



Meeting Minutes - Draft

City Council

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8244

Tuesday, February 7, 2017

7:00 PM

Council Chambers

1. ROLL CALL

Present: 6 - Mayor Cheryl Selby, Mayor Pro Tem Nathaniel Jones, Councilmember Jim Cooper, Councilmember Clark Gilman, Councilmember Julie Hankins and Councilmember Jeannine Roe

Excused: 1 - Councilmember Jessica Bateman

1.A ANNOUNCEMENTS

Mayor Selby announced the City Council met earlier in a Study Session.

1.B APPROVAL OF AGENDA

Mayor Selby noted that item 4.C will be moved to a future agenda and the order of items 6.B and 6.C will be swapped.

The agenda was approved as amended.

2. SPECIAL RECOGNITION

2.A [17-0114](#) Special Recognition - Comprehensive Annual Financial Report Award from the Government Finance Officers Association

Washington Finance Officers Association and Government Finance Officers Association representative Kelly Collins presented the City Finance Team with the excellence in financial reporting award. The City has received this award for 26 consecutive years.

The recognition was received.

3. PUBLIC COMMUNICATION

The following people spoke: Reverend Amy La Croix, Pat Rasmussen, Qi Min Ji, Shauna Burmeister, James Lunsford, Emily Allen, Franz Kilmer-Schulz and Renata Rollins.

COUNCIL RESPONSE TO PUBLIC COMMUNICATION (Optional)

Councilmember Cooper noted he will be looking into, and reporting back to the Council, the potential for divesture from US Bank for City banking due to their loan guarantees for construction of the Dakota Access Pipeline. The Councilmembers

also discussed a potential referral to the Finance Committee to discuss the issue further.

4. CONSENT CALENDAR

- 4.A** [17-0121](#) Approval of January 24, 2017 City Council Meeting Minutes

The minutes was adopted.

- 4.B** [17-0098](#) Approval of a Resolution Regarding Petty Cash and Change Funds

The resolution was adopted.

- 4.C** [17-0123](#) Approval of a Charter for an Ad Hoc Housing and Homelessness Committee

The decision was postponed.

- 4.D** [17-0102](#) Review and Approval of the 2017 Land Use and Environment Committee Work Plan

The decision was adopted.

- 4.E** [17-0127](#) Approval of Resolution Recommending Setting Aside Right of Way for Future City Owned Bentrige (Dawley Trusts) Property

The resolution was adopted.

4. SECOND READINGS - None

4. FIRST READINGS - None

Approval of the Consent Agenda

Councilmember Hankins moved, seconded by Mayor Pro Tem Jones, to adopt the Consent Calendar, except for item 4.C which has been postponed to a later date. The motion carried by the following vote:

Aye: 6 - Mayor Selby, Mayor Pro Tem Jones, Councilmember Cooper, Councilmember Gilman, Councilmember Hankins and Councilmember Roe

Excused: 1 - Councilmember Bateman

5. PUBLIC HEARING - None

6. OTHER BUSINESS

- 6.A** [17-0124](#) Approval of Amending Community Development Block Grant (CDBG)

Funding - Program Year (PY) 2016

Community Development Block Grant Program Manager Anna Schlecht gave an overview of the proposed amendments to the Program Year 2016 Annual Action Plan. The amendments include allocating \$225,000 toward housing rehabilitation projects and \$90,000 for the purchase of the Portland Loo (equipment only).

Councilmembers asked clarifying questions.

Councilmember Roe moved, seconded by Councilmember Cooper, moved to approve amending the PY 2016 CDBG Annual Action Plan and direct staff to commence the 30-day public comment period. The motion carried by the following vote:

Aye: 6 - Mayor Selby, Mayor Pro Tem Jones, Councilmember Cooper, Councilmember Gilman, Councilmember Hankins and Councilmember Roe

Excused: 1 - Councilmember Bateman

6.B [16-1370](#) 2016 Year-End Highlights

Assistant City Manager Jay Burney presented 2016 City accomplishments.

The information was received.

6.C [17-0103](#) Approval of Funding for a Permanent Restroom (Portland Loo) at Artesian Commons Park and Additional Portable Restrooms Downtown

Downtown Liaison Mark Rentfrow gave an overview of the existing and proposed locations for public restrooms in downtown Olympia. He reviewed the estimated cost for portable restroom units 3 and 4.

Mr. Rentfrow discussed the funding source for the Portland Loo unit and asked the Council to consider using unspent CDBG funds rather than Sewer Utility funds originally designated for the unit.

Councilmembers asked clarifying questions.

Parks, Arts and Recreation Director Paul Simmons reviewed the Crime Prevention Through Environmental Design analysis of the Percival West restroom. He shared what improvements would need to be made to convert it to a 24 hour facility, what challenges are presented and proposed solutions.

Councilmembers asked clarifying questions.

Mayor Selby moved, seconded by Councilmember Roe, to Move to approve funding a permanent restroom (Portland Loo) at the Artesian Commons Park using CDBG funds and approve funding two portable restrooms in Downtown using Sewer Utility Funds. The motion carried by the following

vote:

Aye: 6 - Mayor Selby, Mayor Pro Tem Jones, Councilmember Cooper, Councilmember Gilman, Councilmember Hankins and Councilmember Roe

Excused: 1 - Councilmember Bateman

Councilmember Roe moved, seconded by Councilmember Hankins, moved to convert one stall at the Percival West restroom to ADA compliance and add it to the 24 hour downtown restroom pilot using funds from the Percival Landing maintenance fund. The motion carried by the following vote:

Aye: 6 - Mayor Selby, Mayor Pro Tem Jones, Councilmember Cooper, Councilmember Gilman, Councilmember Hankins and Councilmember Roe

Excused: 1 - Councilmember Bateman

7. CONTINUED PUBLIC COMMUNICATION

8. REPORTS AND REFERRALS

8.A COUNCIL INTERGOVERNMENTAL/COMMITTEE REPORTS AND REFERRALS

Councilmembers reported on meetings and events attended.

Councilmember Cooper discussed working on referrals to the General Government Committee and Finance Committee regarding Council Compensation.

8.B CITY MANAGER'S REPORT AND REFERRALS

City Manager Steve Hall noted 300 guests visited the Hands on Children's Museum last Friday to celebrate Melnic's retirement. He thanked the streets crew for keeping the roads safe and clear during the recent snow.

Mr. Hall announced Mary Verner as the City's new Administrative Director. Ms. Verner begins on February 27.

9. ADJOURNMENT

Meeting adjourned at 9:05 p.m.