

## Heather Reed

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**Subject:** 2017 Action Plan Update Process (March-May)

Greetings!

I am reaching out to you as members of City Advisory Committees and Commissions to keep you updated on the Action Plan and seek your input into this year's updates.

2017 will be the first full year of implementation and there's a lot happening! Please see the attached handout for an overview of current happenings—highlights include Council's priorities for the year and the scope for this year's update process.

As members of City Advisory Committees and Commissions, your perspective and input is incredibly important for the update process. Please take a moment to consider how you can participate in this year's process. Knowing that this topic is not likely to be on your work plans for this quarter, we are inviting you to use whichever of the following methods works best:

1. Comments to staff\* anytime between now and May 1;
2. An online survey to launch in late March;
3. Comments to the Planning Commission in mid-April; or
4. Comments to Council in early May

*\*Comments can be submitted to your staff liaison, or directly to me: Stacey Ray, Senior Planner, Community Planning and Development.*

Thank you in advance for your involvement in this process! Please don't hesitate to contact me with any questions or feedback, and don't feel limited to commenting on the Plan—we are also seeking input on our outreach or update process.

Thank you,

Stacey Ray, Senior Planner  
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**Note: Emails are public records, and are potentially eligible for release.**