



Friday, October 14, 2022

## City of Olympia Boards and Commissions Committee Application

Advisory committees are a structured way for individual community members to share their opinions and perspectives, study issues, and develop recommendations in a focused small group. Their primary purpose is to provide judicious advice, from a community member's perspective, to the Olympia City Council.

Committee activities may include study of critical issues, hearing public testimony, independent research, and reviewing staff reports and recommendations - all of which is intended so that the committee is prepared to discuss, formulate, and forward well-developed, thoughtful recommendations to the City Council in a timely manner.

The City of Olympia values participation from all perspectives and life experiences and looks for equity and inclusion in advisory board appointments.

To reduce barriers to community member participation the City offers stipends of \$25 per meeting attended to Advisory Committee members. Those members who certify as low income are eligible to receive stipends of \$50 per meeting attended. Advisory Committee members may waive the stipend upon request.

The Olympia City Council's General Government Committee recommends appointments to the full Council. Recommendations are made following review of applications and interviews of qualified candidates.

The City of Olympia is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources. Questions? Contact Dawn Carvalho, Executive Services Assistant, 360.753.8065, [dcarvalh@ci.olympia.wa.us](mailto:dcarvalh@ci.olympia.wa.us)

If you saved or submitted an application and did not receive a confirmation, please check your spam folder. When filed with the City, your application and attachment documents are public records and may be subject to public release.

**Name**

[REDACTED]

**Email**

[REDACTED]

**Address**

[REDACTED]

**Select your neighborhood (Olympia residency is not required; however, it is a primary consideration. )**

Other

**If you choose other please write in your neighborhood here:**

Bayhill (On the corner of Harrison Ave NW and Kaiser Rd NW)



**Some appointments require that applicants reside within Olympia city limits. Even though your mailing address may be Olympia, you may reside in the County or another jurisdiction. Are you a resident of the City of Olympia?**

Yes

**Primary Phone Number**

[REDACTED]

**Alternate Phone Number**

[REDACTED]

**Which Boards and Commissions would you like to apply for?**

Bicycle and Pedestrian Advisory Committee

Parks and Recreation Advisory Committee

**If you applied for Multiple Boards and/or Commissions, please rank them in order of interest below:**

Parks and Recreation Advisory Committee  
Bicycle and Pedestrian Advisory Committee

I have listed a preference, but I have equal interest in both committees.

## Interests & Experiences

Please keep answers concise and informative. You are introducing yourself to the Olympia City Council and sharing with them why you are interested in being considered for appointment. You may attach a resume.

**Briefly describe why you wish to serve on this/these Advisory Committee(s).**

I am a proud resident of Olympia and I would like to contribute to my community.

I am an avid user of Olympia's outdoor amenities. I run regularly, ride my bike along our paths and trails, and bring our children to play in the parks. These spaces are very important to our family and I would like to give back, as an act of gratitude and as a way to see even more families served.

**Describe your experience, qualifications, and/or skills which would benefit the advisory committee(s) you are applying to.**

I am an avid outdoor-space user, a walker, and a biker, so I will bring a user-focused lens to the team. I am organized, good at public speaking, teaching, creating materials, and managing projects. I am a good listener and like to hear from multiple perspectives and make inclusive decisions. I would like

## Candidate 1

the city of Olympia to be positioned to serve all residents, so I am interested in gathering data and requirements from a diverse sample of the population to inform my decisions.

I am a licensed WA State teacher with a masters in Curriculum and Instruction and a masters in IT Management.

I have taught in the OSD for the past three years.

### **Share the ways you've been involved or have volunteered in the community.**

I volunteer with the Special Olympics' Thurston County Track Team, I lead a children's club at our place of worship. I have also joined volunteer trash pickup and downtown graffiti removal teams.

### **List your educational and/or professional background and area of study.**

Education:

Bachelors in Music Education 2011

Masters in Curriculum and Instruction 2020

Masters in IT Management 2022

Professional:

Faith Academy International School, Manila Philippines 2012-2014

Jovanovic Music Studio 2014-2019

Olympia School District 2019-2022

Sawston Wealth Management 2022

### **Appointment to an advisory committee will require your attendance at evening meetings, and undertake other work (reading, meeting preparation etc.). How many hours per month are you willing to commit as a volunteer?**

5-10

### **Question Applies to the Bicycle and Pedestrian Advisory Committee: Describe your participation with walking and biking in Olympia.**

I run, walk, and bike as a hobby. I am interested in biking to work, but I am nervous about biking along major roadways. I appreciate the bike-friendly design of downtown Olympia and would love to see more bike access, protected bike lanes, and other safety measures outside of the downtown area.

### **Question Applies to the Bicycle and Pedestrian Advisory Committee: Do you have a unique perspective on walking and biking? If so, please explain.**

I am interested in increasing biking/walking safety for families.

I walk and bike with my elementary-aged kids on the west-side of Olympia and I am particularly concerned with the 101 on-ramp on Mudbay Road. I believe there are other spots in Olympia with the same safety issue. I would like to see either pedestrian overpasses or other safety measures enacted to protect students walking or biking to school. I believe that by increasing safety and lowering the number of major road crossings will increase the number of families interested in walking or biking to school.

### **Question Applies to the Bicycle and Pedestrian Advisory Committee: Have you done any other volunteer work in the community? If so, please describe it.**

I volunteer with the Special Olympics' Thurston County Track Team, I lead a children's club at our place of worship. I have also joined volunteer trash pickup and downtown graffiti removal teams.

### **Question Applies to the Parks and Recreation Advisory Committee: Describe your interest in and use of parks in Olympia.**

Our family uses Olympia parks weekly. We have elementary-age children and love heading to a park

## Candidate 1

after school for some outside play-time. We enjoy the cooling off in the Woodruff Park splash pad, playing tennis in Kettle View park, picking plums and climbing the trees at Friendly Grove park, and getting a little lost in the Squaxin Park trails. I am so thankful to live in a community that values public outdoor spaces and actively works to increase park accessibility and inclusivity so that all members of our community feel represented and have a space to explore our beautiful city.

### **Question Applies to the Parks and Recreation Advisory Committee: Please describe your interest in recreation (sports leagues, summer camps, classes or trips) in Olympia.**

Although I have not participated in city events outside of youth sports and the summer SKIP program, I am very interested in doing so in the future. I would love to organize events, classes, and trips. I am happy to assist organizing summer camps as well. I believe that a connected community is a safe community. I would like to see people from all areas of Olympia participating in events together. As we get to know each other we will start to understand each other and differences of opinion and conflict will seem not as drastic and can be talked through more peacefully.

### **Question Applies to the Parks and Recreation Advisory Committee: What particular perspectives or skills would you bring to the Parks and Recreation Advisory Committee?**

I am an avid outdoor-space user, a walker, and a biker, so I will bring a user-focused lens to the team. I am organized, good at public speaking, teaching, creating materials, and managing projects. I am a good listener and like to hear from multiple perspectives and make inclusive decisions. I would like the city of Olympia to be positioned to serve all residents, so I am interested in gathering data and requirements from a diverse sample of the population to inform my decisions.

I am a licensed WA State teacher with a masters in Curriculum and Instruction and a masters in IT Management.

I have taught in the OSD for the past three years.

I am a flexible worker, willing to jump in wherever needed. I enjoy working as a team. I am positive, future-oriented, and glass-half-full person. I love connecting with others and helping people network and find a place of belonging.

### **Question Applies to the Parks and Recreation Advisory Committee: Please describe your interest in, and use of, parks in Olympia.**

Our family uses Olympia parks weekly. We have elementary-age children and love heading to a park after school for some outside play-time. We enjoy the cooling off in the Woodruff Park splash pad, playing tennis in Kettle View park, picking plums and climbing the trees at Friendly Grove park, and getting a little lost in the Squaxin Park trails. I am so thankful to live in a community that values public outdoor spaces and actively works to increase park accessibility and inclusivity so that all members of our community feel represented and have a space to explore our beautiful city.

### **Appointment to the Commission will require your attendance at evening meetings, and other types of work (reading, meeting preparation etc.). How many hours per month are you willing to commit as a volunteer?**

5-10?

## **If you are not appointed to a Board or Commission at this time:**

**Do you wish to be considered for appointment to another Board or Commission?**

No

## Candidate 1

**Do you wish to be considered for future appointment to your preferred Board or Commission?** Yes

**Would you be willing to volunteer for other City activities? You can find opportunities here:** Yes  
[https://www.olympiawa.gov/news\\_\\_information/employment\\_\\_volunteering/volunteer\\_opportunities.php](https://www.olympiawa.gov/news__information/employment__volunteering/volunteer_opportunities.php)

**Thank you for your interest in serving on a City of Olympia Advisory Committee!**

**Please hit the "submit" button below when you have completed your application .**



## City of Olympia Boards and Commissions Committee Application

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**Name**

[REDACTED]

**Email**

[REDACTED]

**Address**

[REDACTED]

**Select your neighborhood (Olympia residency is not required; however, it is a primary consideration. )**

Indian Creek



## Candidate 2

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Yes

**Primary Phone Number**

[REDACTED]

**Which Boards and Commissions would you like to apply for?**

Bicycle and Pedestrian Advisory Committee

Parks and Recreation Advisory Committee

**If you applied for Multiple Boards and/or Commissions, please rank them in order of interest below:**

1. Bicycle and Pedestrian Advisory Committee
2. Parks and Recreation Advisory Committee

## Interests & Experiences

Please keep answers concise and informative. You are introducing yourself to the Olympia City Council and sharing with them why you are interested in being considered for appointment. You may attach a resume.

**Briefly describe why you wish to serve on this/these Advisory Committee(s).**

I am a retired 19-year resident of the Indian Cr. area who has worked tirelessly with city officials and neighbors to protect and enhance the surrounding area for pedestrians and bicyclists and for future Olympia residents. I was very involved with the OPARD leadership a number of years ago during the city acquisition of the properties along the Karen Fraser Woodland Trail and donated land to the city during that process. I have worked, and continue to work to ensure bike routes are protected and maintained and because I walk approximately 3000 miles a year around the city on trails and through our many wonderful parks, I have a deep understanding of the great park system and the threats that our parks and trails face in the future. It would be a great privilege to serve on either of these committees as a voice to continue to support pedestrian access for all user groups and the continued maintenance and possible growth of our superior parks system.

**Describe your experience, qualifications, and/or skills which would benefit the advisory committee(s) you are applying to.**

My education and professional experience includes a degree in botany/plant ecology plus a number of years of graduate work, plus many years in the field of land surveying, with numerous years in a research setting assessing botanical and mycological conditions in managed forests. As such I have extensive knowledge about plant succession, invasive plant management, and more, while also having significant knowledge about land management generally. As one who now walks more than I drive, I also have extensive understanding about the challenges faced by pedestrians and bicyclists.

As a former member of a U.S. Forest Service research team with numerous peer-reviewed journal articles of which I was co-author, I have the skills needed to review, understand, and critique scientific and technical material. As an Admin. Assistant later in my career, I also have the skills to facilitate and organize meetings and to provide meeting notes, summaries of meetings, etc. while being skilled in the use of Office programs, including spreadsheets and PowerPoint and Word among many others. I have facility in a great deal of other computer applications.

## Candidate 2

### **Share the ways you've been involved or have volunteered in the community.**

Since moving to my current home in February 2004, I have been very involved in the improvement of the Woodland Trail in many ways. In the early years, I assisted other Indian Cr. neighbors in cleaning up the numerous camps that littered the trail corridor. Later, I met with Paul Simmons and lent support to the idea of the city consolidating ownership along the trail and was involved in both suggesting that the city initiate a conversation with Thurston County in regard to acquiring the county-owned land (which they did) and also in being a significant part of further consolidation by donating approximately 2 acres to the city.

Later, I worked actively and successfully with John Lindsey (traffic data coordinator for Olympia Public Works) to have "No Parking" signage placed along the Wheeler Bike Route. As one who walks all or part of this route daily, this was a huge improvement for me and the other bicyclists and pedestrians who use this route.

I have on many occasions independently volunteered to pick up trash along Central S.E. and along Wheeler, and cleaned up an enormous amount of trash in Indian Cr. south of Wheeler a few months ago.

I have, on a number of occasions, contacted OPARD staff about campers or debris or fallen trees that I find in the parks or along the bike paths, and have a very good relationship with the Park Rangers who have been so instrumental in minimizing the camping along the Woodland Trail.

### **List your educational and/or professional background and area of study.**

Land Surveying 1970 - 1983

B.S. Botany 1989

Graduate work Botany/Plant Ecology 1989 - 1992

Employed U.S. Forest Service Research Branch 1993 - 1999

Unemployed 2000

Admin. Assistant Providence St. Peter Hospital 2002 - 2017

Retired 2017 - current

### **Appointment to an advisory committee will require your attendance at evening meetings, and undertake other work (reading, meeting preparation etc.). How many hours per month are you willing to commit as a volunteer?**

As many as are necessary

### **Question Applies to the Bicycle and Pedestrian Advisory Committee: Describe your participation with walking and biking in Olympia.**

Perhaps no one in Olympia walks more than I do! I walk 8 - 10 miles per day throughout the year on trails, sidewalks, through the parks, across the Capitol campus, etc., etc. On more than one occasion, I have walked 15 miles in a day and gone through or near 10 or more parks in Olympia and Tumwater, plus the Capitol campus. In some years I have bicycled more than other years, and when I do, I ride the Woodland Trail and/or Chehalis Western Trail either to Woodard Bay or south to Rainier, Tenino or Yelm.

### **Question Applies to the Bicycle and Pedestrian Advisory Committee: Do you have a unique perspective on walking and biking? If so, please explain.**

Yes, I absolutely do have a unique perspective. As I said above, perhaps no one in Olympia walks more than I do around our towns. As such, I get to see both the many great things about our highly walkable city, as well as some of the challenges that we all face, including scattered campsites, vandalism, and litter of all kinds, to say nothing of maintaining a safe pedestrian environment for folks of all ages.

### **Question Applies to the Bicycle and Pedestrian Advisory Committee: Have you done any other volunteer work in the community? If so, please describe it.**

My volunteer work is as discussed above where I said how I'd been involved with or volunteered in my community -- mostly independent of organized groups.

## Candidate 2

My current efforts are directed towards communicating my concerns about the issues that continue to proliferate along the Wheeler Bike Route.

### **Question Applies to the Parks and Recreation Advisory Committee: Describe your interest in and use of parks in Olympia.**

As stated above, I walk and occasionally bike, in parks around Olympia on a daily basis. Our parks and trails are a huge part of what makes Olympia so special, and I'm extremely proud of having been part of the land donation process that resulted in consolidation of ownership along the Woodland Trail by the city. I am pleased that the city purchased the old armory and to see that it will be an incredible addition to parks and recreation in Olympia.

### **Question Applies to the Parks and Recreation Advisory Committee: Please describe your interest in recreation (sports leagues, summer camps, classes or trips) in Olympia.**

I have little to say here, but having led and taught field trips and classes about plant identification (my forte!) in the past, I'd be happy to do so again.

### **Question Applies to the Parks and Recreation Advisory Committee: What particular perspectives or skills would you bring to the Parks and Recreation Advisory Committee?**

Extensive background in land surveying, mapping, plant and forest ecology -- all very important knowledge bases in the management of parks and their recreational uses.

### **Question Applies to the Parks and Recreation Advisory Committee: Please describe your interest in, and use of, parks in Olympia.**

I pretty much covered this above, but as a pedestrian and avid walker, I walk through many parks on a daily basis. The parks provide me with a respite from the busy-ness of daily life near the freeway and city streets, and renew my sense of wonder in regard to the natural world. In Watershed Park along, I see salmon, pileated woodpeckers, chipmunks, red squirrels, and much much more. For many of us -- including me -- the parks are pivotal to our well-being.

### **Appointment to the Commission will require your attendance at evening meetings, and other types of work (reading, meeting preparation etc.). How many hours per month are you willing to commit as a volunteer?**

Whatever is necessary.

## **If you are not appointed to a Board or Commission at this time:**

|                                                                                     |    |
|-------------------------------------------------------------------------------------|----|
| <b>Do you wish to be considered for appointment to another Board or Commission?</b> | No |
|-------------------------------------------------------------------------------------|----|

|                                                                                                   |     |
|---------------------------------------------------------------------------------------------------|-----|
| <b>Do you wish to be considered for future appointment to your preferred Board or Commission?</b> | Yes |
|---------------------------------------------------------------------------------------------------|-----|

|                                                                                                                                                                                                                                                                                                                          |     |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|
| <b>Would you be willing to volunteer for other City activities? You can find opportunities here:<br/><a href="https://www.olympiawa.gov/news__information/employment__volunteering/volunteer_opportunities.php">https://www.olympiawa.gov/news__information/employment__volunteering/volunteer_opportunities.php</a></b> | Yes |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|



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**Name**

[REDACTED]

**Email**

[REDACTED]n

**Address**

[REDACTED]

**Select your neighborhood (Olympia residency is not required; however, it is a primary consideration. )**

Other

**If you choose other please write in your neighborhood here:**

South Olympia near Olympia High School



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Yes

**Primary Phone Number**

[REDACTED]

**Which Boards and Commissions would you like to apply for?**

Bicycle and Pedestrian Advisory Committee

## Interests & Experiences

Please keep answers concise and informative. You are introducing yourself to the Olympia City Council and sharing with them why you are interested in being considered for appointment. You may attach a resume.

**Briefly describe why you wish to serve on this/these Advisory Committee(s).**

I want to help improve our infrastructure so more people feel safe to bike or walk instead of driving. I'm particularly interested in improving city maintenance practices to make our existing bike lanes safe in all seasons, and to address key broken links in our biking and pedestrian network. I live near three schools in South Olympia where biking to school is popular, and would work to improve education of parents so they are more aware of how their driving may impact kids who walk or bike.

**Describe your experience, qualifications, and/or skills which would benefit the advisory committee(s) you are applying to.**

I bike and walk in all seasons throughout Olympia, so I'm aware of maintenance and safety issues that arise in the fall and winter that make alternative modes of travel difficult. I'm also very aware of places where our network breaks down due to bridges, storm drains, or other issues that force bikers and pedestrians to abruptly have to enter traffic. I worked for WSDOT for 19 years on erosion, flooding, fish passage, and other environmental projects, and have substantial experience in transportation planning and environmental impact analysis.

**Share the ways you've been involved or have volunteered in the community.**

I have volunteered with Streamteam monitoring projects, and frequently do volunteer stewardship work for the city parks department. I volunteer with the Mountaineers Youth Program to teach special programs in navigation, wilderness skills, and ecology, and volunteer to supplement paid staff for their summer day camps. I also teach Wilderness Skills to adult Mountaineers.

I previously lived in rural Lewis County, and was involved there in citizen activism to improve the

## Candidate 3

planning process required by the Growth Management Act. I also have a long history of volunteer work on Chehalis Basin issues as a board member of the Chehalis River Council and a stewardship volunteer for the Chehalis River Basin Land Trust.

### **List your educational and/or professional background and area of study.**

Bachelor's of Arts Degree in Environmental Science, University of Virginia  
Masters degree in Civil Engineering, University of Washington  
Professional Engineer License, Washington State  
Professional Geologist and Hydrogeologist, Washington State  
20 years of experience in environmental consulting in California and Washington  
19 years as a Hydrologist with the Washington State Department of Transportation

### **Appointment to an advisory committee will require your attendance at evening meetings, and undertake other work (reading, meeting preparation etc.). How many hours per month are you willing to commit as a volunteer?**

16

### **Question Applies to the Bicycle and Pedestrian Advisory Committee: Describe your participation with walking and biking in Olympia.**

I biked to work rain or shine every day for seven years before retiring in 2019. I now bike for almost all my errands and social outings, as well as for fitness. I've participated for years in the Bicycle Commuter Challenge, and have joined others in our community for Bike to the Market events.

I'm also an avid walker, and live in a South Olympia neighborhood where walking is a key community-building experience.

### **Question Applies to the Bicycle and Pedestrian Advisory Committee: Do you have a unique perspective on walking and biking? If so, please explain.**

I'm particularly interested in how maintenance practices and construction permitting can negatively impact bike and pedestrian safety. Many of the routes I ride are almost unusable in the fall and winter when leaves, debris, and traction gravel clog most of the bike lane. I also see abrupt disruption of sidewalks and bike lanes by construction projects that may last for years, with no mitigation or alternative routes provided. Construction inspectors should be more aware of how gravel and other debris at construction entrances can create very dangerous biking conditions.

### **Question Applies to the Bicycle and Pedestrian Advisory Committee: Have you done any other volunteer work in the community? If so, please describe it.**

I have volunteered with the Streamteam program to monitor amphibians and stream ecology, and frequently do volunteer stewardship work for the city parks department. I volunteer with the Mountaineers Youth Program to teach special programs in navigation, wilderness skills, and stream monitoring, and volunteer to supplement staff for their summer day camps. I also teach Wilderness Skills to adult Mountaineers.

I previously lived in rural Lewis County, and was involved there in citizen activism to improve the planning process required by the Growth Management Act. I also have a long history of volunteer work on Chehalis Basin issues as a board member of the Chehalis River Council and active stewardship volunteer for the Chehalis River Basin Land Trust.

### **Appointment to the Commission will require your attendance at evening meetings, and other types of work (reading, meeting preparation etc.). How many hours per month are you willing to commit as a volunteer?**

16

### **If you are not appointed to a Board or Commission at this time:**

### Candidate 3

**Do you wish to be considered for appointment to another Board or Commission?** No

**Do you wish to be considered for future appointment to your preferred Board or Commission?** Yes

**Would you be willing to volunteer for other City activities? You can find opportunities here:** Yes  
[https://www.olympiawa.gov/news\\_\\_information/employment\\_\\_volunteering/volunteer\\_opportunities.php](https://www.olympiawa.gov/news__information/employment__volunteering/volunteer_opportunities.php)

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**Name**

[REDACTED]

**Email**

[REDACTED]

**Address**

[REDACTED]

**Select your neighborhood (Olympia residency is not required; however, it is a primary consideration. )**

Southwest



## Candidate 4

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Yes

**Primary Phone Number**

[REDACTED]

**Which Boards and Commissions would you like to apply for?**

Bicycle and Pedestrian Advisory Committee

## Interests & Experiences

Please keep answers concise and informative. You are introducing yourself to the Olympia City Council and sharing with them why you are interested in being considered for appointment. You may attach a resume.

**Briefly describe why you wish to serve on this/these Advisory Committee(s).**

I have recently taken up bicycling after a 40 year hiatus and I want to help improve the bicycling infrastructure, especially for seniors (I'm 74).

**Describe your experience, qualifications, and/or skills which would benefit the advisory committee(s) you are applying to.**

I have lived in Olympia for most of 50 years and have experienced the growing pains of a vibrant community. I have been an activist for a livable community since moving to the West side in 1999. I am past VP and past President of SWONA. I spearheaded the project to improve the connection between Decatur St and Caton Way as a bicycle/pedestrian pathway. I am a problem solver, I like to think outside the box. I am currently the training coordinator for the Thurston County Amateur Radio Emergency Service (TCARES).

**Share the ways you've been involved or have volunteered in the community.**

Past VP and past President of SWONA.  
I spearheaded the project to improve the connection between Decatur St and Caton Way as a bicycle/pedestrian pathway.

**List your educational and/or professional background and area of study.**

Just a retired phone company employee and union member.

**Appointment to an advisory committee will require your attendance at evening meetings, and undertake other work (reading, meeting preparation etc.). How many hours per month are you willing to commit as a volunteer?**

5 to 10, whatever is needed.

**Question Applies to the Bicycle and Pedestrian Advisory Committee: Describe your participation with walking and biking in Olympia.**

Recently purchased a sixthreezero cruiser 21 speed and looking for good local trails to ride. My neighbor and his 7 year old granddaughter often ride with me on short rides around the West side. I take regular cruises on the Chehalis Western Trail but that is too far away and we are getting reports of vehicle breakins at some of the trail access locations. I am a member of the Olympia Cyclists Facebook group.

**Question Applies to the Bicycle and Pedestrian Advisory Committee: Do you have a unique**

## Candidate 4

**perspective on walking and biking? If so, please explain.**

I am looking for "senior-safe" routes around town that are fun to ride and easy to access.

**Question Applies to the Bicycle and Pedestrian Advisory Committee: Have you done any other volunteer work in the community? If so, please describe it.**

SWONA, past VP and President

I am currently the training coordinator for the Thurston County Amateur Radio Emergency Service (TCARES).

**Appointment to the Commission will require your attendance at evening meetings, and other types of work (reading, meeting preparation etc.). How many hours per month are you willing to commit as a volunteer?**

5 to 10, whatever is needed.

**If you are not appointed to a Board or Commission at this time:**

Do you wish to be considered for appointment to another Board or Commission? No

Do you wish to be considered for future appointment to your preferred Board or Commission? Yes

Would you be willing to volunteer for other City activities? You can find opportunities here: Yes  
[https://www.olympiawa.gov/news\\_\\_information/employment\\_\\_volunteering/volunteer\\_opportunities.php](https://www.olympiawa.gov/news__information/employment__volunteering/volunteer_opportunities.php)

**Thank you for your interest in serving on a City of Olympia Advisory Committee!**

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## City of Olympia Boards and Commissions Committee Application

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**Name**

[REDACTED]

**Email**

[REDACTED]

**Address**

[REDACTED]

**Select your neighborhood (Olympia residency is not required; however, it is a primary consideration. )**

Other



## Candidate 5

**Some appointments require that applicants reside within Olympia city limits. Even though your mailing address may be Olympia, you may reside in the County or another jurisdiction. Are you a resident of the City of Olympia?**

Yes

**Primary Phone Number**

██████████ ██████████

**Which Boards and Commissions would you like to apply for?**

Bicycle and Pedestrian Advisory Committee

## Interests & Experiences

Please keep answers concise and informative. You are introducing yourself to the Olympia City Council and sharing with them why you are interested in being considered for appointment. You may attach a resume.

**Briefly describe why you wish to serve on this/these Advisory Committee(s).**

I feel representation is critical to understanding how every portion of the community has effected by infrastructure decisions. I am an autistic adult who uses a powerchair around Olympia.

**Describe your experience, qualifications, and/or skills which would benefit the advisory committee(s) you are applying to.**

I'm a community citizen who was born in Olympia and raised her children in this county several years ago.

I continue to use the city streets as a pedestrian with a powerchair.

The city needs representation from all parts of society and as a disabled citizen, I believe more people need to understand the experiences of people of all ability levels.

**Share the ways you've been involved or have volunteered in the community.**

I actively write about and share information pertaining to low income programs, such as the Market Match program, on social media and my website, MaggieSlighte.com.

I have created videos to promote the area and programs that assist citizens in the area. I have over 22k followers on social media.

**List your educational and/or professional background and area of study.**

I am a writer and have retired from state service with my disabilities. I have finished my Bachelors as well as partially finished my Master of Fine Arts in nonfiction writing.

**Appointment to an advisory committee will require your attendance at evening meetings, and undertake other work (reading, meeting preparation etc.). How many hours per month are you willing to commit as a volunteer?**

At least 20 hours a month.

**Question Applies to the Bicycle and Pedestrian Advisory Committee: Describe your participation with walking and biking in Olympia.**

I document my experiences perambulating around Olympia on TikTok and YouTube under Maggie Slighte, Author.

I also believe we need to understand sidewalks effect ALL forms of parambulation, not JUST walking and biking!!

**Question Applies to the Bicycle and Pedestrian Advisory Committee: Do you have a unique**

Candidate 5

**perspective on walking and biking? If so, please explain.**

I do. I use a powerchair wherever I go.

**Question Applies to the Bicycle and Pedestrian Advisory Committee: Have you done any other volunteer work in the community? If so, please describe it.**

I served on the Board of Directors of Thurston County Off-Campus High School

**Appointment to the Commission will require your attendance at evening meetings, and other types of work (reading, meeting preparation etc.). How many hours per month are you willing to commit as a volunteer?**

20 (Twenty)

**If you are not appointed to a Board or Commission at this time:**

**Do you wish to be considered for appointment to another Board or Commission?** No

**Do you wish to be considered for future appointment to your preferred Board or Commission?** Yes

**Would you be willing to volunteer for other City activities? You can find opportunities here:** Yes  
[https://www.olympiawa.gov/news\\_\\_information/employment\\_\\_volunteering/volunteer\\_opportunities.php](https://www.olympiawa.gov/news__information/employment__volunteering/volunteer_opportunities.php)

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**Name**

[REDACTED]

**Email**

[REDACTED]n

**Address**

[REDACTED]  
[REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]

**Select your neighborhood (Olympia residency is not required; however, it is a primary consideration. )**

Other

**If you choose other please write in your neighborhood here:**

Southeast Olympia - Rossmoor !



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Yes

**Primary Phone Number**

[REDACTED]

**Alternate Phone Number**

[REDACTED]

**Which Boards and Commissions would you like to apply for?**

Bicycle and Pedestrian Advisory Committee

Parks and Recreation Advisory Committee

**If you applied for Multiple Boards and/or Commissions, please rank them in order of interest below:**

Bicycle and Pedestrian Advisory Committee  
Parks and Recreation

## Interests & Experiences

Please keep answers concise and informative. You are introducing yourself to the Olympia City Council and sharing with them why you are interested in being considered for appointment. You may attach a resume.

**Briefly describe why you wish to serve on this/these Advisory Committee(s).**

I am a retired teacher (Tumwater School District) who frequently bicycles and walks in Olympia. While it's always wonderful to ride the Chehalis-Western Trail, I also bicycle to do errands or go to nearby locations all over town. I am very familiar with the bicycle paths, lanes, and sidewalks in Olympia and would love a chance to participate in maintaining and planning these.

**Share the ways you've been involved or have volunteered in the community.**

I was active in the effort to save the LBA Woods from development and join work parties in the woods. I have volunteered for years for our local Audubon chapter, Black Hills Audubon Society, as well as occasionally helped Capital Land Trust work parties with their rehabilitation efforts. Black Hills Audubon's mission includes education and encouraging public participation. As Field Trips Coordinator for years, I worked hard to educate and include Olympia citizens in our efforts.

## Candidate 6

### **List your educational and/or professional background and area of study.**

BA Wellesley College History Major

MA Lewis and Clark College Masters in Education

1991-2007

Social Studies and History Teacher, Tumwater High School and Black Hills High School

1988-1990

Financial Aid Data Systems Analyst, Lewis and Clark College

1980s Production Assistant, Little, Brown Publishing Company, Boston, MA

### **Appointment to an advisory committee will require your attendance at evening meetings, and undertake other work (reading, meeting preparation etc.). How many hours per month are you willing to commit as a volunteer?**

As many as are required.

### **Question Applies to the Bicycle and Pedestrian Advisory Committee: Describe your participation with walking and biking in Olympia.**

I currently bicycle and walk wherever I am headed...as long as it is not raining. :) I am a frequent user of the Chehalis-Western Trail, as well as other Rails-to-Trails and other long-distance bike paths in the area.

If the weather permits, I most often opt to bike to do errands or go somewhere in Olympia, Tumwater, Lacey, using bicycle lanes and paths.

### **Question Applies to the Parks and Recreation Advisory Committee: Describe your interest in and use of parks in Olympia.**

I was active in the effort to save the LBA Woods. I walk in the woods now almost everyday.

Up until the last two years, for over ten years I organized field trips for our local Audubon chapter, Black Hills Audubon Society. I took groups of birders - Olympia residents for the most part - to explore and bird in local parks.

I was a certified and licensed soccer referee for all ages for twelve years, until Covid shut things down. I have run around for hours on all of the area's soccer fields, in all weather conditions.

Before becoming a referee, I played adult recreational soccer, organized by Olympia's Parks and Recreation Department, so am very familiar, if in a different role, in our parks for years, in all conditions. I play competitive tennis and have an interest in our parks' maintenance of tennis and pickleball courts.

### **Question Applies to the Parks and Recreation Advisory Committee: Please describe your interest in recreation (sports leagues, summer camps, classes or trips) in Olympia.**

See above. I have been athletic my entire life. I enjoy sports as well as outdoor activities like hiking and bicycling.

### **Question Applies to the Parks and Recreation Advisory Committee: What particular perspectives or skills would you bring to the Parks and Recreation Advisory Committee?**

There are multiple ways to value parks. I understand these ways:

We can value their greenspace, their protection of native habitat, their role in combatting climate change, their measures of quiet and peace in a noisy world.

We can value their educational role, when citizens explore them and learn about their ecosystems.

We can value their role in keeping citizens healthy, when citizens walk and exercise in other ways through them. Parks offers spaces for young people and their families to play sports or other athletic activities (baseball, softball, soccer, tennis, pickleball, skate-boarding, etc.) - healthy and social activities.

### **Question Applies to the Parks and Recreation Advisory Committee: Please describe your**

## Candidate 6

**interest in, and use of, parks in Olympia.**

See above.

**Appointment to the Commission will require your attendance at evening meetings, and other types of work (reading, meeting preparation etc.). How many hours per month are you willing to commit as a volunteer?**

As many as are required.

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**Do you wish to be considered for appointment to another Board or Commission?** No

**Do you wish to be considered for future appointment to your preferred Board or Commission?** Yes

**Would you be willing to volunteer for other City activities? You can find opportunities here:** Yes  
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**Name**

[REDACTED]

**Email**

[REDACTED]

**Address**

[REDACTED]

**Select your neighborhood (Olympia residency is not required; however, it is a primary consideration. )**

Downtown



## Candidate 7

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Yes

**Primary Phone Number**

██████████

**Which Boards and Commissions would you like to apply for?**

Bicycle and Pedestrian Advisory Committee

Parks and Recreation Advisory Committee

Social Justice & Equity Commission

**If you applied for Multiple Boards and/or Commissions, please rank them in order of interest below:**

1. Bicycle and Pedestrian Advisory Committee
2. Social Justice & Equity Commission; and
3. Parks and Recreation Advisory Committee

## Interests & Experiences

Please keep answers concise and informative. You are introducing yourself to the Olympia City Council and sharing with them why you are interested in being considered for appointment. You may attach a resume.

**If you are not appointed to a Board or Commission at this time:**

**Thank you for your interest in serving on a City of Olympia Advisory Committee!**

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## City of Olympia Boards and Commissions Committee Application

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**Name**

Pete Hausman

**Email**

[REDACTED]

**Address**

[REDACTED]

**Select your neighborhood (Olympia residency is not required; however, it is a primary consideration. )**

Other

**If you choose other please write in your neighborhood here:**

Tumwater



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No

**Primary Phone Number**

[REDACTED]

**Which Boards and Commissions would you like to apply for?**

Bicycle and Pedestrian Advisory Committee

## Interests & Experiences

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**Briefly describe why you wish to serve on this/these Advisory Committee(s).**

I am interested in the expansion of transportation options for local non-motorists.

**Describe your experience, qualifications, and/or skills which would benefit the advisory committee(s) you are applying to.**

Sometimes bicycle commuter in Olympia-Lacey-Tumwater since 2005.

**Share the ways you've been involved or have volunteered in the community.**

Olympia Free Clinic - registration/nursing volunteer 2015-2018

**List your educational and/or professional background and area of study.**

Psychiatric Mental Health Nurse Practitioner

**Appointment to an advisory committee will require your attendance at evening meetings, and undertake other work (reading, meeting preparation etc.). How many hours per month are you willing to commit as a volunteer?**

8-10

**Question Applies to the Bicycle and Pedestrian Advisory Committee: Describe your participation with walking and biking in Olympia.**

Sometimes bicycle commuter in Olympia-Lacey-Tumwater since 2005.

**Question Applies to the Bicycle and Pedestrian Advisory Committee: Do you have a unique**

## Candidate 8

### **perspective on walking and biking? If so, please explain.**

I believe safety of non-motorists can be enhanced through inclusive infrastructure that is more welcoming and less inherently dangerous, motorist education and the shifting of public perception regarding non-motorists, and the legal enforcement of existing traffic laws. A multi-pronged approach with these factors in mind may one day yield a society in which cyclists and pedestrians are not treated as de facto second class citizens.

### **Question Applies to the Bicycle and Pedestrian Advisory Committee: Have you done any other volunteer work in the community? If so, please describe it.**

Olympia Free Clinic - registration/nursing volunteer 2015-2018

### **Appointment to the Commission will require your attendance at evening meetings, and other types of work (reading, meeting preparation etc.). How many hours per month are you willing to commit as a volunteer?**

8-10

### **If you are not appointed to a Board or Commission at this time:**

Do you wish to be considered for appointment to another Board or Commission? No

Do you wish to be considered for future appointment to your preferred Board or Commission? Yes

Would you be willing to volunteer for other City activities? You can find opportunities here: No  
[https://www.olympiawa.gov/news\\_\\_information/employment\\_\\_volunteering/volunteer\\_opportunities.php](https://www.olympiawa.gov/news__information/employment__volunteering/volunteer_opportunities.php)

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**Name**

[REDACTED]

**Email**

[REDACTED]@gmail.com

**Address**

[REDACTED]  
[REDACTED]

**Select your neighborhood (Olympia residency is not required; however, it is a primary consideration. )**

Cain Road Area



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Yes

**Primary Phone Number**

[REDACTED]

**Alternate Phone Number**

[REDACTED]

**Which Boards and Commissions would you like to apply for?**

Bicycle and Pedestrian Advisory Committee

## Interests & Experiences

Please keep answers concise and informative. You are introducing yourself to the Olympia City Council and sharing with them why you are interested in being considered for appointment. You may attach a resume.

**Attach a Resume**



[REDACTED] CV\_OlyBikeandPed.pdf

**Briefly describe why you wish to serve on this/these Advisory Committee(s).**

Strong belief in the contribution of bike and pedestrian access in quality of life. Since moving here in 2020 (from Germany) I have been impressed with the quality and offerings of Olympia's infrastructure and, anecdotally, the number of cyclist and pedestrians, both for leisure and for commuting. But improvements can always be made and I don't wish for Olympia to remain static on these fronts. Biking and walking intersect some of the most pressing issues facing our city—namely climate change and housing affordability/density.

I am an avid, lifelong cyclist and regularly commute by bike. I am also a frequent Olympia walker. I walk and/or roll daily with my family. I am in my second year serving as the Walk N Roll coordinator for Pioneer Elementary—I restarted the school's post-Covid participation.

I am an active listener and love to collaborate. In addition to my work with transportation stakeholders and the public with the DOT, I am a member of the Seattle Federal Executive Board Associates 2021-2023 cohort and served as the co-project manager of our annual, yearlong project in 2021 focusing on Diversity, Equity, and Inclusion implementation in the federal workforce.

**Describe your experience, qualifications, and/or skills which would benefit the advisory committee(s) you are applying to.**

With current experience in the US DOT within highway safety, layered atop 15 years of federal public service and a lifelong belief in the benefit of public transit I feel I can bring a helpful vantage point to the Bike and Pedestrian Advisory Committee. My academic background is relevant to the committee's analysis, discussions, and input: a B.Sc. in Electrical Engineering and master's degrees in Public Administration and Institutional Economics. Much of my work professionally involves program analysis and cross-organizational stakeholder communication, most recently with the US DOT.

**Share the ways you've been involved or have volunteered in the community.**

Serve on Pioneer Elementary PTA and head the Walk N Roll program for the school. In our 2+ years in Olympia, we have tried to explore as many community events as possible as things have resumed

## Candidate 9

post-Covid

### **List your educational and/or professional background and area of study.**

B.Sc. Electrical Engineering  
Master of Public Administration  
Graduate Certificate in Public Management  
M.Sc. Economics & Institutions

current federal US DOT employee

### **Appointment to an advisory committee will require your attendance at evening meetings, and undertake other work (reading, meeting preparation etc.). How many hours per month are you willing to commit as a volunteer?**

~10 hours per month. Whatever is necessary. Understand the meeting commitments and the necessary prep and review time.

### **Question Applies to the Bicycle and Pedestrian Advisory Committee: Describe your participation with walking and biking in Olympia.**

Commute to work daily by bike  
Ride with my kids to school daily  
Coordinate the Walk N Roll program for my kids' school  
Walk downtown and throughout my neighborhood and adjoining neighborhoods

### **Question Applies to the Bicycle and Pedestrian Advisory Committee: Do you have a unique perspective on walking and biking? If so, please explain.**

The uniqueness of my perspective probably centers on a (relative) outsider perspective (having moved here in early 2020), but an appreciation for the good practices and ridership I have observed. I lived for 10 years (2010-2020) in two different areas of Germany and have extensive travel experience in western European towns and cities. That is to say, I have witnessed firsthand (and used) world-class bike and pedestrian infrastructure. That said, I am an American with an entire career with the US federal government and I know how difficult policy and budget execution can be. My MPA degree included a minor in Urban Planning. To the extent that my perspective on walking and biking is unique, I would very much look forward to collaborating with others' unique perspectives to develop the best committee recommendations for Olympia. A melding of unique perspectives—in a collaborative spirit—excites me.

### **Question Applies to the Bicycle and Pedestrian Advisory Committee: Have you done any other volunteer work in the community? If so, please describe it.**

Serve on Pioneer Elementary PTA and head the Walk N Roll program for the school. In our 2+ years in Olympia, we have tried to explore as many community events as possible as things have resumed post-Covid

### **Appointment to the Commission will require your attendance at evening meetings, and other types of work (reading, meeting preparation etc.). How many hours per month are you willing to commit as a volunteer?**

~10 hours per month. Whatever is necessary. Understand the meeting commitments and the necessary prep and review time.

### **If you are not appointed to a Board or Commission at this time:**

**Do you wish to be considered for appointment to another Board or Commission?**

Yes

## Candidate 9

**Do you wish to be considered for future appointment to your preferred Board or Commission?** Yes

**If you wish to be considered for another Board or Commission, please identify others you would be interested on being considered for in order of interest:**

Design Review

Utility

**Would you be willing to volunteer for other City activities? You can find opportunities here:** Yes  
[https://www.olympiawa.gov/news\\_\\_information/employment\\_\\_volunteering/volunteer\\_opportunities.php](https://www.olympiawa.gov/news__information/employment__volunteering/volunteer_opportunities.php)

**Thank you for your interest in serving on a City of Olympia Advisory Committee!**

**Please hit the "submit" button below when you have completed your application .**

## Highlights

- 15 years of federal civil service with varied and significant experience in public administration
  - Systems engineering; procurement; budgeting; contract and grant performance- and fiscal oversight
  - Transportation safety program compliance; federal liaison to state and local stakeholders
- B.Sc. Electrical Engineering, Master of Public Administration, M.Sc Economics & Institutions
- Seattle Federal Executive Board Associate cohort for 2021-2023; project manager for 2021 DEI project

## Professional & Academic Experience

### State Programs Specialist – Grants Manager GS-2125-13

US DOT – FEDERAL MOTOR CARRIER SAFETY ADMINISTRATION

NOV 2021-PRESENT

OLYMPIA, WA

- Manages all federal grants associated with motor carrier safety programs delivered by the state of Washington.
- Programs managed cover commercial motor vehicle (CMV) traffic enforcement and inspection, counter human trafficking initiatives, state commercial driver's license compliance, CMV safety public outreach, and roadway safety technology infrastructure. Represent US DOT and FMCSA in meetings with stakeholder leadership and the public.
- Analyzes grant financial data and performance metrics, works with a variety of WA state partners to jointly develop successful highway safety initiatives involving intra- and interstate motor carriers. Interprets and communicates DOT and FMCSA policy and priorities to grantee and subgrantee organizations. Applies relevant federal financial assistance policy, guidance, and Code of Federal Regulations in assessment of grant performance.
- Administers federal DOT-FMCSA grant funds issued to Washington state and local agencies consisting of:
  - \$9.7m annual federal share to the Washington State Patrol for the Motor Carrier Safety Assistance Plan grant
  - \$400k to the Washington Department of Licensing for personnel and federal systems interfacing
  - \$2.5m combined to the Washington Department of Transportation for installation and maintenance of Commercial Motor Vehicle (CMV) roadway technology (automated license plate reading); oversize/overweight permitting improvements; and a University of Washington study of truck parking—an emergent issue intersecting with safety and supply chain improvements.

### Associate, Co-Project Manager

SEATTLE FEDERAL EXECUTIVE BOARD

JAN 2021-PRESENT

SEATTLE, WA

- Participate in and co-facilitate a federal executive leadership development program within a small cohort. Develop and deliver professional trainings, organize outreach events to promote federal employment, and participate in community service projects. For the annual Associates project in 2021, served as co-project manager for executing a major cross-agency diversity, equity, and inclusion initiative.

**Industrial Operations Analyst GS-0301-12****GENERAL SERVICES ADMINISTRATION****AUBURN, WA****APR 2020-Nov 2021**

- Ensured contract compliance for Professional Services Human Capital (PSHC) portfolio contracts, assessing sales tracking, accounting, pricing, and labor qualifications. Met regularly via virtual meeting platforms with contracting officials and authors summary reports. Selected in Dec 2020 for an Associate position in the Seattle Federal Executive Board.

**Lecturer and Academic Editor****PHILIPPS UNIVERSITÄT MARBURG****MARBURG, GERMANY****2017-2020**

- Instructed bachelor-level economic courses consisting of approx. 35 hours classroom instruction per semester. Translated a full Microeconomics course material from German to English and prepared all necessary course slides and handouts. Regularly consulted with responsible professor, discussed student-centric teaching methods, conducted methodological trials, assessed and incorporated results in teaching/course administration. Tracked student engagement and instructional outcomes using tailored LMS tools.

**Management and Program Analyst GS-0343-12****GEORGE C MARSHALL EUROPEAN CENTER FOR SECURITY STUDIES****GARMISCH-PARTENKIRCHEN, GERMANY****2010-2017**

- Developed organization-specific contract oversight training material to standardize operations, ensure continuity, and maintain audit readiness. Authored position descriptions, participated in candidate interviews, and made hiring recommendations. Communicated manpower fiscal policy, procedures, and rationale to junior-level employees and senior leadership. Performed quality assessment visits, serving as technical expert for contract evaluation and source selection
- Budgeted and planned all funds and resources for two (\$2.5m and \$1.5m/year) contracts. Minimized agency fiscal risk for multi-year, indefinite delivery indefinite quantity contracts during uncertain federal budget periods. Helped manage a \$14m annual payroll, including forecast and execution to within 1% accuracy. Ensured operational compliance with German/American legal, safety, and environmental regulations.

**Electronics Engineer ND-0855-04****NAVAL SURFACE WARFARE CENTER****LOUISVILLE, KY****2004-2010**

- In-service engineering agent responsible for prototyping, testing, fielding, maintenance, fault diagnostics, repair, and replacement of naval gun computer equipment, optical sighting systems, and radio countermeasure devices. Developed product manuals and technical drawings with dimensions and tolerances. Translated technical requirements, research, and specifications from engineering customers to non-technical, non-specialized program administrators.

**Education**

|      |                                                                                                                 |                      |
|------|-----------------------------------------------------------------------------------------------------------------|----------------------|
| 2019 | School of Business & Economics – Philipps Universität Marburg<br>Master of Science – Economics and Institutions | Marburg, Germany     |
| 2009 | School of Public and Environmental Affairs – Indiana University<br>Graduate Certificate in Public Management    | Indianapolis, IN USA |



|           |                                                                                                        |                    |
|-----------|--------------------------------------------------------------------------------------------------------|--------------------|
| 2007-2009 | School of Urban and Public Affairs – University of Louisville<br>Master of Public Administration – MPA | Louisville, KY USA |
| 2002-2006 | Speed Scientific School – University of Louisville<br>Bachelor of Science – Electrical Engineering     | Louisville, KY USA |

### Additional Skills

Proficiency with RMT Tableau data analysis, GrantSolutions.gov, and Grants.gov. Certificate: "Basics of University Teaching" Marburg Hochschuldidaktik. Expertise in Microsoft Office and Apple applications, Outlook, Adobe Acrobat Professional. Professional working knowledge of U.S. and German, state and federal, regulatory schemes including privacy, health, environment, security, and labor relations. Walk N Roll coordinator – Pioneer Elementary, Olympia

### References

[Redacted Reference 1]

[Redacted Reference 2]

[Redacted Reference 3]

[Redacted Reference 4]



## City of Olympia Boards and Commissions Committee Application

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If you saved or submitted an application and did not receive a confirmation, please check your spam folder. When filed with the City, your application and attachment documents are public records and may be subject to public release.

**Name**

[REDACTED]

**Email**

[REDACTED]

**Address**

[REDACTED]  
[REDACTED]

**Select your neighborhood (Olympia residency is not required; however, it is a primary consideration. )**

South Capitol



**Some appointments require that applicants reside within Olympia city limits. Even though your mailing address may be Olympia, you may reside in the County or another jurisdiction. Are you a resident of the City of Olympia?**

Yes

**Primary Phone Number**

[REDACTED]

**Which Boards and Commissions would you like to apply for?**

Bicycle and Pedestrian Advisory Committee

## Interests & Experiences

Please keep answers concise and informative. You are introducing yourself to the Olympia City Council and sharing with them why you are interested in being considered for appointment. You may attach a resume.

**Attach a Resume**



[REDACTED]\_Resume\_P... .docx

**Briefly describe why you wish to serve on this/these Advisory Committee(s).**

Olympia has many opportunities to improve bicycle and pedestrian access, reduce dependence on vehicles, and reduce greenhouse gas emissions in the coming years. I want to contribute my ideas and experiences living here and in other bicycle and pedestrian cities, such as Seattle and Paris, so that we make more progress towards the City's climate goals.

**Describe your experience, qualifications, and/or skills which would benefit the advisory committee(s) you are applying to.**

My professional career focused on helping teams of engineers, typically in the software development industry, work more effectively together to accomplish their goals. I worked with teams across many industries, including state and local government, health care (Seattle Children's Hospital), travel (Expedia), and consumer electronics (Dell Computer). I can assist the Bicycle and Pedestrian Advisory Committee to accomplish great things for the City.

**Share the ways you've been involved or have volunteered in the community.**

I have served in several roles with my local community neighborhood association (South Capitol Neighborhood) over the last 15 years, including as a member of the board of directors. Most recently, I serve on the South Capitol Neighborhood Association work group following the Washington State Legislative Campus Modernization (LCM) project. The LCM project presents several issues related to reduced bicycle and pedestrian access to the Washington State Capitol Campus that should be of concern to the Bicycle and Pedestrian Advisory Committee.

**List your educational and/or professional background and area of study.**

Please see my attached resume for details.

1. Multiple professional trainings and certificates related to software development and team dynamics
2. Master of Business Administration, Boston University
3. Bachelor of Arts, Colby College, Waterville, Maine

**Appointment to an advisory committee will require your attendance at evening meetings, and**

## Candidate 10

**undertake other work (reading, meeting preparation etc.). How many hours per month are you willing to commit as a volunteer?**

32 to 40 hours per month.

**Question Applies to the Bicycle and Pedestrian Advisory Committee: Describe your participation with walking and biking in Olympia.**

My wife and I chose to live in our current neighborhood because we have the option of walking, biking, using public transportation, or our car for many of our needs. Over our 30 years in Olympia we have used all modes but have observed a gradual degradation in the quality of public transport, biking infrastructure (relative to other cities we have lived in recently) and pedestrian access. We need to do better in Olympia and the changes in traffic patterns due to permanent work-from-home offers a great opportunity to do so.

**Question Applies to the Bicycle and Pedestrian Advisory Committee: Do you have a unique perspective on walking and biking? If so, please explain.**

My most unique perspective may come from having lived in Seattle and Olympia simultaneously over the last 10 years and observed in the improvements in bicycle access in Seattle during that time. In addition, while an employee of Expedia I lived in Paris for 6 months and experienced first-hand the benefits of pedestrian-oriented and bicycle-friendly design on quality of life.

**Question Applies to the Bicycle and Pedestrian Advisory Committee: Have you done any other volunteer work in the community? If so, please describe it.**

Yes, please see my answer to the above question "Share the ways that you have involved or have volunteered in the community".

**Appointment to the Commission will require your attendance at evening meetings, and other types of work (reading, meeting preparation etc.). How many hours per month are you willing to commit as a volunteer?**

Yes, as stated above, 32 to 40 hours per month.

**If you are not appointed to a Board or Commission at this time:**

**Do you wish to be considered for appointment to another Board or Commission?** No

**Do you wish to be considered for future appointment to your preferred Board or Commission?** Yes

**Would you be willing to volunteer for other City activities? You can find opportunities here:** Yes  
[https://www.olympiawa.gov/news\\_\\_information/employment\\_\\_volunteering/volunteer\\_opportunities.php](https://www.olympiawa.gov/news__information/employment__volunteering/volunteer_opportunities.php)

**Thank you for your interest in serving on a City of Olympia Advisory Committee!**

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## SENIOR INFORMATION TECHNOLOGY LEADER

### Software Development / Applications & Solutions / Program Manager / Agile Coach

Entrepreneurial leader with extensive success improving business results through innovative technology, software development, process improvement, and project management in the travel, healthcare, human services and consulting industries. Adept at creating new organizations and building high performing teams to achieve goals. Possess powerful combination of business planning and facilitation skills.

- **Award-winning** — Led award-winning team for Expedia Group that improved customer service and reduced receivables. One of only 26 individuals of Washington State government to receive the Governor's Distinguished Management Award.
- **Executive Leadership** — Built and expanded businesses by setting objectives to stretch and motivate international teams.
- **Methodologies** — Certified Scrum Master, Scrum Coach, Project Management Book of Knowledge, Process reengineering.

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## PROFESSIONAL EXPERIENCE

Expedia Group, Inc. – Seattle Washington

2014 – 2020

### Senior Program Manager – Financial Systems Engineering

Organized, managed, and successfully completed multiple high-visibility and cross organizational programs to stabilize and extend the corporate Oracle eBusiness Suite Financials (R12) platform for this global travel business. Projects included:

- Stabilized the global billing systems and reduced cycle time of global invoicing from over 24 hours to 6 hours.
- Enabled new Expedia businesses in over 20 countries for accounting, banking, payables, and receivables on the Oracle eBS platform to expand market share.
- Transitioned the Expedia business travel brand from its legacy financials system to the Expedia financials platform from its Paris, France-based Program Management Office (PMO) in order to reduce operation costs.
- Organized and led the transition of 12 Oracle eBS software teams and the supporting PMO from their waterfall methodology to scrum and agile to improve the reliability and timeliness of new features.
- Designed and built a project portfolio management solution using Jira Portfolio, Jira Plan and the Jira ticket management products to reduce over-commitment of 120 software developers and improve project reliability.

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MQS Group LLC - Seattle Washington  
Program and Project Management Consultants

2011 - 2014

### Managing Director and Owner

#### Clients Included:

- **Seattle Children's Hospital – Project Portfolio Planning Improvement:** Led the design and implementation of streamlined and agile IT project planning and approval process. Created and implemented new tools and business processes across Information Services to better identify, qualify, estimate, rank, select, and schedule high-value business and clinical projects. Reduced effort to evaluate projects and improved reliability and consistency of project outcomes.

- 
- 
- **Casey Family Programs – Program Manager for Transformation of Client Services**– organized and led an enterprise PMO to transform client services in order to improve the lives of children and families in foster care. Introduced scrum and agile methods to improve client assessment, service delivery and built a new case management solution using Salesforce.
  - **WA Department of Early Learning – Implementation Program Manager:** Organized and managed all aspects of business process change and conversion to a provider management system. Developed implementation plans and checklists, organized cut over teams, ran readiness workshops to reduce the disruption to business teams during the cut over period.
  - **GE Healthcare – Product Development Manager:** Established methods, approach, and team to develop a new business intelligence and analytics product. Introduced scrum and agile software development methods to bring product to market. Hired team and directed all aspects of the BI and analytics product development activities. Tools: Microsoft SQL Server, Reporting Services, SharePoint, SAS.

Sierra Systems, Inc.

2000 – 2011

#### **Regional Vice President, Consulting Director, Principal, Consultant**

Lead programs and consulting engagements as the executive responsible for planning, acquiring, and delivering IT services business in the Pacific Northwest. Established the strategic direction for improving project delivery. Partnered with clients to identify strategic opportunities to use new technology solutions to achieve business objectives. Managed portfolios of projects and lead teams to qualify opportunities, write proposals, and negotiate pricing.

**Program and Project Management** — Managed large, complex business transformation projects including:

- **University of Washington Medicine and Harborview (2007 – 2010):** Management oversight and quality assurance for the \$80M+ implementation of the Cerner medical record across the UW Medicine facilities. Established baseline performance measurements, monitored progress, and analyzed risks and presented recommendations to the Chief Financial Officer and Chief Information Officer in order to reduce risks of cost or schedule overruns.
- **University of Washington Medicine (2003 – 2007) –** Management oversight and quality assurance for the \$50M+ implementation of the EPIC package solution for admission/discharge/transfer and billing across the UW Medicine facilities. Established baseline performance measurements, monitored progress, presented to the Chief Financial Officer and Chief Information Officer in order to reduce the risk of cost or schedule overruns.
- **State of Oregon – Electronic Procurement System –** Managed and delivered design, configuration, and implementation of a state-wide procurement and contract management system for the State of Oregon. Responsible for planning and supporting statewide deployment and readiness of vendors and buyers to adopt the new system. Reduced the average cost of procurement and helped improve the pool of qualified vendors.
- **Washington Department of Corrections –** Account Executive responsible for delivery of this \$16M custom-built system on time and under budget. Planned and oversaw preparation of organization wide change management and readiness plan and approach including process change, communication, training, cutover planning, and post-deployment support.

## **EDUCATION AND TRAINING**

**Masters of Business Administration in Finance, Boston University – Boston, MA**

**Bachelor of Arts, Colby College – Waterville, ME**

**Project Management Professional, Project Management Institute**

**Certified Scrum Master, Agile Alliance,**

**Certificate in Project Management, University of Washington – Seattle, WA**

**Other Training:** Miller Heiman Sales Training, Tango Professional Services business simulation, Capability Maturity Model (CMM) for Software, and Quality Assurance for Software.



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### **Professional Affiliations**

Member of Agile Alliance, Scrum Alliance, the Institute of Electrical and Electronics Engineers Computer Society, and the Project Management Institute, adjunct faculty Seattle University.

### **Skills**

Expert in Jira, Jira Portfolio, Jira Plan, Confluence, TestRail, Oracle eBusiness Suite (EBS), Amazon Web Services, Microsoft Project, Microsoft Office.

### **Community Involvement**

Lead volunteer for Puget Sound Project Management Institute for developing project management tools for non-profit organizations. Served on board of directors for local community cable television non-profit. Volunteer Project Management Mentor for non-profit organizations through the Puget Sound Project Management Institute. Volunteer for ROOTS Young Adult Shelter for homeless youth, Seattle, WA.

Friday, October 7, 2022



## City of Olympia Boards and Commissions Committee Application

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If you saved or submitted an application and did not receive a confirmation, please check your spam folder. When filed with the City, your application and attachment documents are public records and may be subject to public release.

**Name**

[REDACTED]

**Email**

[REDACTED]

**Address**

[REDACTED]

**Select your neighborhood (Olympia residency is not required; however, it is a primary consideration. )**

Other

**If you choose other please write in your neighborhood here:**

Capitol



**Some appointments require that applicants reside within Olympia city limits. Even though your mailing address may be Olympia, you may reside in the County or another jurisdiction. Are you a resident of the City of Olympia?**

Yes

**Primary Phone Number**

[REDACTED]

**Alternate Phone Number**

[REDACTED]

**Which Boards and Commissions would you like to apply for?**

Bicycle and Pedestrian Advisory Committee

Utility Advisory Committee

**If you applied for Multiple Boards and/or Commissions, please rank them in order of interest below:**

1. Bicycle and Pedestrian Advisory Committee
2. Utility Advisory Committee

## Interests & Experiences

Please keep answers concise and informative. You are introducing yourself to the Olympia City Council and sharing with them why you are interested in being considered for appointment. You may attach a resume.

**Attach a Resume**



[REDACTED]

**Briefly describe why you wish to serve on this/these Advisory Committee(s).**

Help improve walkability for Olympia, and reduce barriers to access for underserved communities

**Describe your experience, qualifications, and/or skills which would benefit the advisory committee(s) you are applying to.**

Residential Construction, military logistics from moving around people and cargo as well as scheduler, audit and compliance as well as understanding policy language from years in corporate compliance.

I listen to people when they say what they want, but also observe obstacles.

**Share the ways you've been involved or have volunteered in the community.**

Previously I have volunteered at food bank when younger, I started non profit for construction but it hasn't created any structures yet.

I've lived here for 35 years.

**List your educational and/or professional background and area of study.**

Education and professional experience is in cybersecurity and business management

**Appointment to an advisory committee will require your attendance at evening meetings, and undertake other work (reading, meeting preparation etc.). How many hours per month are you willing to commit as a volunteer?**

28 hours

**Question Applies to the Bicycle and Pedestrian Advisory Committee: Describe your participation with walking and biking in Olympia.**

I have predominately biked on the chehalis western when younger, and on rural roads.

Walking as an adult usually from parking spaces. I have walked from downtown to spscc a few times where my house was.

Now my home is on Conger street so I walk around west side Olympia.

Park next to heritage Park and walk to bars or park at farmers market and walk boardwalk.

**Question Applies to the Bicycle and Pedestrian Advisory Committee: Do you have a unique perspective on walking and biking? If so, please explain.**

I worked in downtown Portland and used their method to get around. I think mixture of public electric scooters would improve movement.

I like to look at new technology that can help influence movement.

**Question Applies to the Bicycle and Pedestrian Advisory Committee: Have you done any other volunteer work in the community? If so, please describe it.**

None related to this committee

**Appointment to the Commission will require your attendance at evening meetings, and other types of work (reading, meeting preparation etc.). How many hours per month are you willing to commit as a volunteer?**

28 hours

**If you are not appointed to a Board or Commission at this time:**

Do you wish to be considered for appointment to another Board or Commission? Yes

Do you wish to be considered for future appointment to your preferred Board or Commission? Yes

If you wish to be considered for another Board or Commission, please identify others you would

**be interested on being considered for in order of interest:**

Heritage

**Would you be willing to volunteer for other City activities? You can find opportunities here:**

Yes

[https://www.olympiawa.gov/news\\_\\_information/employment\\_\\_volunteering/volunteer\\_opportunities.php](https://www.olympiawa.gov/news__information/employment__volunteering/volunteer_opportunities.php)

**Thank you for your interest in serving on a City of Olympia Advisory Committee!**

**Please hit the "submit" button below when you have completed your application .**



## Experience

Nov 2019 – Apr 2022

### Staff IT Security Engineer, ServiceNow

Conducted evaluation and deployment of ServiceNow Security Portfolio toolset—project and program management increasing visibility and time to value for the Organization. Increased capability to the Security Fabric:

- Baseline Configuration Compliance & Vulnerability Management – published security standards and configuration guidelines for technologies in ServiceNow's Organization
- Audit Compliance - Provided on time delivery for artifacts pertaining to internal/external regulatory compliance.
- Departmental Collaboration – helped establish Agile Framework and Methodology for team and interdepartmental collaboration. Adopted organization standards for reporting and management.
- Conducted multiple Proof of Concept and Valuations of potential capabilities within Secure Email Gateway, Vulnerability Scanning/Management, Endpoint Detection & Response, User and Entity Behavior Analytics, Application Segmentation, Data Loss and Prevention, Data Governance, and other security solutions.
- Streamlined security review program for applications, increasing time to approval and reducing the number of approvals.

Oct 2016 – Oct 2019

### Senior Information Security Engineer, Optum Technology

Oversight of multiple teams including both onshore and offshore with massive geographical environment; expanded documentation and capabilities within program by establishing persistent collaborative chat, detailed wiki, project and program management increasing visibility and time to value for customers by almost 50% reduction:

- Baseline Configuration Compliance & Vulnerability Management - Tripwire SIH, IP360 & Configuration Compliance Manager, Rapid7 Nexpose, Tenable Nessus monitoring 30,000+ endpoints and scanning 8+ Million IP-Space weekly
- Audit Compliance - Provided on time delivery for artifacts pertaining to internal/external regulatory compliance,
- Departmental Collaboration - FlowDock, Confluence, CA Agile, Jira, ServiceNow IT Service Management & Business Management, Microsoft SharePoint
- Conducted multiple Proof of Concept and Valuations of potential capabilities within Security Configuration Assessments, Management, and Vulnerability Scanning/Management solutions.

- Streamlined Configuration Compliance Management program, increasing ownership of technology subject expertise and improving visibility. Bringing baseline requirements of published standards in line with current industry recommendations for improved integration with downstream capabilities.

Oct 2015 – Oct 2016

#### Senior Information Security Consultant, Randstad USA

Consulting member of Information Risk Management; helping streamline Vulnerability and Compliance management, improving time to value and reducing critical deadline violations by improving various toolset(s):

- Vulnerability Management - Tripwire Security Intelligence Hub
- Vulnerability and Baseline Testing - Tripwire IP360 & Configuration Compliance Manager
- Risk Analysis - Excel, Internal Differential Checksum on Audit & Regulatory deliverables.
- Policy Compliance - Archer eGRC solution development and policy hosting

Jul 2014 – Oct 2015

#### Senior IT Security Analyst, Portland General Electric

Partnered with Team Lead to provide enterprise security solutions:

- Endpoint Security Solutions: McAfee ePO, McAfee VirusScan Enterprise, McAfee Host Intrusion Prevention System, McAfee Database Activity Monitoring/Vulnerability Management, IBM Secure SiteProtector
- Network Security Solutions: HP TippingPoint Network Intrusion Prevention System, RedSeal Network Infrastructure Security Management, McAfee Web Gateway Proxy
- Log Correlation/Management: IBM Qradar SIEM, Tripwire Security Intelligence Hub
- Environment Vulnerability Management: nCircle IP360 Vulnerability Management, Nessus Vulnerability Management, Tripwire Configuration Compliance Management
- Security File Transfer Protocol Service Management: IPSwitch

Oct 2015 – Oct 2016

#### IT Security Consultant, Randstad USA

Security consultant to Portland General Electric's Security Operations team:

- Design and Define the operational steps for Incident Management/Response
- Conduct Proof of Value with McAfee Database Activity Monitoring

Jul 2011 – Jul. 2015

#### Cyber Defense Analyst, US Air National Guard

Network Architecture & Security Implementation, Hardware Installation, Software Configuration, Image and Active Directory Configuration & Administration:

- Layer 7-1: Windows Rel (Windows 2000 Pro/Server, XP, 7, 8, Server 2003, Server 2008 R2, Server 2012 R2), UNIX Rel (Ubuntu 9.04 to present stable release (14.x)/ RHEL 4-6)
- Layer 4: TCP/IP, FTP, HTTP, SMTP, SNMP, Telnet, SSH, and DNS - Remote Connectivity Troubleshooting
- Layer 3: DHCP, IPv4, IPv6, Routing Protocols (RIP/OSPF/EIGRP) - ACL & NAT Configuration
- Layer 2: Port Security, Switching, Bridging and Shared Network Media
- Layer 1: Hypervisor (Hyper-V, Vmware, Openstack, VirtualBox)

Information Security emphasis using various tools and techniques; Performing ethical hacking (penetration testing) for various customers to provide offensive perspective into current configuration:

- Network Monitoring - WireShark and Burp Suite
- Enumeration - Nmap/ZenMap, Cain & Able, and Scanline
- Vulnerability Detection - Nessus and Retina
- Exploitation - Metasploit and Jack the Ripper

Jul 2005 – Jul. 2011

### Loadmaster – Staff Sergeant, US Air Force

Management and Customer relations dealing with high value assets and time critical missions:

*Solely responsible for safety of 215 Million dollar assets and their contents*

- Strict time management during high stress operations over multiple hostile sorties into and out of austere airfields
- Responsible for Quality Control evaluations dealing with the 62 Operations Group and Multiple Operational Squadrons containing over 1000 evaluation checklists; dealing with member's safety and day-to-day policies
- Served as Operations Squadron Scheduler, reducing conflicts and ensuring continuous mission execution for hundreds of members during Operations Enduring Freedom and Iraqi Freedom
- Supervision and Instructor experience ranging from initial training to ancillary currency for experienced operational members:
- Conduct training missions for Air Force C-17 Cargo Jet ranging from simple airlift operations to multiple combat airdrop in unknown situations
- Coordinate training plans and classroom studies for member learning: Qualification testing for Information Technology and Cyber Defense
- Participated in USAF Experimental Technology development program, ensuring testing and evaluation on potential Department of Defense functionality

### Education & Certifications

Associates of Science, ISC2 CISSP, CompTIA Security+, Network+, Project+, A+. CIW Web Foundations, Qualys Administrator, Red Seal Administrator, ServiceNow Administrator

### Other

Cleared for Top Secret Information and Granted Access to Sensitive Compartmented Information Based On Single Scope Background Investigation Completed On 14 Feb 2012 (Read Out July 2015)



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**Name**

[REDACTED]

**Email**

[REDACTED]

**Address**

[REDACTED]

**Select your neighborhood (Olympia residency is not required; however, it is a primary consideration. )**

Other

**If you choose other please write in your neighborhood here:**

Evergreen Park Drive



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Yes

**Primary Phone Number**

[REDACTED]

**Which Boards and Commissions would you like to apply for?**

Bicycle and Pedestrian Advisory Committee

## Interests & Experiences

Please keep answers concise and informative. You are introducing yourself to the Olympia City Council and sharing with them why you are interested in being considered for appointment. You may attach a resume.

**Attach a Resume**



Resume.docx

**Briefly describe why you wish to serve on this/these Advisory Committee(s).**

I would like to serve on the Bicycle and Pedestrian Advisory Committee because I believe the future of Olympia must include multi-modal forms of transportation. I would like to partake in helping shape that future.

**Describe your experience, qualifications, and/or skills which would benefit the advisory committee(s) you are applying to.**

The experiences, qualifications, skills from which the committee would benefit include my dedicated passion of urbanism, my MPA studies in the 15-minute city concept, and my work consistency.

**Share the ways you've been involved or have volunteered in the community.**

My primary involvement in the community has centered around activism in the Westside neighborhood association and in my capstone research of Olympia city plans.

**List your educational and/or professional background and area of study.**

Undergraduate: History & Policy

Masters: MPA, Public Policy - Capstone thesis title: Can Olympia become a 15-minute city? In what

## Candidate 12

places can we achieve it?

**Appointment to an advisory committee will require your attendance at evening meetings, and undertake other work (reading, meeting preparation etc.). How many hours per month are you willing to commit as a volunteer?**

Approximately 40 hours per month.

**Question Applies to the Bicycle and Pedestrian Advisory Committee: Describe your participation with walking and biking in Olympia.**

I cycle five days a week from Evergreen Park Drive to my day job at L&I Headquarters and back. I also cycle to Evergreen at least once a week, on Thursdays, for the MPA cohort. Beyond my main commutes I cycle 90% of my trips in and around Olympia. During the winter, I will occasionally rely on Intercity Transit. When downtown or in denser areas, I prefer to walk.

I prefer this multi-modal form of transportation because it allows me to see the city closer to the human scale.

**Question Applies to the Bicycle and Pedestrian Advisory Committee: Do you have a unique perspective on walking and biking? If so, please explain.**

I believe heavily in A2Bism, that is, the form of the transportation in which the majority of people will travel is often the most convenient. If we wish to meet our climate goals, create safe streets, or equitable mix-use communities, we are going to need to make biking and walking the easiest to travel by. This begins by redeveloping streets to ensure folks \*feel\* safe, not just are safe.

**Question Applies to the Bicycle and Pedestrian Advisory Committee: Have you done any other volunteer work in the community? If so, please describe it.**

No, in prior years I was working full-time with my full-time undergraduate. However, I am more flexible now with my MPA program.

**Appointment to the Commission will require your attendance at evening meetings, and other types of work (reading, meeting preparation etc.). How many hours per month are you willing to commit as a volunteer?**

Approximately 40 hours per month.

**If you are not appointed to a Board or Commission at this time:**

**Do you wish to be considered for appointment to another Board or Commission?** No

**Do you wish to be considered for future appointment to your preferred Board or Commission?** Yes

**Would you be willing to volunteer for other City activities? You can find opportunities here:** Yes  
[https://www.olympiawa.gov/news\\_\\_information/employment\\_\\_volunteering/volunteer\\_opportunities.php](https://www.olympiawa.gov/news__information/employment__volunteering/volunteer_opportunities.php)

Candidate 12

**Thank you for your interest in serving on a City of Olympia  
Advisory Committee!**

**Please hit the "submit" button below when you have completed  
your application .**

Résumé

**New Bridge – Myrtle Beach, SC**

- IT Support & Sales  
February 2012 - January 2015

**Bernie Sanders 2016 – South Carolina Primary**

- Office Assistant Internship  
DNC database, GOTV, Voter supply & National Campaign Connect.  
September 2015 - April 2016

**Coastal Retailers LLC - Myrtle Beach, SC**

- Operations Manager  
Retail Operations, Web sales, Hatter Design & Reorder Supply.  
January 2015 - November 2016

**Westfield South Center - Tukwila, WA**

- Security Guard  
Dispatch, Interior & Exterior  
January 2017 – May 2019

**NWCS – Olympia, WA**

- Night Clerk  
May 2019 – October 2021

**Committee to Elect Rory 2020 – Olympia, WA**

- Co-Chair  
August 2019- February 2020

**Rory Summerson for Thurston County Commissioner 2020 – Olympia, WA**

- Campaign Manager  
November 2019- August 2020

**The Evergreen State College – Olympia, WA**

- Committee Member
- New Directions: Academic Development Group, Schools Development Group, & SCC
- September 2019 – April 2021

**Sarah DeStasio for Olympia City Council 2021 – Olympia, WA**

- Campaign Manager  
April 2021 – August 2021

**Labor & Industries – Olympia, WA**

- Office Assistant 3  
October 11, 2021 – Present

Education:

- Upper Valley JVS - Piqua, OH
  - CIT Program
  - 2010 - 2012
- Horry Georgetown Technical College - Conway, SC
  - General Studies
  - 2014 – 2016
- Evergreen State College - Olympia, WA
  - BA – Emphasis in History and Policy
  - 2017 – 2021
- Evergreen State College - Olympia, WA
  - MPA – Public Administration, concentration in Public Policy
  - 2021- 2023

Other:

- BSA – Sidney, OH
  - Eagle Scout
  - 2011



## City of Olympia Boards and Commissions Committee Application

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**Name**

[REDACTED]

**Email**

[REDACTED]

**Address**

[REDACTED]

**Select your neighborhood (Olympia residency is not required; however, it is a primary consideration. )**

Downtown



## Candidate 13

**Some appointments require that applicants reside within Olympia city limits. Even though your mailing address may be Olympia, you may reside in the County or another jurisdiction. Are you a resident of the City of Olympia?**

Yes

**Primary Phone Number**

██████████ ██████████

**Which Boards and Commissions would you like to apply for?**

Bicycle and Pedestrian Advisory Committee

Parks and Recreation Advisory Committee

Utility Advisory Committee

Social Justice & Equity Commission

**If you applied for Multiple Boards and/or Commissions, please rank them in order of interest below:**

1. Bicycle and Pedestrian
2. Parks and Recreation
3. Social Justice & Equity
4. Utility

## Interests & Experiences

Please keep answers concise and informative. You are introducing yourself to the Olympia City Council and sharing with them why you are interested in being considered for appointment. You may attach a resume.

**Attach a Resume**



Resume 09-2022 (EA).pdf

**Briefly describe why you wish to serve on this/these Advisory Committee(s).**

I am passionate about the urban development happening in downtown Olympia. Growing up in Tumwater and living in Olympia/Lacey for most of my life I've seen the good and bad in walkable and bikeable communities we have to offer. I think Olympia has a special opportunity to become a standout small/mid-size city in the new urbanism movement that is gaining traction in much of America. I would love to do my part in contributing ideas and helping develop plans as we move forward as a city.

**Describe your experience, qualifications, and/or skills which would benefit the advisory committee(s) you are applying to.**

I have spent the last 18 months moving various places across the US and seeing the good and bad that our country has to offer. I spent much of my adult life planning various events for a large church in the area and organizing teams of volunteers to play music at those events and weekly services.

**Share the ways you've been involved or have volunteered in the community.**

Growing up in church, I volunteered a lot of time going downtown to help and pass out food to houseless folks down there. I also am starting a music collective and studio that will be centered in

## Candidate 13

the Capitol Theatre building downtown.

### **List your educational and/or professional background and area of study.**

I studied Science at SPSCC

### **Appointment to an advisory committee will require your attendance at evening meetings, and undertake other work (reading, meeting preparation etc.). How many hours per month are you willing to commit as a volunteer?**

20-40 hours per month

### **Question Applies to the Bicycle and Pedestrian Advisory Committee: Describe your participation with walking and biking in Olympia.**

My wife and I both work downtown and will be living in downtown as well starting November 1. I am an active participant in the music scene starting to rebuild namely at the new rhythms cafe and want my city to be somewhere that is people centered instead of car centered.

### **Question Applies to the Bicycle and Pedestrian Advisory Committee: Do you have a unique perspective on walking and biking? If so, please explain.**

Just a ton of interest in study on how walkable and bikeable communities vastly improve the lives of the citizens living in those communities and experience living in Olympia/Lacey for 15+ years being a pedestrian and cyclist.

### **Question Applies to the Bicycle and Pedestrian Advisory Committee: Have you done any other volunteer work in the community? If so, please describe it.**

Not other than what I mentioned above

### **Question Applies to the Parks and Recreation Advisory Committee: Describe your interest in and use of parks in Olympia.**

I want to see Olympia's parks as centers for the community. Clean, safe, and places that feel alive.

### **Question Applies to the Parks and Recreation Advisory Committee: Please describe your interest in recreation (sports leagues, summer camps, classes or trips) in Olympia.**

Na

### **Question Applies to the Parks and Recreation Advisory Committee: What particular perspectives or skills would you bring to the Parks and Recreation Advisory Committee?**

Previous work leading volunteers and running events for a large church in Lacey.

### **Question Applies to the Parks and Recreation Advisory Committee: Please describe your interest in, and use of, parks in Olympia.**

I have lived here most of my life and have seen the good and bad of what our city parks have to offer. At their best they have been centers for amazing moments in my life and I want them to continue to improve for the good of all that live here

### **Questions Applies to the Social Justice & Equity Commission: Why are you interested in serving on the Social Justice and Equity Commission?**

I used to be a part of the church community in Olympia, and growing up there I was taught a lot of things about race and sexuality that I no longer believe to be true. I am a white male and my best friend is a person of color. I did my best to watch and listen as he reacted to the various events of the last few years and I want to do my part in making our community better and more equitable for all people.

## Candidate 13

**Questions Applies to the Social Justice & Equity Commission: What is your understanding of, or experience in, issues related to social justice, human rights, racial and/or other forms of discrimination?**

Just a large amount of self reflection and observation of my communities over the events that have taken place in Olympia and the country in the last few years.

**Questions Applies to the Social Justice & Equity Commission: What lived experiences or skill sets would you bring to the Commission?**

Leading volunteers and event planning

**Question Applies to Social Justice & Equity Commission: Describe a time when you experienced a personal bias and how you worked through that bias; or describe a time when you worked with someone with different viewpoints than yours and how you worked through those differences?**

I was taught to be "color blind" growing up and as a white male it made sense to me at the time. However, seeing the reactions to the events of 2020 and the George Floyd protests really made me realize how much longer the country and our city has to go to address racial divides and inequities.

**Question Applies to Social Justice & Equity Commission: Describe what a "just and equitable Olympia for all people" looks or feels like to you and how would you include all marginalized people into this vision.**

Affordable housing available in vibrant communities. A strong city plan to continue development of our downtown while using that development to provide more affordable housing and housing shelters for the houseless.

**Appointment to the Commission will require your attendance at evening meetings, and other types of work (reading, meeting preparation etc.). How many hours per month are you willing to commit as a volunteer?**

20-40 hours a month

**If you are not appointed to a Board or Commission at this time:**

**Do you wish to be considered for appointment to another Board or Commission?** No

**Do you wish to be considered for future appointment to your preferred Board or Commission?** Yes

**Would you be willing to volunteer for other City activities? You can find opportunities here:** Yes  
[https://www.olympiawa.gov/news\\_\\_information/employment\\_\\_volunteering/volunteer\\_opportunities.php](https://www.olympiawa.gov/news__information/employment__volunteering/volunteer_opportunities.php)

**Thank you for your interest in serving on a City of Olympia Advisory Committee!**

---

### Work Experience:

- Nielsen, Operations Analyst (April 2022- current)
- bleu. Collective LLC ([bleuthecollective.com](http://bleuthecollective.com)), Business Owner, manager, and musician (June 2021- current)
- Mission City Church, Production Coordinator (October 2021- Jan 2022)
- Capital Christian Center, Music Director and Assistant to Executive Creative Pastor (Nov 2018- Nov 2020)

- Scheduling, equipping, leading and pastoring volunteers in a creative environment. This includes music directing on weekend services (weekend attendance aprox. 1,500-2,500) as well as directing and worship leading various midweek services, building multiple teams each week and managing the overall schedule of teams comprised of volunteers.

Skills: Project Management · Executive Administrative Assistance · Event Coordination

- Capital Christian Center, Accounting and Bookkeeping (Jan 2017- Jun 2019)
  - Weekly Financial Reports to the CFO of a multi-million dollar corporation. Detailed weekly count of donations, bank and credit card reconciliation monthly using QuickBooks accounting software database management, general office Management, teaching and training of new employees and volunteers
- Capital Arts and Music School (summer program), Program Director Operations Manager (Jun 2016- Aug 2017)
- Apple Inc., Technical Support Advisor. (Sep 2015- Sep 2016)
- Interaction Research Corporation, Media/Marketing Manager (Aug 2014- Aug 2015)

### Education:

- University of Washington at Tacoma - Courses including Business Leadership and Object Oriented Programming (Visual Basic, Python, Java, JavaScript) 2014-2015
- South Puget Sound Community College - Running Start **Associates of Science** (focus on Tech and Math track). 2012-2014
- South Puget Sound Community College - Running Start High School Diploma: Tumwater School District. 2012-2014

### **Skill Proficiency:**

- ✓ Excel, Word, and Powerpoint (as well as google suite) proficiency (5+ years)
- ✓ Trello and Jira process management systems (1 year)
- ✓ Event Management/Coordination (5 years)
- ✓ Scheduling and Calendar management for weekly volunteer events (5 years)
- ✓ Apple Technical Software Support (Mac, iOS, and tvOS, airPort Router/Modem products) product troubleshooting and technical knowledge (2 years)
- ✓ Programming Languages: Python, Visual Basic, Java, HTML, Javascript, SQL (1 year)
- ✓ Quickbooks Accounting Software (2 years)
- ✓ Photoshop and other Adobe Suite experience (3 years)
- ✓ Final Cut Pro (5 years)
- ✓ Python programming language training and scripts (1 year)

### **Notable Strengths:**

- In top 5% of Apple Advisors customer review scores. Proficient at solving issues in a quick and timely manner for customers while keeping accurate case notes.
- Event management of volunteers and coordinating sound systems and teams for successful weekly services, as well as yearly large-scale community events.
- Managed calendar and events for the executive worship pastor and CFO of a large (1,500+) church.
- Worked together with operations team to update database information and log/categorize data per company standards.
- Trained for Audit process of high traffic data, using Python scripts to check any inconsistencies in database info.
- Used Trello and Jira process management tools to communicate with team, timelines, needs from other teams etc.
- Managed time effectively in a work from home environment.
- Extensive experience in setup and teardown of several types of audio and video systems from scratch.
- Acted as program director of a creative arts/worship summer program, including scheduling and managing of interns, planning and teaching classes, creating a program budget, and managing program employee payroll.
- Worked as a direct accounting assistant to the CFO of a multi-million dollar non-profit organization.
- 2.5 years of direct customer service experience working directly with computers, smart-phones, and networking systems.

## Candidate 13

- Able to pick up detail-oriented skills quickly and easily, was trained on accounting in a month's time and replaced the position of a full time accountant while leading and training volunteers in other areas of the department.

### References:

[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]



Sunday, October 16, 2022

## City of Olympia Boards and Commissions Committee Application

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If you saved or submitted an application and did not receive a confirmation, please check your spam folder. When filed with the City, your application and attachment documents are public records and may be subject to public release.

**Name**

[REDACTED]

**Email**

[REDACTED]

**Address**

[REDACTED]

**Select your neighborhood (Olympia residency is not required; however, it is a primary consideration. )**

Other

**If you choose other please write in your neighborhood here:**

Grass Lake



**Some appointments require that applicants reside within Olympia city limits. Even though your mailing address may be Olympia, you may reside in the County or another jurisdiction. Are you a resident of the City of Olympia?**

Yes

**Primary Phone Number**

[REDACTED]

**Alternate Phone Number**

[REDACTED]

**Which Boards and Commissions would you like to apply for?**

Bicycle and Pedestrian Advisory Committee

Parks and Recreation Advisory Committee

**If you applied for Multiple Boards and/or Commissions, please rank them in order of interest below:**

Bicycle and Pedestrian Advisory Committee

Parks and Recreation Advisory Committee

## Interests & Experiences

Please keep answers concise and informative. You are introducing yourself to the Olympia City Council and sharing with them why you are interested in being considered for appointment. You may attach a resume.

**Attach a Resume**



[REDACTED]\_Resume\_4.pdf

**Briefly describe why you wish to serve on this/these Advisory Committee(s).**

As an avid biker (I use my bike for my daily commute and am in the process of selling my car) I have an interest in making Olympia a better place to bike. I have had several

**Describe your experience, qualifications, and/or skills which would benefit the advisory committee(s) you are applying to.**

I am currently working on a Masters in Public Administration, and think the experience of serving on any advisory committee would be of interest to me regardless of its subject matter. Specifically on

the topic of bike-friendly city design, however, I have a personal interest. My hometown of La Paz, B.C.S., Mexico recently (in 2020) unveiled the culmination of a massive investment in bicycle-friendly infrastructure known locally as the 'Ciclovia' - <https://www.facebook.com/watch/?v=714202585973763> - that has dramatically changed how locals and tourists engage with the city. Seeing how much life has come into the city since the Ciclovia was built, and how much safer the pedestrians are now, was the best thing that has changed in my hometown in the recent past.

**Share the ways you've been involved or have volunteered in the community.**

I was an Americorps servicemember working at the downtown branch of the Thurston County Food Bank during the height of the Covid-19 pandemic, and then later was hired as a member of their client services team; that is where I currently work.

**List your educational and/or professional background and area of study.**

I am currently studying overlapping authorities in conflict in rural municipalities. My professional background before 2019 was exclusively agricultural.

**Appointment to an advisory committee will require your attendance at evening meetings, and undertake other work (reading, meeting preparation etc.). How many hours per month are you willing to commit as a volunteer?**

I can spare at least 16 hours a month

**Question Applies to the Bicycle and Pedestrian Advisory Committee: Describe your participation with walking and biking in Olympia.**

I bike 10 miles to work and 10 miles home, every work day; I regularly ride bicycle trails on both West and East sides of town. I run trails on the Evergreen State College and the Chehalis Western Trail.

**Question Applies to the Bicycle and Pedestrian Advisory Committee: Do you have a unique perspective on walking and biking? If so, please explain.**

I have had drivers of cars throw soda cans at me while biking; I've had cars almost run me off the road, either by not seeing me (despite reflective gear and flashing lights) or on purpose. Once a car of young men, seemingly upset that I was in a vehicle lane (there was no bike lane on that stretch of road) sped past me, slammed on the brakes, and got out of the car to try to... speak with me? I managed to get past without them grabbing me. These are, from what I gather from friends, not unique occurrences for bikers in Olympia.

**Question Applies to the Bicycle and Pedestrian Advisory Committee: Have you done any other volunteer work in the community? If so, please describe it.**

I occasionally assist seniors in low-income housing with hoarding disorders by helping clean their apartments.

**Question Applies to the Parks and Recreation Advisory Committee: Describe your interest in and use of parks in Olympia.**

Parks are needed! We have so few places to engage in public life.

**Question Applies to the Parks and Recreation Advisory Committee: Please describe your interest in recreation (sports leagues, summer camps, classes or trips) in Olympia.**

I'm more interested in the public performance of works of Shakespeare, yoga classes, giant puppet shows... sports leagues are wonderful and needed, but thus far I've been more of a Tai-Chi guy.

**Question Applies to the Parks and Recreation Advisory Committee: What particular perspectives or skills would you bring to the Parks and Recreation Advisory Committee?**

I have lived off-grid for much of my life, on remote mountaintops, up long, winding dirt roads. I find your little postage-stamps of invasive grasses and ornamental deciduous trees to be paltry, shallow things; if you would like the perspective of someone who values wilderness, then I am your fella.

**Question Applies to the Parks and Recreation Advisory Committee: Please describe your interest in, and use of, parks in Olympia.**

I walk my dogs (where appropriate) and picnic regularly (also where appropriate). They are nice places to meet someone for a first date.

**Appointment to the Commission will require your attendance at evening meetings, and other types of work (reading, meeting preparation etc.). How many hours per month are you willing to commit as a volunteer?**

16 hours

**If you are not appointed to a Board or Commission at this time:**

**Do you wish to be considered for appointment to another Board or Commission?** Yes

**Do you wish to be considered for future appointment to your preferred Board or Commission?** Yes

**Would you be willing to volunteer for other City activities? You can find opportunities here:** Yes  
[https://www.olympiawa.gov/news\\_\\_information/employment\\_\\_volunteering/volunteer\\_opportunities.php](https://www.olympiawa.gov/news__information/employment__volunteering/volunteer_opportunities.php)

**Thank you for your interest in serving on a City of Olympia Advisory Committee!**

**Please hit the "submit" button below when you have completed your application .**

date 14

## Client Services & Administrative Assistant

### Contact

#### Address

Olympia, WA, 98502

#### Phone

#### E-mail

### Skills

#### Client Relations

Excellent

#### Spreadsheet management

Good

#### Office administration

Good

#### Process optimization

Very Good

#### Conflict resolution

Very Good

Ambitious Client Service professional with excellent administrative and communication skills. Highly effective at greeting clients and promoting positive relations. Dedicated to excellent and personable client service.

## Work History

2021-07 -  
Current

### Client Services Coordinator

*Thurston County Food Bank, Olympia, United States*

- Helped large volume of clients every day with positive attitude and focus on client satisfaction.
- Connected individuals with available resources relevant to their situation.
- Designed and created community-based programs to improve access to food or fill specific needs.
- Fielded phone calls and pleasantly greeted office visitors, answering questions and inquiries regarding community resources and services.
- Established and maintained electronic files for grant-funded projects for tracking and reporting.

2020-09 -  
2021-07

### Americorps Service Member

*Thurston County Food Bank, Olympia, WA*

- Delivered outstanding service to clients to maintain and extend relationships for future interactions.
- Collected and registered personal information of food recipients to include name, contact information, household demographics and occupation information.
- Maintained cleanliness of downtown location by organizing, sorting stock items, and cleaning facility.

2018-03 -  
2020-04

### Nursery Worker

*Bark & Garden Center, Olympia, WA*

- Mixed and sprayed fertilizers, herbicides and insecticides onto shrubs, trees and grass to maintain soil fertility and defend against weeds and insects.
- Assisted customers with finding requested plants and flowers.
- Planted, cultivated and harvested various types of trees, shrubs and plants.
- Maximized water conservation by checking sprinkler

spray angles and testing performance of digital controllers.

- Safely utilized all power and hand equipment, as well as machinery, including powered sprayers and tractors.
- Unloaded plants and nursery items from delivery trucks.

2014-03 -  
2018-03

## **Farm Manager**

*The Rusty Shovel Ranch, LLC, Laytonville, CA*

- Worked on cultivation plans for crop production operations.
- Implemented KNF cultivation process to improve efficiency and profitability.
- Analyzed soil to measure pH, minerals, and organics to judge best fertilizer and amendments for maximum crop production.
- Led team of 6 skilled and unskilled farm personnel.
- Branched farm out into new areas by adding tours, special events and customer activities.
- Explained and demonstrated working techniques, practices and safety measures for permanent and migrant agricultural workers.

## **Education**

2010-09 -  
2014-06

### **Bachelor of Arts: Sustainable Agriculture**

*The Evergreen State College - Olympia, WA*

2020-09 -  
Current

### **MPA: Public Administration**

*The Evergreen State College - Olympia, WA*

## **Additional Information**

- Though English is my first language, I am a semi-competent Spanish speaker with a background using Spanish in an agricultural context.
- I have extensive volunteer experience within the California Grange system, and am used to sitting in on local government meetings to take minutes or voice stakeholder concerns.



Friday, October 21, 2022

## City of Olympia Boards and Commissions Committee Application

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If you saved or submitted an application and did not receive a confirmation, please check your spam folder. When filed with the City, your application and attachment documents are public records and may be subject to public release.

**Name**

[REDACTED]

**Email**

[REDACTED]

**Address**

[REDACTED]

**Select your neighborhood (Olympia residency is not required; however, it is a primary consideration. )**

Bigelow



**Some appointments require that applicants reside within Olympia city limits. Even though your mailing address may be Olympia, you may reside in the County or another jurisdiction. Are you a resident of the City of Olympia?**

Yes

**Primary Phone Number**

██████████

**Which Boards and Commissions would you like to apply for?**

Bicycle and Pedestrian Advisory Committee

## Interests & Experiences

Please keep answers concise and informative. You are introducing yourself to the Olympia City Council and sharing with them why you are interested in being considered for appointment. You may attach a resume.

**Attach a Resume**



██████████-10.15.22.pdf

**Briefly describe why you wish to serve on this/these Advisory Committee(s).**

As a frequent cyclist and pedestrian, I enjoy the sense of community I find in our streets and want to both expand and support that community.

**Describe your experience, qualifications, and/or skills which would benefit the advisory committee(s) you are applying to.**

I'm a good reader, writer, listener, and collaborator. I always walk to work and ride my bike to my most common destinations like the library and farmer's market. I love seeing people I know around town when they are also walking or riding. When I have farther to go I take the bus, which is another pedestrian experience, and I also car-ride sometimes with my husband in his vehicle that he uses for hauling stuff for his business. Before moving here I have been a dedicated bike commuter under sometimes very harsh circumstances, to which Olympia has been an amazing counterpoint. I have begun to understand that it takes the energy and advocacy of dedicated community members and public servants to create a place where walking and riding feel fun and safe, and I would like to be a part of that teamwork for continued improvements.

**Share the ways you've been involved or have volunteered in the community.**

I am a leader in our community as the director of a downtown arts nonprofit, and in that capacity I have done things like serving on the advisory board for our new Creative District. Part of my interest in becoming involved with walking & biking initiatives stems from a feeling that this important part of me - getting around without a car for financial, environmental, and social reasons - is not currently expressed in my work supporting the local arts community. I have now been in Olympia for 2 years and want to become more deeply involved in all the things I love about my new home, which is why I'm applying to this committee.

**List your educational and/or professional background and area of study.**

My educational backgrounds are English and ethnography. My professional backgrounds are nonprofit management and public health/social services.

**Appointment to an advisory committee will require your attendance at evening meetings, and undertake other work (reading, meeting preparation etc.). How many hours per month are you willing to commit as a volunteer?**

4

**Question Applies to the Bicycle and Pedestrian Advisory Committee: Describe your participation with walking and biking in Olympia.**

I live in the Bigelow neighborhood and work downtown, ranging around on foot most of the time, and on bike when I've got a time crunch or want to wear cuter shoes. I also like to jog over to Watershed, Mission Creek, or Squaxin Park after work when the weather is nice, or take long walks to the Capitol campus or exploring different neighborhoods. One favorite activity is to take a big walk for grocery shopping at the westside co-op. We cross the bridge, looking at seals and birds, then enjoy the water views from West Bay Drive. Then we go through magical Garfield Nature Trail and enjoy the creek and woods. Then at the co-op we can get a little treat, so this is really a lot of fun. On the way home it's also entertaining to pass through downtown and feel all the buzz of activity there. I can't express how lucky I feel to take such a scenic and pleasant walk to buy groceries! As for biking, I have a great little commuter, an old mountain bike that's fitted out perfectly for rain and prevention of theft. I behave as is safest - like any other vehicle, using the road - and find drivers uncommonly courteous here. I have enjoyed all the bicycling infrastructure but did have a close call with a car trying to get across to the Regal Theater last winter. But I do also have access to a car myself, through my husband, so I am not a car-free person, just willing and able to choose other modes of transport in most cases.

**Question Applies to the Bicycle and Pedestrian Advisory Committee: Do you have a unique perspective on walking and biking? If so, please explain.**

No, I don't think so. I am a 31 year old white woman and able to walk & ride all over creation, not using a mobility device or getting tired or toting a young kid either just yet. I also have a flexible work schedule that allows me to spend a little extra time to travel places, and I was able to secure housing in the most amazingly walkable location I could have possibly found, a really nice neighborhood. I have a lot of privilege in the ways I move around the city, and the privileged perspective is usually the dominant perspective, not the unique one.

**Question Applies to the Bicycle and Pedestrian Advisory Committee: Have you done any other volunteer work in the community? If so, please describe it.**

I was a weekly volunteer with the Eugene Library but then I moved here 2 years ago. Since it was Covid I never got involved anywhere locally yet but am looking to do so now!

**Appointment to the Commission will require your attendance at evening meetings, and other types of work (reading, meeting preparation etc.). How many hours per month are you willing to commit as a volunteer?**

4

**If you are not appointed to a Board or Commission at this time:**

**Do you wish to be considered for appointment to another Board or Commission?** No

**Do you wish to be considered for future appointment to your preferred Board or Commission?** Yes

Would you be willing to volunteer for other City activities? You can find opportunities here: No  
[https://www.olympiawa.gov/news\\_\\_information/employment\\_\\_volunteering/volunteer\\_opportunities.php](https://www.olympiawa.gov/news__information/employment__volunteering/volunteer_opportunities.php)

**Thank you for your interest in serving on a City of Olympia Advisory Committee!**

**Please hit the "submit" button below when you have completed your application .**

## Experience

### Arbutus Folk School (Olympia, WA)

October 2020–Present

- As the Executive Director I manage the organization's administrative and financial operations, coordinate community programming, lead fundraising and community outreach efforts, and oversee a small team of administrative staff and teaching artists.

### Lane Arts Council (Eugene, OR)

April 2018–September 2020

- As Development Assistant and Communications Coordinator, I worked closely with the Executive Director to track and steward donations and sponsorships, manage grant reporting and applications, plan fundraising events, and coordinate collaborations with arts leaders. I also provided program support for youth arts education and artist outreach, and managed web, print, e-news, and social media communications.

### University of Oregon Department of English (Eugene, OR)

September 2017–June 2018

- As an Instructor of Composition I created and implemented college writing curriculum for undergraduates, including international and ESL students, and provided feedback on student learning through formal essay rubrics, one-on-one revision conferences, and informal reflection exercises.

### University of Oregon Sustainable City Year Program (Eugene, OR)

January 2017–March 2017

- As a Cultural Inventory Report Writer, I drew on collaborative research by an arts administration team of faculty and graduate students to create a multimedia findings report for City of Albany Parks & Recreation, presenting action steps and best practices for administering a new cultural inventory initiative.

### Oregon Folklife Network (Eugene, OR)

January 2017–September 2017

- As an intern with the Oregon Folklife Network, I drafted a National Endowment for the Arts National Heritage Fellowship nomination for Palestinian embroiderer Feryal Abbasi-Ghnaim, which she was subsequently awarded. I also drafted an Oregon Governor's Arts Award nomination for storyteller Esther Stutzman (Kalapuya, Coos), which she was subsequently awarded.

### Healthy Families Florida – Orlando Health (Orlando, FL)

January 2016–September 2016

- As a Family Assessment Worker I interviewed parents of newborns to assess needs and enroll eligible families in services for improved health outcomes and streamlined access to community resources and services.

## Education

### University of Oregon (Eugene, OR)

September 2016–June 2018

- M.A. in Folklore and Public Culture.
- Coursework included Community Cultural Development, Cultural Programming, and independent ethnographic research on medical narratives.

### Florida State University (Tallahassee, FL)

August 2009–May 2013

- B.S. in International Affairs and B.A. in English.



## City of Olympia Boards and Commissions Committee Application

Advisory committees are a structured way for individual community members to share their opinions and perspectives, study issues, and develop recommendations in a focused small group. Their primary purpose is to provide judicious advice, from a community member's perspective, to the Olympia City Council.

Committee activities may include study of critical issues, hearing public testimony, independent research, and reviewing staff reports and recommendations - all of which is intended so that the committee is prepared to discuss, formulate, and forward well-developed, thoughtful recommendations to the City Council in a timely manner.

The City of Olympia values participation from all perspectives and life experiences and looks for equity and inclusion in advisory board appointments.

To reduce barriers to community member participation the City offers stipends of \$25 per meeting attended to Advisory Committee members. Those members who certify as low income are eligible to receive stipends of \$50 per meeting attended. Advisory Committee members may waive the stipend upon request.

The Olympia City Council's General Government Committee recommends appointments to the full Council. Recommendations are made following review of applications and interviews of qualified candidates.

The City of Olympia is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources. Questions? Contact Dawn Carvalho, Executive Services Assistant, 360.753.8065, [dcarvalh@ci.olympia.wa.us](mailto:dcarvalh@ci.olympia.wa.us)

If you saved or submitted an application and did not receive a confirmation, please check your spam folder. When filed with the City, your application and attachment documents are public records and may be subject to public release.

**Name**

[REDACTED]

**Email**

[REDACTED]

**Address**

[REDACTED]

**Select your neighborhood (Olympia residency is not required; however, it is a primary consideration. )**

Other

**If you choose other please write in your neighborhood here:**

Tempo Lake



**Some appointments require that applicants reside within Olympia city limits. Even though your mailing address may be Olympia, you may reside in the County or another jurisdiction. Are you a resident of the City of Olympia?**

Yes

**Primary Phone Number**

[REDACTED]

**Which Boards and Commissions would you like to apply for?**

Bicycle and Pedestrian Advisory Committee

Heritage Commission

Parks and Recreation Advisory Committee

**If you applied for Multiple Boards and/or Commissions, please rank them in order of interest below:**

Parks and Recs

Bicycle and Pedestrian

Heritage

## Interests & Experiences

Please keep answers concise and informative. You are introducing yourself to the Olympia City Council and sharing with them why you are interested in being considered for appointment. You may attach a resume.

**Attach a Resume**



[REDACTED] Resume 2... .docx

**Briefly describe why you wish to serve on this/these Advisory Committee(s).**

I have lived in Olympia since 2009. I own my residential property and an investment property, both located in Olympia. I am personally and financially invested in Olympia and I would like to participate in a Committee where I would be the best fit. I enjoy the outdoors and all that the City of Olympia has to offer. I have many more years left here in Olympia and I would like to use my knowledge and support to the City of Olympia.

**Describe your experience, qualifications, and/or skills which would benefit the advisory**

## Candidate 16

### **committee(s) you are applying to.**

I am a communicative individual and get along well with others. I enjoy working as a team and making a positive out of a negative so that it is a win win for everyone. I handle conflicts by researching options and finding a positive solution. I am organized and detailed.

### **Share the ways you've been involved or have volunteered in the community.**

I volunteered in 2009 at the Union Gospel Mission in Olympia by preparing and serving dinner to the homeless.

### **List your educational and/or professional background and area of study.**

Associates Degree, Paralegal Studies Applied Science. I have been a Legal Assistant/Paralegal for a number of years. I also have customer service skills.8+

### **Appointment to an advisory committee will require your attendance at evening meetings, and undertake other work (reading, meeting preparation etc.). How many hours per month are you willing to commit as a volunteer?**

8+ hours.

### **Question Applies to the Bicycle and Pedestrian Advisory Committee: Describe your participation with walking and biking in Olympia.**

I have participated in running/walking groups in Olympia. I also ride my bike on the Western Trail and throughout Olympia.

### **Question Applies to the Bicycle and Pedestrian Advisory Committee: Do you have a unique perspective on walking and biking? If so, please explain.**

N/A

### **Question Applies to the Bicycle and Pedestrian Advisory Committee: Have you done any other volunteer work in the community? If so, please describe it.**

N/A

### **Question Applies to the Heritage Commission: Why do you think Olympia's historic places are important?**

History buildings cannot be replaced and it is best they are preserved so that the future generation can learn and enjoy the history.

### **Question Applies to the Heritage Commission: What is your experience working with the history or preservation of build or cultural heritage?**

N/A

### **Question Applies to the Parks and Recreation Advisory Committee: Describe your interest in and use of parks in Olympia.**

I enjoy walking in our parks with my family and two dogs. I enjoy participating in recreational activities such as the pumpkin patch and Christmas events.

### **Question Applies to the Parks and Recreation Advisory Committee: Please describe your interest in recreation (sports leagues, summer camps, classes or trips) in Olympia.**

I am organized and detail oriented. I enjoy planning events.

### **Question Applies to the Parks and Recreation Advisory Committee: What particular perspectives or skills would you bring to the Parks and Recreation Advisory Committee?**

I am a communicative and an open minded individual who gets along well with others. I enjoy working as a team and making team decisions.

Candidate 16

**Question Applies to the Parks and Recreation Advisory Committee: Please describe your interest in, and use of, parks in Olympia.**

I enjoy walking in our parks with my family and two dogs. I enjoy participating in recreational activities such as the pumpkin patch and Christmas events.

**Appointment to the Commission will require your attendance at evening meetings, and other types of work (reading, meeting preparation etc.). How many hours per month are you willing to commit as a volunteer?**

8 hours

**If you are not appointed to a Board or Commission at this time:**

**Do you wish to be considered for appointment to another Board or Commission?** Yes

**Do you wish to be considered for future appointment to your preferred Board or Commission?** Yes

**If you wish to be considered for another Board or Commission, please identify others you would be interested on being considered for in order of interest:**

N/A

**Would you be willing to volunteer for other City activities? You can find opportunities here:** Yes  
[https://www.olympiawa.gov/news\\_\\_information/employment\\_\\_volunteering/volunteer\\_opportunities.php](https://www.olympiawa.gov/news__information/employment__volunteering/volunteer_opportunities.php)

**Thank you for your interest in serving on a City of Olympia Advisory Committee!**

**Please hit the "submit" button below when you have completed your application .**



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### **PROFESSIONAL EXPERIENCE**

#### **Henderson Law Group, Olympia WA**

*Paralegal (December 2021 - August 2022)*

- Prepare Estate planning documents
- Process emails utilizing outlook
- Communicate with initial L&I consults via telephone and discuss with attorneys
- Update attorneys with L&I case status
- Communicate with clients
- Prepare Notice of Appeal
- Review L&I cases via L&I portal

#### **Preble Law Firm, P.S. Olympia WA**

*Paralegal (September 2020 - December 2021)*

- Prepare legal pleadings
- Process emails utilizing Mozilla Thunderbird
- Download court documents via Thurston County Odyssey
- Download court documents via Office of Administration
- Prepare Notice of Appearance and upload to PRISM (Office of Administration)
- Review of CPS Cases; update attorney of status
- Prepare files for trial
- Upload court documents via Thurston County Clerk website

#### **Law Office of Harold D. Carr Olympia, WA**

*Personal Injury Legal Assistant (October 2014 – March 2020)*

- Review of medical records and annotate same for attorney review
- Finalize medical records and bills (settlement demand); forward same to third party insurance company for review to make an offer
- Maintain and update post medical bills
- Update auto/health insurance information
- Correspond to medical providers and insurance companies
- Contact and maintain client communications and update client file accordingly
- Maintain client file to include all correspondence, medical records, medical bills, insurance information are up to date
- Input data entry into client file
- Process mail and distribute to client files
- Use of PILA (software specifically designed for Personal Injury)

## Candidate 16

### **Xerox, Lacey, WA**

*Customer Service Representative Inbound Call Center Verizon Wireless (April 2010 – December 2013)*

- Answer incoming calls
- Address customer inquiries utilizing Verizon Wireless data base
- Utilize my customer service skills to de-escalate by offering customer options and maintain empathy throughout the call
- Review and explain billing statements and charges to customers. Discuss proration and change of plan to customer and the impacts it had on the billing
- Review customer's account to determine the best plan package for their usage
- of phone service plan to analyze the best

### **Serber Konschak, LLP, Ocean City, NJ**

*Legal Assistant (June 1998 – September 2009)*

- Preparation of legal documents to include wills and estates
- Preparation of litigation documents to include Summons, Complaint, Motions and Briefs.
- Dictation of correspondence to client and courts
- Maintain court deadlines and attorney calendars
- Maintain trust account for underage client
- Preparation of LLC documents, formation of LLC; prepare LLC booklet
- Preparation of certified mailings for zoning/planning meetings
- Utilize dictation machine to prepare legal/litigation documents
- Utilize Microsoft Word
- Enter attorney time utilizing TABS

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## **EDUCATION**

### **Atlantic – Cape Community College, Mays Landing, NJ**

Associate of Applied Science in Paralegal Studies, 1998



Wednesday, November 23, 2022

## City of Olympia Boards and Commissions Committee Application

Advisory committees are a structured way for individual community members to share their opinions and perspectives, study issues, and develop recommendations in a focused small group. Their primary purpose is to provide judicious advice, from a community member's perspective, to the Olympia City Council.

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If you saved or submitted an application and did not receive a confirmation, please check your spam folder. When filed with the City, your application and attachment documents are public records and may be subject to public release.

**Name**

[REDACTED]

**Email**

[REDACTED]

**Address**

[REDACTED]

**Select your neighborhood (Olympia residency is not required; however, it is a primary consideration. )**

South Capitol



**Some appointments require that applicants reside within Olympia city limits. Even though your mailing address may be Olympia, you may reside in the County or another jurisdiction. Are you a resident of the City of Olympia?**

Yes

**Primary Phone Number**

■■■■ ■■■■

**Alternate Phone Number**

■■■■ ■■■■

**Which Boards and Commissions would you like to apply for?**

Bicycle and Pedestrian Advisory Committee

## Interests & Experiences

Please keep answers concise and informative. You are introducing yourself to the Olympia City Council and sharing with them why you are interested in being considered for appointment. You may attach a resume.

**Attach a Resume**



■■■■■■■■\_Resume\_1123... .docx

**Briefly describe why you wish to serve on this/these Advisory Committee(s).**

I wish to serve on Olympia's BPAC as a way help the city improve roads, sidewalks, crosswalks, and other active-transportation infrastructure for all users. Serving on BPAC would enable me to apply my professional knowledge as an urban planner and my lived experience as a pedestrian and bicycle commuter.

**Describe your experience, qualifications, and/or skills which would benefit the advisory committee(s) you are applying to.**

My first post-college job was working as a cub reporter for The Olympian, covering city government and transportation issues. This led me to study urban planning in graduate school and eventually return to Olympia for jobs at TRPC and Intercity Transit. Along the way, I've been lucky enough to work on projects including the Regional Transportation Plan and Sustainable Thurston. I work on climate issues for the WA Dept. of Commerce today, but I'm eager to continue working on local issues I care about as a volunteer.

**Share the ways you've been involved or have volunteered in the community.**

I currently volunteer as a member of the Thurston Climate Advisory Workgroup convened by TRPC. Previously, I served on the South Capitol Neighborhood Association's board (secretary), and Lincoln Elementary School's PTA (council secretary, playground committee member), and SideWalk's development committee.

**List your educational and/or professional background and area of study.**

MURP, Portland State University  
MSJ, Northwestern University  
BA, University of Oregon

**Appointment to an advisory committee will require your attendance at evening meetings, and**

**undertake other work (reading, meeting preparation etc.). How many hours per month are you willing to commit as a volunteer?**

My rough guess is that BPAC would require about 4-6 hours of my time each month the committee meets (one meeting, every other month). I'm happy to commit more of my time, if needed.

**Question Applies to the Bicycle and Pedestrian Advisory Committee: Describe your participation with walking and biking in Olympia.**

On most days – rain or shine – I'm outside pushing a stroller, walking a kiddo to school, or rolling to the office or store. It's a matter of necessity in my household of five busy people and one car. I particularly enjoy exploring neighborhood pathways and bikeways in Olympia and exploring other cities by foot when I'm lucky enough to travel.

**Question Applies to the Bicycle and Pedestrian Advisory Committee: Do you have a unique perspective on walking and biking? If so, please explain.**

I enjoy using my legs to ride my bike today as much as I did when I was a kid, but I also love giving new technologies a spin. I once commuted regularly to Tacoma via a combination of electric scooter, bus, and light rail. And soon, I'll add an electric-assist to one of our family bikes so my middle-aged legs can more easily muscle up Olympia's steepest hills. As more people walk, pedal, and ride e-bikes and scooters, I'm excited about using BPAC to consider ways our city could safely and thoughtfully accommodate new and emerging modes of clean, active transportation. My perspective is unique in that I'm an urban planner by profession and technology enthusiast at heart. I would also bring the unique perspective of living in other places, including Chicago, Portland, Beijing, and Washington, D.C.

**Question Applies to the Bicycle and Pedestrian Advisory Committee: Have you done any other volunteer work in the community? If so, please describe it.**

In addition to the board and committee volunteer work I noted earlier in this application form, my other volunteer work in Olympia includes: helping administer the point-in-time survey of Thurston County's homeless population; monitoring patients and directing traffic at Thurston County Public Health's SPSCC COVID-19 vaccination site; planting native vegetation at Grass Lake Park; pilot-testing Intercity Transit's "myStop" phone app; and performing as a cheese-stealing rat in Studio West Dance Academy's annual Nutcracker ballet.

**Appointment to the Commission will require your attendance at evening meetings, and other types of work (reading, meeting preparation etc.). How many hours per month are you willing to commit as a volunteer?**

As I noted earlier in the application form, I estimate that BPAC would require about 4-6 hours of my time each month the committee meets (one meeting, every other month). I'm happy to commit more of my time, if needed. Thank you for your consideration.

**If you are not appointed to a Board or Commission at this time:**

**Do you wish to be considered for appointment to another Board or Commission?** Yes

**Do you wish to be considered for future appointment to your preferred Board or Commission?** Yes

**If you wish to be considered for another Board or Commission, please identify others you would be interested on being considered for in order of interest:**

Planning Commission

Candidate 17

Would you be willing to volunteer for other City activities? You can find opportunities here: Yes  
[https://www.olympiawa.gov/news\\_\\_information/employment\\_\\_volunteering/volunteer\\_opportunities.php](https://www.olympiawa.gov/news__information/employment__volunteering/volunteer_opportunities.php)

**Thank you for your interest in serving on a City of Olympia Advisory Committee!**

**Please hit the "submit" button below when you have completed your application .**

**SUMMARY** ► I am an urban planning and communications specialist who works on environmental, economic, and social sustainability issues. I have earned graduate degrees in journalism and planning, worked internationally, and won awards from the National Press Club, American Planning Association, and other professional organizations.

**WORK** **WASHINGTON DEPARTMENT OF COMMERCE**, Olympia, Wash. ([www.commerce.wa.gov](http://www.commerce.wa.gov))

**Climate Resilience Lead** (11/21-present)

► Developing a model climate element for local comprehensive plans in Washington. The model element — which includes planning guidance and resilience measures to help cities and counties prepare for, adapt to, and recover from hazards exacerbated by climate change — also includes measures to mitigate greenhouse gas emissions.

**INTERCITY TRANSIT**, Olympia, Wash. ([www.intercitytransit.com](http://www.intercitytransit.com))

**Transportation Planner** (7/19-11/21)

► Researched fleet integration of electric buses powered by hydrogen produced using renewable energy;  
► Calculated transit ridership scenarios to model GHG emissions, and promoted agency commute trip reduction efforts;  
► Helped develop contingency plans and transit detours to ensure continuity of service during severe weather;  
► Conducted spatial analysis (GIS and ReMix) of transportation, land use, and population data to evaluate bus route alternatives, present them to policymakers and the public, and ultimately implement the adopted service changes;  
► Helped implement IT's short- and long-range plan and measure results. This work included gathering and assessing empirical data to quantify ridership trends (e.g., travel times, volumes, locations) associated with IT's zero-fare and advance-reservation policies and bus rapid transit demonstration route along Olympia's east-west urban corridor.

**THURSTON REGIONAL PLANNING COUNCIL**, Olympia, Wash. ([www.trpc.org](http://www.trpc.org))

**Senior Planner** (1/17-3/19); **Associate Planner** (7/12-12/16)

► Worked as project manager of a national award-winning climate adaptation plan and its companion mitigation plan:

- Executed an innovative public-engagement strategy with an animated video, pop-up library, and board game;
- Engaged diverse stakeholders — ranging from farmers and fire commissioners to students and prison inmates.

► Worked as lead writer of the award-winning Sustainable Thurston plan, *Creating Places—Preserving Spaces*:

- Produced companion Fair Housing Equity Assessment, which analyzed residents' access to housing, jobs, etc.

► Helped develop Thurston Region Hazards Mitigation Plan strategies and actions to mitigate the effects of earthquakes, landslides, severe storms, floods, wildland fires, volcanic events, and other less common hazards and threats;  
► Updated the Thurston County Comprehensive Plan's transportation chapter for policymaker consideration:

- Made the comprehensive plan's policies consistent with those in the 2040 Regional Transportation Plan.

► Facilitated technical workgroups that integrated low-impact development (LID) practices into Thurston County codes:

- Researched and analyzed green stormwater infrastructure practices and helped draft changes to local policies;
- Created online story map of local LID projects and co-facilitated companion site tours for practitioners.

► Secured competitive grants, developed scopes of work, and managed project teams and contractors.  
► Represented TRPC on the WRIA 13 workgroup and utilized the state Department of Ecology (DOE) Watershed Characterization methodology in basin plans to protect water quality and wildlife habitat.

**GREENWIRE (E&E PUBLISHING LLC)**, Washington, D.C. ([www.eenews.net](http://www.eenews.net))

**Senior Reporter** (7/06-9/10); **Reporter** (9/03-9/04)

► Reported from the U.S. Capitol, White House, Supreme Court, and other centers of power for the daily online news service, *Greenwire*, and its sister publications. Articles published periodically in *The New York Times*' online edition.  
► Spearheaded development of *Greenwire*'s business beat, which included coverage of federal climate and energy legislation, environmental economics, energy markets, and sustainable development technologies and practices.  
► Wrote, recorded, and edited copy for videos and photo slideshows and participated in webcast interviews.  
► Conceived of and executed special reports, including series about how climate change and population growth are affecting water quantity and quality challenges in East Africa and the Florida Everglades.

**SUSTAINABLE INDUSTRIES**, Seattle, Wash. ([www.sustainableindustries.com](http://www.sustainableindustries.com))

**Associate Editor/Puget Sound Correspondent** (12/04-7/06)

► Worked as Seattle-based correspondent and associate editor for monthly business magazine, which was started in 2002 by Portland, Ore.-based Celilo Group Media. Wrote about green building, cleantech finance, and energy issues.

**THE OLYMPIAN**, Olympia, Wash. ([www.theolympian.com](http://www.theolympian.com))

**City of Olympia Reporter** (3/00-7/02)

► Covered city government and transportation issues for the daily newspaper in Washington's capital city.

# Candidate 17

|                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| EDUCATION                          | <p><b>PORTLAND STATE UNIVERSITY</b>, Portland, Ore. (<a href="http://www.pdx.edu">www.pdx.edu</a>)<br/> <b>Master of Urban &amp; Regional Planning</b>, environmental focus (2012), Toulan School of Urban Studies &amp; Planning<br/> <b>Honors:</b> Awarded graduate research assistantship that covered tuition. Awarded a \$1,500 Institute for Sustainable Solutions grant to study eco-cities in China while interning for the China Academy of Urban Planning &amp; Design.<br/> <b>Coursework:</b> forest ecology, environmental policy, project management, business environmental management economics, negotiations, GIS mapping, statistics, site design, and land use law<br/> <b>Capstone:</b> Developed hazard resilience recommendations and tools — asset/vulnerability maps, resource directory and website (<a href="https://pdxscholar.library.pdx.edu/usp_murp/51/">https://pdxscholar.library.pdx.edu/usp_murp/51/</a>) — to bolster emergency preparedness in Portland.</p> <p><b>NORTHWESTERN UNIVERSITY</b>, Evanston, Ill. (<a href="http://www.northwestern.edu">www.northwestern.edu</a>)<br/> <b>Master of Science</b>, journalism (2003), Medill School of Journalism, Media, Integrated Marketing Communications<br/> <b>Honors:</b> Awarded academic scholarships during each quarter enrolled at university<br/> <b>Coursework:</b> media management, business writing, economics, media law, multimedia publishing<br/> <b>Published Work:</b> Wrote articles for <i>CBS Marketwatch</i>, <i>Chicago Daily Herald</i>, and other publications.</p> <p><b>UNIVERSITY OF OREGON</b>, Eugene, Ore. (<a href="http://www.uoregon.edu">www.uoregon.edu</a>)<br/> <b>Bachelor of Arts</b>, journalism (1999)<br/> <b>Minors:</b> English and political science<br/> <b>Honors:</b> Order of Omega academic honor society, Cole scholarship, Arant scholarship, Snowden internship<br/> <b>Published Work:</b> Wrote articles for <i>Salem Statesman-Journal</i>, <i>Springfield Times</i>, and other publications.</p> |
| PLANNING AWARDS                    | <ul style="list-style-type: none"> <li>► <b>Winner</b>, Award of Excellence, American Planning Association — Sustainability Division (group award, 2018)</li> <li>► <b>Winner</b>, Award of Excellence, American Planning Association — County Planning Division (group award, 2018)</li> <li>► <b>Winner</b>, Local Government Excellence in Programs, Policies &amp; Regulations — Futurewise (group award, 2015)</li> <li>► <b>Winner</b>, Sustainability — Planning Association of Wash./American Planning Assoc. (group award, 2014, 2018)</li> <li>► <b>Winner</b>, Governor's Smart Communities Award — State of Washington (group award, 2014)</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| JOURNALISM AWARDS                  | <ul style="list-style-type: none"> <li>► <b>First place</b>, Analytical Reporting — National Press Club (individual award, 2008)</li> <li>► <b>Honorable Mention</b>, Stokes Award for Energy Reporting — National Press Foundation (individual award, 2009)</li> <li>► <b>Third place</b>, Outstanding Online Reporting — Society of Environmental Journalists (individual award, 2008)</li> <li>► <b>Second place</b>, Outstanding Online Reporting — Society of Environmental Journalists (group award, 2007)</li> <li>► <b>First place</b>, Investigative Reporting — Gannett (individual award, 2001)</li> <li>► <b>Second place</b>, Spot News Reporting — Society of Professional Journalists (individual award, 1999)</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| SPECIALIZED TRAINING               | <ul style="list-style-type: none"> <li>► Participated in Title VI and social justice training for transit systems, National Transit Institute. (2020)</li> <li>► Participated in Building Racial Equity training facilitated by the national nonprofit Race Forward. (2019)</li> <li>► Participated in Institute for Participatory Management &amp; Planning training in building informed consent. (2016)</li> <li>► Participated in Sea-Level Rise Adaptation: Opportunities for Planning, Coastal Training Program. (2015)</li> <li>► Participated in Government to Government Training, Governor's Office of Indian Affairs. (2014)</li> <li>► Participated in annual Pacific Northwest Climate Science Conference. (2014, 2017)</li> <li>► Participated in Writing for the Web, Washington State Department of Human Resources. (2013)</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| FELLOWSHIPS                        | <ul style="list-style-type: none"> <li>► Fellow, Nicholas School of the Environment, Duke University. (2009)</li> <li>► Fellow, Metcalf Institute for Marine and Environmental Reporting, U. of Rhode Island. (2008)</li> <li>► Fellow, Scripps Howard Institute on the Environment, Florida Atlantic University. (2007)</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| PRESENTATIONS                      | <ul style="list-style-type: none"> <li>► Presenter and panelist at National Adaptation Forum, Baltimore, Md. (2022)</li> <li>► Presenter and panelist at Salish Sea Ecosystem Conference, Seattle, Wa. (2018)</li> <li>► Presenter and panelist at American Planning Association National Conference, Seattle, Wa. (2015)</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| LANGUAGES                          | <ul style="list-style-type: none"> <li>► English writing and speaking proficiency; basic Spanish speaking and reading comprehension skills.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| TECHNICAL SKILLS                   | <ul style="list-style-type: none"> <li>► Experienced in: project-management software (SmartSheet, SharePoint, Podio); content-management systems (WordPress, Clickability); Microsoft Office suite (Word, Outlook, Excel, Access); Adobe creative suite (InDesign, Illustrator, Acrobat); data-analysis software (SPSS Statistics and ArcGIS); and, video software (Teams, Skype, etc.).</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| VOLUNTEER SERVICE<br>(past decade) | <ul style="list-style-type: none"> <li>► Monitored patients and directed traffic at a Thurston County Public Health COVID-19 vaccination site. (2021)</li> <li>► Serve as secretary of the South Capitol Neighborhood Association board. (2018-2021)</li> <li>► Serve on the development committee of the homeless services nonprofit Sidewalk. (2020-2021)</li> <li>► Served as secretary of the Lincoln Options Elementary School parent-teacher organization. (2017-2018)</li> <li>► Conducted Thurston County annual homeless survey and census and delivered clothes, toiletries, and food. (2015)</li> <li>► Removed invasive plants and planted native trees at Grass Lake Refuge during Olympia Arbor Day event. (2015)</li> <li>► Served on the admissions and diversity scholarship committees for PSU's graduate planning program. (2012)</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |



## City of Olympia Boards and Commissions Committee Application

Advisory committees are a structured way for individual community members to share their opinions and perspectives, study issues, and develop recommendations in a focused small group. Their primary purpose is to provide judicious advice, from a community member's perspective, to the Olympia City Council.

Committee activities may include study of critical issues, hearing public testimony, independent research, and reviewing staff reports and recommendations - all of which is intended so that the committee is prepared to discuss, formulate, and forward well-developed, thoughtful recommendations to the City Council in a timely manner.

The City of Olympia values participation from all perspectives and life experiences and looks for equity and inclusion in advisory board appointments.

To reduce barriers to community member participation the City offers stipends of \$25 per meeting attended to Advisory Committee members. Those members who certify as low income are eligible to receive stipends of \$50 per meeting attended. Advisory Committee members may waive the stipend upon request.

The Olympia City Council's General Government Committee recommends appointments to the full Council. Recommendations are made following review of applications and interviews of qualified candidates.

The City of Olympia is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources. Questions? Contact Dawn Carvalho, Executive Services Assistant, 360.753.8065, [dcarvalh@ci.olympia.wa.us](mailto:dcarvalh@ci.olympia.wa.us)

If you saved or submitted an application and did not receive a confirmation, please check your spam folder. When filed with the City, your application and attachment documents are public records and may be subject to public release.

**Name**

[REDACTED]

**Email**

[REDACTED]

**Address**

[REDACTED]

**Select your neighborhood (Olympia residency is not required; however, it is a primary consideration. )**

Other

**If you choose other please write in your neighborhood here:**

The Cedars, below Nottingham



**Some appointments require that applicants reside within Olympia city limits. Even though your mailing address may be Olympia, you may reside in the County or another jurisdiction. Are you a resident of the City of Olympia?**

Yes

**Primary Phone Number**

[REDACTED]

**Which Boards and Commissions would you like to apply for?**

Bicycle and Pedestrian Advisory Committee

**If you applied for Multiple Boards and/or Commissions, please rank them in order of interest below:**

NA

## Interests & Experiences

Please keep answers concise and informative. You are introducing yourself to the Olympia City Council and sharing with them why you are interested in being considered for appointment. You may attach a resume.

**Attach a Resume**



[REDACTED] - December 2... .pdf

**Briefly describe why you wish to serve on this/these Advisory Committee(s).**

I am interested in serving on the Bicycle and Pedestrian Committee because I am a runner who normally runs somewhere between 20-50 miles per week, and want to help ensure the perspective of recreational users is considered in the City of Olympia's Capital Facilities Plan and other plans and policies. Additionally, I recently became a father which has opened my eyes to the deficiencies of our sidewalk system both in terms of connectivity, repair, and even original construction. For example, some curb cuts are not flush with the roadway causing challenges for those who may be pushing strollers or using wheelchairs.

**Describe your experience, qualifications, and/or skills which would benefit the advisory committee(s) you are applying to.**

I am currently the treasurer and board member of Club Oly Road Runners (CORR), a local running group and chapter of the Road Runners Clubs of America. We have board meetings monthly, with runs 5 days

## Candidate 18

a week. So I have significant experience in discussion and meetings. Last year I ran 1839 miles, and this year so far I have run 1523 miles. This amount of mileage has led me to have a knowledgeable view of the local conditions of both sidewalks and shoulders of the road when a sidewalk is not available. I sometimes bike as well, but often my local errands are via running but occasionally biking as well.

### **Share the ways you've been involved or have volunteered in the community.**

I have volunteered as a board member with the Club Oly Road Runners (CORR) for the past 4 years after moving to Olympia in September 2018. Before that while living in Baltimore, MD I volunteered with Back On My Feet, a non-profit that uses running to promote self-sufficiency in those experiencing homelessness and partnering with local shelters. I was on Team MCVET, and was the Race Coordinator and Training Coach, responsible for selecting races and signing up members for those races. As Training Coach I prepared, printed, and gave out planned running routes for the morning runs at 530 AM.

I am also a member of the Thurston County Washington Explorers Search and Rescue (TCWESAR). We are trained for missing person searches in all types of terrain.

### **List your educational and/or professional background and area of study.**

I received my Bachelor of Arts in Political Science at Johns Hopkins University in Baltimore.

### **Appointment to an advisory committee will require your attendance at evening meetings, and undertake other work (reading, meeting preparation etc.). How many hours per month are you willing to commit as a volunteer?**

5-15 hours

### **Question Applies to the Bicycle and Pedestrian Advisory Committee: Describe your participation with walking and biking in Olympia.**

I am currently a board member and treasurer of Club Oly Road Runners(CORR), a local running group and chapter of the Road Runners Clubs of America. We have board meetings monthly, with runs 5 days a week. Last year I ran 1839 miles, and this year so far I have run 1523 miles. I sometimes bike as well, but often my local errands are via running but occasionally biking as well. I now also take my daughter around in a stroller, soon to be a run stroller.

### **Question Applies to the Bicycle and Pedestrian Advisory Committee: Do you have a unique perspective on walking and biking? If so, please explain.**

One unique perspective I feel I bring is that while on foot (running) I was struck by a vehicle traveling between 30-40 MPH. On a July morning in the summer of 2011, I went for a run. I was hit and then flipped over a car going 35-40 miles per hour. The trauma of a 150 lb human against a 4000 lb vehicle is survivable and recoverable if you land luckily. I was young, in good physical and mental shape, with excellent health insurance, and a wonderful support network. I was in the ICU for 3 weeks at Johns Hopkins Hospital, having surgery after surgery replacing the shattered bones in my lower left leg with a titanium composite, rebuilt my shoulder with smaller pieces of metal, and watched my spine carefully as I had fused some of the bones together. The orthopedic surgeons did excellent work and after another 4 weeks in an in-patient rehabilitation I could walk and then nine months later I could run again. I can now run without any problems, but am always cautious when running along the road. I feel that is a rather rare perspective to bring.

### **Question Applies to the Bicycle and Pedestrian Advisory Committee: Have you done any other volunteer work in the community? If so, please describe it.**

I have volunteered as a board member with the Club Oly Road Runners (CORR) for the past 4 years after moving to Olympia in September 2018. Before that while living in Baltimore, MD I volunteered with Back On My Feet, a non-profit that uses running to promote self-sufficiency in those experiencing homelessness and partnering with local shelters. I was on Team MCVET, and was the Race Coordinator and Training Coach, responsible for selecting races and signing up members for those

## Candidate 18

aces. As Training Coach I prepared, printed, and gave out planned running routes for the morning runs at 530 AM.

I am also a member of the Thurston County Washington Explorers Search and Rescue (TCWESAR). We are trained for missing person searches in all types of terrain.

**Appointment to the Commission will require your attendance at evening meetings, and other types of work (reading, meeting preparation etc.). How many hours per month are you willing to commit as a volunteer?**

5-15 hours

### **If you are not appointed to a Board or Commission at this time:**

**Do you wish to be considered for appointment to another Board or Commission?** Yes

**Do you wish to be considered for future appointment to your preferred Board or Commission?** Yes

**If you wish to be considered for another Board or Commission, please identify others you would be interested on being considered for in order of interest:**

Parks and Recreation.

**Would you be willing to volunteer for other City activities? You can find opportunities here:** Yes  
[https://www.olympiawa.gov/news\\_\\_information/employment\\_\\_volunteering/volunteer\\_opportunities.php](https://www.olympiawa.gov/news__information/employment__volunteering/volunteer_opportunities.php)

**Thank you for your interest in serving on a City of Olympia Advisory Committee!**

**Please hit the "submit" button below when you have completed your application .**



## **EXPERIENCE**

### **Management Analyst 5, Project Management Office, Contracts and Procurement Division, Washington State Department of Enterprise Services Olympia, WA January, 2022- Present**

- Provide expert process and business analysis in support of the Contracts & Procurement (C&P) mission by managing the enterprise-wide reports and forms activity necessary to transition to the state's new Enterprise Resource Planning (ERP) system, Workday, a SAAS( Software as a Service) platform.
- Certified as Workday Procurement to Payment Professional with an exam score of 96%, allowing for testing of requirements of state procurement against functionality of Workday system
- Analyze that the foundation data model of the Workday ERP contains the report elements necessary to meet the robust 'future state' requirements of the enterprise-wide contracts and procurement community.
- Facilitate stakeholder input to ensure the needs of customers are being met in the planned reporting environment.
- Provide expert advice and consultation to executive management, internal departments and outside organizations with diverse and conflicting interests.
- Prepared a detailed Fit-Gap Analysis and Recommendations Report to senior leadership
- Synthesizes the findings of two prior fit-gap analyses, adding important context for understanding the nature of the gaps and for determining the direction of the Phase 2 report.

### **Health Services Manager 1, Health Services, Washington Corrections Center for Women, Washington State Department of Corrections, Gig Harbor WA July 2021- December 2021**

- Manage teams of Patient Service Representatives in coordination with Secretary Supervisor, Dental team working with the Chief of Dentistry, and Health Records team collaborating with the Registered Health Information Technician
- Work with the Health Services Management Team to provide leadership in the administration, delivery, and supervision of professional health care services including nursing, dental, mental health, radiology, pharmacy, medical records, and support services.
- Monitor and ensure compliance with standards for health care, DOC policies and HR/collective bargaining process.
- Develop and implement health care policies and practices within all federal, state, and agency health care regulatory requirements across the facility.
- Oversee the recruitment and hiring of health services staff. Complete performance evaluations and ensuring staff understand how their position meets with the agency's mission of providing excellent, cost effective health care with an emphasis on prevention and medical necessity.
- Resolve patient resolution requests through interviews and education regarding DOC policies and procedures and making sure patients are heard and collaborating with their healthcare provider
- Collaborate and meet with stakeholders on Continuous Quality Improvement Program, an ongoing LEAN program to ensure we are making measurable progress to ensure quality healthcare

### **Secretary Supervisor, Health Services, Washington Corrections Center, Washington State Department of Corrections, Shelton WA October 2019- June 2021**

- Lead team of 4 Patient Services Representatives, scheduling patients for all health services, including outpatient and inpatient care, mental health, dental, psychiatry, optometry, radiology and all other ancillary specialties both onsite and offsite
- Helped establish telehealth in the facility, WCC was the first major correctional facility in Washington to start using telehealth for patient appointments during the COVID-19 pandemic
- Collaborate with stakeholders including medical, dental, mental health, psychiatry, nursing and custody to optimize the scheduling to both maximize the number of patients that can be seen and minimize any concerns about safety and keep open communications

## Candidate 18

- Provide data using OMNI Database on current and projected status of patient appointments, intake physicals, Mental Health assessments, facility audits, offsite med trips to superiors and other stakeholders to enable decision making on basis of useful information
- Respond to incarcerated individuals grievances using information from medical records, databases, discussions with staff, compliance with standards for health care, DOC policies and the Offender Health Plan
- Troubleshoot both complex and complicated scheduling difficulties and work in coordination with health services and custody partners including shift sergeants, lieutenants, unit staff, nurses, providers, and specialists
- Organize movement scheduling by cohort to balance patient care with need to maintain separation of facility units and tier to avoid potential cross contamination between units and avoid COVID transmission
- Hired and trained new employees, mentored, developed their skill sets, including increasing Microsoft Suite abilities and conduct annual employee evaluations and professional development plans of all team members
- Support COVID-19 testing and vaccination team operations through assistance with administrative tasks
- Develop system to identify current specific housing on all 1300+ incarcerated Individuals at WCC as the current database system (OMNI) does not currently provide information en masse at the granular level needed for scheduling by cohort

### **Project Consultant, Sears Home Improvements, Washington**

**May 2019-September 2019**

- Consult with homeowners on desired home improvements including kitchens, cabinets, HVAC, flooring
- Measure and price project down to the exact price

### **Holiday Clerk, United States Postal Service, Olympia WA**

**November 2018-December 2018**

- Receive incoming mail and packages overnight, sort into 45 different routes for mail carriers to distribute the next morning

### **Manager of Maryland, Delaware, and District of Columbia Judicial Foreclosure, Stern & Eisenberg Mid-Atlantic, Baltimore MD**

**December 2016-September 2018**

Manage Operations for 3 teams of paralegals and attorneys, 2 attorneys and 3 paralegals on Delaware team, 2 attorneys and 2 paralegals on DC team, 3 attorneys and 3 paralegals on MD team, spread across 3 offices

- Promoted to manage three judicial foreclosure teams
- Team workloads went from roughly 570 files to roughly 920 files, an increase of roughly 40% with no increase in personnel through increasing automation and document template generation
- Migrate old case management database into new case management database in consultation with outside experts, IT, and attorneys
- Improve efficiency and workflow through increased automation, improved electronic filing capabilities, division of responsibilities, revised information flow, and electronic mailing of documents through Walz Trackright
- Increased automation of PACER/SCRA searches, document retrieval, title ordering, bond ordering, and document template generation
- Lead projects on title ordering, report generation, autoattachment for billing purposes, document template generation, development of customer service team, and database migration
- Collaborate with outside consultants, IT department, other departments on migration of case management software to new separate database and quality control
- Hired and trained new employees, mentor, develop and promote team leads, and conduct annual reviews of all employees
- Discussed implications of court rulings with clients and investors and changes to be made to processes
- Reported on status of hundreds of files to senior leadership, discuss inventory, manpower allocation, client issues and resolutions
- Quality control check on paralegal work product, looking for potential "teachable moments"
- Reduced file delays by 10% through selecting, validating, and changing vendors including outside legal counsel, service companies, and deed recorders

## Candidate 18

- Coordinated with compliance department and IT department to ensure we are complying with client's standards and legal changes
- Worked with state teams and IT department for correcting templates in MS Word and Excel for affidavits, motions, notices, complaints, and orders to docket

### **New Jersey Team Leader, Stern & Eisenberg PC, Baltimore MD**

**December 2015 –November 2016**

Team of 2 attorneys and 6 paralegals, manage service, default and Certification of Amount Due

- Increased productivity from an average of 98 deliverables ( CADs) per month to an average of 265 per month through document generation, increased specialization, improved workflow and final implementation of paperless office
- Guided use of document generation instead of manually editing the template for certain court documents
- Lead adoption of paperless system through usage of CaseAware software and document templates
- Coordinated with New Jersey office as the Baltimore team was remote from the rest of the New Jersey team

### **Maryland Team Leader, Stern & Eisenberg Mid-Atlantic, Baltimore MD**

**May 2015- December 2015**

(Butler and Hosch went into bankruptcy in May 2015, some assets were purchased by Stern & Eisenberg in May 2015)

Team of 4 attorneys and 8 paralegals

- Built the infrastructure from its infancy (started up) of the Maryland team for S&E
- Transitioned out former clients and some team members from the acquisition, return of original documents, confidential information, and database wipes
- Developed new policies and procedures to meet Stern and Eisenberg compliance standards
- Integrate new software, new accounting, billing, IT, HR, with previous setup

### **Maryland Team Leader, Butler and Hosch, Baltimore, MD**

**February 2014-May 2015**

(Morris Hardwick Schneider/Morris Schneider Wittstadt, acquired by Butler and Hosch in February 2015)

*Morris Schneider Wittstadt Baltimore, MD*

- Promoted to lead Maryland Team processing 3,800 files from 110 clients resulting in billing of \$5.45 Million in 2014.
- Discussed reports, workflow, best practices, procedures and policies with clients.
- Used data and information to assess and understand issues, evaluate options, and make conclusions and decisions to improve processes with revisions to workflow and business practices.
- Supervised team of 10 paralegals working client systems, notices of intent, and handling special projects.
- Collaborated with referral team regarding new referrals especially from new clients.
- Hired new employees on Maryland Team and trained on process and procedures.
- Read, reviewed, interpreted, and retained information on compliance with client directives, statutory changes, new laws, and court rulings with attention to detail
- Created, composed, modified, edited, formatted, and presented reports and recommendations in Microsoft Word and Microsoft Excel format to upper management on inventory, workflow, and capacity.

### **NOI Team Lead, Morris Schneider Wittstadt, Baltimore, MD**

**May 2012 – February 2014**

- Promoted to handle influx of 2,000 files, a magnitude higher than normal referrals, from a major new client.
- Proposed and implemented new system to insure the workflow was handled correctly and efficiently.
- Supervised team of 6 paralegals that reviews and drafts Notice of Intent and Demands.
- Created, composed, modified, edited, formatted, and presented reports in Microsoft Word and Microsoft Excel format to my manager and managing attorney on deliverables, client breakdown, and capacity.

### **Paralegal/Assignor, Morris Hardwick Schneider, Baltimore MD**

**July 2011 - May 2012**

- Researched, requested, and drafted deeds of trust assignments to complete the chain of title on properties.
- Read, reviewed, interpreted, and retained information on Deeds of Trust, Assignments, and Substitutions of Trustees, with attention to detail.
- Rated most efficient team in the Baltimore office based upon score of task completion, beating five other office teams.

## Candidate 18

### **Manager, Eddie's Gourmet Liquors, Baltimore MD**

**September 2010 - July 2011**

- Managed staff of eight at store with approximately \$1.9M/year in revenue.
- Responsible for maintaining store inventory of over 2,000 SKU's by ordering \$40,000 worth of products per week.
- Organized promotional events including wine and beer tastings and collaborations with local bars

### **Crew Leader, US Census Bureau, Baltimore MD**

**March 2010 - September 2010**

- Effectively delegated tasks to eight team members resulting in completion of District two weeks ahead of schedule.
- Undertook difficult cases such as unresponsive or aggressive homeowners.
- Performed QC/QR of team data to ensure clarity and proper completion.

### **General Manager/ Senior Bartender, DEN Lounge, Baltimore MD**

**June 2007 - February 2010**

- Increased yearly revenue from \$300,000 to \$650,000 through promotions and targeted marketing.
- Priced, organized, and booked private parties.

## **EDUCATION**

Johns Hopkins University, Baltimore, MD

B.A. Political Science

## **VOLUNTEER ROLES**

### **Treasurer, Board Member, Race Committee, Club Oly Road Runners, Olympia WA Jan 2019- Present**

- Responsible for financial transactions and monthly financial status updates to the board at monthly meetings
- Issue checks and reconcile banking, credit cards, checking, memberships, race registrations, vendor payments and sponsors
- Attend monthly board meetings

### **Race Coordinator, Training Coach, Race Committee Member, Volunteer, Team MCVET, Back on My Feet, Baltimore, MD Mar 2009- June 2018**

- Created a logistics plan and performed course measurement for half-marathon and relay races.
- Executed races with participation of over 250 runners.
- Acted as liaison to race coordinators for four other BOMF Baltimore area-teams and BOMF program director.
- Arranged race registration, transportation, packet pickup, logistics and parking for team MCVETS, consisting of 20 residential and 50 non-residential members, for events ranging from 5ks to marathons.
- 

### **Ground Team Member, Thurston County Washington Explorers Search and Rescue, Sept 2018- Present**

- Coordinate with the Thurston County Sheriff's Office to conduct missing person searches in rural and urban settings, recovery missions, evidence searches, and flood control operations.
- Trained in search techniques, tracking, litter packout, subject assessment, wilderness first aid, CPR, BBP, radio communications, and land navigation both by GPS/UTM and maps



## City of Olympia Boards and Commissions Committee Application

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**Name**

[REDACTED]

**Email**

[REDACTED]

**Address**

[REDACTED]

**Select your neighborhood (Olympia residency is not required; however, it is a primary consideration. )**

Other

**If you choose other please write in your neighborhood here:**

Unincorporated Thurston County



**Some appointments require that applicants reside within Olympia city limits. Even though your mailing address may be Olympia, you may reside in the County or another jurisdiction. Are you a resident of the City of Olympia?**

No

**Primary Phone Number**

[REDACTED]

**Alternate Phone Number**

[REDACTED]

**Which Boards and Commissions would you like to apply for?**

Bicycle and Pedestrian Advisory Committee

## Interests & Experiences

Please keep answers concise and informative. You are introducing yourself to the Olympia City Council and sharing with them why you are interested in being considered for appointment. You may attach a resume.

**Attach a Resume**



Resume - [REDACTED].pdf

**Briefly describe why you wish to serve on this/these Advisory Committee(s).**

I believe that the degree of car dependency we have in Olympia (and North America generally), harms the health, equity, and finances of our community. The work of improving bicycling, walking, rolling, and transit is essential to making sure that this is a place where our diverse population can thrive. I hope that by joining the Bicycle and Pedestrian Advisory Committee I can be more involved in my community and use that involvement to help create a future where Olympia is not only resilient in the face of coming challenges but meets those challenges proactively.

**Describe your experience, qualifications, and/or skills which would benefit the advisory committee(s) you are applying to.**

For the past 25 years I have been a bicycle commuter, pedestrian, and transit rider in a variety of environments, ranging from Anchorage to San Francisco to Olympia, and have also been a driver. I believe that this breadth of experience helps me to look at issues from multiple perspectives, and has taught me not only the value of compromise but also that transportation is not a zero-sum game, what's good for non-drivers is also good for drivers.

## Candidate 19

In addition, I spent 10 years working at the Olympia Timberland Library, where I worked closely with people from all walks of life and was able to see many of the transportation-related struggles that affect both disadvantaged and relatively affluent segments of our community. I believe this experience helps me to empathize with people who have fewer transportation options than I do.

Finally, in my time at the library and in my current role at WSDOT a big part of my job is to analyze and coordinate policy and procedure. I have developed a skillset around reading proposed policies and thinking out the direct and indirect consequences of them, and have also directly experienced how difficult it is to predict second-order effects of even small policy changes. I believe that these skills would allow me to be a productive member of the Bicycle and Pedestrian Advisory Committee.

### **Share the ways you've been involved or have volunteered in the community.**

I have not been as involved with the community as I would have liked for the past few years, and part of my motivation for wanting to join the committee is as a way of becoming more active again. That being said, prior to the pandemic I volunteered at my kid's school, organized a team to participate in the Bicycle Community Challenge (starting back when the event had a registration fee and teams were a bit more formal), helped to organize the 2018 South Sound Board Game Convention, participated in public meetings, and corresponded with my elected representatives.

### **List your educational and/or professional background and area of study.**

Currently I work for the WA Department of Transportation as a Management Analyst, with a focus on coordinating procedure and policy for a large and complex project. Prior to that, I worked at the Olympia Timberland Library for 10 years, starting as a Library Aide and ending as the Operations Supervisor for the branch. In college, I studied Philosophy. Through these experiences, I have developed skills in finding the merits of multiple, seemingly-contradicting, viewpoints and finding solutions that meet the requirements of as many stakeholders as possible.

### **Appointment to an advisory committee will require your attendance at evening meetings, and undertake other work (reading, meeting preparation etc.). How many hours per month are you willing to commit as a volunteer?**

I can commit to 10 hours per month on a regular basis, but am flexible and would be able to occasionally do more if the need arises.

### **Question Applies to the Bicycle and Pedestrian Advisory Committee: Describe your participation with walking and biking in Olympia.**

Biking has been my preferred mode of transportation since I moved here in 2008. Much of my biking has been on my commutes, which have taken me all over the Olympia-Lacey-Tumwater area on routes with infrastructure that ranged from nonexistent to the Chehalis Western and Woodland trails. In addition, I try to make as many trips as possible on a bike, from picking up groceries to going out to restaurants to doctor's appointments. When my kid was small I towed him all over in a bike trailer and now ride with him to school, which has given me a whole different perspective on the necessity of bicycle infrastructure.

Prior to the pandemic, when I worked downtown I enjoyed exploring the city on foot and have walked through most of downtown and much of the east and west sides as well. I believe that the best way to get to know a place is to experience it on foot and so take the opportunity to walk places whenever possible.

### **Question Applies to the Bicycle and Pedestrian Advisory Committee: Do you have a unique perspective on walking and biking? If so, please explain.**

What might give me a different perspective from most is that I have walked and cycled extensively in other cities. Growing up in Anchorage I got around mostly by bicycle, walking, and public transportation. I know what it's like to walk a mile over unplowed sidewalks piled high with snow and grit from the roads, and also the joy of riding all over Anchorage's extensive trail network on long summer days. I also spent several years in San Francisco, where I did not own a car and walked, biked,

## Candidate 19

or took the bus/BART everywhere. During those years, the city had many cyclists but little dedicated bicycle infrastructure beyond painted bike lanes and I learned that taking side streets was often safer than using a bike lane and that the biggest safety benefits seemed to come from drivers expecting to see bicyclists, and so not being surprised and unprepared when sharing the road.

However, the biggest thing that has informed my perspective on walking and biking has been riding with my 10 year old. Many of the routes that I had taken regularly in the past no longer feel safe now that I am traveling with an inexperienced rider. This shift in perspective has made me keenly aware of the importance of separated infrastructure. I have had similar experiences walking with my kid, and am now constantly notice places that lack sidewalks. I believe that this perspective, lots of experience with commuting by foot and bicycle but also a keen understanding of the needs of people who have a healthier level of risk tolerance, makes me a good candidate to help advise the City in ways to be more inclusive to those outside of cars.

**Question Applies to the Bicycle and Pedestrian Advisory Committee: Have you done any other volunteer work in the community? If so, please describe it.**

Although I have volunteered quite a bit, most of it was prior to moving to Olympia. The only volunteer work that I have done here has been helping out in my kid's classroom and organizing a board game convention in 2018.

**Appointment to the Commission will require your attendance at evening meetings, and other types of work (reading, meeting preparation etc.). How many hours per month are you willing to commit as a volunteer?**

N/A

**If you are not appointed to a Board or Commission at this time:**

**Do you wish to be considered for appointment to another Board or Commission?** No

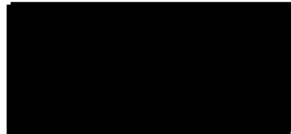
**Do you wish to be considered for future appointment to your preferred Board or Commission?** Yes

**Would you be willing to volunteer for other City activities? You can find opportunities here:** Yes  
[https://www.olympiawa.gov/news\\_\\_information/employment\\_\\_volunteering/volunteer\\_opportunities.php](https://www.olympiawa.gov/news__information/employment__volunteering/volunteer_opportunities.php)

**Thank you for your interest in serving on a City of Olympia Advisory Committee!**

**Please hit the "submit" button below when you have completed your application .**

## Candidate 19



Data-driven operations professional, focusing on user experience and continuous improvement.

### EXPERIENCE

#### **Washington State Department of Transportation Olympia, WA — *Maintenance & Operations Workstream Lead, Project Propel***

AUGUST 2022 - PRESENT

Responsible for coordinating transition of processes and procedures for the implementation of a new Enterprise Resource Planning system and finding opportunities for process improvements during that transition.

#### **Washington State Department of Transportation Olympia, WA — *Office Assistant 3, Project Propel***

OCTOBER 2021 - AUGUST 2022

Responsible for providing administrative support for Project Propel. Used process improvement skills to design automations in SharePoint and leveraged policy and procedure expertise for decision papers and helping to write the Document Management Plan for the project.

#### **Timberland Regional Library Olympia, WA — *Operations Supervisor***

JANUARY 2020 - SEPTEMBER 2021

Responsible for setting goals and priorities for the Operations department in addition to all of the responsibilities from my previous role. Used a data-driven approach to analyze and make recommendations about district-wide policies and procedures, including eliminating overdue fines and maintaining the district-wide procedure manual, and led initiatives to implement those and other changes at the branch level.

#### **Timberland Regional Library Olympia, WA — *Circulation Supervisor, Assistant***

NOVEMBER 2014 - DECEMBER 2019

Responsible for coordinating a large portion of branch operations. I reconfigured many physical and procedural parts of the library and continually optimized workflows to improve the patron experience, resulting in Olympia being the only large branch in the system to see increasing circulation during my tenure. In addition, I built effective relationships and developed a comprehensive understanding of library policies and procedures that allowed me to contribute at the district level.



### ACHIEVEMENTS

**Automated Reporting for Project Propel** - Created automations in MS Power Automate that improved workflows and project efficiency by eliminating the need to manually run reports.

**Project Propel Document Management Plan** - Rewrote and baselined version 1.0 of the Document Management Plan.

**Major Building Refresh** - Led the 2019-2020 building refresh that was completed on time and on budget, resulting in a better, more accessible space.

**Eliminated Overdue Fines for TRL Patrons** - Used a data-driven approach to create a successful proposal to eliminate overdue fines.

**Compiled and analyzed data to improve library services** - Used a data-driven approach to improve merchandising, signage, and layout, resulting in increased circulation.

**Adapted library services to the pandemic** - Reconfigured the library and workflows to provide services during and after the lockdown, resulting in increased circulation and patron satisfaction.



## City of Olympia Boards and Commissions Committee Application

Advisory committees are a structured way for individual community members to share their opinions and perspectives, study issues, and develop recommendations in a focused small group. Their primary purpose is to provide judicious advice, from a community member's perspective, to the Olympia City Council.

Committee activities may include study of critical issues, hearing public testimony, independent research, and reviewing staff reports and recommendations - all of which is intended so that the committee is prepared to discuss, formulate, and forward well-developed, thoughtful recommendations to the City Council in a timely manner.

The City of Olympia values participation from all perspectives and life experiences and looks for equity and inclusion in advisory board appointments.

To reduce barriers to community member participation the City offers stipends of \$25 per meeting attended to Advisory Committee members. Those members who certify as low income are eligible to receive stipends of \$50 per meeting attended. Advisory Committee members may waive the stipend upon request.

The Olympia City Council's General Government Committee recommends appointments to the full Council. Recommendations are made following review of applications and interviews of qualified candidates.

The City of Olympia is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources. Questions? Contact Dawn Carvalho, Executive Services Assistant, 360.753.8065, [dcarvalh@ci.olympia.wa.us](mailto:dcarvalh@ci.olympia.wa.us)

If you saved or submitted an application and did not receive a confirmation, please check your spam folder. When filed with the City, your application and attachment documents are public records and may be subject to public release.

**Name**

[REDACTED]

**Email**

[REDACTED]

**Address**

[REDACTED]

**Select your neighborhood (Olympia residency is not required; however, it is a primary consideration. )**

South Capitol



**Some appointments require that applicants reside within Olympia city limits. Even though your mailing address may be Olympia, you may reside in the County or another jurisdiction. Are you a resident of the City of Olympia?**

Yes

**Primary Phone Number**

[REDACTED]

**Which Boards and Commissions would you like to apply for?**

Bicycle and Pedestrian Advisory Committee

## Interests & Experiences

Please keep answers concise and informative. You are introducing yourself to the Olympia City Council and sharing with them why you are interested in being considered for appointment. You may attach a resume.

**Attach a Resume**



[REDACTED] resume 2021.pdf

**Briefly describe why you wish to serve on this/these Advisory Committee(s).**

I would like the City of Olympia to deprioritize car-centric policies, considerations which seep into transportation, housing, recreation, tourism promotion and economic development spheres. Focusing on walking and biking as preferred, safe, and available transport modes will help to build on the qualities that make Olympia such a special city.

**Describe your experience, qualifications, and/or skills which would benefit the advisory committee(s) you are applying to.**

As noted in my resume, I am familiar with policymaking at the state level. This would be my first foray into a local government advocacy and advisory role.

**Share the ways you've been involved or have volunteered in the community.**

My spouse and I moved here from DC coming around five years ago. I work for a civil legal aid organization, and pre-pandemic volunteered pro bono to provide legal assistance to people detained at the NW Detention Center in Tacoma. I've also been a sporadic volunteer at Lincoln Elementary, where both my children attended until this year. I'd like to take the next step to get more involved in my community.

**List your educational and/or professional background and area of study.**

I am an attorney license to practice in Washington, though my career has focused on policy work, both as a government employee and as an advocate at NGOs.

**Appointment to an advisory committee will require your attendance at evening meetings, and undertake other work (reading, meeting preparation etc.). How many hours per month are you willing to commit as a volunteer?**

I'm prepared to dedicate a minimum of 15 hours a month. I will be available for evening meetings.

**Question Applies to the Bicycle and Pedestrian Advisory Committee: Describe your participation with walking and biking in Olympia.**

## Candidate 20

I either walk or bike to work downtown from my home in South Capitol. I also bike recreationally, though not as much as I'd like.

**Question Applies to the Bicycle and Pedestrian Advisory Committee: Do you have a unique perspective on walking and biking? If so, please explain.**

Every day I don't need to get in my car is a good day. I have a quick, safe ride to my office across from Legion Park, but I wish I could have a safer ride just to Wildwood or Safeway or Hands On. We're so close to achieving, but I don't get a sense that the city can shake car dependency as a core criteria.

**Question Applies to the Bicycle and Pedestrian Advisory Committee: Have you done any other volunteer work in the community? If so, please describe it.**

As noted above, pre-pandemic I provided free legal assistance to people detained at the NW Detention Center in Tacoma on behalf of La Resistencia. I've also been a sporadic volunteer at Lincoln Elementary, where both my children attended until this year.

**Appointment to the Commission will require your attendance at evening meetings, and other types of work (reading, meeting preparation etc.). How many hours per month are you willing to commit as a volunteer?**

See above.

**If you are not appointed to a Board or Commission at this time:**

Do you wish to be considered for appointment to another Board or Commission? No

Do you wish to be considered for future appointment to your preferred Board or Commission? Yes

Would you be willing to volunteer for other City activities? You can find opportunities here: Yes  
[https://www.olympiawa.gov/news\\_\\_information/employment\\_\\_volunteering/volunteer\\_opportunities.php](https://www.olympiawa.gov/news__information/employment__volunteering/volunteer_opportunities.php)

**Thank you for your interest in serving on a City of Olympia Advisory Committee!**

**Please hit the "submit" button below when you have completed your application .**



## *PROFESSIONAL HISTORY*

### **POLICY DIRECTOR**

NOVEMBER 2016 to PRESENT

Columbia Legal Services

Olympia, WA

Direct the policy program for a statewide legal aid organization that works to dismantle and transform structures that perpetuate poverty and injustice. Supervise a team of attorneys who advocate in Olympia for legislative and administrative reforms. Develop policy strategies rooted in racial equity on reforms to the criminal legal system, workplace protections, and the social safety net.

### **ADVOCACY DIRECTOR, US PROGRAM**

JUNE 2010 to NOVEMBER 2016

Human Rights Watch

Washington, DC

Advocated for administrative and legislative reforms at all levels of US government to better align with international human rights obligations. Communicated these obligations clearly and persuasively through advocacy letters, press releases, opinion editorials, and radio and television interviews. Guided US program researchers in developing effective advocacy strategies. Coordinated human rights advocacy amongst broad numbers of civil society partners.

### **EXECUTIVE POLICY ADVISOR**

OCT 2009 to MAY 2010 & FEB 2005 to SEP 2007

Governor's Executive Policy Office

Olympia, WA

Advised Governor Chris Gregoire on state policies related to elections, homeland security, emergency management, and immigration at state and federal levels. Represented the Governor's interests in these issues with the state legislature. Engaged with immigrant and Latinx stakeholder groups on policies of interest to these communities.

### **ATTORNEY ADVISOR**

JANUARY 2009 to OCTOBER 2009

Washington Army National Guard

Camp Murray, WA

Advised the Adjutant General on the impact of state and federal legislation on the National Guard. Counseled Guard servicemembers facing civil legal problems related to their deployment, such as landlord-tenant disputes and consumer problems related to car loans, cell phone bills, and credit cards.

## Candidate 20

### PROJECT MANAGER

OCTOBER 2007 to OCTOBER 2008

Georgia Appleseed

Atlanta, GA

Advocated for inclusive state policies for immigrants in Georgia and on the public safety harms of anti-immigrant legislation. Wrote informational materials on inclusive immigrant policies for use by legislators, policymakers, bankers, police chiefs, and other community leaders.

### EXECUTIVE DIRECTOR

MARCH 2004 to DECEMBER 2004

Latino Vote Project, Washington State Democrats

Seattle, WA

Designed and implemented a statewide voter contact effort aimed at persuading the Latinx community to vote in the 2004 elections. Developed voter education materials and managed a staff of four and over 80 volunteers in efforts including voter registration, voter identification telephone banks, and voter turnout.

### EXECUTIVE DIRECTOR

APRIL 2002 to MARCH 2004

Washington State Commission on Hispanic Affairs

Olympia, WA

Led the Commission on Hispanic Affairs, a state agency which advises the Governor, the legislature, and state agencies on issues that impact Latinx communities in Washington. Provided testimony, policy briefings and advice to legislators on issues including public safety, educational achievement, and immigrant health care.

### CIVIL LEGAL SERVICES ATTORNEY

JUNE 1999 to APRIL 2002

Columbia Legal Services

Wenatchee, WA

Served as acting regional director of the North Central Region office for the period of June 2001 to April 2002, managing a staff of four attorneys and three administrative staffers. Represented low-income older persons and farm workers in civil legal matters on issues including social safety net program denials and termination, employment disputes, and housing rights.

## EDUCATION

Juris Doctor, University of Florida, 1999. Licensed to practice law in Washington State, Georgia, and the District of Columbia.

Master of Science in Criminology, Florida State University, 1996. Teaching Fellow, 1995.

Bachelor of Science in Foreign Service, Georgetown University, 1993.

## PERSONAL

Born and raised in Guayaquil, Ecuador. Fluent in Spanish.