



## Meeting Minutes - Draft

### Utility Advisory Committee

City Hall  
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Olympia, WA 98501

Contact: Andy Haub  
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**Thursday, February 2, 2017**

**5:40 PM**

**City Hall, Room 207**

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**1. Call to Order**

Chair Curtz called the meeting to order at 5:43 p.m.

**1.A Roll Call**

**Present:** 5 - Chair Thad Curtz, Committee member Austin Hildreth, Committee member Steve Fossum, Committee member Arland Schneider and Committee member Jeremy Twitchell

**Absent:** 4 - Vice Chair Michelle Barnett, Committee member Dever Kuni, Committee member Roger Wilson and Committee member Chase Gallagher

**2. Approval of Agenda**

The agenda was approved.

**3. Approval of Minutes**

[17-0071](#) Approval of December 1, 2016 UAC Meeting Minutes

The minutes were approved.

**4. Public Comment - None**

**5. Announcements from UAC and Staff**

Chair Curtz informed UAC members that Home Depot sells 60 watt LED bulbs for \$1.53 each. He noted this is the most affordable price he's noticed for LED bulbs.

Eric Christensen, Water Resources Engineering and Planning Manager. attended the UAC meeting on behalf of Staff Liaison Andy Haub. Eric provided the following announcements:

Andy could not attend the meeting because he is representing the City of Olympia at the signing ceremony at the Nisqually Indian Tribe for the transfer of ownership of McAllister Springs.

The City will move forward in 2017 with installing a "Portland Loo" style toilet at the Artesian Commons Park. The City will also fund two additional port-a-potties in

downtown Olympia. Staff is still sorting out the funding for the toilets. Funding will either come from Community Development Block Grant (CDBG) or the wastewater utility, or a combination of those funds. The UAC will discuss the item in further detail at the March 2017 UAC meeting.

Eric provided a summary of the wastewater tiered rates for 2016:

- 18% of customers received the wastewater discount
- 12% of customers received a partial discount
- 70% of customers paid the standard rate
- 2.3% revenue increase over 2015 (2.0% increase in drinking water)

LOTT Clean Water Alliance is considering a rebate of the capacity development charge (CDC) for property owners that convert from septic to municipal sewer. City staff is working with LOTT on this rebate.

Eric provided an update on the following drinking water projects:

- Construction of a corrosion control facility began January 30 at the Meridian Reservoir. This will raise the pH of the water coming from the McAllister Wellfield (\$2.9 million).
- Construction will begin in February on the Fones Road Booster Pump Station (\$1.4 million).
- The City will open the bid process in February for the construction of the Log Cabin Reservoir (\$9 million).

City of Olympia Storm and Surface Water utility has teamed up with the Department of Ecology and other local jurisdictions in the "Don't Drip and Drive" campaign. Citizens are encouraged to visit a participating local auto repair shop to check for leaks and receive a discount on repair services.

Eric announced the City hired Susan Clark as the new Water Resources Senior Planner. One of Susan's focus areas is the update to the City's Storm and Surface Water Plan.

The City just closed the recruitment application period on January 31 for advisory committees. The UAC will have two vacancies this year.

City Council decided not to pursue converting the utility billing system to monthly billing.

## **6. Business Items**

[17-0099](#) Approve UAC 2017-2018 Workplan

The UAC reviewed the draft 2017-2018 UAC workplan that was included in their meeting packet. They decided to elect new officers (Chair and Vice Chair) at either the March or April meeting.

**A motion was made and seconded to approve the 2017-2018 work plan and forward it to the Council's General Government Committee for review. The motion passed unanimously.**

[17-0100](#) Storm and Surface Water Plan Update

Eric provided information on the update on to the Storm and Surface Water Plan.

The Mission of the stormwater utility is to: *prevent flooding, improve water quality, and restore aquatic habitat in Olympia*. The Plan is the guiding document for the utility. There is no regulatory requirement to have a storm and surface water plan. The current Plan from 2003 was updated in 2010. Staff will maintain most of the current goals and objectives and will develop new strategies in the Plan update.

Eric shared the most current schedule/timeline for the Plan's update. After some clarifying questions and a brief discussion on the presentation, the UAC thanked Eric for the briefing.

**The report was received.**

[17-0101](#) Sea Level Rise Response Plan - Update

Eric Christensen provided information on the City's response to sea level rise. Eric noted the following items related to sea level rise:

- Staff wrote an article on sea level rise for the Jan/Feb 2017 issue of the Five Things.
- The City posted a request for qualifications (RFP) for the development of a sea level rise response plan. Proposals were due January 23rd. The City will announce the selection of the successful bidder by March.
- City of Olympia will hold a community meeting on Wednesday February 8 at the Olympia Center from 6:30 - 8:00 pm. Andy Haub will present information on the current science and the response to sea level rise that includes a partnership with the Port of Olympia and LOTT Clean Water Alliance.
- City crews recently responded to sea level rise in December and January. Olympia crews work with the State Department of Enterprise Services (DES) to respond to flooding specifically at Capitol Lake. The Lake rises do to the influence of the high tides, the Deschutes River and low barometric pressure. Eric was pleased to report that the recent predicted high tides did not cause any significant flooding into Heritage Park or the adjacent streets.

Eric will send the Committee members links to articles with illustrations depicting how ice sheets play a role in sea level rise. After some clarifying questions and a brief discussion on the presentation, the UAC thanked Eric for the briefing.

The report was received.

**7. Adjourn**

Chair Curtz adjourned the meeting at 6:44 pm.