

# City of Olympia

*City Hall*  
601 4th Avenue E  
Olympia, WA 98501



## Meeting Minutes - Draft

Thursday, June 20, 2024

6:00 PM

Room 207

**Parks and Recreation Advisory Committee**

**1. CALL TO ORDER**

The meeting was called to order at 6:00 p.m.

**1.A ROLL CALL**

**Present:** 6 - Chair Alexandria Safiq, Committee member Brent Barnes, Committee member Daniel Farber, Committee member Jamie Gerken, Committee member Caroline Mellor and Committee member Theresa Woodward

**Absent:** 3 - Committee member Candace Bock, Committee member Meg Jones and Committee member Jeff Prevost

**2. APPROVAL OF AGENDA**

The agenda was unanimously approved.

**3. APPROVAL OF MINUTES**

The minutes were approved unanimously.

**3.A** Approval of May 16, 2024 Parks and Recreation Advisory Committee Meeting Minutes

**Attachments:** [Minutes](#)

**4. PUBLIC COMMENT**

There were no public comments.

**5. ANNOUNCEMENTS**

There were no announcements. There was a reminder that July will not have a meeting.

**6. BUSINESS ITEMS**

**6.A** Comprehensive Plan - Natural Environment Chapter Recommendation

**Attachments:** [Draft Natural Environment Edits - Tracked Changes June](#)  
[Draft Natural Environment Chapter - Clean - June 2024](#)

The Comprehensive Plan was presented by Environmental Habitat Planner, Kym Foley.

**Committee member Daniel Farber moved to authorize the PRAC chair to send a letter to City Council in general support of the draft that reflects the discussions we have had with staff. Committee member Caroline Mellor**

**seconded the motion. The motion passed unanimously.**

**Aye:** 6 - Chair Safiq, Committee member Barnes, Committee member Farber, Committee member Gerken, Committee member Mellor and Committee member Woodward

**Absent:** 3 - Committee member Bock, Committee member Jones and Committee member Prevost

**6.B** Capital Asset Management Program (CAMP) Briefing

**Attachments:** [2023 CAMP Annual Summary](#)  
[2023 CAMP Project Priority Rating Table](#)

CAMP briefing was presented by Parks Planning and Design Manager, Laura Keehan, and Parks Director, Paul Simmons.

**Briefing only. No action required.**

**6.C** RCO Grant Applications - Letters of Support

The RCO Grants application presentation was given by Parks Planning and Design Manager, Laura Keehan.

**Committee member Caroline Mellor moved to authorize the PRAC Chair to draft a letter of support for the 2024 RCO grant applications. Committee member Jamie Gerken seconded the motion. The motion passed unanimously.**

**Aye:** 6 - Chair Safiq, Committee member Barnes, Committee member Farber, Committee member Gerken, Committee member Mellor and Committee member Woodward

**Absent:** 3 - Committee member Bock, Committee member Jones and Committee member Prevost

**7. REPORTS**

There were no reports at this time.

**8. FOLLOW-UP ON PRAC MOTIONS, QUESTIONS AND FUTURE AGENDA ITEMS**

PRAC will meet in August when staff will present a briefing on the CFP.

**9. ADJOURNMENT**

The meeting was adjourned at 8:35 p.m.

## **Upcoming**

Next meeting is scheduled for August 15, 2024.

## **Accommodations**