



Meeting Minutes

Civil Service Commission

City Hall
601 4th Avenue E
Olympia, WA 98501
Contact: Nicole Camus
360.753.8213

Tuesday, October 18, 2016

8:30 AM

Room 112

1. CALL TO ORDER

Chair Villegas Bremer called the meeting to order at 8:30 a.m.

1.A ROLL CALL

Present: 2 - Chair Linda Villegas Bremer and Commissioner Oscar Soule

Excused: 1 - Commissioner Reiko Callner

OTHERS PRESENT

HR Senior Analyst Amy Cleveland
Assistant Fire Chief Mike Buchanan
Deputy Fire Chief Greg Wright
Deputy Police Chief Aaron Jelcick
Public Works Program Specialist Tami Micheau

2. APPROVAL OF AGENDA

The agenda was approved.

3. PUBLIC COMMENT - None

4. ANNOUNCEMENTS

Ms. Cleveland announced the City Manager appointed Commissioner Soule to another term.

Chair Villegas Bremer announced she attended the Black Alliance community meeting last week.

5. BUSINESS ITEMS

[16-1154](#) OFD Fire Chief, Battalion Testing Process

Ms. Cleveland discussed the Battalion Chief Promotional Register and noted two anticipated vacancies in the next year or two. She highlighted components of the testing process and said the consultant recommended including the written test as part of the assessment. The minimum passing score will be 70 percent.

Commissioners asked clarifying questions.

Assistant Fire Chief Buchanan provided timelines for the upcoming testing in the spring of 2017.

Commissioner Soule moved, seconded by Chair Villegas Bremer, to approve the testing process to establish a promotional battalion chief register. The motion carried by the following vote:

Aye: 2 - Chair Villegas Bremer and Commissioner Soule

Excused: 1 - Commissioner Callner

6. OTHER TOPICS - None

7. ADJOURNMENT

The meeting was adjourned.