



# Meeting Minutes

## Design Review Board

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Contact: Jackson Ewing  
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**Thursday, November 3, 2022**

**6:30 PM**

**Virtual via Zoom**

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**Meeting Link:**

[https://us02web.zoom.us/webinar/register/WN\\_UmuLvYhOSZC\\_RZtv1bDVkw](https://us02web.zoom.us/webinar/register/WN_UmuLvYhOSZC_RZtv1bDVkw)

**1. CALL TO ORDER**

Chair Sorrells called the meeting to order at 6:30pm.

**2. ROLL CALL**

**Present:** 6 - Chair Virginia Sorrells, Vice Chair Roussa Cassel, Boardmember Nathaniel Kale, Boardmember Bassim Kreem, Boardmember Joseph S LaValle and Boardmember Katrina Schmitt

**Excused:** 3 - Boardmember Ingrid Gulden, Boardmember Quentin Philips and Boardmember Abigail Twombly

**2.A OTHERS PRESENT**

City Staff:  
Principal Planner Nicole Floyd  
Associate Planner Paula Smith  
Associate Planner Jackson Ewing

Applicant Team:  
Encore Architects and Low-Income Housing Institute

**3. APPROVAL OF AGENDA**

The agenda was approved.

**4. APPROVAL OF MINUTES**

**4.A** [22-1017](#) Approval of August 11, 2022 Design Review Board Meeting Minutes

The minutes were approved.

**5. ANNOUNCEMENTS**

Announcements were made.

## 6. BUSINESS ITEMS

- 6.A [22-1010](#) Case: Martin Way Affordable Housing, 111 Pattison St NE, 22-5574

**Board Member LaValle moved, seconded by Board Member Kreem that the Design Review Board recommend to approve the detail design review plans for Martin Way Affordable Housing & Shelter.**

**Aye:** 6 - Chair Sorrells, Vice Chair Cassel, Boardmember Kale, Boardmember Kreem, Boardmember LaValle and Boardmember Schmitt

**Excused:** 3 - Boardmember Gulden, Boardmember Philips and Boardmember Twombly

- 6.B [22-1018](#) Discussion of Annual Retreat

A retreat in early January or late February was discussed. Staff to follow up with dates at future meeting.

**The discussion was completed.**

- 6.C [22-1020](#) Discussion of 2023 meeting location and time

A doodle poll will be sent out to determine the Board members preferred meeting venue and time.

**The discussion was completed.**

- 6.D [22-1021](#) Discussion of Design Review Board Buddy System

The buddies have been revised at the direction of the Board.

**The discussion was completed.**

## 7. REPORTS

None

## 8. ADJOURNMENT

**The meeting was adjourned at 8:01 p.m.**

**Accommodations**