



# Meeting Minutes

## Planning Commission

City Hall  
601 4th Avenue E  
Olympia, WA 98501  
Contact: Casey Schaufler  
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**Monday, January 22, 2024**

**6:30 PM**

**Online and in Room 112**

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**1. CALL TO ORDER**

Chair Nejati called the meeting to order at 6:30 p.m.

**1.A ROLL CALL**

**Present:** 7 - Chair Zainab Nejati, Vice Chair Greg Quetin, Commissioner Tammy Adams, Commissioner Tracey Carlos, Commissioner Michael Burnham, Commissioner William Hannah and Commissioner Carole Richmond

**Absent:** 1 - Commissioner Aaron Sauerhoff

**1.B OTHERS PRESENT**

Community Planning and Development Staff:  
Associate Planner Casey Schaufler  
Principal Planner Joyce Phillips  
Economic Development Director Mike Reid

Director of Parks Planning & Maintenance Sylvana Niehuser

**2. APPROVAL OF AGENDA**

Vice Chair Quetin proposed moving Other Topics to take place prior to the Business Items discussions.

**The agenda was approved as amended.**

**3. APPROVAL OF MINUTES**

**3.A** [24-0080](#) Approval of the January 8, 2024, Olympia Planning Commission Meeting Minutes

**The minutes were approved.**

**4. PUBLIC COMMENT - None**

**5. STAFF ANNOUNCEMENTS - None**

**6. BUSINESS ITEMS****6.A**     [24-0075](#)            Comprehensive Plan Update Parks, Arts and Recreation Chapter - Public Hearing

Ms. Niehuser presented a Comprehensive Plan Update for the Parks, Arts and Recreation chapter.

The public hearing opened at 7:33 p.m. No comments were made. The public hearing closed at 7:34 p.m.

**The information was received. Deliberations will be held at the Planning Commission's February 12 meeting.**

**6.B**     [24-0083](#)            Olympia 2045 - Economy Chapter update of the Olympia Comprehensive Plan

Mr. Reid provided an informational briefing.

**The information was received.**

**6.C**     [24-0010](#)            Drive-Throughs in Mixed Use Developments Along Downtown Entry Corridors (via portions of Plum Street) Requested Code Amendment - Deliberations

Mr. Schaufler led deliberations on the topic of Drive Throughs in Mixed Use Developments Along Downtown Entry Corridors (via portions of Plum Street) Requested Code Amendments.

**Commissioner Carlos moved, seconded by Commissioner Adams, to recommend adoption of text amendment with revisions to City Council. The motion carried by the following vote:**

**Aye:**            5 - Chair Nejati, Commissioner Adams, Commissioner Carlos, Commissioner Burnham and Commissioner Hannah

**Nay:**            2 - Vice Chair Quetin and Commissioner Richmond

**Absent:**        1 - Commissioner Sauerhoff

**7. REPORTS - None****8. OTHER TOPICS**

Chair Nejati posed questions regarding meeting adjournment times. Check-in time at 9:00 p.m.

**9. ADJOURNMENT**

The meeting adjourned at 9:34 p.m.

