



# Meeting Minutes

## Heritage Commission

City Hall  
601 4th Avenue E  
Olympia, WA 98501  
Contact: Michelle Sadler  
360.753.8031

---

<b>Monday, May 16, 2016</b>	<b>12:00 PM</b>	<b>On Location</b>
-----------------------------	-----------------	--------------------

---

**Heritage Review Committee Meeting**

### 1. CALL TO ORDER

The meeting was called to order at 12:04 p.m.

#### 1.A ROLL CALL

Also present: Tim Smith, Principal Planner, Community Planning & Development

**The discussion was completed.**

**Present:** 4 - Chair Holly Davies, Vice Chair Dwayne Harkness, Commissioner Sheila Swalling, and Commissioner Nicholas Vann

**Excused:** 1 - Commissioner Garner Miller

### 2. BUSINESS ITEMS

[16-0634](#) Nathan Allen, Owner of Swantown Inn,  
1431 11th Avenue SE (PRE-SUBMISSION ADVICE)

The Heritage Review Committee provided pre-submission advice to the future applicant on his proposed new addition reviewing drawings date March 7, 2016. The Committee's overall observation was that a new addition could be designed to be compatible with the body of the historic house with carefully chosen materials and design, including siding treatment(s) and the massing of the structure. Specific recommendations included:

- Since the house is Victorian in design, avoid Craftsman details (such as the illustrated brackets and doors). For detailing, choose more Victorian features or neutral ones that do not reflect a specific historical style.
- Consider lengthening the connector between the core of the house and addition to increase the sense of separation between them.
- In choosing an appropriate roof pitch for the addition, try to match the angle of the roof on one of the historical spaces, such as the front porch.
- To help reduce the visual impact of the roof of the addition, consider a hipped or half-hipped roof.
- Either relocate or leave out the accessible ramp (unless required by ADA). As designed, the ramp is visually intrusive and detracts from the character of the two most prominent facades of the house.

Another comment relates to the proposed windows on the addition. Committee members noted that, as shown on the submitted drawings, the window details in the addition can be different from the main body of the house and still be compatible. They appreciated the proposed use of sequencing (e.g., pairing) of windows to reflect the patterns on the house. As with the rest of the addition's design, the proposed details and materials of the windows will determine their compatibility. There was also general support for the applicant's interest in relocating the non-original chapel windows to the east elevation of the addition.

### **3. ADJOURNMENT**

The meeting was adjourned at 12:56 p.m.