1,468,784	0
Development Fee Revenue	-	\$8,180,437	8,180,437	0
Parking	-	\$1,816,540	1,759,413	57,127
Post Employment Benefits	-	\$1,020,000	1,020,000	0
Washington Center Endowment	0	\$5,000	5,000	0
Washington Center Operating	0	\$496,000	378,606	117,394
Municipal Arts	100,940	\$60,660	161,600	0
<b>Total General Fund</b>	<b>\$2,450,722</b>	<b>\$107,779,383</b>	<b>\$110,055,584</b>	<b>\$174,521</b>
Non-Voted General Obligation Debt	0	4,463,551	4,457,299	\$6,252
Voted General Obligation Debt	0	1,055,984	1,055,984	0
Water Utility O&M	1,072,050	15,267,207	16,339,257	0
Sewer Utility O&M	87,653	24,579,350	24,667,003	0
Solid Waste Utility	688,344	14,686,194	15,374,538	0
Stormwater Utility	254,810	7,084,095	7,338,905	0
Water Rev Bond Redemption	0	3,222,806	3,222,806	0
Sewer Bond Redemption	0	525,470	525,470	0
Storm/Surface Water Debt	0	123,649	123,649	0
Equipment Rental	0	3,320,017	3,024,982	295,035
Facilities Internal Service	0	2,810,334	2,810,334	0
<b>Subtotal Other Operating Funds</b>	<b>\$2,102,857</b>	<b>\$77,138,657</b>	<b>\$78,940,227</b>	<b>\$301,287</b>
<b>Total Operating Budget</b>	<b>\$4,553,579</b>	<b>\$184,918,040</b>	<b>\$188,995,811</b>	<b>\$475,808</b>

### Special Funds Budget

FUND	USE OF FUND BALANCE	ESTIMATED REVENUE	APPROP	ADDITION TO FUND BALANCE
HUD Fund	\$0	\$695,684	\$460,197	\$235,487
Lodging Tax Fund	0	1,040,000	496,653	543,347
Parking Business Improvement Area	52365	97,700	150,065	0
Farmers Market Repair and	0	0	0	0
Hands On Children's Museum	223,808	720,000	943,808	0
Home Fund Operating Fund	0	4,125,991	4,009,070	116,921
Cultural Access Tax Fund	52,325	2,945,000	2,997,325	0
Fire Equipment Replacement Fund	0	200,000	148,469	51,531
Equipment Rental Replacement	2,583,976	2,695,957	5,279,933	0
Unemployment Compensation Fund	0	112,500	85,054	27,446
Insurance Trust Fund	36,360	3,776,311	3,812,671	0
Workers Compensation Fund	221,620	1,447,875	1,669,495	0
<b>Total Special Funds Budget</b>	<b>\$3,170,454</b>	<b>\$17,857,018</b>	<b>\$20,052,740</b>	<b>\$974,732</b>

**Capital Budget**

FUND	USE OF FUND BALANCE	ESTIMATED REVENUE	APPROP	ADDITION TO FUND BALANCE
Impact Fee	\$4,844,197	\$0	\$4,844,197	\$0
SEPA Mitigation Fee Fund	112,680	0	112,680	0
Parks & Recreational Sidewalk, Utility	0	2,886,667	1,578,581	1,308,086
Real Estate Excise Tax Fund	3,698,002	3,104,507	6,802,509	0
Capital Improvement Fund	347,208	50,000	397,208	0
Olympia Home Fund Capital Fund	3,281,139	7,315,000	10,596,139	0
Transportation Capital Improvement	0	17,342,296	17,336,768	5,528
Facilities Capital Improvement Fund	336,286	1,611,185	1,947,471	0
Parks Capital Improvement Fund	0	8,793,648	8,590,000	203,648
Water CIP Fund	3,294,400	4,317,536	7,611,936	0
Sewer CIP Fund	0	908,284	908,284	0
Waste ReSources CIP Fund	1,497,000	613,000	2,110,000	0
Storm Water CIP Fund	470345	1,524,356	1,994,701	0
<b>Total Capital Budget</b>	<b>\$17,881,257</b>	<b>\$48,466,479</b>	<b>\$64,830,474</b>	<b>\$1,517,262</b>
<b>Total City Budget</b>	<b>\$25,605,290</b>	<b>\$251,241,537</b>	<b>\$273,879,025</b>	<b>\$2,967,802</b>

**Section 2. BLS/CARES.** The Olympia City Council resolves to implement the Basic Life Support and Crisis and Referral Entry Service (BLS/CARES) program within the Olympia Fire Department as soon as reasonably practicable. The Council recognizes that necessary expenditure authority for new Full-Time Equivalent positions (FTEs) and operating and other capital needs, as demonstrated in the attached Exhibit A, are not included in the 2023 Operating Budget as approved by Council. The Council hereby further resolves that the City Manager, Fire Chief, City Attorney, and City Finance Director are to take the appropriate steps to move forward with implementation of the BLS/CARES program in advance of formal funding for the program by the City Council. City staff are directed to bring an updated Exhibit A with the most recent available information including a funding mechanism, to include expenses and new positions hired for BLS/CARES program implementation incurred to date, as part of the first quarter budget adjustment Ordinance for Council's consideration and approval of necessary 2023 program expenses.

**Section 3. Administration.** The City Manager shall administer the budgets and in doing so may authorize adjustments within the funds set forth in Section 1 above, to the extent that such adjustments are consistent with the budget approved in Section 1 above.

**Section 4. Salaries and Compensation.** The salaries and compensation for the City of Olympia employees for the calendar year 2023 shall be as set forth in the "Supplementary Information" section of the 2023 Adopted Budget document, or as the same may be amended by the City Manager as part of their administration of the budget pursuant to Section 2 above.

**Section 5. Benefit Cost Sharing.** The City Manager is authorized to modify and establish benefit cost sharing for City employees; and such programs may be based, in part, on the employee's start date with the City.

**Section 6. Capital Facilities Plan.** That certain document entitled the “Capital Facilities Plan”, covering the years 2023 through 2028, a copy of which will be on file with the Office of the Finance Director and available on the City’s web site, is hereby adopted as the Capital Facilities Plan for the City of Olympia and is incorporated herein as though fully set forth.

**Section 7. City Manager Authorization.** Upon appropriation by the City Council of funds therefore, the City Manager shall be authorized to prepare plans and specifications to take bids, and to make expenditures for the projects set forth in the CFP during the year for which said projects are scheduled; provided, however, that any award of bids and execution of contracts for construction shall be approved as provided in OMC Chapter 3.16.

**Section 8. Change in Funding Source and Construction Schedule.** It is anticipated that the funding source and the construction schedule for projects identified in the CFP may be changed over the next year. Such changes shall not constitute an amendment to the Comprehensive Plan for purposes of RCW 36.70A.130.

**Section 9. Office of Finance Director Authorization.** The Finance Director is hereby authorized to bring forward into fiscal year 2023 all appropriations and allocations not otherwise closed, completed, or deleted from the prior fiscal years’ Capital and Special Fund budgets.

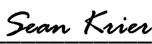
**Section 10. Severability.** The provisions of this Ordinance are declared separate and severable. If any provision of this Ordinance or its application to any person or circumstances is held invalid, the remainder of this Ordinance or application of the provision to other persons or circumstances shall be unaffected.

**Section 11. Ratification.** Any act consistent with the authority and prior to the effective date of this Ordinance is hereby ratified and affirmed.


**Section 12. Effective Date.** Following passage and publication, this Ordinance shall take effect January 1, 2023.

  
MAYOR

ATTEST:

  
CITY CLERK

APPROVED AS TO FORM:

  
CITY ATTORNEY

PASSED: December 13, 2022  
APPROVED: December 13, 2022  
PUBLISHED: December 16, 2022

**Exhibit A:**

<u>Program</u>	<u>Amount</u>	<u>FTE</u>
<b><u>CARES</u></b>		
Program & Planning Supervisor	\$ 156,800	1.00
Program Specialist	235,840	2.00
Supplies, Uniforms, Equipment	6,000	
Billing service fees, Repair/Maintenance, Registration/Certification fees	27,100	
<b>Subtotal CARES</b>	<b>\$ 425,740</b>	<b>3.00</b>
<b><u>BLS</u></b>		
Program & Planning Supervisor	\$ 156,800	1.00
Program Assistant	110,870	1.00
Firefighter Salary	2,544,400	18.00
Uniforms, PPE, Bunker Gear	203,400	
New hire testing, backgrounds, physicals, medical testing	166,600	
Station Dorm Remodel	80,000	
Academy training	180,000	
M.V. Repair Supplies for the New BLS Transport Program vehicles	40,000	
Fuel for the New BLS Transport Program	30,000	
2 Ambulance Vehicles & Equipment (\$300,000 & \$103,000 each)	806,000	
<b>Subtotal BLS</b>	<b>\$ 4,318,070</b>	<b>20.00</b>
<b>GRAND TOTAL</b>	<b>\$ 4,743,810</b>	<b>23.00</b>
Note: position costs include salary and all benefits		