



Meeting Minutes - Draft

Utility Advisory Committee

City Hall
601 4th Avenue E
Olympia, WA 98501

Contact: Andy Haub
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Thursday, May 4, 2017

5:40 PM

City Hall, Room 207

1. CALL TO ORDER

Chair Roger Wilson called the meeting to order.

1.A ROLL CALL

Present: 7 - Chair Roger Wilson, Vice Chair Dever Haffner-Ratliffe, Committee member Luke Bowerman, Committee member Mike Buffo, Committee member Steve Fossum, Committee member Austin Hildreth and Committee member Arland Schneider

Absent: 1 - Committee member Jeremy Twitchell

2. APPROVAL OF AGENDA

The agenda was approved.

3. APPROVAL OF MINUTES

[17-0476](#) Approval of April 6, 2017 UAC Meeting Minutes

The minutes were approved.

4. PUBLIC COMMENT

Daniel Einstein provided public comment on the poor water quality of Budd Inlet.

5. ANNOUNCEMENTS FROM UAC AND STAFF

Andy Haub, Water Resources Director and UAC Staff Liaison, provided the following announcements:

- City, Port of Olympia and LOTT staff held a kick off meeting with the consultant AECOM for the sea level rise response plan.
- The City's contractor began work on the construction of the Log Cabin Reservoir in SE Olympia.

There were no announcements from UAC members.

6. BUSINESS ITEMS

17-0477 Storm and Surface Water Plan

The following City staff presented information on the update to the Storm and Surface Water Utility Management Plan:

- Susan Clark, Water Resources Senior Planner
- Joe Roush, Environmental Services Supervisor
- Eric Christensen, Water Resources Engineering and Planning Manager

The UAC deliverable for this item is review and provide feedback to staff.

Staff reviewed the goals of the Storm and Surface Water Utility; protect against flooding, improve water quality and enhance habitat. Joe provided information and data related to water quality of streams in Olympia.

In September 2017, Staff will return to the UAC to review a draft of the plan and to provide input. The UAC will need to write a recommendation letter to the City Council in September in preparation for Plan adoption by the end of the year.

The information was received.

17-0478 Water Resources Capital Facilities Plan (CFP) for 2018-2023

Eric Christensen presented the 2018-2023 Capital Facilities Plan (CFP) for the utilities of Drinking Water, Wastewater and Storm and Surface Water. The UAC deliverable is to provide a recommendation to the Olympia Planning Commission and the City Council in fall 2017.

Eric provided an overview of the CFP planning process and explained how City staff evaluates and chooses capital projects. He also explained how the CFP is reviewed to ensure alignment with the Utility Master Plans and the City's Comprehensive Plan. Eric also noted that the CFP is closely related to the determination of utility rates.

Andy Haub explained how the UAC will review the CFP as a part of an overall financial review of the utility budgets, rates and general facilities charges (GFCs). He noted that it's a lot of financial information and suggested a meeting in August that would be dedicated to further review of utility finances. The UAC said they are interested in holding this meeting.

Staff will find a date in August to hold the meeting. Chair Wilson said that he is specifically interested in the 2017 budgets current expenditures compared to the revenues. Staff will gather the information Chair Wilson requested as well as other financial materials for the UAC to review in preparation of the August meeting.

The information was received.

7. ADJOURN

Chair Wilson adjourned the meeting at 7:53 p.m.