



Meeting Minutes

Planning Commission

City Hall
601 4th Avenue E
Olympia, WA 98501
Contact: Casey Schaufler
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Monday, February 12, 2024

6:30 PM

Online

1. CALL TO ORDER

Chair Nejati called the meeting to order at 6:32 p.m.

1.A ROLL CALL

Present: 6 - Chair Zainab Nejati, Vice Chair Greg Quetin, Commissioner Tracey Carlos, Commissioner Michael Burnham, Commissioner Carole Richmond and Commissioner Aaron Sauerhoff

Absent: 2 - Commissioner Tammy Adams and Commissioner William Hannah

1.B OTHERS PRESENT

Associate Planner Casey Schaufler
Principal Planner Joyce Phillips

2. APPROVAL OF AGENDA

The agenda was approved.

3. APPROVAL OF MINUTES

3.A [24-0140](#) Approval of the January 22, 2024, Olympia Planning Commission Meeting Minutes

The minutes will be revised and approval vote will take place at the February 26 meeting.

4. PUBLIC COMMENT - None

5. STAFF ANNOUNCEMENTS

Mr. Schaufler provided announcements.

6. BUSINESS ITEMS

6.A [24-0144](#) Comprehensive Plan Update Parks, Arts and Recreation Chapter - Deliberations

Commissioners held deliberations regarding the Comprehensive Plan Update to the

Parks, Arts and Recreation chapter.

Commissioner Carlos moved, seconded by Chair Nejati, to recommend the chapter as submitted. The motion and vote were postponed, staff will follow-up on requested information.

6.B [24-0141](#) Draft 2024-2025 Planning Commission Work Plan

Staff and commissioners discussed the work plan.

Staff will bring additional information to the next meeting.

7. REPORTS - None

8. OTHER TOPICS

The Planning Commission's recommendation letter regarding the drive-through text amendment was reviewed, edited and finalized. Staff will forward the letter.

9. ADJOURNMENT

The meeting adjourned at 8:25 p.m.