



# City of Olympia

City Hall  
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Contact: Michelle Sadlier  
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## Meeting Minutes - Draft Heritage Commission

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**Wednesday, March 26, 2014**

**6:30 PM**

**Room 207**

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### **1. CALL TO ORDER**

Chair Davies called the meeting to order at 6:35 p.m.

### **1.A ROLL CALL**

Others Present: Councilmember Jeannine Roe, Planning Commissioner Judy Bardin, City of Olympia Downtown Liaison Brian Wilson, Associate Planner Michelle Sadlier

**Present:** 14 - Chair Holly Davies, Commissioner Mary Coacher, Commissioner Benjamin Helle, Vice Chair Dwayne Harkness, Commissioner Dwayne Harkness, Vice Chair Dwayne Harkness, Commissioner Dwayne Harkness, Commissioner Rachel Newmann, Commissioner Luke Howard, Commissioner Garner Miller, Commissioner Mark Rentfrow, Commissioner Deborah J Ross, Commissioner Nicholas Vann, and Commissioner Patricia McLain

### **2. APPROVAL OF AGENDA**

**The meeting agenda was approved with addition of Commissioner Bardin's report on Planning Commission.**

### **3. APPROVAL OF MINUTES**

**The February 26, 2014 minutes were approved.**

**3.A 14-0276** Approval of February 26, 2014 Meeting Minutes

### **4. PUBLIC COMMENT - None**

### **5. ANNOUNCEMENTS**

Commissioner Helle reported that descendants of Olympia jeweler Richard Talcott Jr. will donate the engraving tools which cut the first state seal for permanent exhibit.

Commissioner Helle shared some photos of historic buildings from scrapbooks of pioneer women.

Ms. Sadlier announced an upcoming benefit for artist and master stone carver Keith

Phillips to purchase new tools.

The Joint Design Review Board will meet on the 123 4th Avenue project. The Board includes Heritage Commission members.

The RevitalizeWA conference will take place in Wenatchee on May 6 - 8, 2014.

## **6. BUSINESS ITEMS**

### **6.A 14-0288 Update on City of Olympia Downtown Project**

Discussion only:

Mr. Wilson gave a presentation on the Downtown Project Phase III. He described the multi-directional approach focusing on a variety of key projects in four identified categories: Clean, Safe, Economic Development, and Placemaking. He asked for feedback from the Commission on: freeway signage for a Historic Downtown exit, building color selection for painting downtown, and historic background information for alleyway murals.

### **6.B 14-0287 Discussion of Revised Scope and Timelines of Certified Local Government Grant**

Discussion only: Ms. Sadlier discussed the changes to the scope of work and timeline for the Certified Local Government (CLG) grant for the survey of mid-century properties. Commissioners gave supportive feedback on the proposal.

### **6.C 14-0286 Election of Olympia Heritage Commission Officers**

It was moved by Commissioner McLain, seconded by Commissioner Ross to elect Commissioner Harkness to Vice Chair. Motion passed unanimously.

Commissioner Coacher moved, seconded by Commissioner Ross to retain Chair Davis. Motion passed unanimously.

**Move to approve elected members as Olympia Heritage Commission 2014**

## **7. REPORTS**

Planning Commissioner Bardin gave a report about 14 items on the Comprehensive Plan when recommendations made by the Planning Commission and those of staff are different.

### **7.A Downtown Committee**

No updates.

### **7.B Heritage Review Committee**

No updates.

### **7.C Inventory Committee**

Chair Davies clarified that the Inventory Committee includes survey and mentioned that Ms. Sadlier had recommended adding the word "Survey" to the name of the committee. Commissioner Ross summarized a historic review report she sent to Commissioners and staff. Ms. Sadlier reported on the history of the "information only" category. There was discussion about changing the ordinance language and how/whether to include "information only" properties on the Inventory.

### **7.D Maintenance Committee**

No updates.

### **7.E Outreach Committee**

Commissioner Ross reported on the committee's meeting with the City Communications Manager to discuss new publication and brochure approaches. The committee continues to prepare an event for Historic Preservation Month, which will be held on Percival Landing and at the Farmers Market during the weekend of May 10th and 11th. Chair Davies spoke about the related Proclamation and Preservation Awards to be presented at City Council in May. She solicited nominations for the award.

### **7.F Policy & Ordinance Committee**

No updates.

## **8. OTHER TOPICS**

Commissioner Miller asked for topics for Olympia Downtown Association's Downtown Academy.

Commissioner Newmann discussed the proposed Hilton Hotel development in the Wildwood neighborhood as a possible example of a Preservation Award nomination for the process work of the neighborhood in working with the developer for a design to better reflect neighborhood elements.

## **9. ADJOURNMENT**

The meeting was adjourned at 9:01 p.m.