



Meeting Minutes - Draft

Civil Service Commission

City Hall
601 4th Avenue E
Olympia, WA 98501

Contact: Nicole Camus
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Tuesday, February 21, 2017

8:30 AM

Room 112

1. CALL TO ORDER

Chair Villegas Bremer called the meeting to order at 8:30 a.m.

1.A ROLL CALL

Present: 3 - Chair Linda Villegas Bremer, Commissioner Reiko Callner and Commissioner Oscar Soule

OTHERS PRESENT

HR Director Joe Olson
OPD Administrative Services Manager Laura Wohl
Deputy Fire Chief Greg Wright
Personnel Analyst Nicole Camus
Assistant Fire Chief Mike Buchanan
Deputy Fire Chief Aaron Jelcick

2. APPROVAL OF AGENDA

The agenda was approved.

4. PUBLIC COMMENT

6. BUSINESS ITEMS

- 6.A** [17-0203](#) Approval of January 17, 2017 Civil Service Commission Meeting Minutes

The minutes were approved.

Aye: 3 - Chair Villegas Bremer, Commissioner Callner and Commissioner Soule

- 6.B** [17-0204](#) Laura Wohl, OPD Administrative Services Manager, will present an oral report on department outreach efforts

Laura Wohl, OPD Administrative Services Manager, presented an oral report on the police department's efforts to recruit diverse candidates.

ANNOUNCEMENTS - NONE**6.C** [17-0201](#) Approval of Entry Level Police Officer Register

Ms. Camus reported that 26 candidates were invited to the phase 1 suitability assessment. Of those 26, 8 candidates participated in the phase 1 suitability assessment, and 5 passed. Those 5 candidates were invited to oral interviews, and 4 successfully passed the oral interviews. Twenty-five candidates were male and one was female. One candidate was Asian/Pacific Islander, one candidate was African American/Black, twenty-one candidates were White/Caucasian, and three candidates were Other/Two or More Races. The interview panel consisted of OPD Officer Kory Pearce, OPD Officer Aaron Ficek, and Alisha Blain, Program Coordinator for Leadership Thurston County.

Commissioner Soule moved, seconded by Commissioner Callner to approve the entry level police officer register effective February 21, 2017,. The motion carried by the following vote:

Aye: 3 - Chair Villegas Bremer, Commissioner Callner and Commissioner Soule

6.D [17-0205](#) Removal of Names from Entry Level Police Officer Register

Ms. Camus reported that five names were removed from the register. Four failed the background investigation and one requested to be removed.

8. OTHER TOPICS

Ms. Camus reported that four new firefighters started work in the month of February. The police department is hiring for five police officers.

9. ADJOURNMENT

The meeting was adjourned at 9:40 a.m.

Upcoming

Open Public Meetings Act training will be provided for those that need to renew at the end of the March Civil Service Commission meeting.