



May 17, 2017

Accrete Construction LLC dba BPCI  
Bonnie Fagin, Project Manager  
801 Valley Ave NW #A  
Puyallup, WA 98371

Dear Ms. Fagin:

RE: Conditional Use Permit #05-1429; Hope Community Church – Administrative Determination

The City of Olympia Community Planning & Development Department (CP&D) has made an administrative determination that Conditional Use Permit (CUP) #05-1429 has expired. New Land Use and Conditional Use Permit approvals are required before the City can proceed with the review and issuance of engineering and building permits for the remainder of the project.

This is an administrative determination that may be appealed to the Hearing Examiner pursuant to the authority and requirements of Chapters 18.75 and 18.82 of the Olympia Municipal Code. An appeal must be filed within fourteen (14) days from the date of this letter. The letter must be accompanied by a \$1,000 appeal fee.

The Olympia Hearing Examiner approved CUP #05-1429 on July 22, 2008 for an expansion of the church on an approximately 5-acre site. The CUP included the construction of a 20,563 square foot multi-purpose building with associated parking and other improvements. In 2010, the church applied for and received approvals for building and engineering permits to construct 12,142 square feet of the project. It is our understanding that the church is now interested in completing the expansion and applying for building and engineering permits to construct the remaining 8,278 square feet.

Pursuant to Olympia Municipal Code 18.72.140(B), unless exercised or otherwise specified, a conditional use permit shall be void one (1) year from the date a notice of final decision was issued. If exercised, a conditional use permit shall be valid for the amount of time specified by the Hearing Examiner.

A phasing plan and timeline were not included in the original CUP application or in the decision of the Hearing Examiner. The City does have an email record of an October 17, 2008 conversation between staff and the applicant in which an administrative revision to the CUP was offered as a process to approve a phasing plan for the project for up to ten years. The City does not have any records indicating that the applicant applied for a CUP revision or that the required processing fee was paid. It is therefore the position of CP&D that the 2008 CUP approval has expired.

Please contact me if you have questions or would like to discuss this issue further. If you decide to move forward with new land use and CUP applications, staff recommends a presubmission conference so that we can discuss the review process and applicable requirements. The application for a presubmission conference is available on the City's website at <http://olympiawa.gov/city-services/building-permits-and-inspections/land-use-review.aspx>. The fee is \$240.

Sincerely,

A handwritten signature in blue ink, appearing to read "Tim Smith", is written over the printed name.

Tim Smith, AICP  
Principal Planner