



Meeting Minutes - Draft

City Council

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8244

Tuesday, March 28, 2017

7:00 PM

Council Chambers

1. ROLL CALL

Present: 7 - Mayor Cheryl Selby, Mayor Pro Tem Nathaniel Jones, Councilmember Jessica Bateman, Councilmember Jim Cooper, Councilmember Clark Gilman, Councilmember Julie Hankins and Councilmember Jeannine Roe

1.A ANNOUNCEMENTS

1.B APPROVAL OF AGENDA

The agenda was approved.

2. SPECIAL RECOGNITION

2.A [17-0328](#) Special Recognition - Proclamation Recognizing National Service Recognition Day

Councilmember Gilman read a proclamation honoring National Service Recognition Day.

Scott Hanauer of Community Youth Services (CYS) introduced Director of Americore at CYS, Jason Martinelli and Deputy Director of Americore, Derrick Harris. He shared Americore's value to the community is estimated at \$500,000 per year.

Mr. Hanauer discussed the importance of the program to shaping future leaders and noted the federal government is proposing to dissolve the Americore program. He encouraged the Council to do what they can to support the program.

The Mayor and Councilmembers offered to sign a letter to show support of the Americore program.

The recognition was received.

2.B [17-0268](#) Special Recognition - Transportation Improvement Board Complete Streets Award

Transportation Director Mark Russell discussed the City receiving the Complete Streets Award from the Transportation Improvement Board. Mr. Russell noted the award was presented for the City's efforts to build a transportation network for all users. The award includes \$250,000 in funding for pedestrian related improvements downtown,

which will be used for a paving project on Franklin Street planned for 2018.

The recognition was received.

3. PUBLIC COMMUNICATION

The following people spoke: Franz Kilmerschulz, Karma Reynoldson, Jim Reeves, Renata Rollins and Bob Ziegler.

COUNCIL RESPONSE TO PUBLIC COMMUNICATION (Optional)

4. CONSENT CALENDAR

- 4.A [17-0325](#) Approval of March 21, 2017 Study Session Meeting Minutes

The minutes were adopted.

- 4.B [17-0326](#) Approval of March 21, 2017 City Council Meeting Minutes

The minutes were adopted.

- 4.C [17-0329](#) Bills and Payroll Certification

Payroll check numbers 89912 through 89965 and Direct Deposit transmissions: Total: \$4,088,713.13; Claim check numbers 3684264 through 368461: Total \$4,040,827.17

The decision was adopted.

4. SECOND READINGS

- 4.E [17-0020](#) Consideration of a Street Vacation Petition for a Portion of Alley Adjacent to 1919 Harrison Ave NW

The ordinance was adopted on second reading.

- 4.F [17-0262](#) Approval of Ordinance Making Olympia's Parks Smoke and Vape Free Starting in 2018

The ordinance was adopted on second reading.

4. FIRST READINGS

- 4.G [17-0317](#) Approval of an Ordinance Authorizing Acceptance of the Thysell Land Donation

The ordinance was approved on first reading and moved to second reading.

- 4.H [17-0315](#) Approval of an Ordinance Authorizing Acceptance of the Morgan Land Donation

The ordinance was approved on first reading and moved to second reading.

Approval of the Consent Agenda

Councilmember Hankins moved, seconded by Councilmember Cooper, to adopt the Consent Calendar. The motion carried by the following vote:

Aye: 7 - Mayor Selby, Mayor Pro Tem Jones, Councilmember Bateman, Councilmember Cooper, Councilmember Gilman, Councilmember Hankins and Councilmember Roe

5. PUBLIC HEARING - None

6. OTHER BUSINESS

6.A [17-0147](#) Approval of Ordinance Amending Wastewater Regulations for Side Sewer Ownership

Water Resources Engineer Diane Utter discussed a proposed change to side sewer ownership.

Ms. Utter reviewed what a typical side sewer looks like and how it works. She explained currently property owners are responsible for all costs and expenses incidental to the installation, connection and maintenance of a side sewer. She noted the regulation has been problematic because many side sewers are quite old, cross property lines, run deep and under public streets. Repairs often take a long time to complete due to disputes with property owners related to who is required to make the repair and pay for it.

Ms. Utter noted, both the Land Use and Environment Committee and Utilities Advisory Committee recommend a change in regulation, which transfers to the City, the maintenance responsibilities and ownership of side sewers that are in the right-of-way if a cleanout exists at the property line. The public benefits of changing the regulation include: City assets are protected; public and environmental health are protected and public safety is improved.

Ms. Utter shared the change in regulation will initially increase sewer pipe infrastructure costs by approximately 6% and proposes increasing the Capital Facilities Plan by \$25,000 to account for the additional pipe.

Councilmembers asked clarifying questions.

Councilmember Hankins moved, seconded by Councilmember Gilman, to approve the ordinance amending Wastewater Regulations for side sewer ownership.

Aye: 7 - Mayor Selby, Mayor Pro Tem Jones, Councilmember Bateman, Councilmember Cooper, Councilmember Gilman, Councilmember Hankins and Councilmember Roe

6.B [17-0285](#) Review of the 2016 Year-End Fund Balance

Administrative Services Director Mary Verner reviewed the Finance Committee recommendations for allocation of the year-end fund balance.

Councilmember and Finance Committee Chair Cooper thanked Ms. Verner and the Finance team for the seamless transition to a new Administrative Services Director. He reviewed several of the recommendations from the Finance Committee.

Councilmembers asked clarifying questions.

Mayor Pro Tem Jones moved, seconded by Councilmember Bateman, to approve the Finance Committee's recommendations for allocation of year end funds and direct staff to prepare and ordinance to appropriate specific itmes to be funded.

7. CONTINUED PUBLIC COMMUNICATION

8. REPORTS AND REFERRALS

8.A COUNCIL INTERGOVERNMENTAL/COMMITTEE REPORTS AND REFERRALS

Councilmembers reported on meetings and events attended.

Mayor Pro Tem Jones discussed a referral to the Finance Committee to consider socially responsible procurement. Councilmember Cooper asked for time to consider the timeframe to fit the referral into the Finance Committee work schedule.

Mayor Selby dicussed work the General Government Committee is doing to look at a package of public safety enhancements, at the same time community members have approached the City about additional resources for providing serves and housing for vulnerable citizens. She noted that before the City moves too far forward on these initiatives, it is important to reach out to the public to understand their priorities and interest for these emerging funding needs.

Councilmembers asked clarifying questions.

Mayor Selby moved, seconded by Councilmember Hankins, to direct staff to bring forward a proposal to construct a scintifically valid citizen survey to gather information on these issues and citizen interest.

8.B CITY MANAGER'S REPORT AND REFERRALS

Assistant City Manager Jay Burney had no reports.

9. ADJOURNMENT

Meeting adjourned at 8:28p.m.